

Planning, Zoning, and Historic Preservation Commission
Meeting 01 June 2020

The Planning, Zoning, and Historic Preservation Commission consists of eleven members: Chairman Harry Rogers, Vice Chairman Abi Almandinger, Bill Barksdale, Jim Swatsenbarg, Levi Utter, and Mark Elliff. Non-Voting Members include Mayor Dan Rife, City Administrator Tom Short and Council Member Liaison Ed Barlow. Staff includes Public Works Director Zeb Carney. There is currently one vacancy on the board.

Commission Members Present: Harry Rogers, Abi Almandinger, Jim Swatsenbarg, Zeb Carney, Mark Elliff, Tom Short, Ed Barlow, and Bill Barksdale.

Also, present Julie Tilley, Heather Stark, Steve Stark, Ed Grundy, and Sabrina Lynch

A quorum was present.

Chairman Harry Rogers called the meeting to order at 5:30 p.m.

First order of business involved the minutes of the May 4, 2020 meeting. Minutes were available for review in the packet prior to the meeting. Abi Almandinger made a motion to accept the minutes as presented. Mark Elliff gave a second to that motion. Motion passed on a voice vote.

Second order of business was a request for a Certificate of Appropriateness for the placement of an exterior sign at 820 Howard Street. After discussion concerning the sign placement as well as a question concerning the need for the number of signs that can be located on a parcel, Abi Almandinger makes a motion to deny the request. That motion dies because of a lack of a second to the motion. Jim Swatsenbarg makes a motion to table the request until the July meeting so that exact placement and authorization to locate a daycare in the church is in place. Bill Barksdale seconds the motion and on a voice vote, the motion passes.

Third order of business was a request for a Certificate of Appropriateness for the placement of exterior signage at 119 East Third Street. The material and lighting were explained to the committee by Mr. Grundy. Mark Elliff made a motion to approve the Certificate of Appropriateness. Jim Swatsenbarg seconded that motion. It passed on a voice vote.

The fourth order of business was a request for a Certificate of Appropriateness for renovation and construction at 1123 Grand by Nathan Terry. Prior to the meeting, Mr. Terry requested to be removed from the agenda.

The fifth order of business was a request for a Special Use Permit to operate a daycare at 1701 S. Main by Heather Stark. Abi Almandinger made a motion to grant the Special Use Permit. The motion was given a second by Jim Swatsenbarg. On a voice vote, the motion passes.

There were no further items on the agenda.

Abi Almandinger requested that council liaison Ed Barlow take the committee's concerns over the current code and whether parts need to be changed due to some previous exceptions to the code to the City Council for review.

Abi Almandinger made a motion to adjourn. Jim Swatsenbarg seconded that motion. Motion passed and meeting adjourned.

Respectfully submitted,
Bill Barksdale