

Carthage Public Library Board of Trustees Meeting Minutes  
August 13, 2019

The Carthage Public Library Board of Trustees met Tuesday, August 13, 2019 in the Carthage Public Library Board Room. An unofficial meeting was called to order at 5:15pm by Peggy Ralston, President. Traci Cox, City Clerk, discussed MOSIP with the board. Monitoring will be made between MOSIP investment and the library checking account.

The official meeting was called to order at 5:22pm.

**Roll Call**

Board members present were Carrie Campbell, Gary Cole, Donna Maggard, Peggy Ralston, and Sandy Swingle. Also present was Julie Yockey, library director. Also present was Alan Snow.

**Minutes of the Last Meeting**

Motion was made to approve the July 9, 2019, by Gary Cole, and seconded by Donna Maggard. Motion passed unanimously.

**Financial Report**

July financial report was presented. A motion to approve financial report was made by Gary Cole and seconded by Donna Maggard. Motion passed unanimously. The board also approved the amended library budget (2018-2019). Motion was made by Donna Maggard and seconded by Sandy Swingle.

**Director's Progress & Service Report**

Julie presented her August 2019 report.

**President's Message**

No report

**Council Liaison's Report**

Alan Snow reported that the Planning & Zoning committee has approved plans for the new library building.

**Committee Reports**

Building Committee- Gary reported that the architects went before the city council and building plans have been approved. Gary reported that a time frame has been scheduled for building bids. Open bids will be allowed. A performance bond will be required. Bids will be open on Thursday, September 26 in the Community Room. Gary spoke with Chuck Bryant of Carthage Water & Electric. The utilities will be moved at no charge for the construction of the new building. Gary and Peggy will comprise the building committee. Gary also reported that the library is waiting on the roof manufacturer and the roofing company. The manufacturer and the company will come together to look at the leaks. Curtis Garner has been contacted, but does not desire to repair the leaks. Gary reported that a Webb City individual with experience in dealing with damaged roofs could be contacted.

Budget Committee- No report

Community Relations- No report

By-Laws- No report

Library Gardens- Miriam will be contacted about fall plantings on the south side of the building.

ADA Compliance- No report

Communications- No report

### **Unfinished Business**

No report

### **New Business**

Several policies were discussed. Donna moved that we approve the Suspension of Privileges for Health & Safety Reasons. Sandy seconded the motion and the motion was approved. Sandy moved that we accept the Board of Trustees Policies. Gary seconded the motion and the motion was approved. Donna moved that we adopt the Intellectual Freedom Policy (American Library Association's Bill of Rights). Gary seconded the motion and the motion was approved. Gary moved that we accept the Public Forum Areas Policy. Sandy seconded the motion and the motion was approved. Gary moved that we accept the Social Media Policy. Donna seconded the motion and the motion was approved.

### **Payment of Bills**

Gary moved to pay the July bills with a second by Sandy. Motion passed unanimously.

### **Adjournment**

With no further business, Gary made a motion to adjourn the July meeting. Sandy seconded. Motion passed unanimously. Meeting was adjourned at 6:36 pm.