

Draft Copy of Minutes Subject to Approval at The Next Meeting

Planning, Zoning, and Historic Preservation Commission
Meeting 3 August 2020

The Planning, Zoning, and Historic Preservation Commission consists of eleven members: Chairman Harry Rogers, Vice Chairman Abi Almandinger, Bill Barksdale, Jim Swatsenbarg, Levi Utter, and Mark Elliff. Non-Voting Members include Mayor Dan Rife, City Administrator Tom Short and Council Member Liaison Ed Barlow. Staff includes Public Works Director Zeb Carney. There is currently one vacancy on the board.

The August meeting was conducted by Video Conference.

Commission Members Present: Harry Rogers, Abi Almandinger, Jim Swatsenbarg, Levi Utter, Zeb Carney, and Mark Elliff.

Also, present: Julie Tilley, Marcia Weng, Craig Diggs, Ceri Otero, and Keith McBride.

A quorum was present.

Chairman Harry Rogers called the meeting to order at 5:32 p.m.

First order of business involved the minutes of the July 2020 meeting. Minutes were available for review in the packet prior to the meeting. A motion to approve the minutes as written was made by Abi Almandinger and was seconded by Mark Elliff. On a voice vote, the motion passed.

Second order of business involved a Certificate of Appropriateness request. The request for the placement of an exterior sign at 204 E. 4th street came from Keith McBride. Mr. McBride stated that he was adding to the existing signage that is already in place a new sign to compliment and add additional aspect to the current business. Additionally, he is replacing the current blackboard sign on the window with a Pac Man Board which also adds to the type of business currently there. The lower pole extending from the building will also be removed as it has no purpose. A motion to approve the Certificate of Appropriateness was made by Levi Utter and was seconded by Mark Elliff. On a voice vote, all ayes, the motion passed.

There were no further items on the agenda.

The next meeting would occur on Labor Day. A motion to move the September meeting to September 2, 2020 in the Council Chambers at 5:30 p.m. was made by Jim Swatsenbarg and was seconded by Abi Almandinger. On a voice vote, all ayes, the motion passed.

Abi Almandinger asked if Chairman Rogers would discuss with the Mayor regarding the open vacancy on the Commission.

Abi Almandinger made a motion to adjourn. That motion was seconded by Jim Swatsenbarg. Motion passed and meeting adjourned at 5:50 p.m.

Respectfully submitted,
Mark Elliff