

Planning, Zoning, & Historic Preservation Commission
Meeting, May 20, 2019

The Planning, Zoning, and Historic Preservation Commission consists of eleven members: Chairman Harry Rogers, Vice Chairman Abi Almandinger, Bill Barksdale, Jim Swatsenbarg, Levi Utter, and Mark Elliff. Non-Voting Members include Mayor Dan Rife, City Administrator Tom Short and Council Member Liaison Ed Barlow. Staff includes Public Works Director Zeb Carney. There is currently one vacancy on the board.

Commission Members Present: Harry Rogers, Abi Almandinger, Jim Swatsenbarg, Zeb Carney, Mark Elliff, and Liaison Ed Barlow.

Also, present: Julie Tilley, Public Works.

A quorum was present.

Chairman Harry Rogers called the meeting to order at 5:16 pm.

First order of business involved the request of a Special Use Permit requested by the Carthage Chamber of Commerce regarding Maple Leaf helicopter rides to originate from the parking lot of Forest Park Baptist Church, 2535 Grand Ave. This is the same company that provided the rides last year during Maple Leaf and the date and times of operation this year will be Saturday October 19, 2019 from noon to 5:00 pm. Jim Swatsenbarg made a motion to approve the Special Use Permit as presented with a second by Harry Rogers. On a voice vote the motion passed, with Mark Elliff abstaining.

Second order of business involved the request of a Special Use Permit requested by the Carthage Chamber of Commerce regarding the Maple Leaf Carnival on the Fair Acres City Parking Lot east of the YMCA. This is the same company that has provided the rides for the past three years. The dates and times this year will be as follows: Carnival personnel will arrive on Sunday, October 13, 2019, begin set up on Monday October 14th and 15th and will be operating from 5pm to 10pm Wednesday October 16th through Friday October 18th and from Saturday October 19th from noon until 10:00pm. The Carnival will then tear down and leave on Sunday October 19th. Jim Swatsenbarg made a motion to approve the Special Use Permit as presented with a second by Abi Almandinger. On a voice vote the motion passed, with Mark Elliff abstaining.

Third Order of Business was a request for a Certificate of Appropriateness requested by Clarissa Dawn Sanders for property located at 1113 S Grand Ave. The application was withdrawn and was taken off as an action item.

A motion to approve the minutes was made by Mark Elliff and was seconded by Jim Swatsenbarg. On a voice vote, the motion passed.

Discussion was held regarding changing the June meeting date as two of the members will be unavailable to meet. It was suggested the we change the meeting date to June 24, 2019 and asked that Julie Tilley poll the members regarding the date change. Additionally, there was discussion

regarding changing the meeting date and times to the First Monday of each month beginning at 5:30pm starting in August 2019. Julie will also poll the members regarding that change and Councilman Barlow will report the potential change of meeting schedule at the next council meeting to make sure there are not any issues regarding that.

There were no further items on the agenda.

Harry Rogers moved, and Jim Swatsenbarg seconded to adjourn. Motion passed and meeting adjourned.