

CITY OF CARTHAGE

Planning, Zoning, and Historic
Preservation Commission

AGENDA

Date of Meeting: **8/3/2020**

Place: ****Meeting By Video
Conference****

Time: **5:30 pm**



In response to the Coronavirus pandemic and pursuant to the Declaration of Emergency within the City of Carthage, this meeting will be held by On-line video conference. If you would like to listen to the meeting please call by telephone (312) 626-6799 prior to the start of the meeting. You will need to enter the ID# 853 8852 9566 with a password of 769621. For questions, contact the Public Works Department, at (417) 237-7010 or by email: pwd@carthagemo.gov.

CITIZEN'S PARTICIPATION / PUBLIC HEARING

Due to the threat of COVID-19 infection, Citizens wishing to address the Committee should notify the Public Works Department in advance and provide the item they wish to address in written format by filling out the PZ Participation form at least 24 hours prior to the meeting to pwd@carthagemo.gov. Residents who do not have internet service may call the Public Works Department at (417) 237-7010.

To Consider the following items:

- 1. Requested by:** Keith McBride
Project Location: 204 E 4th

Request type: Certificate of Appropriateness
Reason for Hearing: Request for the placement of exterior signage.

- 2. Requested by:**
Project Location:

Request type:
Reason for Hearing:

- 3. Requested by:**
Project Location:

Request type:
Reason for Hearing:

- 4. Requested by:**
Project Location:

Request type:
Reason for Hearing:

Commission Members

Voting Members:	Chairman	Harry Rogers	1350 S Main St	417-358-4527
	Vice Chairman	Abi Almandinger	1220 S Main	417-793-6589
	Secretary	Bill Barksdale	1314 S Garrison	417-388-2464
	Member	Mark Elliff	1511 Grand	417-358-3613
	Member	Levi Utter	502 E Centennial	417-540-6565
	Member	Vacant	Vacant	Vacant
	Member	Jim Swatsenbarg	601 Howard	417-358-1690

Non-Voting Members:	Mayor	Dan Rife	City Hall	417-237-7003
	Councilmember	Ed Barlow		
	City Administrator	Tom Short	City Hall	417-237-7003

Staff:	Public Works Director	Zeb Carney	Public Works Department	417-237-7010
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Draft Copy of Minutes Subject to Approval at the Next Meeting

Planning, Zoning, and Historic Preservation Commission
Meeting 06 July 2020

The Planning, Zoning, and Historic Preservation Commission consists of eleven members: Chairman Harry Rogers, Vice Chairman Abi Almandinger, Bill Barksdale, Jim Swatsenbarg, Levi Utter, and Mark Elliff. Non-Voting Members include Mayor Dan Rife, City Administrator Tom Short and Council Member Liaison Ed Barlow. Staff includes Public Works Director Zeb Carney. There is currently one vacancy on the board.

The July Meeting was conducted by Video Conference.

Commission Members Present: Harry Rogers, Abi Almandinger, Jim Swatsenbarg, Zeb Carney, Mark Elliff, Levi Utter, Ed Barlow, and Bill Barksdale.

Also, present Julie Tilley, and Sabrina Lynch.

A quorum was present.

Chairman Harry Rogers called the meeting to order at 5:31 p.m.

First order of business involved the minutes of the June 2020 meeting. Minutes were available for review in the packet prior to the meeting. Mark Elliff made a motion to accept the minutes as presented. Jim Swatsenbarg gave a second to that motion. Motion passed on a voice vote.

Abi Almandinger made a motion to amend the agenda by removing item #2, a Certificate of Appropriateness for placement of a sign at 820 Howard Street. (Placement is no longer an issue.) Levi Utter gave a second to the motion and on a voice vote, the motion passed.

Second order of business was a request for a Special Use Permit for a Daycare School to be operated at 820 Howard, Grace Episcopal Church. It was discussed that there had previously been a day care at the Church. Abi Almandinger inquired about the drop off and pick up location and Sabrina Lynch advised that it would be at the main entrance from the parking lot. Jim Swatsenbarg made a motion to approve the Special Use Permit. Levi Utter gave a second to that motion and on a voice vote the motion passed and will now be sent to City Council for final approval.

Third order of business was a request for a Certificate of Appropriateness for the placement of exterior signage at 204 East 4th Street. It was learned that the requestor, Amy Nelson, was no longer going to be associated with the business and that her partner, Keith McBride was the responsible party now. Neither Nelson nor McBride were present to answer questions from the board. Bill Barksdale made a motion to deny the Certificate of Appropriateness as the requestor was no longer associated with the business. Abi Almandinger gave the motion a second and on a voice vote, the motion passed, and the request was denied.

There were no further items on the agenda.

Jim Swatsenbarg made a motion to adjourn. Mark Elliff seconded that motion. Motion passed and meeting adjourned.

Respectfully submitted,
Bill Barksdale

CERTIFICATE OF APPROPRIATENESS

You must provide all requested information on the application. Blanks may delay processing of your application. (write "n/a" if information not applicable).



Date: 07-09-2020
~~06-12-2020~~

Owner: KEITH S. MCBRIDE
Address: 136 E. 4th St. Tele: (417) 674-1782
City: CARTHAGE State: MO Zip Code: 64836
Email Address: KSF-BWUO@HOTMAIL.COM Fax: N/A

Applicant: ~~Amy Nelson~~ KEITH MCBRIDE Relationship to Owner: co-owner
(person to whom all correspondence will be sent)
Address: 204 E. 4th St Tele: 620 404 9209
City: ~~Carthage~~ State: MO Zip Code: 64836
Email Address: ~~tigger.page@hotmail.com~~ Fax: N/A

Property Location: 204 East 4th St. Carthage, MO 64836

Legal Description: LOT # 46 ORIGINAL TOWN OF CARTHAGE
COMMONLY KNOWN AS "SNYDER BUILDING" 204 E. 4th ST
CARTHAGE MO, 414 GRANT CARTHAGE MO, 400 GRANT CARTHAGE
MO 64836.

(attach separate sheet if necessary)

Project Description: TO PUT A SIGN FRONT OF BUILDING BUSINESS AREA
OF 204 E. 4th ST. WHERE CURRENT "THE SPOT" IS NEW SIGN WILL
BE "THE VENUE - A RETRO GAMING LOUNGE" PLEASE SEE ATTACHED PHOTO

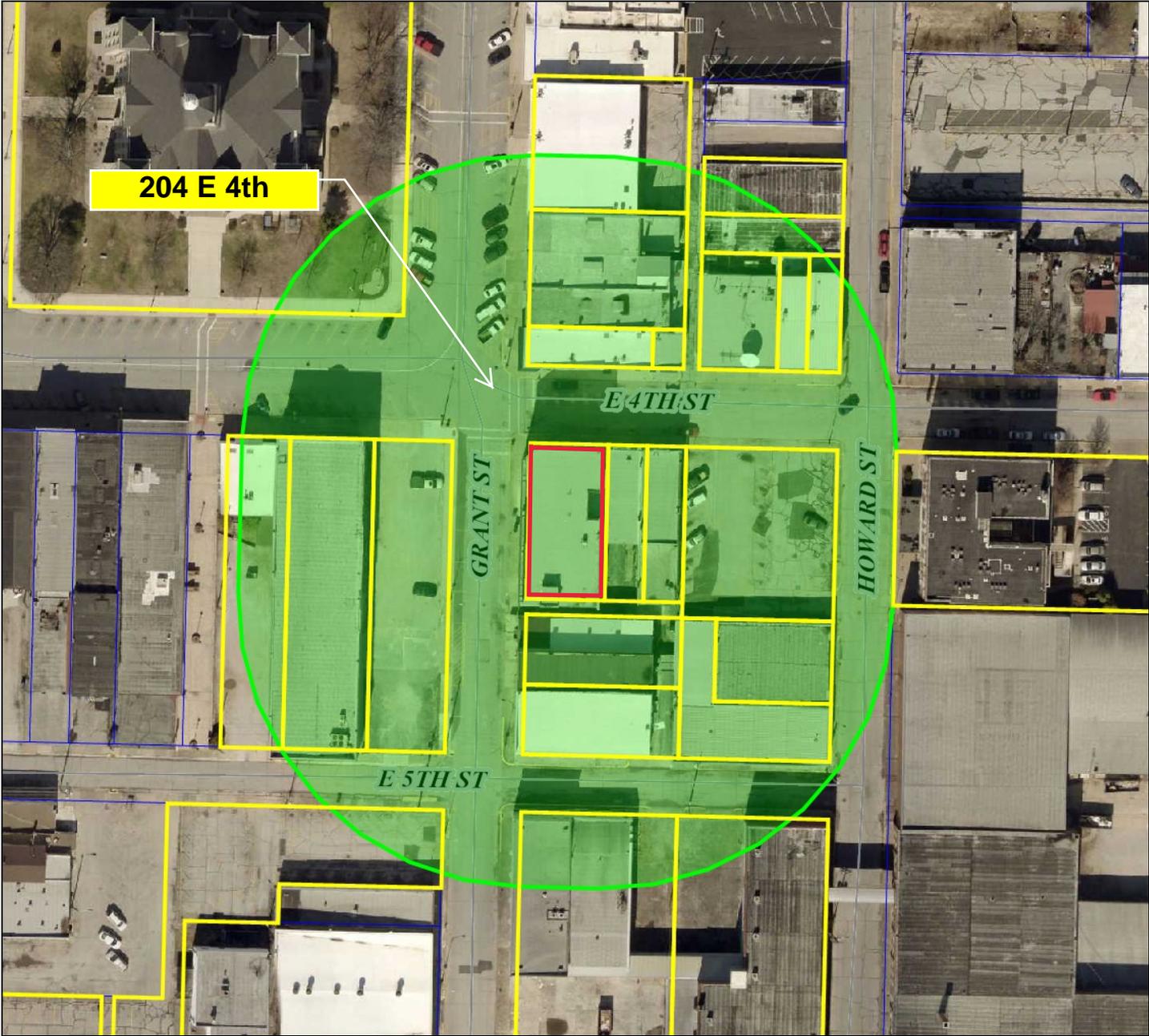
Keith McBride
Owner's Signature

Amy Nelson
Applicant's Signature

Return Form to: Public Works Department

Office Use Only:	Date Received: _____	Hearing date: _____	Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No
Permit Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Permit type: _____	(if applicable)

185' Property Ownership Map / 204 E 4th



Date created: 6/23/2020
Last Data Uploaded: 6/22/2020 6:07:54 PM

Developed by  Schneider
GEOSPATIAL

204 E 4th

4'



16'

Per the Permit Application:

Types of Materials: Wood / Paint

Types of Illumination: NA

Height above grade: 13'

Size in Square Ft. : 60 sq ft

204 E 4th

Proposed Location



204 E 4th

Proposal to paint this area with chalkboard paint and transfer the Pacman gaming image to the surface

