

**Carthage Public Library Board of Trustees Meeting Minutes
September 10, 2019**

The Carthage Public Library Board of Trustees met Tuesday, September 10, 2019 in the Carthage Public Library Board Room.

The official meeting was called to order at 5:15pm by Peggy Ralston.

Roll Call

Board members present were Carrie Campbell, Gary Cole, Donna Maggard, Peggy Ralston, and Sandy Swingle. Also present was Julie Yockey, library director.

Minutes of the Last Meeting

Motion was made to approve the August 14, 2019, by Gary Cole, and seconded by Sandy Swingle. Motion passed unanimously.

Financial Report

August financial report was presented. A motion to approve financial report was made by Gary Cole and seconded by Donna Maggard. Motion passed unanimously.

Director's Progress and Service Report

Julie presented her September 2019 report. State librarian, Robin Westphall, will be attending our October meeting.

President's Message

No report.

Council Liaison's Report

No report.

Committee Reports

Building Committee- Gary reported about the roof. Gary met with the inspector and the inspector did a thorough job. It was determined that the mortar needs to be replaced on several areas of the old portion of the building. The board approved repairs costing up to \$10,000.00.

Budget Committee- No report

Community Relations- No report

By-Laws- No report

Library Gardens- Peggy will meet with Miriam and Amy Grimes about the Tim Geisert memorial tree.

ADA Compliance- No report

Communications- No report

Unfinished Business

No report

New Business

Interested contractors are invited to walk through the library building at 10am on Thursday, September 19th before placing bids for the new construction. Bids will be opened on September 26th at 3:00pm.

Julie reported that she had received 5 bid proposals from area banks for the RFP line of credit for the new building project. After discussion, Donna moved that the board accept the lowest bid proposed by Community National Bank, and sandy seconded. Motion passed unanimously. Julie will be in contact with Darrin Kaempfe, VP of CNB.

Julie called the State Library to verify that we are an independent library and that a public vote is not necessary to move forward on the building project. The library is a municipal voted tax library independent of the city. Julie also sought Kevin Checkett's counsel, as well. He will send a letter stating that we are independent and can go forward. The library owns itself.

Payment of Bills

Gary moved to pay the August bills with a second by Donna. Motion passed unanimously.

Adjournment

With no further business, Gary made a motion to adjourn the September meeting. Donna seconded. Motion passed unanimously. Meeting was adjourned at 6:25.