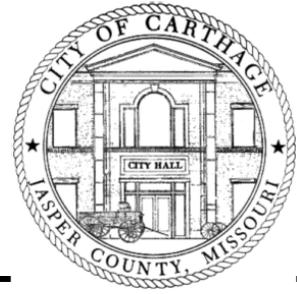


PUBLIC WORKS COMMITTEE

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"America's Maple Leaf City"



03-03-20 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: Mike Daugherty, Ceri Otero, David Armstrong, Ray West

Staff Members present: Tom Short, City Administrator, Zeb Carney, Director, and Julie Tilley, Public Works Dept

Citizens: John Patrick, Ed Barlow, Michael Banes, Seth Thompson, Abi Almandinger, Craig Diggs

The Public Works Committee meeting was called to order at 5:36 p.m. by Chairman Mike Daugherty.

A motion was made by Ceri Otero to accept the minutes from the February 4, 2020 Committee meeting. All ayes, motion passed.

Citizen Participation: None.

Old Business: None.

New Business:

Consider and discuss alley vacation between 1429 S Clinton and 1500 S Grand. Steve Beimdiek and Treva Parks have requested vacation of alley. Currently there are utilities in place and easements will remain in effect. After discussion, Ceri Otero made a motion to forward to Council for approval. All ayes, motion carried.

Consider and discuss adopting amendments and changes to the 2006 IBC Appendix H. Zeb presented the document with the proposed edits and updates to reflect what the department is currently using for signage guidelines. After discussion, David Armstrong made a motion to forward to Council for approval. All ayes, motion carried.

Consider and discuss contract between City and CDL Electric for lighting improvements and upgrades at City Hall. Bids were opened on February 26th for this project. The budgeted amount listed was at \$25,000. CDL Electric submitted the low bid of \$15,308 and no cents. After discussion, David Armstrong made a motion to approve. All ayes, motion carried.

Consider and discuss a contract between City and G&G Construction for road widening and stormwater improvements along west side of River between George E Phelps Blvd. and Fir Road. Bids were opened on February 26th for this project. The engineer's estimate listed was at \$283,000. City budgeted amount for this project was \$418,548. Engineer's and city staff recommendation is to accept the low bid of \$241,016.14 submitted by G&G Construction. After

discussion, Ceri Otero made a motion to approve the bid submitted by G&G Construction. All ayes, motion carried.

Consider and discuss a contract between City and Sprouls Construction on various stormwater improvements – College Avenue curb and stormwater, Highland Avenue to St. Louis drainage improvements, and Airport Drive to Gene Taylor Drive storm sewer improvements. Bids were opened on February 26th for these projects. The engineer's estimate listed was at \$217,000. Sproul's Construction submitted the low bid of \$207,240 and no cents. Engineer's and city staff recommendation is to accept the low bid of \$207,240 and no cents submitted by Sproul's Construction. After discussion, Ceri Otero made a motion to approve the bid submitted by Sproul's Construction. All ayes, motion carried.

Other Business:

Discuss letter from Anderson Engineering regarding engineering and survey services for Vaughn Company, Inc for a proposed subdivision located south of Chapel Estates. Zeb gave a brief timeline of a discussion with a developer about the proposed project. Vaughn has asked Anderson Engineering to do the civil engineering for the project. The property is currently out of city limits but is in the process of annexing into the city. Per contract, Anderson is required to ask permission to do engineering work for project work like this in city limits.

Prior to the meeting, Zeb spoke with Jason at Anderson Engineering and another developer who is working on a project east of town on Airport Drive has also requested Anderson to do civil work for their project. After discussion, David Armstrong made a motion to amend the letter for approval of engineering services requested by Anderson Engineering to include both projects and forward to Council for approval. All ayes, motion carried.

Citizen Participation: (not on Agenda) – John Patrick of 1002 Durward Hall addressed the committee to make them aware of a sidewalk project he feels would be appropriate along River Street north of Airport Drive to Fairview Avenue. Students coming from the areas of Wendy Lane, Ridgecrest Ave and Lillie Drive are walking in the right of way in the grass toward the High School, which in his opinion is not an ideal situation. After discussion, the committee thanked Mr. Patrick for bringing this to their attention and assured Mr. Patrick that they would continue looking into it.

Abi Almandinger made an inquiry to the availability of a list of condemned properties and if those properties are being monitored by anyone on a regular basis. After some clarification between unfit and condemned properties and general follow up practices by public works code officials, she further clarified her inquiry to include any monitoring by police. Zeb advised that Chief Dagnan would be the one to answer her questions.

Staff Reports:

Zeb reported on the following:

Zeb gave a summary of the 5 year Capital Projects for Public Works, Street Department and Public Health that he has been discussing with Tom for the upcoming budget process. Zeb gave an update on the status of canvassing the Historic District with Bill Smith to evaluate the

structures and boundaries overall. Jason Shelfer contacted Zeb about a house on Maple Street. The property has been posted since 2013. Zeb and staff re-inspected, utilities were pulled and the 'Unfit' posting was re-issued. Attempts to meet with the owner to get them some help are ongoing. Zeb met with Scott Clayton from Habitat for Humanity to discuss several properties they are trying to get projects moving forward. Zeb met with the County about the Jail project, he also met with Schreiber's to discuss their upcoming project and finally, Zeb reported on completing the Census map updates.

Tom reported on the following:

Tom made mention of the impact that our weather has made on current capital projects, delaying many of those. At the next Council meeting the Vacca project annexation is expected to be finalized; parameters are being discussed in a memorandum of understanding about improvements at Hazel/49. Tom gave an update on the Governor's cost share project. The Governor's office has sent notification that the city has been awarded funds for the cost share roundabout project located at Russell Smith Way. The scope of the project has changed and it is unknown at this time if this will affect the cost share.

Ceri Otero made a motion to adjourn the meeting at 7:15 p.m. All ayes, motion carried.