

MINUTES OF THE MEETING OF THE CITY COUNCIL  
CITY OF CARTHAGE, MISSOURI  
November 26, 2019

The Carthage City Council met in regular session on the above date at 6:30 P.M. in the City Hall Council Chambers with Mayor Dan Rife presiding. Fire Chief Roger Williams gave the invocation and Police Chief Greg Dagnan led the flag salute.

The following Council Members answered roll call: Darren Collier, Alan Snow, Kirby Newport, Ed Barlow, James Harrison, Ray West, David Armstrong and Mike Daugherty. Council members Juan Topete and Ceri Otero were absent. City Administrator Tom Short and City Attorney Nate Dally were present.

The following Department Heads were present: Police Chief Greg Dagnan, Fire Chief Roger Williams, Public Works Director Zeb Carney and City Clerk Traci Cox.

Mr. Daugherty made a motion, seconded by Mr. Harrison, to approve the minutes of the November 12, 2019 Council Meeting. Motion carried unanimously.

During Citizen's Participation Period: Mark Elliff, President of the Chamber of Commerce and Economic Development Director, gave an update on Project Vacca.

Mr. Snow reported the Budget, Ways and Means Committee is between meetings with the next meeting scheduled for December 9.

Mr. Armstrong reported the Committee on Insurance/Audit and Claims met on this date in the Council Chambers and approved the claims. Mr. Armstrong made a motion, seconded by Mr. Daugherty, to approve the new job descriptions for Park Superintendent and Parks Maintenance II positions. Motion carried.

Mr. Harrison reported the Public Safety Committee met November 25. Changes to the Fairview School Zone were approved, and a council bill will be prepared to adopt the changes. Parking issues at Budlong and Sophia were addressed. No Parking signs will be installed. Mr. Harrison made a motion, seconded by Mr. Snow, to accept the low bid of \$15,060 from Simpson Sheet Metal to replace the HVAC units at City Hall and Fire Station #1. Motion carried. Mr. Harrison made a motion, seconded by Mr. Newport, to accept the low bid of \$14,000 from Kabinet Korner to install custom cabinets at Fire Station #2. Motion carried. Mr. Harrison made a motion, seconded by Mr. Collier, to accept the best bid of \$2,954.85 per unit for personal protective equipment from Fire Master Fire Apparatus, Inc. Motion carried. The next Public Safety meeting is scheduled for December 18.

Mr. Barlow reported the Public Services Committee met November 19. Two bids for the propane tank and dump truck were reviewed. Mr. Barlow made a motion, seconded by Mr. Daugherty, to accept the bid of \$526 from Gary Reed for the propane tank and the bid of \$1,233 from Curtis Cottingham for the dump truck. Motion carried. The committee approved the reorganization of the Parks & Recreation Department to allow for a more

streamlined operation. Maintenance employees under this department will be cross trained to help each other in busy times. Administration will focus on marketing and adding new software to promote the Parks Department.

Mr. Daugherty reported the Public Works Committee is between meetings with the next meeting scheduled for December 3.

Special Committee and Board Liaison reports were given by Mr. Armstrong for Powers Museum, Mr. Snow for the Library Board, Mr. Daugherty for the Chamber and CVB, Mr. Collier for the Carthage Water & Electric Plant, and Mr. Barlow for the Planning, Zoning & Historic Preservation.

Mayor Rife presented a plaque received from Missouri Rural Services for low workers compensation claims, the annual CMR dinner, and his attendance at the annual induction of individuals to the Wall of Heroes at the YMCA.

During Reports of Council Members, Mr. Armstrong pointed out both the Chamber and CVB had voted in favor of the merger and questioned whether additional action was necessary to end the merger. City Attorney Nate Dally and City Administrator Tom Short explained there had been no changes to the bylaws; therefore, the contracts were unaffected and no additional action needed to be taken. Mr. Snow congratulated Carthage High School on their win in the state quarterfinals. He also reminded everyone of the Christmas Parade on December 2.

Public Works Director Zeb Carney reported the new street sweeper has been delivered and a new Code Official has been hired.

City Administrator Tom Short reported on the following: vendor interviews for the compensation study will be held December 3-4, interviews will be scheduled with applicants for the IT Manager position, meetings with the Parks & Recreation Director to discuss reorganization of the department, the auctioneer's recommendation to wait until spring to hold a joint auction with the school, economic development meetings to discuss Project Vacca, economic development meetings regarding communications, the annual audit will be presented December 19 at a joint meeting of the Insurance, Audit and Claims Committee and the Budget Committee and will not be presented at council, rate changes for Suddenlink customers, and the holiday closings for City departments.

The Committee on Claims filed a report in the amount of \$1,594,493.00 against the following funds: General Revenue \$113,923.23, Public Health \$125,083.11, Parks/Stormwater \$71,380.50, Fire Protection \$1,245.87, Golf \$31,741.42, Capital Improvements \$30,000.00, Payroll \$321,118.87, and Carthage Water & Electric \$900,000.00. Mr. Armstrong made a motion, seconded by Mr. Harrison, to accept the report and allow the claims. Motion carried.

Under Old Business, C.B. 19-41 – An Ordinance authorizing the Mayor to execute an Agreement between the City of Carthage, Missouri and Jasper County Circuit Clerk to

lease non-specific/designated storage space located in the basement of City Hall to be used as storage space for storing personal property consisting of office furniture for 3 Judges, 1 Family Court Commissioner and the Circuit Court Clerk during the Jasper County Courts Building renovation project, not to exceed eighteen (18) months was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Snow, and West. The council bill was approved and numbered Ordinance 19-44.

C.B. 19-42 – An Ordinance authorizing the Mayor to execute an Agreement between the City of Carthage, Missouri and the Missouri Highway and Transportation Commission providing for a Municipal and Cost Apportionment Agreement for improvements consisting of public improvements designated as Route 571, Jasper County, Job No. J7S3284 comprising sidewalk and pedestrian improvements at various locations from Route E (Fairview Avenue) to Route HH (Fir Road), specifically, sidewalk and pedestrian improvements at Fairview & Garrison Avenues in Carthage, Missouri was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Snow, and West. The council bill was approved and numbered Ordinance 19-45.

C.B. 19-43 – An Ordinance authorizing the Mayor to execute an Agreement between the City of Carthage, Missouri and Butterball LLC., for installation of a recommended 5 foot wide crosswalk at 411 N Main St, Carthage, Missouri was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Snow, and West. The council bill was approved and numbered Ordinance 19-46.

Under New Business, C.B. 19-46 – An Ordinance authorizing a special use permit for operation of a Daycare Center as Requested by Rev. Timothy Buelow for 2134 Grand Ave., in the City of Carthage, Jasper County, Missouri was placed on first reading with no action taken.

Consider and Discuss the Adopt-A-Park Program Application for Carthage Community Gardens. Mr. Barlow reported the application for a community garden at Griggs Park had been reviewed and approved by the Public Services Committee. The community garden will be fenced, gated and locked. The city is responsible for running a water line to the garden area. Mr. Collier made a motion, seconded by Mr. Daugherty, to accept the application. Motion carried.

Mr. Armstrong made a motion, seconded by Mr. Daugherty, to approve Resolution 1887 – A Resolution providing for the formal acceptance of a donation by the City Council of the City of Carthage, Missouri pursuant to City policy passed by a roll call vote of 8 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Snow, and West.

During closing remarks, Mr. Armstrong expressed his respect for both the Chamber and CVB Directors and that he was only trying to understand the procedures.