

Planning, Zoning, and Historic Preservation Commission  
Meeting 16 September 2019

The Planning, Zoning, and Historic Preservation Commission consists of eleven members: Chairman Harry Rogers, Vice Chairman Abi Almandinger, Bill Barksdale, Jim Swatsenbarg, Levi Utter, and Mark Elliff. Non-Voting Members include Mayor Dan Rife, City Administrator Tom Short and Council Member Liaison Ed Barlow. Staff includes Public Works Director Zeb Carney. There is currently one vacancy on the board.

Commission Members Present: Harry Rogers, Abi Almandinger, Jim Swatsenbarg, Levi Utter, Zeb Carney, Mark Elliff, Ed Barlow, Tom Short, and Bill Barksdale

Also, present Julie Tilley, Lynn Andrews, Becky Andrews, Wendi Douglas, Judith Goff, Kara Hardesty and Ceri Otero.

A quorum was present.

Chairman Harry Rogers called the meeting to order at 5:30 p.m.

First order of business involved the minutes of the August 2019 meeting. Minutes were available for review in the packet prior to the meeting. A motion to approve the minutes as written was made by Abi Almandinger and was seconded by Jim Swatsenbarg. On a voice vote, the motion passed.

Second Order of Business was a request for a Certificate of Appropriateness requested by Becky Andrews. The reason for the request was to remove old signage and façade repair. Becky Andrews addressed the committee and informed that her plan was to put the front of the building back to near as original as possible. Lynn Andrews also spoke about sidewalk conditions and he was referred to the Public Works Committee.

Mark Elliff made a motion to approve the Certificate of Appropriateness. Abi Almandinger gave the motion a second. On a voice vote, the motion passed.

Third Order of Business was a request by Judith Goff to discuss an application for a Certified Local Government Grant. Wendi Douglas addressed the committee about the application and advised that it needed a letter of support from the Planning, Zoning, and Historic Preservation Commission to recommend a resolution of the City Council to approve the grant. A copy of the grant was included in the packet and Douglas advised that a revision would be made removing the subject's name from the grant and seeking bids on a person to provide the services. They had previously used the person named in the grant and the grant was seeking funds for a flooring restoration workshop in Carthage. Jim Swatsenbarg made a motion to provide a letter of support from the commission to give to City Council for seeking a resolution for the grant. Abi Almandinger gave the motion a second. Motion passes with a notation that Commission Member Mark Elliff abstains. Chairman Rogers agreed to write the letter.

Fourth order of Business was a request for a Certificate of Appropriateness requested by James Cordova for the placement of a new sign at 335 Howard Street in Carthage Missouri. Photos of the

proposed sign and its location on the building were provided as well as the material to be used for the sign. Zeb Carney advised that the sign met requirements for placement in other areas of the City. Abi Almandinger made a motion to approve the Certificate of Appropriateness and Levi Utter gave the motion a second. The motion passed on a voice vote.

There were no further items on the agenda. Next Meeting date was set for October 7th at 5:30 p.m.

Abi Almandinger made a motion to adjourn. Harry Rogers seconded that motion. Motion passed and meeting adjourned.

Respectfully submitted,  
Bill Barksdale