

PUBLIC SERVICES COMMITTEE

February 18, 2020
City Hall Council Chambers
326 Grant Street

Public Services Committee Members Present; Juan Topete, Ed Barlow, James Harrison,

Members Absent; Mike Daugherty

Staff Present; Tom Short, Mark Peterson, and Kailey Williams

Non-Members Present; Ceri Otero, Abi Almandinger, Jeff Steffen

At 5:30 P.M. Mr. Topete called the meeting to order.

Mr. Barlow moved to approve minutes from the January 21st meeting. Motion carried.

NEW BUSINESS:

1. **Consider and discuss Fireworks Display RFP.**

Discussion on the bids for the Firework Display RFP. Mr. Peterson noted there just one submitted proposal. The proposal was from Riverside Fireworks. Riverside has been our provider for the previous 3 year contract. Mr. Peterson noted that Riverside has the approval of Chief Dagnan and Chief Williams regarding all requirements. Mr. Peterson brought up the 1 year vs.3 year contract options. Quotes of \$11,975.00 and \$14,950.00 were proposed by Riverside. Mr. Harrison asked about the pricing being the same on each quote for a 1 year vs 3 year contract. Mr. Barlow pointed out the different sizes of shells and the different amount of shells. Riverside is providing more shells in a 3 year commitment vs a 1 year commitment at the same price. The committee asked Mr. Peterson, which one he suggested and he indicated 3 years. Everyone wants to provide a good show for the community.

Mr. Harrison made a motion to accept the Riverside Fireworks contract for 3 years at \$11,975. Mr. Barlow indicated he would vote yes for the \$11,975 but noted his preference would be the \$14,950. Mr. Harrison rescinded his motion and discussion was opened back up. Mr. Barlow stated he would like families attending the show to leave with an impression of Carthage that is positive. Discussion evolved around how to provide a better show and possibly more activities for families. Mr. Peterson stated he will be working with Niki Cloud to help create family activities.

Mr. Barlow made a motion to accept the Riverside fireworks show for 3 years at \$14,950 for year one with the option of scaling back to \$11,975 for year 2 and 3. Scaling back would be based on the 2020 show. If the reaction

**to the show is acceptable we continue on with \$14,950 for year 2 and 3.
Motion Carried**

2. Consider and discuss 2020 Kids Fishing Day at Kellogg Lake.

Mr. Topete noted everything would stay the same with Kids Fishing Day such as safety and regulations. Nothing will change and the Department of Conservation will stock the lake prior to Kids Fishing Day and the Parks Department would close the lake week before. The new gates would be used to block roads and access,

Harrison made a motion to provide Kellogg Lake for Kids Fishing Day on June 13th.

Motion Carried

3. Consider and discuss 2021 Budget Goals and Priorities relating to Level of Services provided by Carthage Parks and Recreation Department.

Mr. Peterson asked the committee for direction with groups that the City of Carthage contracts with for use of parks and facilities. Mr. Peterson discussed several situations related to these contracts that do not appear to be in the best interest of the City of Carthage. Some contract holders have felt they have the ability to rent our fields and facilities to other groups looking for fields and facilities use during their contract time. Mr. Peterson noted this is not the intent of these contracts. Some contracts involve utility payments. Some contracts provide utilities to be put into the names of contract holders. Mr. Peterson noted this implied to some contracted groups that they have significant authority over the facilities related to their contract. Mr. Peterson stated that the Park Department should be the authority taking control over schedules for use of fields outside of contractual agreements. Mr. Peterson stated these contracts need to be cleaned and need language related some of these specific situations. While there cannot be a uniform contract for all due to the nature of the programs and facilities there will need to be better clarity on these circumstances. We have contracts with individuals operating a private business and we have contracts with organizations providing significant recreational needs to youth and adults. These would need to be looked at separately. Some contracts have annual renewal and some contracts automatically renew. Several of the automatic renewals are out of date and need attention. Mr. Peterson asked for direction related to cost recovery in these contracts due to the 2021 Budget Goals and Objectives. Mr. Barlow suggested cost recovery with the new contracts should be analysed. Mr. Short noted the idea of contracts be more standard and uniform to giving all a better understanding. Mr. Peterson went on to talk about a component of the upcoming Parks & recreation Master Plan process encompassing cost recovery analysis and user fees. Mr. Peterson indicated he will be working with contracted groups for their services. New contracts will be brought forward with recommendations supplied addressing issues. These contracts will be on agenda of upcoming PSC meetings.

Staff reports

Mr. Peterson updated progress on Pickleball courts at Griggs Park. Concrete quotes have been received from 3 providers. 2 are within these budget outline.

HERE 4 Carthage has received all supplies for the Community Gardens. Chanti Beckham will be starting to build this week. Water lines will be installed this week by Park department staff.

Kellogg gate posts are set and ready for the gates to be installed within the next 3 weeks.

Proposals for the Carthage Parks & Recreation Master Plan were received on 2/14/20. 7 proposals were received. Proposed fees ranged from \$89,000- \$133,000.

These proposals will go through the outlined selection process. Interviews will be scheduled beginning 3/1 for those selected from the selection committee.

Memorial Hall- Fencing will be installed this week around the dumpster, access will be available with a gate.

Golf Course numbers were down for January. This was primarily due to bad weather during peak time weekend traffic. All area courses are currently behind on forecasted rounds and revenue.

Mr. Topete moved for adjournment.

Meeting adjourned at 6:15 P.M.