

**SPECIAL MEETING  
COMMITTEE ON INSURANCE/AUDIT AND CLAIMS  
TUESDAY, APRIL 7, 2020  
12:00 p.m.**

This meeting was conducted by Zoom video conferencing due to CDC recommendations in response to COVID-19.

**COMMITTEE MEMBERS PRESENT via ZOOM VIDEO CONFERENCING:** Ceri Otero, David Armstrong, Kirby Newport and Ed Barlow.

**OTHER COUNCIL MEMBERS:**

**OTHERS PRESENT:** City Administrator Tom Short and City Clerk Traci Cox

Chair Ceri Otero called the meeting to order at 12:05 P.M.

**OLD BUSINESS:**

**Approval of minutes from previous meeting:** On a motion by Mr. Armstrong, the minutes of the March 24, 2020 meeting were approved 4-0.

**NEW BUSINESS:**

1. **Consider and discuss COVID-19 Employee Leave Policy:** The Committee reviewed the City's proposed COVID-19 Employee Leave Policy. The policy outlines the items from the federal government's Families First Coronavirus Act (FFCRA). Items included are the Missouri Governor's Stay-at-Home Order, the Emergency Paid Sick Leave Act (EPSLA), and the Emergency Family and Medical Leave Expansion Act. Mr. Newport moved to approve the City's COVID-19 Employee Leave Policy. Motion carried 4-0.
  
2. **Consider and discuss contract with Guaranty Bank:** The Committee reviewed the contract between the City of Carthage and Guaranty Bank for banking services for three years from April 15, 2020 through April 15, 2023. Council had previously approved withdrawing from Simmons Bank due to Simmons Bank closing down their Carthage location. Mr. Armstrong moved to forward a Council Bill to Council to approve the Guaranty Bank contract for banking services. Motion carried 4-0.

**ADJOURNMENT:** Mr. Newport made a motion to adjourn at 12:28 PM. Motion carried 4-0.

Traci Cox  
City Clerk