

**COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, DECEMBER 10, 2019
CITY HALL COUNCIL CHAMBERS**

COMMITTEE MEMBERS PRESENT: Ceri Otero, David Armstrong, Kirby Newport and Ed Barlow.

OTHER COUNCIL MEMBERS: None.

OTHERS PRESENT: City Administrator Tom Short and City Clerk Traci Cox

Chair Ceri Otero called the meeting to order at 5:00 P.M.

OLD BUSINESS:

Approval of minutes from previous meeting: On a motion by Mr. Barlow, the minutes of the November 26, 2019 meeting were approved 4-0.

Review and approval of the Claims Report: The Committee discussed items regarding the Claims Report. Mr. Newport moved to approve the claims. Motion carried 4-0.

NEW BUSINESS:

- 1. Consider and Discuss Implementation of a Wellness Point System Program:**
Ms. Cox explained the program that was formed by the Wellness Committee. Employees will have one year to participate in different activities to earn 100 points. Those who reach the point goal will receive a \$50 wellness incentive added to their paychecks in January 2021. Mr. Armstrong made a motion to approve the Wellness Point System. Motion carried 4-0.
- 2. Staff Reports:** Mr. Short reported interviews have been scheduled for the position of IT Manager. Minimum wage will be increasing effective January 1 to \$9.45 per hour. The audit will be presented December 19 at a joint meeting of the Insurance, Audit and Claims and Budget Committees.
- 3. Member Comments:** Mr. Barlow discussed the Fairview Widening Project and payments to Hunter Chase. Mr. Armstrong questioned the November 2019 Economic Development Report and why it wasn't on the agenda for discussion. No invoice had been submitted with the report and was not put on the agenda for discussion. Mr. Armstrong will not be present at the next meeting and will email his comments to the committee for consideration before approving payment to the Chamber of Commerce.

ADJOURNMENT: Mr. Barlow made a motion to adjourn at 5:32 PM. Motion carried 4-0.

Traci Cox
City Clerk