

**COMMITTEE ON INSURANCE/AUDIT AND CLAIMS  
THURSDAY, JANUARY 14, 2020  
CITY HALL COUNCIL CHAMBERS**

**COMMITTEE MEMBERS PRESENT:** Ceri Otero, David Armstrong, Kirby Newport and Ed Barlow.

**OTHER COUNCIL MEMBERS:** None.

**OTHERS PRESENT:** City Administrator Tom Short, City Clerk Traci Cox, and Economic Development Director Mark Elliff

Chair Ceri Otero called the meeting to order at 5:00 P.M.

**OLD BUSINESS:**

**Approval of minutes from previous meeting:** On a motion by Mr. Barlow, the minutes of the December 19, 2019 meeting were approved 4-0.

**Review and approval of the Claims Report:** The Committee discussed items regarding the Claims Report. Mr. Newport moved to approve the claims. Motion carried 4-0.

**NEW BUSINESS:**

**1. Consider and Discuss Economic Development Reporting.**

Mr. Short reported he had been working with Mr. Elliff regarding reports needed, and changes have been made in the reports submitted. They are also looking at future reports that could be beneficial. Mr. Armstrong discussed different plans that are identified in the Economic Development Program Objectives and whether they are being developed. He felt this would help identify where the city's funds are being spent. Mr. Elliff stated he would like to know what the council wants so he has direction. It was suggested that dialog and offering of suggestions by a committee could prove beneficial, and this could be handled by the Budget Committee during the budget process.

**2. Consider and Discuss Nicotine Cessation Program.**

Ms. Cox reviewed the 2019 Quit & Stay Quit Report for the nicotine cessation program. Ozark Center has agreed to conduct nicotine cessation classes for the 2020 program. The classes will be 6 weeks in length at a cost of \$155.00 per employee. Mr. Armstrong moved to accept the proposal from Ozark Center for the nicotine cessation program. Motion carried. Ten employees either did not participate or did not finish the 2019 program and will be assessed the \$40 monthly differential. Anthem representatives had previously recommended increasing the differential to \$75 to be effective. Mr. Armstrong moved to increase the differential to \$75 per month effective January 1, 2021 for employees who do not participate in the Ozark Center nicotine cessation classes during 2020. Motion carried.

**3. Staff Reports:**

Mr. Short reported McGrath HR Group will be on site January 16 to begin the compensation study. Kevin Kinsey has been hired as the new IT Manager and will begin on January 20.

**ADJOURNMENT:** Mr. Newport made a motion to adjourn at 5:56 PM. Motion carried 4-0.

Traci Cox  
City Clerk