

Planning, Zoning, and Historic Preservation Commission
Meeting 06 January 2020

The Planning, Zoning, and Historic Preservation Commission consists of eleven members: Chairman Harry Rogers, Vice Chairman Abi Almandinger, Bill Barksdale, Jim Swatsenbarg, Levi Utter, and Mark Elliff. Non-Voting Members include Mayor Dan Rife, City Administrator Tom Short and Council Member Liaison Ed Barlow. Staff includes Public Works Director Zeb Carney. There is currently one vacancy on the board.

Commission Members Present: Harry Rogers, Abi Almandinger, Levi Utter, Jim Swatsenbarg, Zeb Carney, Mark Elliff, Ed Barlow, Tom Short, and Bill Barksdale.

Also, present Julie Tilley, Danny Estrada, and Ebirceo Vasquez.

A quorum was present.

Chairman Harry Rogers called the meeting to order at 5:30 p.m.

First order of business involved the minutes of the December 2019 meeting. Minutes were available for review in the packet prior to the meeting. Abi Almandinger made a motion to accept the minutes as presented. Mark Elliff gave a second to that motion. Motion passed on a voice vote.

Second order of business was a Certificate of Appropriateness for the removal of a porch on the north side of 1003 Lyon and rebuild that area as a bedroom. Discussion centered around the age of the structure, and the roof which was apparently redone in August of 2019 as well as the type of siding (vinyl) that was going to be used. Through the interpreter (Danny Estrada) and with the assistance of Abi Almandinger, several questions were answered including the fact that there would no longer be a door on that side and that two windows, one on each of the replaced outside walls would be used. It was explained that the existing porch would be demolished with concrete footings poured and cinder blocks used to bring the flooring area back to its existing height with new walls enclosing the area to form the bedroom. Questions were raised as to whether a set of blueprints would need to be presented prior to approval of the Certificate. Jim Swatsenbarg made a motion to allow the demolition to take place as well as having footings poured with a cinder block foundation to replace the current foundation and maintain the same outside footprint and the walls to connect to the existing roof line. Levi Utter gave a second. Additional discussion centered on whether we needed a blueprint to proceed and it was determined that the motion as made could be voted on. On a voice vote, motion passed to approve the Certificate of Appropriateness.

There were no further items on the agenda.

Harry Rogers made a motion to adjourn. Mark Elliff seconded that motion. Motion passed and meeting adjourned.

Respectfully submitted,
Bill Barksdale