

**COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, NOVEMBER 12, 2019
CITY HALL COUNCIL CHAMBERS**

COMMITTEE MEMBERS PRESENT: Ceri Otero, David Armstrong, Kirby Newport and Ed Barlow.

OTHER COUNCIL MEMBERS: None.

OTHERS PRESENT: City Administrator Tom Short, City Clerk Traci Cox and Police Chief Greg Dagnan

Chairperson Ceri Otero called the meeting to order at 5:00 P.M.

OLD BUSINESS:

Approval of minutes from previous meeting: On a motion by Mr. Barlow, the minutes of the October 22, 2019 meeting were approved 4-0.

Review and approval of the Claims Report: The Committee discussed items regarding the Claims Report before it was approved 4-0 on a motion by Mr. Armstrong.

NEW BUSINESS:

1. **Consider and Discuss Employee Health Insurance Renewals:** Ms. Cox reported Anthem will be decreasing their health insurance rates by 1% for the next fiscal year. The ER copay will increase from \$200 to \$300 and the Live Health Online copay will decrease from \$30 to \$10. Mr. Newport moved to renew the contract with Anthem. Motion carried.
2. **Consider and Discuss the Amendment to the Pearson Kelly IT Services Agreement:** Mr. Short explained the need to amend the contract with Pearson Kelly due to the departure of the IT Manager, Amon Henady. Tyson Petty with Pearson Kelly was present to discuss the changes to the contract, going from Assist to Total Care. This will allow Pearson Kelly to fill the gap and continue services, with the exception of radio repairs. The "Total Care" portion of the contract is renewable on a month-to-month basis. Mr. Barlow moved to approved the amended contract. Motion carried.
3. **Consider and Discuss Job Descriptions for Police Reserve Officers:** Mr. Short and Police Chief Greg Dagnan explained the creation of a new job description, Police Officer, PRN. This position would be on call, working on an as needed basis and would create no budget impact. Reserve Officers are not paid positions. The PRN position would be very similar to a Reserve Officer position; however, it would be a paid position. Mr. Newport moved to send the PRN position to council for approval. Motion carried.
4. **Staff Reports:** City Clerk Traci Cox reported an employee flu shot clinic will be held on November 22. The Wellness Committee has put together a wellness plan based on an annual point system that would go into effect on January 1, 2020. The plan

will be finalized soon and brought back to Committee for approval.

Mr. Short reported five proposals were received for the Compensation and Benefit Study. The review committee for the proposals consists of the Chair and Vice Chair of the Budget Committee, the mayor, city administrator and city clerk. Mr. Short also reported on the possible use of the Bernie Portal for employee onboarding in the future.

ADJOURNMENT: Mr. Armstrong made a motion to adjourn at 5:47 PM. Motion carried 4-0.

Traci Cox
City Clerk