

**COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, MARCH 10, 2020
CITY HALL COUNCIL CHAMBERS**

COMMITTEE MEMBERS PRESENT: Ceri Otero, David Armstrong, Kirby Newport and Ed Barlow.

OTHER COUNCIL MEMBERS: None.

OTHERS PRESENT: City Administrator Tom Short, Deputy City Clerk Michael Miller, and CVB Director Niki Cloud.

Chair Ceri Otero called the meeting to order at 5:00 P.M.

OLD BUSINESS:

Approval of minutes from previous meeting: On a motion by Mr. Barlow, the minutes of the February 25, 2020 meeting were approved 4-0.

Review and approval of the Claims Report: The Committee discussed items regarding the Claims Report. Mr. Armstrong moved to approve the claims. Motion carried 4-0.

NEW BUSINESS:

- 1. Consider and discuss CVB reporting and financials:** Carthage Convention and Visitor's Bureau Director Niki Cloud discussed the financials of the CVB and the reporting that she has been submitting to the City. Mr. Short is going to send her an example of the previous reporting that the City received so she will know what to include in further reports.
- 2. Staff Reports:** Michael Miller discussed the Work at Health training that he attended with City Clerk Traci Cox. The Wellness Committee is in the process of planning the Health Fair for April 17. Mr. Short discussed the approximate 2% increase in the Worker's Compensation insurance, the increase in the Police and Fire Pension contribution rate, and that he is awaiting the new rates for the City's general liability insurance.

ADJOURNMENT: Mr. Barlow made a motion to adjourn at 5:38 PM. Motion carried 4-0.

Michael Miller
Deputy City Clerk