

**COUNCIL AGENDA
CITY OF CARTHAGE, MISSOURI
TUESDAY, JUNE 12, 2018
6:30 P.M. – COUNCIL CHAMBERS**

1. Invocation
2. Pledge of Allegiance
3. Calling of the Roll
4. Reading and Consideration of Minutes of Previous Meeting
5. Citizens Participation Period
(Each person addressing the Council shall state his/her name, address and organization or firm represented, if any, and is limited to no more than five (5) minutes. The time may also be extended by the Mayor if deemed necessary. All remarks during citizen's participation period should be made to the chair (Mayor). Once a person has had their say on a particular issue they are not permitted to once again speak on the issue.)
6. Report of Standing Committees
7. Report from Special Committees and Board Liaisons
8. Mayor's Report
9. Miscellaneous Reports of Officers of the City
10. Report of Claims Committee
11. Old Business
 1. **C.B. 18-21** – An Ordinance to amend Article II, Division 2, Sections 2-34, 2-46 and Article II, Division 3, 2-56 of the Code of Carthage providing for order of business and opening of meetings in the City of Carthage, Missouri. (Public Service)
12. New Business
 1. Swearing in Police Officer Marcus Wicks
 2. **C.B. 18-23** – An Ordinance adopting the Annual Operating and Capital Budget of the City of Carthage for the Fiscal Year 2018 – 2019. (Budget Ways & Means)
 3. **C.B. 18-24** – An Ordinance authorizing the Mayor to execute an Agreement between the City of Carthage, Missouri and the Carthage Chamber of Commerce for services in the amount of \$118,075.00. (Budget Ways & Means)
 4. **C.B. 18-25** – An Ordinance authorizing the Mayor to execute a Contract between the City of Carthage and the Carthage Convention and Visitors Bureau for services in the amount of \$152,000.00. (Budget Ways & Means)

5. **C.B. 18-26** – An Ordinance authorizing the Mayor to execute a Contract between the City of Carthage and the Carthage Over 60 Center for services in the amount of \$21,000.00. (Budget Ways & Means)
6. **C.B. 18-27** – An Ordinance authorizing the Mayor to execute an Agreement between the City of Carthage and the Carthage Humane Society for animal control services for the City of Carthage. (Budget Ways & Means)
7. **C.B. 18-28** – An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for the fiscal year 2017 – 2018. (Budget Ways & Means)
8. **C.B.18-29** – An Ordinance to amend Section 23-418 of the Code of Carthage providing for parking spaces for county offices within the City of Carthage, Missouri. (Public Safety)
9. **C.B. 18-30** – An Ordinance to amend Chapter 4, Articles I and II of the Code of Carthage regarding Animals, to repeal the language regarding the managed care of Feral Cats. (Public Safety)

13. Mayor's Appointments

- Library Board
- Carthage Affordable Housing Task Force
- Appeals Board
- Carthage Tree Board

14. Resolutions

1. **Resolution 1836** – A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds from the Restricted Trust Fund. (McCune-Brooks Regional Hospital Trust)

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
May 22, 2018

The Carthage City Council met in regular session on the above date at 6:30 P.M. in the City Hall Council Chambers with Mayor Dan Rife presiding. Fire Chief Roger Williams gave the invocation and Police Chief Greg Dagnan led the flag salute.

The following Council Members answered roll call: Tim Shields, Ceri Otero, Mike Daugherty, Darren Collier, Brady Beckham, Kirby Newport, James Harrison, Juan Topete and David Armstrong. Council Member Alan Snow was absent. City Administrator Tom Short and City Attorney Nate Dally were present.

The following Department Heads were present: Police Chief Greg Dagnan, Fire Chief Roger Williams, Public Works Director Zeb Carney, Parks Director Alan Bull and City Clerk Traci Cox.

Mr. Daugherty made a motion, seconded by Mr. Armstrong, to approve the minutes of the May 8, 2018 Council Meeting. Motion carried unanimously.

No citizens were present during Citizens Participation Period.

Mr. Collier reported the Budget, Ways and Means Committee met on May 14. Agency requests were approved and the FY 2019 Budget is being finalized. Sales tax revenues were reviewed and are anticipated to be 2.5% short of projections at fiscal year end.

Ms. Otero reported the Committee on Insurance/Audit and Claims met on this date in the Council Chambers and approved the claims. Staff gave an update on roof repairs and the City Clerks attendance at a National GFOA Conference was discussed.

Mr. Harrison reported the Public Safety Committee met on May 21. Melissa Daugherty was present to request a 4-way stop be installed at Fulton and 3rd. The Police Department will do a traffic study on the area and report back to the next Public Safety Committee meeting. Kids Fishing Day with the Conservation Department will be held June 9 at Kellogg Lake. Mr. Harrison made a motion, seconded by Mr. Shields, to approve the event and road closures as in years past. Motion passed. Bikes Across Missouri will begin in Joplin on June 17 with an estimated 600 riders, arriving in Carthage the morning of Monday, June 18. Three parking spaces on the east side of the courthouse are being designated as county parking spaces and the county can decide who is allowed to park in those spots. This will be presented as a Council Bill at the June 12 Council Meeting for first reading. There are two issues surrounding the feral cats. The first step would be to repeal the ordinance. The second step would be deciding how to solve the current problem and find a solution to stop the growth. Repealing of the feral cat ordinance will be presented at the June 12 Council Meeting. Chad Dininger updated the committee on the progress of the Team Policing Project known as Neighborhood Dumpster Days.

Mr. Beckham reported the Public Services Committee was between meetings with the next meeting scheduled for June 4.

Mr. Daugherty reported the Public Works Committee was between meetings with the next meeting scheduled for June 5.

Special Committee and Board Liaison reports were given by Mr. Daugherty for Carthage Chamber of Commerce, Mr. Topete for the Tree Board and Kellogg Lake Board, Mr. Armstrong for the Planning and Zoning, Ms. Otero for the Harry S Truman Coordinating Council, Library Board, and the Carthage Humane Society, and Mr. Harrison for the Jasper County Commissioners' Meeting.

Mayor Rife reported he had attended DARE Graduation.

Fire Chief Roger Williams reported progress on construction of Fire Station No. 2.

Parks Director Alan Bull reported Municipal Pool will open on May 26 and the Central Park Pool opens May 28.

City Administrator Tom Short reported on the following: a meeting with the Public Works Director and Wendi Douglas regarding the Wayfinding Signs, budget meetings, a Vision Carthage meeting, Region M Public Paper Shredding event to be held June 1-2 at Innovative Industries, and an update on sales tax revenues.

The Committee on Claims filed a report in the amount of \$2,378,595.71 against the following funds: General Revenue \$69,386.09, Public Health \$120,196.60, Parks/Stormwater \$46,715.32, Public Safety \$2,949.30, Golf Course \$2,259.91, Capital Improvements \$478,522.01, Payroll \$158,566.48, and Carthage Water & Electric \$1,500,000.00. Ms. Otero made a motion, seconded by Mr. Armstrong, to accept the report and allow the claims. Motion carried.

Under old business, **C.B. 18-19** – An Ordinance authorizing the Mayor to enter into an agreement with Blevins Asphalt Construction Co., Inc. for the Annual Asphalt Paving Contract for fiscal year 2018-2019 (\$51.00 per ton of asphalt to include tack oil) was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. The council bill was approved and numbered Ordinance 18-18.

C.B. 18-20 – An Ordinance to authorize the Mayor of the City of Carthage, Missouri to execute a contract between the City of Carthage and A.T. Urban Development, Inc., 6891 Highway 125 South, Chadwick, Mo 65629, for sidewalks along Rt. 571 (Grand Ave) from Airport Dr. to about 500 ft. south of George E Phelps Blvd., (TAP-1601 (702) Sidewalk Improvement Project was followed by a roll call vote of 9 yeas and 0 nays. The council bill was approved and numbered Ordinance 18-19.

Under new business, **C.B. 18-21** – An Ordinance to amend Article II, Division 2, Sections 2-34, 2-46 and Article II, Division 3, 2-56 of the Code of Carthage providing for

order of business and opening of meetings in the City of Carthage, Missouri was placed on first reading with no action taken.

C.B. 18-22 – An Ordinance authorizing the Mayor to enter into a contract with the Fair Acres Family YMCA, Inc., for Aquatic Facility Management at Municipal Park was placed on first reading with no action taken. Mr. Beckham made a motion, seconded by Mr. Armstrong, to follow the emergency protocol and advance the Council Bill to the second reading. Motion passed.

C.B. 18-22 – An Ordinance authorizing the Mayor to enter into a contract with the Fair Acres Family YMCA, Inc., for Aquatic Facility Management at Municipal Park was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. The council bill was approved and numbered Ordinance 18-21.

Mr. Daugherty made a motion, seconded by Mr. Newport, to approve Resolution 1834 – A Resolution approving the appointment of a Director to the Harry S Truman Coordinating Council (HSTCC). Resolution passed.

Mr. Armstrong made a motion, seconded by Mr. Collier, to approve Resolution 1835 – A Resolution revising procedures for a Request for Council Bill Policy for the City of Carthage, Missouri. Resolution passed.

During closing remarks, Ms. Otero reported on a ride along with the Public Works Director to get a better understanding of the operations, Mr. Collier reported on a \$300,000 health incentive grant received by the Carthage Community Foundation focusing on better eating and more movement, Mr. Harrison congratulated the track team and Mr. Topete congratulated the baseball team. Mr. Collier and Mr. Newport thanked staff for rapid response after recent storms.

Mr. Armstrong made a motion, seconded by Mr. Daugherty, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 7:24 PM.

Dan Rife, Mayor

Traci Cox, City Clerk

***OLD
BUSINESS***

COUNCIL BILL NO. 18-21

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ARTICLE II, DIVISION 2, SECTIONS 2-34, 2-46 AND ARTICLE II, DIVISION 3, 2-56 OF THE CODE OF CARTHAGE PROVIDING FOR ORDER OF BUSINESS AND OPENING OF MEETINGS IN THE CITY OF CARTHAGE, MISSOURI.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: Article II, Division 2 – Generally - Section 2-34 of the Code of Carthage Code is hereby repealed and the following enacted in lieu thereof:

Sec. 2-34. - Order of business and opening of meetings.

(a) The following order of business shall be observed at meetings of the council:

- (1) Call to Order.
- (2) Invocation.
- (3) Pledge of allegiance to flag.
- (4) Calling of the roll.
- (5) Reading and consideration of the minutes of previous meeting.
- (6) Presentations/Proclamations.
- (7) Public Comments.
- (8) Reports of standing committees.
- (9) Reports from special committees and board liaisons.
- (10) Report of the Mayor.
- (11) Reports/Remarks of Councilmembers.
- (12) Administrative Reports.
- (13) Report of claims presented against the City.
- (14) Public Hearings.
- (15) Old business.
- (16) New business.
- (17) Appointments.
- (18) Resolutions.
- (19) Closing comments.
- (20) Executive Session.
- (21) Adjournment.

(b) All meetings of the council shall be opened by the mayor by rapping a gavel for attention, then designating some suitable person there present to serve as chaplain to give the invocation, then standing and facing the flag of the United States and leading the persons present in recitation of the pledge of allegiance.

(c) During public comments period, each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or chair.

(d) During Reports/Remarks of Councilmembers, members of the Council may take this opportunity to report on meetings, make comments and/or express concerns regarding current issues impacting the City, or make announcements concerning topics of interest of the Council.

(e) During Closing Comments, members of the Council may take this opportunity to extend compliments, express concerns, or make announcements concerning any topic they wish to share with staff or the public.

(f) No business shall be taken up outside of the regular order, unless by consent of the majority of the council present and voting on such question.

SECTION II: Article II, Division 2 – Generally - Section 2.46 of the Code of Carthage, Presentation of new business, is hereby repealed.

SECTION III: Article II, Division 3 – Committees - Section 2.56 – Generally - of the Code of Carthage sub-section (b) (6) Fire, is hereby repealed.

SECTION IV: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

Dan Rife, Mayor

ATTEST:

Traci Cox, City Clerk

Sponsored by: Public Service Committee

***NEW
BUSINESS***

An Ordinance adopting the Annual Operating and Capital Budget of the City of Carthage for the Fiscal Year 2018 - 2019.

WHEREAS, Article VII of the Charter of the City of Carthage states the budget shall provide a complete financial plan for City funds and activities for the ensuing fiscal year and, except as required by law or the Charter, shall be in such form as the City Administrator deems desirable or the Council may require; and

WHEREAS, the Council has held public hearings on the proposed budget, after appropriate public notice; and

WHEREAS, the budget shall be adopted by the affirmative vote of a majority of the members of the Council on or before the last day of the fiscal year currently ending; and

WHEREAS, the Council may by ordinance make supplemental appropriations if funds will be available for such expenditures; and

WHEREAS, if at any time during the fiscal year it appears probable that the revenues available will be insufficient to meet the amount appropriated, the Council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose it may by ordinance reduce one or more appropriations; and

WHEREAS, no payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless there is a sufficient unencumbered balance in such allotment or appropriation and that sufficient funds there from are or will be available to cover the claim or meet the obligation when it becomes due and payable;

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The budget of the City of Carthage for Fiscal Year 2018 - 2019, a copy of which is attached hereto and incorporated herein, is hereby adopted.

SECTION II: All amounts specified in said budget are hereby appropriated for said use.

SECTION III: Adoption of the budget by the City Council constitutes approximations of the expenditures for the fiscal year. To ensure adherence to the adopted budget and its associated goals, a budgetary control system is hereby adopted with the legal level for expenditure control established at the Fund level. Each Department Head is responsible for the budget in their respective departments. In order to enhance the ability to successfully execute the budget, to achieve

long-range goals, facilitate achievement of programmatic, financial goals, and promote budgetary compliance, the Level of-Control for administration of the Budget is established at the category level. Within the General Fund, Public Health Fund and the Golf Fund, the Budget Officer is authorized to transfer budgeted amounts between categories and departments within operating funds provided such transfers do not alter total expenditures approved by the City Council for the Fund. Any increase in appropriation at the fund level, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, shall require the approval of the City Council. Such amendment shall be provided by formal action of the City Council.

SECTION IV: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

Dan Rife, MAYOR

ATTEST:

Traci Cox, CITY CLERK

Sponsored by: Budget Ways & Means Committee

COUNCIL BILL NO. 18-24

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to execute an Agreement between the City of Carthage, Missouri and the Carthage Chamber of Commerce for services in the amount of \$118,075.00.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER

COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage, Missouri is hereby authorized to enter into an Agreement with the Carthage Chamber of Commerce for services in the amount of \$118,075.00, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF JULY, 2018.

Dan Rife, Mayor

ATTEST:

Traci Cox, City Clerk

Sponsored by: Budget Committee

AGREEMENT FOR ECONOMIC DEVELOPMENT SERVICES
City of Carthage, Missouri and the
Carthage Chamber of Commerce

This Agreement, made and entered into on this 1st day of July 2018, by and between the City of Carthage, Missouri, a municipal corporation, with offices located at 326 Grant St. Carthage, Missouri, hereinafter referred to as the “City” and the Carthage Chamber of Commerce, Incorporated, a not-for-profit corporation organized under the laws of the State of Missouri, located at 402 South Garrison Ave., Carthage, Missouri, hereinafter referred to as the “Chamber.”

Whereas, the City and the Chamber desire to pursue programs that will result in economic development and job creation in the City of Carthage and its environs; and

Whereas, the Chamber has established staffing capabilities to attract and recruit new business and industry to Carthage and to promote and support the growth and expansion of existing primary business and industry within and adjacent to this community by specifically, but not limited to, the hiring of an Executive Director to serve as the community’s Economic Development Director, to accomplish the functions that will lead to the creation, retention and reinvestment of resources; and

Whereas, the City has agreed to use the services of the Chamber to accomplish the aforesaid precepts

NOW, THEREFORE, in consideration of these premises and the mutual covenants herein contained, the parties agree as follows:

Article I

Purpose

The Chamber agrees to operate an economic development program on behalf of the citizenry of this community for the purpose of marketing and advertising the Carthage area as a location for new business and industry, and as an area committed to the assistance and expansion of existing business and industry. The Chamber will concentrate primarily on providing economic development services within the City of Carthage service area and secondarily within the region.

Article II

Administration

The Chamber, operating under the provisions of its Bylaws, agrees to provide a qualified and competent staff, including a full-time professional Director. Operating under the policy direction and authorities of the Chamber’s Board of Directors, this staff shall promote the attraction of primary business, industry and employment sources to the Carthage area and provide program management and administrative services necessary to sustain a viable recruitment and maintenance program for economic opportunities. This program shall include, but to be limited to the gathering and dissemination of information and ideas,

research, publications, promotional programs, advertising, target marketing, prospect development and client services and assistance.

Article III

Annual Work Plan and Budget

The Chamber agrees to provide to the City an Annual Work Plan as a blueprint through which the Chamber proposes to realize the purpose of this Agreement, together with a budget suitable to the operation of said Annual Work Plan. These and other related documents shall be submitted in keeping with the City's annual budgetary cycle for action by the City Council of the City of Carthage in a form compatible with that used by the City. The Chamber agrees that annually, any surplus funds provided by the City for economic development services but not used for economic development services will be returned to the City. The parties agree that during the City's budgetary process for fiscal year 2019, the agreed upon amount of compensation as specified in Article VIII herein may be adjusted for Cost of Living and/or Consumer Price Index changes which occurred during the previous three years and the Agreement amended accordingly at that time.

Article IV

Right of Review

The Chamber understands and agrees that operations of its economic development programs are to serve the Carthage area and the general public through promotion of economic development, job creation, capital investment, and business expansion and, based on the nature of this operation, that the acts and deeds of the Chamber's agents and employees tend to be viewed as the acts and deeds of the community. As a result, the Chamber agrees to provide to the City regular reports regarding the operation of its economic development program during the term of this Agreement. These reports will include, but not be limited to, information concerning the Chamber's overall economic development strategies, staff assignments, prospect visits, program activities and results. Written monthly reports regarding economic development service activities will be presented to the City Council at the first Council meeting of each month. Additionally, the Chamber agrees to provide an oral quarterly report on its economic development activities including the budget and use of funds. It is further understood that information on prospects and active economic development clients will be exchanged with the City in such a way as to protect and preserve any professional confidentiality between these clients and persons representing the Chamber.

Article V

Joint Ventures

The City will have at least one designated staff or Council representative appointed liaison by the Mayor on the Chamber Board. **In the event of a vacancy in the Chamber Executive Director's position, through resignation or forced termination, the Chamber Board of Directors will form a Search Committee comprised of, at least, members of the Chamber Board of Directors, at least, one representative of CWEP, and at least, one Council representative appointed by the Mayor.** The Chamber will work closely with the City and CWEP in finalizing any deals with economic development

prospects that are within the City's service area including, but not limited to, the development of any incentive packages. The City's participation in any regional advertising, marketing and/or development efforts, e.g., the Joplin Regional Partnership Initiative, will be conducted through the Chamber.

Article VI

Changes in Scope of Agreement

If during the term of this Agreement, the Chamber Executive Director terminates employment with the Chamber, the City, at its sole discretion, shall have the option of reducing the monthly disbursement to the Chamber by the amounts specified in that given year's budget submittal to the City for the Director's salary and benefits.

Article VII

Term of Agreement

This Agreement shall commence on the date first written above. This is a General Agreement, anticipating a long-term multi-year relationship between the City and the Chamber, subject to annual renewals thereof. Pursuant to this General Agreement, an Annual Work Program and Budget are to be submitted by the Chamber for consideration by the City Council, as provided in Article III of this Agreement. Upon approval of the City, each adopted Annual Work Program and Budget will be attached to this General Agreement and become the substantive basis for the continuation of the General Agreement on a fiscal year basis. Each Annual Work Program and Budget is to be the basis for any funding which the City may choose to provide to the Chamber. This Agreement is to continue in full force and effect upon reconfirmation by both parties on or before July 1 of each year. If either party determines that it will not reconfirm this Agreement, it shall notify the other party at least sixty (60) days prior to the expiration of the Agreement. Funding shall be extended to include the notification period, when this period extends beyond July 1. The term of this agreement is intended to extend from the date it is first executed through June 30, 2019.

Article VIII

Compensation

The Chamber agrees to perform its obligations hereunder for a sum of one hundred-eighteen thousand, seventy-five dollars and no cents (\$118,075.00) annually, as budgeted and adopted by the City, payable in twelve (12) equal monthly installments of nine thousand, eight hundred thirty-nine dollars and fifty-eight cents (\$9,839.58) payable by the City at the first City Council meeting of each month commencing with the signing of this Agreement. Quarterly financial updates will be provided and funds tracked separately to the City to keep the City informed of the status of the use of funds.

Article IX

Non-Transferable

The Chamber agrees not to assign or otherwise transfer this Agreement or rights contained herein without prior written approval of the City.

Article X

Liability

The Chamber agrees that all persons working for the Chamber under this Agreement shall be employees of the Chamber and in no way shall be considered as employees of the City, notwithstanding common inter-organizational interests. In this connection, should any liability arise under the Worker's Compensation provision of the State of Missouri due to injury of an employee of the Chamber, the same shall be the sole responsibility of the Chamber. It is understood that the Chamber shall indemnify and hold harmless the City from any and all claims, suits, demands and actions related to the operation of the Chamber's economic development program. Notwithstanding the provisions of Missouri Law and the protection which said law provides to persons that serve as members of policy bodies responsible for the governance of not-for-profit organizations, the Chamber, as deemed appropriate by its Board of Directors, is authorized to insure itself, its Officers, Directors and Staff, against liability claims.

Article XI

Equipment and Files

The Chamber agrees to maintain such files and other information relative to its economic development efforts as appropriate for smooth and effective program administration from year to year, to include access to such computers, audio-visual and other equipment systems as may be necessary to the implementation of its approved programs. The files of the Chamber shall be subject to the provisions of the state law on open records, except as this law relates to records of Chamber activities with individual and specific business firms having a client-type relationship with the Chamber.

Article XII

Non-Discrimination

In connection with the performance of services under this Agreement, the Chamber agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex or ancestry. It shall be the Policy of the Chamber to take affirmative action to insure that its employees are provided equal opportunity in employment, promotion, demotion, transfer, or termination, rates of pay or other forms of compensation and selection for training.

Article XIII

Waiver

The waiver by the City of any breach of any term, condition or covenant herein contained shall not be deemed a waiver of any subsequent breach of the same, or any other term, condition, or covenant.

IN WITNESS WHEREOF, the parties hereto affix their hands and seals the day and year first above written.

CITY OF CARTHAGE, MISSOURI
A Municipal Corporation

By:
Dan Rife,
Mayor, City of Carthage

ATTEST:

Traci Cox, City Clerk

CARTHAGE CHAMBER OF COMMERCE
A Not-for-profit Corporation

By:
Steve Willis, Chairman
Carthage Chamber of Commerce

ATTEST:

Secretary

COUNCIL BILL NO. 18-25

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to execute a Contract between the City of Carthage and the Carthage Convention and Visitors Bureau for services in the amount of \$152,000.00.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Contract with the Carthage Convention and Visitors Bureau for services in the amount of \$152,000.00, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

Dan Rife, Mayor

ATTEST:

Traci Cox, City Clerk

Sponsored by: Budget Committee

AGREEMENT FOR TOURISM AND MARKETING SERVICES
City of Carthage, Missouri
and the
Carthage Convention and Visitors Bureau
Tourism Lodging Tax

THIS AGREEMENT made and entered into this 1st day of July 2018, by and between the City of Carthage, Missouri, (hereinafter referred to as **ACity**) with offices located at 326 Grant St., Carthage, Missouri, and the Carthage Convention and Visitors Bureau, Inc. (hereinafter referred to as **ACVB**) as a not-for-profit corporation organized under the laws of the State of Missouri, located at 402 S. Garrison, for the purpose of marketing and promoting the City of Carthage as a destination to visitors, for the Fiscal Year 2017-2018 in an amount not to exceed \$152,000.

WHEREAS, a segment of the economy of the City of Carthage is reliant in part on the amount of tourism and tourism related activities generated throughout the City to produce funds for that segment of the economy and to assist in financing general municipal services for the citizens of the City of Carthage, and

WHEREAS, it is to the benefit of the City and its citizens to continue to expand this segment of the local economy, and

WHEREAS, the City is desirous of obtaining the services of the CVB to assist in promoting and advertising the City of Carthage to encourage greater tourist related activities, and

WHEREAS, the CVB has assured the City that it is capable of providing those services and will provide proper accounting for the use of public funds which will enhance the overall tourist related areas, and

WHEREAS, the City has agreed to use the services of the CVB to accomplish the aforesaid precepts

NOW, THEREFORE, inconsideration of these premises and the mutual covenants herein contained, the parties hereto agree as follows:

WITNESSETH:

Article I

SCOPE OF SERVICES

1. The CVB agrees to conduct a Tourism, Leisure and Business Marketing Program for the period of July 1, 2018 through June 30, 2019.
2. The CVB agrees to provide adequate staffing and facilities for the Tourism, Leisure and Business Marketing Program.
3. The CVB agrees to provide administration, coordination and oversight for installation of the Wayfinding Sign program. This includes the installation phase of signs and locations identified by the Consultant for public locations and facilities, including overseeing the bidding process, working with MODoT and the City to insure precise and accurate

installation.

4. In consideration of the above services, the City agrees to pay compensation to the CVB as follows:

a. General Administrative Expenses	
staffing, general office expenses, postage and travel	\$58,770.00
b. Promotional and Marketing Expenses	
ad production, design, print, media buys and funds	
for matching grant projects	\$43,230.00
c. Wayfinding	<u>\$ 50,000.00</u>
Total	\$152,000.00

Article II

COMPENSATION AND METHOD OF PAYMENTS

The CVB agrees to perform its obligations hereunder for an annual sum not to exceed one-hundred-two thousand dollars and no cents (\$102,000.00) for items 1, 2 and 4 under the Scope of Services, as budgeted and adopted by the City. Further, the City's compensation to the CVB shall be limited to the amount of actual collections of Lodging Tax receipts remitted to, collected and accounted for, by the City for the fiscal year. Disbursements to the CVB will be payable in twelve (12) equal monthly installments of eight thousand five hundred dollars and no cents (\$8,500.00). Funding of the Wayfinding Sign program, item 3 under the Scope of Services, will be on a reimbursement basis and will be handled separately from the collection of Lodging Tax funds.

In June, the City will reconcile its disbursements with the actual collections of Lodging Tax receipts for items 1, 2 and 4 under the Scope of Services. The June (final) monthly installment will reflect any adjustments between the actual collections of Lodging Tax receipts and the one-hundred-two thousand dollars and no cents (\$102,000.00).

Item c., Article I, 4 above is a "notational" budget item in the City's Fiscal Year 2019 budget, which will require specific separate Council authorization prior to expenditure or commitment of any funds.

Article III

CHANGES IN SCOPE OF SERVICES

If at any time during the course of this agreement either party desires to change the scope of services delineated above, a written request will be forwarded to the City Administrator for consideration by the City's Budget Ways & Means Committee. The decision of the Budget Ways & Means Committee will be forwarded to the full City Council for final disposition of the request.

Article IV
REPORTING

The CVB shall file quarterly written reports, in a format agreed to by the City, with the Carthage City Clerk, reporting on the activities of the Tourism Marketing Program of the Convention and Visitors Bureau. This report shall pertain to the expenditures of the Tourism Marketing Services in its entirety and shall provide information on the use of public funds.

Article V
WAYFINDING

The CVB will be the lead entity administering the installation phase of the Wayfinding program. The CVB will report through and seek approvals from the appropriate City Committees and City Council following established City procedures, as to location, design and implementation of the product of this phase of the project. The City will compensate the CVB on a reimbursement basis separately for these costs. Funds for this phase will not exceed the \$50,000 approved in the budget. The CVB agrees to coordinate with MODoT and the City to insure precise and accurate installation.

Article VI
OTHER

The City shall have access at all reasonable hours to all of the Convention and Visitors Bureau's plans, contracts, accounting, financial and statistical records pertaining to this agreement derived from the use of public funds. The City shall also have the right to make such inspections and/or audits of the books of the CVB as it shall find necessary to insure compliance with all rules and regulations pertaining to the use of said funds.

The Convention and Visitors Bureau assume full responsibility for relations with subcontractors, and shall defend, indemnify and save harmless the City from any and all liability, suits, claims, damages, costs (including attorney's fees), arising out of or connected with this contract, notwithstanding any possible negligence whether sole, concurrent or otherwise on the part of the City, are agents or employees

If, through any cause, the CVB shall fail to fulfill in timely and proper manner the CVB's obligations under this contract, or if the CVB shall violate any of the covenants, agreements, or stipulations of this contract, the City shall thereupon have the right to terminate this contract by giving written notice to the Carthage Convention and Visitors Bureau of such termination and specifying the effective date thereof, at least five days before the effective day of such termination. City or CVB may, with or without cause, terminate this contract upon 30 days' prior written notice. In either such event, all finished or unfinished documents, data, studies, models, photographs, and reports or other materials prepared by the CVB under this contract shall, at the option of the City, become the City's property and the CVB shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. Notwithstanding the above, the CVB shall not be relieved of liability to the City for damages

sustained by the City by virtue of any such breach of contract by the CVB.

Attest:

Traci Cox, City Clerk
City of Carthage, Missouri

Dan Rife, Mayor
City of Carthage, Missouri

Steve Willis, President
Carthage Convention and Visitors Bureau

Wendi Douglas, Executive Director
Carthage Convention and Visitors
Bureau

COUNCIL BILL NO. 18-26

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to execute a Contract between the City of Carthage and the Carthage Over 60 Center for services in the amount of \$21,000.00

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Contract with the Carthage Over 60 Center for services in the amount of \$21,000.00, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

Dan Rife, Mayor

ATTEST:

Traci Cox, City Clerk

Sponsored by: Budget Committee

**CONTRACT FOR SERVICES
BY AND BETWEEN
THE CARTHAGE OVER 60 CENTER INC.
AND THE CITY OF CARTHAGE, MISSOURI
A MUNICIPAL CORPORATION**

THIS AGREEMENT made and entered into this 1st day of July 2018, by and between Carthage Over 60 Center Inc., hereinafter referred to as Center and the City of Carthage, a Municipal Corporation, hereinafter referred to as City.

WHEREAS, there exists a need for a continuing provision of nutrition and support services for the senior citizens of the City of Carthage, and

WHEREAS, the parties to this contract are desirous of defining their rights and obligations in supplying said services and nutrition.

NOW THEREFORE, in consideration of the promises contained herein and in good and valuable consideration exchanged between Center and City, it is hereby agreed to, as follows:

I Center Agrees to:

- (1) Provide such nutrition services as are outlined in this contract with the Area Agency on Aging and in accordance with Federal program guidelines, with these services to be provided at the location hereinafter referred to as facility, this being the Carthage Over 60 Center, located at 404 E Third Street, Carthage, Missouri.
- (2) To employ, train and supervise such employees as it deems necessary for the operation of nutrition and support services at the facility, in accordance with current Administration on Aging requirements.
- (3) To pay for or provide payment for utilities and telephone beginning July 1, 2018 ending June 30, 2019. Said payment shall cover the total cost for all utilities and all telephone expenses at the facility.
- (4) To pay for or provide for all maintenance and janitorial services for the inside of the facility, including all inside equipment and furnishings.
- (5) To not sublet the facility, or part thereof, without written permission of City or as provided within this agreement.
- (6) To provide recreational and support services to include, but not limited to the following: regular blood pressure and eye examination clinics at the facility, dances at the facility, card playing and card tournaments at the facility, and all other such services as may be required by federal regulation and contracts.
- (7) In addition Center agrees to provide, when feasible, such other recreation and support services as may be requested by the senior persons of Carthage through the Center's Advisory Council.

II City Agrees:

- (1) To make available to Center use of the facility.

- (2) To maintain the structural soundness of the premises and maintain the outside of the building such as, but not limited to, roof, walls, doors and air conditioning system.
- (3) To provide for and pay property insurance to cover claims for injuries caused due to the condition of City's property.
- (4) To maintain the parking lot area including the plowing of snow from the parking area when necessary and shoveling of snow from walkways at the facility.
- (5) To provide for lawn mowing at the facility.

III City and Center Further Agree:

- (1) To recognize the duly elected Advisory Council as the formal advisory body of senior citizens in matters including the building, nutrition program, recreation and support services. The City and Center will have representatives present at regular meetings of the Advisory Council and seriously consider all requests and recommendations from this advisory group.
- (2) Scheduling of activities at the facility shall be handled in the following manner:
 - a) Center shall handle all scheduling of events and activities at the facility. Priority in scheduling will be given in the following order:
 - (1) Center sponsored senior citizen activities
 - (2) Other senior citizen activities
 - (3) City government sponsored activities
 - (4) Private group or organization activities (non-senior)
 - b) The facility shall be made available to community groups when not previously scheduled and in accordance with the priority listing in Section III, 2., (a) above. The parties involved recognize the requirement that the facility remain a community building, with priority given to senior citizens, but open to other groups.
 - c) Charges for use of the facility by non-senior private groups or activities may be levied in order for Center to defray the additional cost of utilities used by outside groups. Any such charges, as well as other rental policies, e.g., clean-up policy, hours, availability of keys, etc., shall be determined by the Advisory Council in conjunction with the City.
- (3) In consideration of the services to be rendered hereunder to the City, the City agrees to pay on behalf of the Center, a sum not to exceed twenty-one thousand dollars and no cents (\$21,000.00) appropriated by the annual budget of the City, which shall be used to pay utility costs for water, electric, sewer and gas bills monthly. Individual utility services shall be billed to the Center which in turn will be submitted to the City for payment up to the amounts indicated above. Any amounts above those indicated are to be the responsibility of the Center.

- (4) Center agrees that all persons working for Center under this Agreement shall be employees of Center and in no way shall be considered as employees of City, notwithstanding common inter-organizational interests. In this connection, should any liability arise under the Worker's Compensation provision of the State of Missouri due to injury of an employee of Center, the same shall be the sole responsibility of Center. It is understood that Center shall indemnify and hold harmless City from any and all claims, suits, demands and actions related to the operation of Center's programming. Notwithstanding the provisions of Missouri Law and the protection which said law provides to persons who serve as members of policy bodies responsible for the governance of not-for-profit organizations, Center, as deemed appropriate by its Advisory Council, is authorized to insure itself, its Officers, Directors and Staff, against liability claims.

IV TERM OF AGREEMENT:

This agreement shall be deemed to have taken effect July 1, 2018 and shall terminate as of June 30, 2019. This agreement shall be binding upon the parties hereto, and their successors.

CITY OF CARTHAGE

By: _____
Dan Rife,
Mayor

ATTEST:

Traci Cox, City Clerk

Carthage Over 60 Center

By: _____

COUNCIL BILL NO. 18-27

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to execute an Agreement between the City of Carthage and the Carthage Humane Society for animal control services for the City of Carthage.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into an agreement with the Carthage Humane Society for animal control for the fiscal year 2018-2019, a copy of which is agreement is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF JUNE, 2018.

Dan Rife, Mayor

ATTEST:

Traci Cox, City Clerk

Sponsored by: Budget Committee

CONTRACT FOR SERVICES
BY AND BETWEEN
THE CARTHAGE HUMANE SOCIETY
AND THE CITY OF CARTHAGE, MISSOURI
A MUNICIPAL CORPORATION

THIS AGREEMENT made and entered into this _____ day of _____, 2018, by and between the Carthage Humane Society, hereinafter referred to as “Society”, and the City of Carthage, a Municipal Corporation, hereinafter referred to as “City”.

WHEREAS, the Society operates an animal shelter at which it receives, cares for, and disposes of small animals; and

WHEREAS, the City in enforcement of its ordinances with respect to animal control in the City of Carthage, from time to time picks up animals which must be sheltered, fed and disposed of; and

WHEREAS, the Society and City desire to enter into an agreement of mutual benefit

NOW THEREFORE, in consideration of the promises contained herein and in good and valuable consideration exchanged between Society and City, it is hereby agreed to, as follows:

1. Society agrees to receive at its shelter, all live or dead dogs, cats or other small animals delivered to and by any employee of the City of Carthage, from and after the effective date of this Contract, and to shelter, feed, care for, and dispose of said animals as in this contract provided.
2. The City agrees to make reasonable efforts to communicate and coordinate with the Society, events involving the delivery of a large number of animals to the shelter so that the Society can prepare for housing to handle said animals. The City (except in the event of an emergency) will attempt to notify the Society at least 48 hours, but preferably 72 hours in advance of such events.
3. The Society shall keep and maintain its shelters in a clean and sanitary condition at all times. It shall properly care for and protect and harbor all animals delivered to it as herein provided in a humane and decent manner. All animals delivered to the shelter of the Society by the City shall be kept for the period of time provided for in the Ordinances

of the City of Carthage, and in accordance with policies set by the Society.

4. Animals confined by the City for rabies observation at a veterinary hospital and subsequently transferred to the shelter of the Society shall be kept for a period of time as determined by the Society, but not less than seven (7) days. Said rabies suspect animal shall be released only after payment of veterinary confinement fees at the office of the City Clerk. Said rabies suspect animals shall not be adopted out by the Society unless the person adopting the animal shall have paid the veterinary confinement fees to the City Clerk and presented a receipt of same.
5. The Society and the City shall make every reasonable effort to determine the ownership of all animals delivered to the shelter under the terms hereof and shall further make every reasonable effort to inform the owner of said animals by phone of the fact that their animals are in custody and of the conditions necessary to be met to gain the release of said animals.
6. The Society shall keep a daily log, on forms furnished by the City, of all animals delivered to and by the City under the terms of this Contract. Each animal delivered by the City shall be identified on said log by descriptive means and the disposition of such animal shall be recorded so that at all times the party shall have a record of animals received and disposition thereof, including information as to the owners of the animal, or person adopting said animal. Said log shall be open to the inspection by the City at all reasonable times. As a result, the Society agrees to provide to the City regular reports regarding the operation of its program during the term of this Agreement. These reports will include, but not be limited to, information concerning the Society's overall goals & objectives, program activities and results.
7. Written quarterly financial statements will be presented to the City Council by the second meeting of the month.
8. The term of this agreement shall begin July 1, 2018 and shall continue for a period of one (1) year and terminate June 30, 2019. This agreement may be terminated by either party on thirty (30) days written notice. This agreement shall be binding upon the parties hereto, and their successors.
9. In consideration of the services to be rendered hereunder to the City, the City agrees to

pay to the Society the yearly sum of thirty-one thousand five hundred dollars and no cents, (\$31,500.00) appropriated by the annual budget of the City, which shall be paid in monthly installments, for the first six months, of two thousand seven hundred and fifty dollars and no cents (\$2,750.00) and the remaining six months of monthly installments of two thousand five hundred dollars and no cents (\$2,500.00) at the end of each month, during the time that this agreement is in force and effect.

10. The parties agree that at the end of the first six months of the Agreement, the parties shall meet to review the performance under the Agreement and determine if the budget should be adjusted to include the additional amount requested during the budget hearings.
11. The City will appoint a City Liaison from the City Council, to attend all meetings of the Humane Society's Board. The Liaison will serve as a channel for communication between the Society and the City for establishing and maintaining mutual understanding of programs; to provide input to the work of the Society when necessary; and communicates the Society's needs and preferences to the City Council.

CITY OF CARTHAGE

Dan Rife, Mayor

ATTEST:

Traci Cox, City Clerk

CARTHAGE HUMANE SOCIETY

PRESIDENT

COUNCIL BILL NO. 18-28

ORDINANCE NO. _____

An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for the fiscal year 2017 - 2018.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The City of Carthage's 2017 - 2018 Annual Operating and Capital Budget for the **Public Safety Grant Fund** is hereby amended to reflect a supplemental appropriation of \$8,975.00 to:

- The Uniform Expense (Police Dept.) line item for \$3,325.00 for uniform badges;
- General Tools & Supplies (Police Dept.) line item \$2,000 for Segway battery;
- Safety Equipment (Police Dept.) line item \$1,950.00 for Hydration carrier and tourniquet;
- General Office Expense (Police Dept.) line item \$1,700 for office furniture;

from previously received supplemental donation revenues of \$9,000.

SECTION II: The City of Carthage's 2017 - 2018 Annual Operating and Capital Budget for the **General Revenue Fund** is hereby amended to reflect a transfer of budgeted amounts between departments within appropriated operating funds from the **Capital Improvements Department**, Capital Outlay line item, in the amount of \$21,100.00, to:

- The **Public Works Department** in the amount of up to \$17,000.00 to the Professional Fees line item;
- The **Municipal Court Department** in the amount of up to \$1,600.00 to the Professional Fees line item;
- The **Emergency Management Department** in the amount of up to \$2,500.00 to the Equipment Repairs line item.

Such transfer does not alter total expenditures approved by the City Council for the General Revenue Fund.

SECTION III: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

Dan Rife, Mayor

ATTEST:

Traci Cox, City Clerk

Sponsored by: Budget Ways & Means Committee

COUNCIL BILL NO. 18-29

ORDINANCE NO. _____

AN ORDINANCE TO AMEND SECTION 23-418 OF THE CODE OF CARTHAGE PROVIDING FOR PARKING SPACES FOR COUNTY OFFICES WITHIN THE CITY OF CARTHAGE, MISSOURI.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: Section 23-418 of the Code of Carthage Code is hereby repealed and the following enacted in lieu thereof:

Sec. 23-418. - Parking spaces for county offices.

Space on the inside of the east side of the public square of the city and south of the crosswalk directly in front of the east door of the courthouse sufficient to accommodate three (3) vehicles shall be set aside for the exclusive use of the county. The spaces shall be appropriately marked as "Reserved" space. No private motor vehicle shall be parked therein on any weekday between the hours of 8:00 a.m. and 7:00 p.m. These spaces shall be removed from the areas of restricted parking as specified in section 23-424 of the Code of Carthage.

SECTION II: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

Dan Rife, Mayor

ATTEST:

Traci Cox, City Clerk

Sponsored by: Public Safety Committee

COUNCIL BILL NO. 18-30

ORDINANCE NO. _____

An Ordinance to amend Chapter 4, Articles I and II of the Code of Carthage regarding Animals, to repeal the language regarding the managed care of Feral Cats.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: Article I, Section 4.1, (Definitions) of the Code of Carthage is hereby amended to remove the following:

Eartipping means straight-line cutting off the tip of the left ear of a feral cat while the cat is anesthetized.

Feral cat means a cat that exists in a wild or untamed state, either due to birth or reversion to a wild state from domestication. The usual and consistent temperament ranges from extreme fear to resistance to physical contact with humans.

Feral cat caretaker means any person who provides food, water or shelter to or otherwise cares for a colony of cats in a managed colony.

Feral cat colony means a group of cats that congregates, more or less, together as a unit. Although not every cat in a colony may be feral, any non-feral cats that congregate with a colony are considered part of it.

Feral cat colony Sponsor means any organization who assumes responsibility for administering the managed care of feral cats and who is approved by the Carthage Police Chief.

SECTION II: Article I, Section 4.2, (Impoundment) of the Code of Carthage is hereby amended to remove subsection (b) by striking the following:

(b) Any feral cat impounded by Animal Control that bears an appropriate ear-tipping indicating it belongs to a managed colony may be, at the discretion of the animal control officer, returned to the colony unless the animal is a known nuisance or shows visible signs of illness or injury and presents an imminent danger to public

Sponsored by: Public Safety Committee

health or safety.

SECTION III: Article I, Section 4.10, (Immunization of dogs and cats) of the Code of Carthage is hereby amended to remove subsection (b) by striking the following:

(b) Feral cat colony Caretakers shall make every reasonable effort to provide for booster rabies vaccines to be given to all applicable cats in the colony beginning one year after the initial vaccine has been administered.

SECTION IV: Article I, Section 4.22, (Limit on number of dogs and cats) of the Code of Carthage is hereby amended to remove subsections (b) (c) and (e) by striking the following:

(b) The limitation on the number of cats owned, kept, held, or harbored shall not apply to caretakers of feral cat colonies that have registered such colony with an appropriate Sponsor. Registration shall include name and address of the caretaker(s), and the location of the colony. A feral cat colony may be registered when the volunteer caretaker can assure that:

(1) Regular feeding of the colony will be maintained throughout the year.

(2) Adult cats and kittens that can be captured will be neutered or spayed and vaccinated against rabies.

(3) Every attempt will be made to remove kittens from the colony before they reach the age of 8 weeks for domestication and placement.

(4) Sick or injured cats will be removed from the colony for immediate veterinarian care or humane euthanasia.

(c) Feral Cat Colonies shall be permitted and Feral Cat Caretakers shall be allowed to maintain and care for Feral Cats by providing food, water, shelter, and other forms of sustenance provided that the Feral Colonies are registered with an appropriate Sponsor.

(e) *Feral Cat Caretaker Responsibilities:* In order to be approved and operate as a managed Feral Cat Caretaker, said Caretakers shall be responsible for the following:

(1) Registering the colony with an appropriate Sponsor.

Sponsored by: Public Safety Committee

(2) Taking all appropriate and available steps to vaccinate the colony population for rabies and making a reasonable effort to update the vaccinations on cats that can be recaptured.

(3) Taking all appropriate and available steps to have the colony population spayed or neutered by a licensed veterinarian with a goal of at least 80% of the colony population altered.

(4) Eartipping the left ear of a colony cat that has been vaccinated and spayed or neutered so that the colony cats can be readily identified from a distance.

(5) Keeping records of all cats in colony including, physical descriptions and providing the sponsor with evidence of that cats have been vaccinated and spayed/neutered. These records must be provided to an appropriate Sponsor at least quarterly.

(6) Providing on a consistent basis food, water and if feasible, sufficient shelter for the colony.

(7) Obtaining proper medical attention for any colony cat that appears to require it.

(8) Regularly monitoring the colony to identify new arrivals and record illnesses or behavior changes of any cat in the colony.

SECTION V: Article I, Section 4 of the Code of Carthage (is hereby amended to remove Section 4.25 (Feral cat colonies sponsorship) as follows:

Sponsorship of a feral cat colony is authorized by the Council of the City of Carthage. Sponsors may apply to the City to serve as feral cat colony sponsors so long as said person agree to perform the responsibilities stated in this Chapter.

- (a) It shall be the duty of the Sponsor to:
- 1) Review and approve colony Caretakers;
 - 2) Properly train Caretakers in responsibilities for caring for a feral cat or colony;
 - 3) Help to resolve any complaints over the conduct of a colony Caretaker or of cats within a colony;
 - 4) Maintain records provided by colony Caretakers on the size and location of the colonies as well as the vaccination and spay/neuter records of cats in the Sponsor's colonies; and

Sponsored by: Public Safety Committee

- 5) Report annually to the City on the following:
- i. Number of colonies in the City;
 - ii. Total number of cats in colonies;
 - iii. Number of cats and kittens spayed and neutered pursuant to the program;
 - iv. Overall effectiveness of the feral cat program;
 - v. Number of cats and kittens placed in permanent homes.

SECTION VI: Article I, Section 4 of the Code of Carthage (is hereby amended to include a new Section 4.26 (Feral cat enforcement) as follows:

4.25 Feral cat enforcement. The City of Carthage shall have, in addition to any other rights currently available or that may exist in the future, the following specific rights.

- (a) The right to seize or remove cats from a colony that have not been vaccinated against rabies and which are demonstrating signs of the disease.
- (b) The right to seize/remove a cat from a colony that is creating a nuisance and the Caretaker and Sponsor have been given fifteen days to remove and relocate the cat and have failed to do so.
- (c) The right to seize/remove a colony of cats when the Caretaker regularly fails to comply with the requirements of this Chapter and the Sponsor has not been able to obtain a replacement or substitute Caretaker within 15 days of the City's notice to the Sponsor of the Caretaker's failure to comply with this Chapter.

SECTION VII: Article II, Section 4.44, (Animal Abuse) of the Code of Carthage is hereby amended to include a new subsection (c) as follows:

(c) The return of an altered feral cat to a managed colony where food, shelter, and monitoring are provided on a regular basis does not constitute abandonment within the meaning of this ordinance.

SECTION VII: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

ATTEST:

~~_____~~
Dan Rife, MAYOR

~~_____~~
Traci Cox, CITY CLERK

***MAYOR'S
APPOINTMENTS***

Mayor's Appointments

June 2018

Library Board

(reappointments are in JULY even if an unexpired term)

3 Year term – 9 Members – Meets Second Tuesday, 5:00, Public Library

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Miriam Putnam	388-1037	1210 Wilson Rd	6/12/2018	July 21
Donna Maggard	793-5385	1109 Lillie Drive	06/12/2018	July 21
Sandy Single	388-2068	515 Belle Air	11/26/2013	July 21

Carthage Affordable Housing Task Force

4 Year Term After Reappointment – Meets on Call

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Linda Lawson	358-6088	Charles Burt	06/27/1995	June-22
Donal Myers	358-3188	Myers Realty	06/27/1995	June-22
Jim Hunter	782-0800	Pro 100	05/25/2010	June-22

Appeals Board

5 Year Term – 5 Members – Meets on Call

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Charlie Slates	358-7295	1311 Patrick Place	05/27/2003	June 23

Carthage Tree Board

3 Year Term – 5 Members – Meets on Call

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Bryan Stringer	359-8005	1427 S. Grand	06/12/2018	June 21

RESOLUTIONS

RESOLUTION NO. 1836

A RESOLUTION APPROVING THE RECOMMENDATION OF THE McCUNE-BROOKS REGIONAL HOSPITAL TRUST FOR THE DISTRIBUTION OF FUNDS FROM THE RESTRICTED TRUST FUND.

WHEREAS, the City of Carthage established the McCune-Brooks Regional Hospital Trust (Trustee) in December 2011 for the benefit of the citizens of Carthage, as an irrevocable common law trust under Missouri law; and

WHEREAS, the City approved the sale of the Hospital Property, including all property described as the "Leased Property" and the "Assumed Assets" under the Lease, to Mercy-Carthage for the Purchase Price; and

WHEREAS, the remaining amounts paid by Mercy-Carthage pursuant to the Asset Purchase Agreement were deposited in the McCune-Brooks Regional Hospital Trust; and

WHEREAS, the Grantors of the Trust have agreed that as part of the Lease Agreement all net lease proceeds received by Grantor shall be held, administered, and distributed upon the recommendations of the Trustee, subject to the approval of the City Council; and

WHEREAS, the Trustee may at any time make recommendations for distribution of the principal, and net income, subject to the approval of the City Council, for only the following purposes:

- a) to or for the benefit of the welfare and healthcare related purposes of the citizens of the greater Carthage. Missouri metropolitan area;
- b) to reconstitute and provide funds to operate the Hospital, if needed, upon termination of the Lease Agreement;
- c) to pay any liabilities and obligations of McCune-Brooks under the Lease Agreement;
- d) to enforce the terms of the Lease Agreement, including hiring consultants and attorneys;
- e) to pay the costs necessary for McCune-Brooks to continue its affairs during the term of the Lease Agreement and to wind up its affairs during the Lease Term, including the cost of attorneys, auditors and accountants; and

WHEREAS, the Trustee has recommended the distribution of funds pursuant to section a) above, for grant awards to the following recipient:

McCune Brooks Healthcare Foundation	\$37,500
Fair Acres Family YMCA	\$25,000

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS
FOLLOWS:**

That the City Council of the City of Carthage, Missouri does hereby approve the recommendation
of the Trustee for the distribution of funds pursuant to section a) above.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

ATTEST:

Dan Rife, Mayor

Traci Cox, City Clerk



May 15, 2018

Mr. Ron Petersen
McCune-Brooks Regional Hospital Trust
c/o Schmidt Associates
2530 Grand, Suite C
Carthage, MO 64836

Dear Ron,

The McCune-Brooks Healthcare Foundation is working with Mercy Hospital Carthage, in an effort to replace the patient beds originally purchased ten years ago when the hospital was built. Time and use have taken their toll. The hospital has been able to replace fifteen of the twenty-five beds needed, and has asked us to help secure funding for the remaining ten. The UMANO beds being purchased are \$7,500 each, but allow the hospital staff to address many of the needs and requirements of their patients efficiently. We are requesting \$37,500 from the McCune-Brooks Regional Hospital Trust as a matching grant to accompany the funds we intend to raise with an event in August and the remainder being provided from our own existing funds.

We appreciate your consideration of our request and the board was very pleased that you were able to come to our board meeting in April. It was enlightening to hear about your goals and your interest in the possibility of our partnering on future projects. Please call Amy Grimes or myself at 417-313-5048 if you have any questions or my email address is: beth.simmons@mbhfoundation.com.

With gratitude,

A handwritten signature in black ink, appearing to read "Elizabeth Simmons", with a long horizontal line extending to the right.

Elizabeth Simmons
Director
McCune-Brooks Healthcare Foundation

Application Date: 5/14/18

MCCUNE BROOKS REGIONAL HOSPITAL TRUST
Data Sheet for Organizations
Requesting Grants

PLEASE NOTE: The McCune Brooks Regional Hospital Trust will review the data supplied herein making its determination as to whether or not it will recommend to the Carthage City Council that a grant be made to your organization. However, by reviewing your request and the information supplied herein, the Trust is in no way making any commitment to grant funds to your organization pursuant to this or any other request. Further, the Trust may, at its option, request additional information and such requests by the Trust should not be considered a commitment by the Trust to make any grant to your organization. The Carthage City Council must ultimately approve the Trust's recommendation for funding before any grant of funds can be made.

1. Legal name of your organization: McCune-Brooks Healthcare Foundation
2. Is your organization an organization qualified as a 501(c)(3) tax-exempt organization by the IRS or qualified in any other manner by the IRS as a tax-exempt entity? YES NO
 - a. If your organization has qualified as a tax-exempt organization, please attach a copy of the IRS qualifying letter or such other documentation you are relying upon to establish your organization's tax-exempt status.
3. Please provide your organization's taxpayer identification number: 43-1771403
4. Please write a brief statement of the purpose of your organization. If you need additional space, you may write on the back of this form or attach a separate statement to this form.
To promote and support programs, organizations, and initiatives that directly impact, and contribute to better health and healthy lifestyles for the citizens of Carthage through financial grants and volunteer activities.
5. How much money is your organization requesting from the McCune Brooks Regional Hospital Trust?
\$37,500
6. When does your organization anticipate the need for funds it is requesting? As soon as funds are available.
7. Please write a brief statement as to the purpose for which these funds are being requested. If you need additional space, you may write on the back or attach a statement to this form.
We have been asked to help secure funding by Mercy Carthage for 10 new UMANO patient beds. The hospital has already replaced 15 of the beds that were originally purchased when the hospital was built 10 years ago. They need 10 @ \$7,500 per bed to complete the project. The entire project cost is \$75,000.

8. If the McCune Brooks Regional Hospital Trust consents to recommend a grant to your organization of the funds requested for the purpose you have set forth in your response to Item 7 above, it will be because the trustee has determined that the purpose forwarded by the grant is for the general welfare and healthcare benefit of the citizens of Carthage, Missouri, and healthcare related purposes of the greater Carthage, Missouri, metropolitan area. Please write a brief statement as to how this requested grant to your organization will meet these purposes. If you need additional space, you may write on the back or attach a statement to this form.

We are asking for a matching grant to be used along with revenue from a special event. The remaining will come from MBH foundation funds. All will go directly to Mercy for the purchase of the beds.

9. What are the sources of funds your organization relies upon to achieve its goals? You need not list individual donors by name. Also, please provide a balance sheet and income statement for your organization.

Fundraising Activities, Grants, Donations, Rental Property Income, & Investments
See Attached Balance Sheet

10. Please list the name, address, and phone number of the presiding officer of your organization.

Elizabeth Simmons (417) 313-5048
1503 S. Hazel Ave.
Carthage, MO 64836

11. Please list the names, addresses, and phone numbers of four (4) officers or members of your organization, other than your presiding officer, who will be available to the Trust, or Trust's appointee, for the purpose of interviews about the organization and for the purpose of being a source of information about your organization.

1. Mark Eliff - President
1511 Grand Ave.
417-358-2373

2. Miriam Putnam - Vice President
1210 Wilson Rd.
417-388-1031

3. Steve Wilson - Secretary / Treasurer
1213 Grand Ave.
417-358-1999

4. Mariann Morgan - Board Member / Legal Counsel
119 Euclid Blvd.
417-793-6116

12. Please identify an individual for follow up contact to review effectiveness of the grant, if different from above.

Scott Watson - Administrator Mercy Carthage
417-359-2653

Completed Affidavit must be included with application for consideration!

501(c) (3) VERIFICATION AFFIDAVIT

The undersigned, a duly appointed officer of MCCUNE - BROOKS HEALTHCARE FOUNDATION (hereinafter referred to as the "Organization") hereby certifies that, as of the date shown below, the Organization is operating as an exempt organization as described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, that said Organization has provided to the McCune Brooks Regional Hospital Trust a copy of its letter from the Internal Revenue Service informing the Organization of the determination of its exempt status, and that the Organization has not in the past year lost or relinquished its exemption status for any reason.

Dated this 14th day of MAY, 2018.

MCCUNE - BROOKS HEALTHCARE FOUNDATION
(Name of Organization)

BY: 
Signature

ELIZABETH SIMMONS
Typed Name and Title

Submit this completed application to:

**McCune Brooks Regional Hospital Trust
c/o Schmidt and Associates
2530 Grand, Suite C
Carthage, MO 64836**

Requests will be reviewed at the next scheduled meeting of the Trustee.

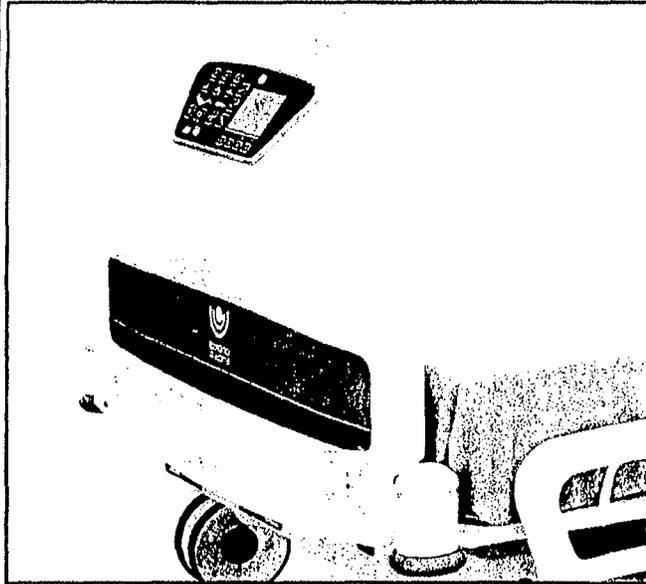


Umano

QUICK REFERENCE CARD

LOOK STOW > BED

BED OVERVIEW



Main Nurse Control

- Lock out
- Bed movements
- Scale & bed exit
- Battery indicator

Bed Exit Sideview Lights
(on foot bumpers)

- = Armed
- = In alarm
- Not illuminated = Alarm is OFF

Bed extender (optional)

- Reach & pull on handle
- Pull to extend
- Push to retract
- Set to desired length and lock
- Install cushion

Siderail Controls

- Outside of siderail = nurse controls
- Inside of siderail = patient controls

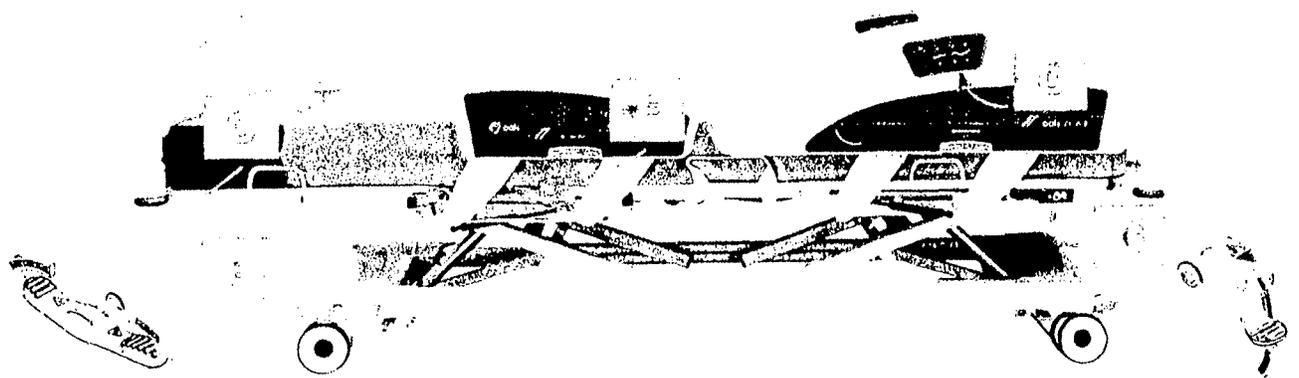
Siderail controls can be locked at foot end

Reminders

- Ensure bed is plugged to enable scale, bed exit & advanced features



- Apply the brakes

Brake Pedals

- Push Red = Brake ON
- Push Green = Steer ON
- Horizontal = Neutral position (Bed is fully mobile)

Siderail Release

- Lift handle UP to unlock
- Lower siderail down

window indicates safe status
 window indicates unlocked siderail

CPR Release Handle

- Pull red handle
- Completely lower backrest section

Seat section will automatically retract flat. Press any button to cancel

Please refer to the user manual for detailed instructions, safety measures and warnings.

SCALE & BED EXIT

HOME Button on the footboard returns the display to HOME SCREEN / MAIN MENU

NAVIGATION Buttons on footboard will activate commands on MENU

To arm BED EXIT system

- ① Verify that bed Detection Level and Alarm Settings (Volume & Tone) are appropriate for the patient. (To change, enter Patient Risk Mgmt menu)
- ② Patient must be in bed to arm bed exit system.
- ③ From HOME SCREEN, press 'ARM'
- ④ Press 'YES' ('to arm bed exit') or press 'AUTO Arm', if applicable.
- ⑤ Verify that foot end bumper indicators (optional) are illuminated. When foot bumpers are illuminated, bed exit system is 'ARMED'.

If ALARM is triggered

- ① Using Regular/Manual setting:
Press 'DISARM' (which will appear on the HOME SCREEN). This will turn 'OFF' the alarm. Patient must be placed back in bed and alarm must be manually REARMED.
- ② Using AUTO mode:
Press 'DISARM' (which will appear on the HOME SCREEN). This will turn 'OFF' the alarm and start a 60 sec. monitoring PAUSE. If after 60 sec. patient is still in bed, the system will automatically initiate arming procedure. If patient is out of bed, the system will return to stand-by mode.

To change ALARM settings

Alarm must be OFF to change settings (Alarm detection level, Alarm volume, Alarm tone)

From the HOME SCREEN

- Press 'Patient Risk Mgmt'
- Press 'Arrow Right'
- Press 'Select' to enter Alarm Settings menu. Make desired changes and press 'OK' to save changes.

Maintenance menu and other bed settings

Close CLOSE Button acts as a 'Back' Button and will bring you a step back in the display.

For immediate assistance, please contact your local account executive.

To change BED EXIT detection level

Please note bed alarm must be 'OFF' to make changes.

To change or set DETECTION LEVEL

From the HOME SCREEN, Press **Patient Risk Mgmt**
Press **Select**

Press to scroll through detection level options and Press 'Select detection' to select desired level.

To 'ZERO' out the SCALE

From the HOME SCREEN
Press 'SCALE' button.
(which then becomes 'Select')

Press (Press once to scroll to 'Zero')

Press **Select** to 'ZERO'

Press 'START' to confirm
Important: Patient should not be on bed during procedure.

SCALE - To weigh patient

From the HOME SCREEN, Press 'SCALE' button.
(which then becomes 'Select')

Press **Select** and weight will be displayed

Please refer to the user manual for detailed instructions, safety measures and warnings.

12:14 PM
05/15/18
Accrual Basis

McCune Brooks Healthcare Foundation
Summary Balance Sheet
As of May 15, 2018

	<u>May 15, 18</u>
ASSETS	
Current Assets	
Checking/Savings	200,447.15
Other Current Assets	8,461.49
Total Current Assets	<u>208,908.64</u>
Fixed Assets	681,626.24
Other Assets	5,505,557.05
TOTAL ASSETS	<u><u>6,396,091.93</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	2,794.98
Other Current Liabilities	8,710.79
Total Current Liabilities	<u>11,505.77</u>
Total Liabilities	11,505.77
Equity	6,384,586.16
TOTAL LIABILITIES & EQUITY	<u><u>6,396,091.93</u></u>

8:42 AM

05/16/18

Accrual Basis

McCune Brooks Healthcare Foundation
Profit & Loss
 June 30, 2017 through May 15, 2018

	Jun 30, '17 - May 15, 18
Ordinary Income/Expense	
Income	
32000 · Contributions Income	
32200 · Unrestricted	1,000.00
32300 · Contributions - Mammograms	250.00
Total 32000 · Contributions Income	1,250.00
33000 · Fund Raiser Income	
33102 · Rustic Cuff Fundraiser	815.00
Total 33000 · Fund Raiser Income	815.00
33900 · Miscellaneous Income	3,521.18
38000 · Rental Income	
38120 · Rent Freeman	64,802.50
Total 38000 · Rental Income	64,802.50
Total Income	70,388.68
Expense	
40000 · Pink Rose Gift Shop Expenses	566.27
41000 · Salaries and Benefits	
41001 · 2014 IRA Contribution-E.Simmons	2,200.00
41000 · Salaries and Benefits - Other	65,771.73
Total 41000 · Salaries and Benefits	67,971.73
42000 · Professional Fees	
42100 · Accounting	614.54
Total 42000 · Professional Fees	614.54
42010 · D&O Insurance	1,344.00
43100 · Advertising	
43110 · Marketing	2,328.00
Total 43100 · Advertising	2,328.00
43300 · Storage Unit Rental	400.00
43600 · Miscellaneous	
49217 · VOLUNTEER EXPENSE	148.80
43600 · Miscellaneous - Other	323.33
Total 43600 · Miscellaneous	472.13
43800 · Supplies	
43802 · General Supplies	45.74
Total 43800 · Supplies	45.74
43850 · Foundation Office Expenses	
43891 · Postage	286.00
43901 · Supplies	508.92
44000 · Telephone	1,419.82
44001 · Utilities Gas/Electric	1,775.99
44100 · Miscellaneous	284.00
44101 · Foundation office insurance	1,364.00
Total 43850 · Foundation Office Expenses	5,638.73
47000 · Fund Raiser Expense	
47201 · Girls Night Out Expense	226.15
47304 · Rustic Cuff Fundraiser	1,639.90
47999 · Misc. Fundraiser Expense	150.00
49224 · Breast Cancer Awareness Expense	234.78
47000 · Fund Raiser Expense - Other	45.00
Total 47000 · Fund Raiser Expense	2,295.83

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 09 1999

MCCUNE-BROOKS HEALTH CARE
FOUNDATION INC
627 W CENTENNIAL AVE
CARTHAGE, MO 64836

Employer Identification Number:
43-1771403
DLN:
17053275717029
Contact Person:
JAMES JANSEN ID# 31312
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
July 1997
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

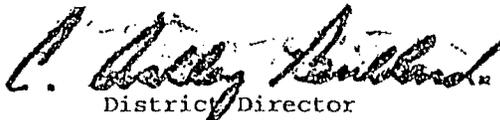
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,


District Director

Letter 1050 (DO/CG)

Application Date: 3-27-18

MCCUNE BROOKS REGIONAL HOSPITAL TRUST
Data Sheet for Organizations
Requesting Grants

PLEASE NOTE: The McCune Brooks Regional Hospital Trust will review the data supplied herein making its determination as to whether or not it will recommend to the Carthage City Council that a grant be made to your organization. However, by reviewing your request and the information supplied herein, the Trust is in no way making any commitment to grant funds to your organization pursuant to this or any other request. Further, the Trust may, at its option, request additional information and such requests by the Trust should not be considered a commitment by the Trust to make any grant to your organization. The Carthage City Council must ultimately approve the Trust's recommendation for funding before any grant of funds can be made.

1. Legal name of your organization: Fair Acres Family YMCA
2. Is your organization an organization qualified as a 501(c)(3) tax-exempt organization by the IRS or qualified in any other manner by the IRS as a tax-exempt entity? YES NO

(a) If your organization has qualified as a tax-exempt organization, please attach a copy of the IRS qualifying letter or such other documentation you are relying upon to establish your organization's tax-exempt status.

3. Please provide your organization's taxpayer identification number: 43-1558437
4. Please write a brief statement of the purpose of your organization. If you need additional space, you may write on the back of this form or attach a separate statement to this form.

To put Christian principles into practice through programs
that help healthy spirit, mind, & body for all.

5. How much money is your organization requesting from the McCune Brooks Regional Hospital Trust?
\$25,000
6. When does your organization anticipate the need for funds it is requesting? Sooner the better

7. Please write a brief statement as to the purpose for which these funds are being requested. If you need additional space, you may write on the back or attach a statement to this form.

Attached

8. If the McCune Brooks Regional Hospital Trust consents to recommend a grant to your organization of the funds requested for the purpose you have set forth in your response to Item 7 above, it will be because the trustee has determined that the purpose forwarded by the grant is for the general welfare and healthcare benefit of the citizens of Carthage, Missouri, and healthcare related purposes of the greater Carthage, Missouri, metropolitan area. Please write a brief statement as to how this requested grant to your organization will meet these purposes. If you need additional space, you may write on the back or attach a statement to this form.

Attached

9. What are the sources of funds your organization relies upon to achieve its goals? You need not list individual donors by name. Also, please provide a balance sheet and income statement for your organization.

Attached

10. Please list the name, address, and phone number of the presiding officer of your organization.

Attached

11. Please list the names, addresses, and phone numbers of four (4) officers or members of your organization, other than your presiding officer, who will be available to the Trust, or Trust's appointee, for the purpose of interviews about the organization and for the purpose of being a source of information about your organization.

1. _____
2. Attached
3. _____
4. _____

12. Please identify an individual for follow up contact to review effectiveness of the grant, if different from above.

Jonathan Roberts

Completed Affidavit must be included with application for consideration!

501(c) (3) VERIFICATION AFFIDAVIT

The undersigned, a duly appointed officer of Fair Acres Family YMCA,
(hereinafter referred to as the "Organization") hereby certifies that, as of the date shown below, the
Organization is operating as an exempt organization as described in Section 501(c)(3) of the Internal
Revenue Code of 1986, as amended, that said Organization has provided to the McCune Brooks Regional
Hospital Trust a copy of its letter from the Internal Revenue Service informing the Organization of the
determination of its exempt status, and that the Organization has not in the past year lost or
relinquished its exemption status for any reason.

Dated this 27 day of March, 2018.

Fair Acres Family YMCA
(Name of Organization)

BY: Jonathan H. Roberts
Signature

Jonathan H. Roberts CEO/President
Typed Name and Title

Submit this completed application to:

McCune Brooks Regional Hospital Trust
c/o Schmidt and Associates
2530 Grand, Suite C
Carthage, MO 64836

Requests will be reviewed at the next scheduled meeting of the Trustee.

ANSWERS

7. The funds will be used to establish a team of 5-7 community leaders and stakeholders to form a future aquatics facility team. The team will work on hiring two firms (info attached) to design and price possible future aquatic facilities in Carthage. We will also look at design options for the existing Municipal pool and Central pools.

Once the team has been established, we will visit 2-3 different aquatic centers in the US and meet with their operations teams to look at design layouts, operational effectiveness and unique amenities that could possibly be utilized in our community.

8. Currently our city outdoor aquatic center is old, outdated and not applicable for what a community like Carthage needs. The last two years, the YMCA has operated the current aquatic center and has increased the attendance, appearance and perception of the pools. However, there are severe issues that cannot be addressed or changed at a reasonable cost. With over 11,000 visits in 2017 and daily use from the 50+ summer swim participants, the pool is a needed, wanted and a used amenity by the community. Swimming is also considered a life-time activity, which means you can do it a majority of your life, unlike more physical demanding sports such as football and basketball. Drowning is the second leading cause of death in children 3-15 yrs old. With a place for kids to come and feel comfortable and safe will allow them to be more aware of dangers and safety around water.

9. A balance sheet for 2017 is attached for the City pool operations. Funds to operate the city pools are provided by revenue generated from gate fees and concessions sales. The City of Carthage pay \$44,000 to the YMCA to off-set the expenses not covered by revenue.

10. Our current Board president is Chris Horine; 1833 Wynwood Dr (64836); 629-2997 (c); chris.horine@crowncastle.com

Waters Edge Aquatic Design

Firm Overview

Waters Edge Aquatic Design, is an aquatic engineering firm with decades of award winning aquatic planning and design experience. We specialize in the evaluation, planning, and design of aquatic centers, natatoriums, water parks, fountains, and spray grounds. We focus on creating visually stunning, energy efficient, sustainable aquatic facilities that are also functional and easy to operate.

With a diverse team of licensed engineers, experienced designers, knowledgeable project managers, former aquatics directors, USA Swimming national program administrators and lifeguards, we are able to provide a distinct insight and a properly executed plan. Our expertise and experience allow us to review every concept with a detailed approach and an operator's perspective. Providing the opportunity for each facility to become more efficient and strategically planned.

We believe that every project is unique to its community and site; therefore, we understand each aquatic project deserves an equally unique solution. We do not approach projects with a one-size-fits-all model. Instead, we incorporate community history and preferences, user-group and programming needs, budget, and the goals of the City to create a project that is individually tailored.

To us, water is a form of art that adds excitement to life, which is why we are in the aquatics business. Since its founding, our firm's portfolio has grown to encompass every type of project imaginable, but our philosophy remains the same: a commitment to helping communities grow and prosper through the unique design of tailored, dream-like aquatic features & facilities.

Westport Pool, Inc.

Westport Pools Inc.

Firm Overview

Our employees have more than 800 years of combined aquatic specific experience ranging from operations to design, construction, and service. This depth of familiarity gives us a unique perspective on the challenges, opportunities, and needs of aquatic facilities of all sizes. We have a geographic footprint covering ten states including extensive construction, service, and management operations in the St. Louis and Kansas City metro areas. Let our passion for aquatics turn your dream into a reality!

View Some Recently Completed

Projects:

City of Bridgeton, MO Rec Center

City of Carbondale, IL

Kirkwood, MO High School

Edwardsville, IL High School

North County Recreation Center

Equipment Sales

Parts and Supplies

Consulting

Our Services Include:

Commercial Construction

Residential Construction

Commercial Service

Residential Service

Design

Management

Renovation

Municipal and Central Park Pool Summary

REVENUES	2011	2012	2013	2014	2015	2016	2017
Gate Fees	\$ 13,462	\$ 17,143	\$ 16,093	\$ 10,451	\$ 12,199	\$ 12,849	\$ 13,233
Rentals						\$ 2,309	\$ 3,854
Concessions	\$ 7,482	\$ 8,853	\$ 8,018	\$ 5,945	\$ 7,779	\$ 11,201	\$ 11,556
	\$ 20,944	\$ 25,996	\$ 24,111	\$ 16,396	\$ 19,978	\$ 26,359	\$ 28,643
Expenses							
Salaries	\$ 40,203	\$ 47,288	\$ 36,628	\$ 36,027	\$ 38,054	\$ 48,101	\$ 49,037
FICA	\$ 2,931	\$ 3,492	\$ 2,880	\$ 2,617	\$ 2,882	\$ 3,715	\$ 3,767
Worker's Comp	\$ 879	\$ 936	\$ 1,054	\$ 1,350	\$ 979	\$ 518	\$ -
	\$ 44,013	\$ 51,716	\$ 40,562	\$ 39,994	\$ 41,915	\$ 52,334	\$ 52,804
Maintanance	\$ 7,727	\$ 8,347	\$ 4,369	\$ 6,740	\$ 6,201	\$ 542	\$ 596
Chlorine						\$ 10,026	\$ 12,136
Telephone/Tablet	\$ 211	\$ 155	\$ 76	\$ 168	\$ 134	\$ 100	\$ 100
General Office Expense	\$ 340	\$ 326	\$ 24	\$ 222	\$ 6	\$ -	\$ -
Concession Supplies	\$ 6,022	\$ 5,375	\$ 6,017	\$ 5,349	\$ 5,411	\$ 6,729	\$ 5,985
General Tools and Supplies	\$ 868	\$ 130	\$ 2,777	\$ 4,206	\$ 4,215	\$ 1,966	\$ 904
Utilities	\$ 5,519	\$ 4,072	\$ 7,189	\$ 5,111	\$ 6,716	\$ -	\$ -
	\$ 20,687	\$ 18,405	\$ 20,452	\$ 21,796	\$ 22,683	\$ 19,363	\$ 19,721
Capital							
Grants/Donation	\$ -	\$ -	\$ -	\$ 3,619	\$ -	\$ 25,000	\$ -
Total Expenses	\$ 64,700	\$ 70,121	\$ 61,014	\$ 61,790	\$ 64,598	\$ 71,697	\$ 72,525
Profit/Loss	\$ (43,756)	\$ (44,125)	\$ (36,903)	\$ (45,394)	\$ (44,620)	\$ (45,338)	\$ (43,882)
City Contract						\$ 40,500	\$ 44,000
Total Visits			5,499	4,922	5,802	11,180	10,757
						159 - Muni	132 - Muni
Daily Average			74	67	78	27 - Central	36 - Central
Days Open			59	61	56	66	70
Days Closed			15	13	18	18	16

Highlights

2016

Steadley Grant purchases

Purchased 50 lounge chairs and 15 rocking chairs for guests
Replaced the Fridge and Freezer in Concession stand
Replaced Air Conditioning unit in Concession stand
Purchased 6 new lifeguard chairs and 6 new umbrellas
Purchased a new pool vacuum
Replaced valve on chlorinator
Installed two baby changing tables in locker rooms

Other upgrades by the city

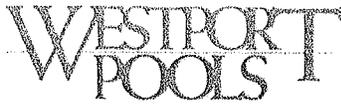
Added new shade structure
Painted the Lockerrooms
Replaced the Pool grates

2017

Hosted a two day outdoor swim meet
Painted the pools
Replaced starting blocks
Replaced steps
Survived a hail storm

2018 plans

ADA compliant Lift
Add anchors and inflatables
New pool Vacuum
Building roof repairs
New Central pool Fence



TO: Jonathan Roberts
Fair Acres Family YMCA

February 6, 2018

RE: Carthage Missouri Aquatic Center
Preliminary Design Services

Westport Pools, Inc. ("Westport") proposes to provide conceptual schematic design services for the Carthage Missouri Aquatic Center ("Project") for the citizens of Carthage, Missouri ("Owner"). While we have agreed that a design/build arrangement would be the most optimal construction delivery method, we are entering into this agreement in order to phase design services and allow for you to have a preliminary budget prior to a formal contract with Westport. Our fee for the conceptual design services is \$4,500 and is payable regardless if the project is constructed.

Services

- ✓ Provide preliminary design services for the pool taking into consideration owner feedback and desires.
- ✓ Ensure design concepts contemplate commercial aquatic design standards and applicable codes.
- ✓ Participate in required planning sessions with the owner and their designated project team.
- ✓ Coordinate information sharing with the owners designated representatives, project team and consultants.
- ✓ Provide design concepts in CAD format.
- ✓ Provide a preliminary cost estimate for selected conceptual design.
- ✓ Provide a preliminary construction schedule.
- ✓ Provide additional costs estimates, as requested, for design concepts that may be revised by the owner.

Exclusions

- ✓ Engineering services to determine site utility (sanitary sewer, electric) capacity.
- ✓ Environmental testing for site feasibility.
- ✓ Colored renderings of conceptual designs of the pool.
- ✓ Construction or bidding documents for other construction competitors.
- ✓ Scaled construction drawings appropriate for permit application.
- ✓ Final construction schedule.

Miscellaneous

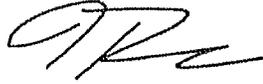
- ✓ The conceptual schematic design documents prepared by Westport for this Project are instruments of Westport for use solely with respect to this Project, except as may be expressly permitted herein. Westport shall be deemed the author of these documents and shall retain all common law, statutory and other reserved rights, including the copyright. The Owner shall be permitted to retain copies, including electronic format and reproducible copies, of Westport drawings. In no event may the Owner use Westport conceptual schematic design for the construction of a new facility unless agreed to in writing by Westport as otherwise permitted by Missouri law.
- ✓ If Owner uses any documents prepared by Westport to complete the project, where Westport was not engaged as the builder or for any other purpose, Owner shall indemnify and hold Westport harmless from any claim, loss, damage, suit or expense (including attorney's fees and expert witness fees) arising from such use.

We very much are honored to be a part of this project and our team of professionals is looking forward to working with your team and delivering a quality and unique project for the region.

WESTPORT POOLS

THE OWNER:

WESTPORT:



By: *(Signature)*

By: *(Signature)*

Date

Date

Printed Name

Printed Name

Printed Title

Printed Title

**FAIR ACRES FAMILY YMCA
2018 BOARD OF DIRECTORS**

Meets Last Wednesday of the month at 12:00 Noon at the YMCA (unless a change is made)

Chris Horine (2020) President
1833 Wynwood Dr (64836)
629-2997 (c)
chris.horine@crowncastle.com

Eric Putnam Treasurer (2020)
521 E Highland. (64836)
388-2739
eric.putnam@umb.com

Matt Templeton (2020)
2007 Forest Dr (64836)
356-0870 (C)
suitup.mt@gmail.com

Jim Schriever (2021)
1509 S Main (64836)
946-5955
jim.schriever@gmail.com

Rob Barber (2020)
7718 County Rd 164 (64836)
(661) 992-8148 (C)
rbarber280@yahoo.com

Archie McDonald, Past-President(2021)
1106 Southern Hills (64836)
(H) 601-672-1522
archie.mcdonald@gmail.com

Muffy Edwards, Secretary (2019)
1562 E. Fairview Ave. (64836)
358-3444 (H) 417-674-2099 (C)
maggiyedwards1944@gmail.com

Andy Youngworth (2019)
1834 Southwood Lane (64836)
359-7020
youngwortha@carthage.k12.mo.us

Nick Martini (2021)
420 Chestnut
(479) 422-6786
nickm@hew.com

Jason Peterson Vice President(2019)
201 Royal Oak Dr
Joplin, Mo 64801
793-8700
jpeterson@cwep.com

YMCA

Jonathan Roberts, Executive Director
2600 Grand Ave (64836)
358-1070 (W) 358-1102 (Fax)
jhroberts2@gmail.com

Wendy Royer, Aquatics Director
aquatics@fairacresymca.com

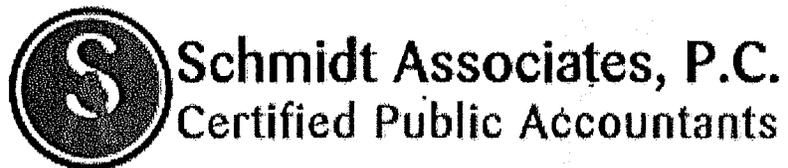
Tericia Mixon, Assistant Executive Director
tericiamixon@gmail.com

Beth Roberts, Childcare Coordinator
afterschool@fairacresymca.com

MCCUNE BROOKS REGIONAL HOSPITAL

FINANCIAL STATEMENTS

APRIL 30, 2018





Schmidt Associates, P.C.
Certified Public Accountants

ACCOUNTANT'S COMPILATION REPORT

McCune Brooks Regional Hospital
3125 Dr. Russell Smith Way
Carthage, MO 64836

Management is responsible for the accompanying financial statements of McCune Brooks Regional Hospital (a nonprofit organization) which comprise the statement of financial position as of April 30, 2018 and the related statements of activities and other changes in net assets for the year-to-date in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Schmidt Associates, P.C.
May 08, 2018



America Counts on CPAs

2530 S. Grand Ave. Carthage, MO 64836 * 401 W. 5th St. Ste. 201 Rolla, MO 64836

**McCune Brooks Regional Hospital
Statements of Financial Position
As of April 30, 2018**

Assets

Assets

Cash in bank- New trust disbursement	\$	13,174.63
New Trust investment		16,445,053.00
Escrow account		<u>4,939,203.05</u>
Total Assets	\$	<u>21,397,430.68</u>

Liabilities and Net Position

Liabilities

Accounts payable	\$	1,560,334.00
Total Liabilities		<u>1,560,334.00</u>

Net Position

Operational capital- Fund balance	19,661,235.54
Restricted- non expendable	322,626.00
Retained earnings	<u>(146,764.86)</u>

Total Net Position 19,837,096.68

Total Liabilities and Stockholders' Equity \$ 21,397,430.68

See accountant's compilation report.

**McCune Brooks Regional Hospital
Statements of Activities**

**12 Months Ended
April 30, 2018**

Income

Interest and dividend income- bond/escrow	22,433.27
Interest and dividend income-Trust	217,144.50
Other income	13,059.64
Other income- from other trusts	9,301.62
Gain (Loss) realized and unrealized	<u>(202,857.16)</u>

Total Income 59,081.87

Operating Expenses

Bank charges	19,132.24
Grants	163,349.40
Legal and professional fees	<u>23,365.09</u>

Total Operating Expenses 205,846.73

Net Income (Loss) \$ (146,764.86)

See accountant's compilation report.

MINUTES
STANDING
COMMITTEES

City of Carthage



Public Safety Committee – Minutes

Meeting Date: May 21, 2018 **Meeting Location:** Carthage Police Department
Call to Order: Chairman Harrison **Time Called to Order:** 5:30pm

Attendance:

Chairman Harrison
Councilman Collier
Councilman Shields
Councilman Newport
Mayor Rife
Chief Williams
Chief Dagnan

Citizen/Other: Morgan Housh, Chad Dininger, Ceri Otero, Melissa Daugherty, Wendi Douglas, Alan Snow, Deborah Bell, Rachel Bell, Lorie Neubert, Regina Griffith, Robin Harrison,

OLD BUSINESS

Councilman Shields made a motion to accept the minutes from previous meeting as written. **Motion Passed.**

CITIZEN PARTICIPATION

1. Melissa Daugherty spoke with the committee on her concern on putting a 4-way stop on Fulton and 3rd Street. There is no stop sign between Howard and River and the traffic moves pretty fast down 3rd Street. The School bus stop is between 3rd and Fulton. She would like a 4-way stop put in for the children's safety and to slow traffic down. Chief Dagnan suggests that the CPD do a traffic study on the area and report back to the Public Safety Committee at the June meeting. **There was no motion needed.**
2. Juan Topete was not present at the meeting to speak on Conservation Department Kids Fishing Day to be held on June 9th at Kellogg Lake. The committee discussed that the event will be held the same as in years past. Councilman Shields made a motion to proceed with Kids Fishing Day as in previous years. **Motion was passed.**
3. Wendi Douglas spoke with the committee on Bikes Across Missouri Event. The event will start in Joplin on June 17th and arrive in Carthage the morning of Monday June 18th. They are estimating around 600 bicycle riders. They will be traveling down Route 66 from Webb City, turning right onto S. Garrison Ave, turning on 4th Street and proceed towards the Carthage Square, left on Grant, to Central Ave, and back toward Route 66. They will arrive different times during the day from 7:00am to 11:00am. There are no street closures requested. **There was no motion needed.**

Persons with disabilities who need special assistance – please contact the Fire Department at 417-237-7100, or the Police Department at 417-237-7200 at least 24 hours prior to the meeting.

**COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, MAY 22, 2018
CITY HALL COUNCIL CHAMBERS**

COMMITTEE MEMBERS PRESENT: Ceri Otero, David Armstrong, Brady Beckham and Kirby Newport.

OTHER COUNCIL MEMBERS: None.

OTHERS PRESENT: City Administrator Tom Short and City Clerk Traci Cox.

Chairperson Ceri Otero called the meeting to order at 5:30 P.M.

OLD BUSINESS:

Approval of minutes from previous meeting: On a motion by Mr. Armstrong, the minutes of the May 8, 2018 meeting were approved 4-0.

Review and approval of the Claims Report: The Committee discussed items regarding the Claims Report before it was approved 4-0 on a motion by Mr. Beckham. During discussion, the collection process for outstanding tax liens was reviewed. City Clerk Traci Cox is to report back to the committee on the actual process and what can be done to improve collections.

NEW BUSINESS:

Staff Reports: Mr. Short updated the committee on the progress of the roof repairs and discussed the retirement of Judge Brad Cameron in October with the need to find a replacement. Ms. Cox discussed her recent attendance at the National GFOA Conference. Ms. Otero stated she would like to view the draft Investment Policy for the City.

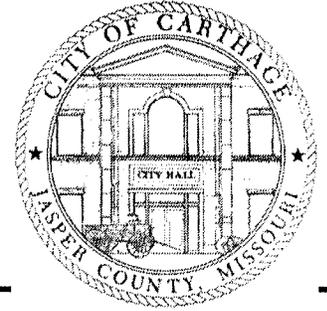
ADJOURNMENT: Mr. Newport made a motion to adjourn at 6:09 PM. Motion carried 4-0.

Traci Cox
City Clerk

PUBLIC WORKS COMMITTEE

Public Works Department 623 E 7th Carthage MO 64836
Tele: (417) 237-7010 Fax: (417) 237-7011

"America's Maple Leaf City"



06-05-18 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: Mike Daugherty, David Armstrong, Ceri Otero, Alan Snow

Staff Members present: Tom Short, City Administrator, Zeb Carney, Director, Julie Tilley, Assistant Director and Marcia Weng, Public Works Secretary

Guests present: Darren Collier, Ward IV Council Member, Kirby Newport, Nate Dally, and John Hacker

June 5, 2018 Public Works Committee meeting called to order at 5:30 p.m. by Chairman, Mike Daugherty.

A motion was made by David Armstrong to accept the minutes from the May 1st meeting. All ayes. Motion carried.

Citizen Participation: None

New Business: David Armstrong made a presentation to the committee about the City's status in the Certified Local Government Program. Tom Short advised the committee the city was already at CLG status and nothing further was required. David Armstrong felt the city should be meeting more of the requirements for status than is presently being met. After further discussion, the committee decided to table this for the present time as the city is already certified.

David Armstrong also made a presentation on Chapter 17, Articles II and IV of the Code of Carthage. He is wanting to make amendments to these two articles. After a time of discussion among the committee members, it was decided to table this proposition until a later time so that the committee members could read further on these articles.

Staff Reports:

Zeb Carney reported on the following:

- Guarantee Roofing has completed the roofs at the Police Department, Parks and Rec, the Skating Rink, the Pool House and the Police Station.
- Zeb presented a contract to sign with Summit Truck Group to have a fleet agreement with them. They are presenting a large discount for the city.
- Fairview and River Street Intersection – the asphalt is done, temporary traffic posts are in, the intersection should be completed by the 2nd week of July.
- The brush hog broke down and we had to purchase a new one. It cost \$1000.00.
- At the intersection of 4th & Garrison – another truck hit the pole, causing damage – need to consider replacing the lights there as they are old anyway.

- The construction around the Post Office is only temporary while they do some repairs on the building. It is to protect their customers.

Tom Short reported on the following:

The monthly Region M meeting is coming up. The grant closes in July. We are not approved for the 2019 grant for our part time employee at the Recycling Center yet.

The bids are open for the Wayfinding Signs program. There are big variations in the bids.

The Bike Plan is needing the “sharrows” put back on Centennial where the street has been repaved. The committee agreed with the city redoing these.

Committee Member Reports: None.

David Armstrong made a motion to adjourn at 6:50 p.m. All ayes. Motion carries.

***MINUTES
SPECIAL
COMMITTEES
AND BOARDS***

Carthage Chamber of Commerce Board of Directors

Thursday, April 19, 2018 at 7:30 a.m.

Members present:

Steve Willis, Chair
Roy Mason, Vice Chair
Brian Schmidt, Treasurer
Paul Eckels
Kimberly Fullerton
Robert Goar
Dr. Jon Haffner
Tina Hallmark
John Lenahan
Elizabeth Simmons
Scott Watson
Gregg Wolf, ex-officio

Members absent:

Rodney Hinds
Chuck Bryant, ex-officio
Tom Flanigan, ex-officio
Tom Short, ex-officio

Liaisons present:

Jim Benton, liaison

Liaisons absent:

Wendi Douglas, liaison
Mike Daugherty, liaison

Staff present:

Mark Elliff, Pres/Sec
Mary Jo Little
Neely Myers

Quorum being present, Board Chair Willis began the meeting at 7:30 a.m. He introduced John Lenahan and welcomed him back to the Board; Lenahan left the Board in July 2013 due to a job transfer.

March meeting notes were presented for discussion. There were no comments.

March financial reports: Elliff reviewed the monthly summary and noted that projected year-end net income was projected to be nearly double than budgeted, due to Maple Leaf and Expo. There being no questions, the reports were filed for audit.

Membership Report: Myers reviewed the written report in the Board packet, correcting the report to a monthly loss of \$157 rather than a gain as reported. Willis queried her plans to continue to grow Chamber membership.

Ambassadors: have not met

Economic Development: Elliff reported on the progress of a proposed industrial park, a state transportation conference, and a possible regional transportation summit. There was some discussion but no formal action required.

Emerging Leaders: Fullerton reviewed the written report in the Board packet, and Little added the next planning meeting date of June 28 and an open invitation to the Tiger Builders lunches; there were no questions.

Maple Leaf: Little reviewed the written report in the Board packet; there were no questions.

Marketing/Expo: Myers reviewed the written report in the Board packet; there were no questions.

Public Policy: Elliff reported that much of the legislation efforts in Jefferson City have slowed but are still being monitored by the group. He will email the state legislative tracking sheet used by the committee to monitor bills of interest. He added that in addition to a Green Party candidate out of Newton County, Bill White and Rob O'Brian were running to Ron Richard's state senate seat, and that race would be decided in the August primary.

CVB: No report.

Ministerial Alliance: Benton reported the dates for the upcoming 5th Sunday Community Service (Apr. 29) and Day of Prayer (May 3).

Vision Carthage: There were no questions regarding the written report in the Board packet. Myers added that the "Carthage in Bloom" committee had held workdays at the Courthouse and the YMCA, in preparation for judging by the national organization in July. Elliff reported that the City had donated 15 retired light poles from Central Park for the group to sell as a fundraiser, similar to the Route 66 baluster fundraiser.

Chairman's report: Willis praised the volunteer-run work being done within the Chamber and the City.

President's report: There were no questions regarding the written report in the Board packet. Elliff added that the FY18-19 budget presentation to the City was scheduled for Apr. 23 at 5:30 p.m. and invited board members to participate. He, Little, and Myers then summarized their recent experience at the MAKO 4-state Chamber Conference and thanked the board for the support of their attendance.

City of Carthage: No report.

Jasper County: No report.

Old Business: None.

New Business: None.

Strategic Planning: Elliff discussed an Economic Development Program that the City Administration and CWEP management has proposed. There was some discussion, but no formal action required.

Willis tabled the proposed closed session for the May meeting.

There being no additional reports and no further business, Schmidt moved to adjourn at 8:35 a.m., Mason seconded the motion, and the motion carried unanimously.

Upcoming events:

1. 4/19.....CEL Tiger Builders, 11 a.m.-1 p.m.
2. 4/20.....Eggs & Issues Legislative Forum (Joplin), doors open 10:15 a.m.
3. 4/20.....Carl Junction Chamber Banquet, 5:30 p.m.
4. 4/24.....Leads Group Two meeting, 9 a.m.
5. 4/24.....Powers Museum ribbon cutting, 4 p.m.
6. 4/25.....WIB ribbon cutting, 12:30 p.m.
7. 4/26.....Joplin Chamber Banquet, 5:15 p.m.
8. 4/27.....Art Walk, 6-9 p.m.
9. 5/1.....SBTDC lunch & learn "Generational Marketing", 11:45 a.m.
10. 5/3.....Maple Leaf Committee meeting, 4 p.m.
11. 5/4.....Public Policy meeting, 11:30 a.m.
12. 5/9.....Non-Profit Network meeting, 9 a.m.
13. 5/11.....Food Truck Friday, 12-9 p.m.
14. 5/14.....Monday Member Meetup, 2 p.m.
15. 5/14.....Leads Group One meeting, 3 p.m.
16. 5/15.....Marketing Committee meeting, 4 p.m.
17. 5/16.....Vision Carthage meeting, 7:30 a.m.
18. 5/16.....Cyber Security lunch & learn w/SNC Squared, 11:45 a.m.
19. 5/17.....Chamber Board meeting, 7:30 a.m.
20. 5/17.....CEL Tiger Builders, 11 a.m.-1 p.m.

The next meeting of the board is scheduled for Thursday, May 17 at 7:30 a.m. at the Chamber office.

***AGENDAS
STANDING
COMMITTEES***

MEETING CANCELED DUE TO A LACK OF QUORUM

PUBLIC SERVICES COMMITTEE
MONDAY JUNE 4, 2018
5:30 P.M.
PARK DEPARTMENT OFFICE
521 ROBERT ELLIS YOUNG DRIVE

Old Business

1. Consideration and approval of minutes from previous meeting

CITIZENS PARTICIPATION

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

2. Consider and discuss possible pro shop construction.

New Business

1. Consider and discuss efforts regarding a community aquatic center.

Staff reports

Other Business

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL
417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS
PRIOR TO MEETING.

Posted: _____

By: _____

--NOTICE OF MEETING--
PUBLIC WORKS COMMITTEE
JUNE 5, 2018
5:30 PM
PUBLIC WORKS DEPT
623 E 7TH STREET
--TENTATIVE AGENDA--

OLD BUSINESS

1. Consideration and approval of minutes from previous meeting

CITIZENS PARTICIPATION

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

NEW BUSINESS

1. Consider and discuss the City's Certified Local Government Status
2. Consider and discuss Amendments to Chapter 17, Article II and Article IV of the Code of Carthage

STAFF REPORTS

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: 6/01/2018

BY: Marcia Weng

--NOTICE OF MEETING--
BUDGET WAYS & MEANS COMMITTEE
MONDAY, JUNE 11, 2018
5:30 P.M.
COUNCIL CHAMBERS, CITY HALL
326 GRANT ST., CARTHAGE, MISSOURI
--TENTATIVE AGENDA--

CITIZENS PARTICIPATION

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

OLD BUSINESS

1. Consideration and approval of minutes from previous meeting.
2. Consider and discuss contract for services with Carthage Humane Society for fiscal 2019.

NEW BUSINESS.

1. Budget Adjustment to the Annual Operating and Capital Budget for Fiscal 2018.
2. Consider and discuss a Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds from the restricted Trust Fund.
3. Staff Reports.
4. Other Business.

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OF 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: _____

BY: _____

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
June 12, 2018
5:30 PM
Carthage City Hall
Agenda

Old Business

1. Consideration and Approval of Minutes from Previous Meeting
2. Review and Approval of the Claims Report

Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

New Business

1. Consider and Discuss expanding Insurance/Audit and Claims responsibilities to include the vetting of the Mayor's Appointments.
2. Staff Reports

Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.)

Posted _____

***AGENDAS
SPECIAL
COMMITTEES
AND BOARDS***



Commerce • Community • Connection

Board of Directors Meeting

Thursday, May 17, 2018

7:30 a.m.

Vision Statement - *To foster and facilitate the success of Carthage area businesses, so our community is financially healthy and the people living, working, and playing in Carthage can enjoy a higher quality of life.*

Mission Statement - *To improve the overall business climate for our members and quality of life for the community through sponsorship of programs which promote civic and economic development, stimulate growth, and support relevant political action.*

Agenda

1. Call to Order
2. Approval of April minutes
3. Financial Report
4. Membership Report
5. Committee Reports
 - a. Ambassadors - Tina Hallmark (Haffner)
 - b. Economic Development - Mark Elliff (Willis)
 - c. Emerging Leaders - Kimberly Fullerton (Hinds)
 - d. Maple Leaf - Steve Willis (Mason)
 - e. Marketing/Expo - Roy Mason (Simmons/Lenahan/Goar)
 - f. Public Policy - Steve Willis (Watson)
6. Partner Reports
 - a. CVB - Wendi Douglas (Willis/Elliff)
 - b. Ministerial Alliance - Jim Benton
 - c. Vision Carthage - Neely Myers (Elliff)
7. Chairman's Report
8. President's Report
9. City of Carthage Report
10. Jasper County Report
11. Old Business
 - a. As needed
12. New Business
 - a. As needed
13. Strategic Planning update

- 14. Upcoming calendar items
- 15. Closed Session planned in accordance with Missouri Sunshine Law Section 610.021.3
- 16. *Next Meeting - Thursday, June 21, 2018*
- 17. Adjourn

POSTED: _____ BY: _____

2018 Board of Directors meetings total = 4

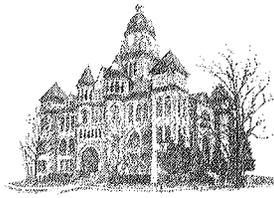
Steve Willis	3	Dr. Jon Haffner	3	Ministerial Alliance	3
Roy Mason	4	Tina Hallmark	3	CVB	1
Brian Schmidt	3	Rodney Hinds	2	Carthage City Council	1
Paul Eckels	3	John Lenahan	1	CWEP	0
Kimberly Fullerton	4	Elizabeth Simmons	3	Jasper Co. Commission	0
Robert Goar	3	Scott Watson	4	City of Carthage	0
				Carthage Schools	3

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Daricus K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION



302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417+358-0483

COMMISSION AGENDA

MAY 29, 2018

9:00 A.M.

JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
 - PLEDGE OF ALLEGIANCE
 - PRAYER
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
 - ◊ **Surplus Vehicles for the Jasper County Sheriff**
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED MAY 25, 2018 AT 4:00 P.M.

(RSMO 610.020)

**McCune Brooks Regional Hospital Trust
Regular Meeting of the Board of Trustees
May 30, 2018
2:00 p.m.
Schmidt Associates Conference Room**

Agenda

- | | |
|---|--------------|
| I. Call to Order | Ron Petersen |
| II. Election of FY 2019 Officers | Ron Petersen |
| III. Approval of March 28, 2018 Meeting Minutes | Ron Petersen |
| IV. Financial Statement Report & Review | Stan Schmidt |
| V. Review and approval of Grant Applications | Ron Petersen |
| VI. Disposition of Jesse L. Bridges Trust held by UMB | Ron Petersen |
| VIII. Disproportionate Share MHA VS U.S. | Ron Petersen |
| IX. Adjournment | Ron Petersen |

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Darieux K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION



302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417+358-0483

COMMISSION AGENDA
JUNE 5, 2018
9:00 A.M.
JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
 - PLEDGE OF ALLEGIANCE
 - PRAYER
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
 - ♦ **Connie Hoover-Discuss Emmanuel Cemetery**
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED JUNE 1, 2018 AT 4:00 P.M.

(RSMO 610.020)

MEETING CANCELED DUE TO LACK OF BUSINESS

CARTHAGE TREE BOARD

WEDNESDAY, JUNE 6, 2018
5:15 P.M.

CARTHAGE PARK DEPARTMENT
MUNICIPAL PARK

TENTATIVE AGENDA

NONE

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

Posted: _____

By: _____

CARTHAGE PUBLIC LIBRARY BOARD OF TRUSTEES

Tuesday, June 12, 2018 5:15 p.m.

CARTHAGE PUBLIC LIBRARY BOARD ROOM
612 S. Garrison Ave.

AGENDA

Roll Call of Members

Minutes of the Last Meeting

Financial Report

Director's Progress and Service Report

President's Message

Council Liaison's Report

Committee Reports

Building Committee

Roof Update

Renovation of original building

Budget Committee

Community Relations

By-Laws

Library Gardens

Tree removal

ADA Compliance

New Business

Payment of Bills

Adjournment



CARTHAGE
PUBLIC LIBRARY

612 S. Garrison Avenue
Carthage, Missouri 64836
Ph 417.237.7040
fx 417.237.7041
carthage.lib.mo.us

CORRESPONDENCE

CITY OF CARTHAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2018

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUES</u>					
110-GENERAL REVENUE	8,587,691.00	552,578.18	8,060,468.67	93.86	527,222.33
121-PUBLIC HEALTH	170,800.00	8,286.07	229,922.73	134.62 (59,122.73)
122-LANDFILL CLOSURE	318,975.00	81.18	865.19	0.27	318,109.81
123-LODGING TAX	104,800.00	6,982.80	99,014.39	94.48	5,785.61
124-CIVIC ENHANCEMENT	41,000.00	6.52	41,628.55	101.53 (628.55)
125-STORMWATER	0.00	0.74	7.92	0.00 (7.92)
126-PUBLIC SAFETY GRANT	26,344.30	0.00	24,395.00	92.60	1,949.30
127-CDBG	0.00	0.00	0.00	0.00	0.00
128-PARKS/STM WTR	1,138,106.00	77,232.73	1,017,182.00	89.37	120,924.00
129-TIF & CID SPECIAL TAX	12,030.00	3.72	11,533.28	95.87	496.72
130-INMATE SECURITY FUND	3,500.00	312.77	3,788.18	108.23 (288.18)
131-FIRE PROTECTION TAX	555,796.00	37,961.79	507,783.82	91.36	48,012.18
141-FAIR ACRES SPORTS COM	0.00	0.00	0.00	0.00	0.00
142-GOLF COURSE	549,050.00	63,217.75	468,186.42	85.27	80,863.58
161-CAPITAL IMPROVEMENTS	1,962,146.94	76,136.82	1,840,872.05	93.82	121,274.89
162-PARKS & RECREATION	185,550.00	1,874.97	249,880.77	134.67 (64,330.77)
163-MYERS PARK	250.00	48.05	248,061.66	9,224.66 (247,811.66)
164-JUDICIAL EDUCATION FU	1,700.00	156.34	1,866.82	109.81 (166.82)
175-Public Fac/Bond Fund	0.00	341.12	3,635.58	0.00 (3,635.58)
231-ECONOMIC DEVELOPMENT	217,354.00	0.40	217,317.54	99.98	36.46
41-CW & EP	0.00	0.00	0.00	0.00	0.00
42-MCCUNE-BROOKS HOSPITA	0.00	0.00	0.00	0.00	0.00
43-LIBRARY OPERATING	0.00	18,151.87	774,955.22	0.00 (774,955.22)
44-LIBRARY BUILDING	0.00	0.00	0.00	0.00	0.00
45-POWERS MUSEUM	0.00	0.00	0.00	0.00	0.00
46-POWERS CAPITAL	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	13,875,093.24	843,373.82	13,801,365.79	99.47	73,727.45

} Unaudited Funds

CITY OF CARTHAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2018

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>EXPENDITURES</u>					
010-GENERAL REVENUE	9,433,259.00	584,140.06	7,465,452.30	79.14	1,967,806.70
021-PUBLIC HEALTH	170,072.00	10,866.89	111,208.73	65.39	58,863.27
022-LANDFILL CLOSURE	927,635.00	0.00	0.00	0.00	927,635.00
023-LODGING TAX	102,000.00	8,822.33	92,491.63	90.68	9,508.37
024-CIVIC ENHANCEMENT	41,000.00	0.00	30,517.49	74.43	10,482.51
025-STORMWATER	0.00	0.00	0.00	0.00	0.00
026-PUBLIC SAFETY GRANT	26,344.30	2,949.30	18,344.30	69.63	8,000.00
027-CDBG	0.00	0.00	0.00	0.00	0.00
028-PARKS/STM WTR	1,404,895.00	192,481.06	832,254.93	59.24	572,640.07
029-TIF & CID SPECIAL TAX	0.00	0.00	0.00	0.00	0.00
030-INMATE SECURITY FUND	3,900.00	0.00	0.00	0.00	3,900.00
031-FIRE PROTECTION TAX	722,429.00	0.00	339,157.70	46.95	383,271.30
041-FAIR ACRES SPORTS COM	0.00	0.00	0.00	0.00	0.00
042-GOLF COURSE	580,801.00	42,483.89	509,541.03	87.73	71,259.97
061-CAPITAL IMPROVEMENTS	3,123,063.94	478,522.01	1,085,995.33	34.77	2,037,068.61
062-PARKS & RECREATION	184,000.00	0.00	184,000.00	100.00	0.00
063-MYERS PARK	320,000.00	0.00	0.00	0.00	320,000.00
064-JUDICIAL EDUCATION FU	1,700.00	0.00	668.16	39.30	1,031.84
075-Public Fac/Bond Fund	0.00	0.00	0.00	0.00	0.00
081-ECONOMIC DEVELOPMENT	217,314.00	0.00	215,814.00	99.31	1,500.00
041-CW & EP	0.00	0.00	0.00	0.00	0.00
042-MCCUNE-BROOKS HOSPITA	0.00	0.00	0.00	0.00	0.00
043-LIBRARY OPERATING	0.00	30,885.81	445,960.02	0.00	(445,960.02)
044-LIBRARY BUILDING	0.00	0.00	0.00	0.00	0.00
045-POWERS MUSEUM	0.00	0.00	0.00	0.00	0.00
046-POWERS CAPITAL	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL EXPENDITURES	<u>17,259,413.24</u>	<u>1,351,151.35</u>	<u>11,331,405.62</u>	<u>65.66</u>	<u>5,927,007.62</u>
REVENUES OVER/(UNDER) EXPENDITURES	(3,383,320.00)	(507,777.53)	2,469,960.17		(5,853,280.17)

*Unaudited
Funds*

END OF REPORT ***

Summary of April 2018 Financial Report
Carthage Chamber of Commerce

The Carthage Chamber of Commerce finished the month of April with a net loss of -\$12,799.66 compared to a budgeted amount of -\$10,709.49. Year to date net income was \$49,084.00 compared to budget of \$21,738.16. Some of the highlights for April are as follows:

1. Income was \$15,291.91 compared to budget of \$13,639.92. The following are the reasons for the increase.
 - (a) Membership income is \$1450 above budget do to increase in membership.
 - (b) Interest income is \$60 above budget.
 - (c) Sponsorships are above budget by \$151.00.

2. Expenses were \$28,091.57 compared to budget of \$24,349.41. The following are the primary reasons for the increase.
 - (a) Professional fees included \$3,909.00 paid to Andersen Engineering for the preliminary work done for the MODOT application pertaining to the proposed industrial park and was not a budgeted item but was previously approved by the Board.
 - (b) Write Off's were \$1,183.00 and there wasn't any amount budgeted as our auditors suggested we change the way we were showing our non-renewed members since we are on an accrual basis
 - (c) Facility Fees were \$1,650.00 under budget due to timing.

3. The above also carried over to the Year to Date bottom line as well. Maple Leaf Net Income being more than budgeted was another positive effect to the Year To Date bottom line as well as Banquet and Expo Net Income greater than budget.

Carthage Chamber of Commerce
Balance Sheet
 As of April 30, 2018

	Apr 30, 18
ASSETS	
Current Assets	
Checking/Savings	
General Checking	19,968.24
Maple Leaf Equity	30,740.43
Money Market	169,800.45
Petty Cash	200.00
Total Checking/Savings	220,709.12
Accounts Receivable	
1200 · Accounts Receivable	15,564.12
Total Accounts Receivable	15,564.12
Other Current Assets	
Prepaid Insurance - Business	5,355.17
1499 · Undeposited Funds	98.50
Total Other Current Assets	5,453.67
Total Current Assets	241,726.91
Fixed Assets	
Accumulated Depreciation	-92,107.94
Building	222,745.00
Building Improvements	12,795.41
Land	28,000.00
Office Equipment	16,301.39
Total Fixed Assets	187,733.86
TOTAL ASSETS	429,460.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	-134.62
Total Accounts Payable	-134.62
Other Current Liabilities	
Accrued PTO	2,196.10
Due to Maple Leaf	25,000.00
2100 · Payroll Liabilities	2,428.54
Total Other Current Liabilities	29,624.64
Total Current Liabilities	29,490.02
Long Term Liabilities	
UMB Building Loan	90,807.02
Total Long Term Liabilities	90,807.02
Total Liabilities	120,297.04
Equity	
3900 · Retained Earnings	260,079.73
Net Income	49,084.00
Total Equity	309,163.73
TOTAL LIABILITIES & EQUITY	429,460.77

Carthage Chamber of Commerce
Profit & Loss
 April 2018

	Apr 18
Ordinary Income/Expense	
Income	
Economic Development contract	9,310.00
Interest incomes	82.37
Maple Leaf income	0.04
Membership dues	
New member	882.00
Renewal	3,488.50
	4,370.50
Total Membership dues	4,370.50
Miscellaneous Income	22.00
Registration fees	
Expo Booth Fee	225.00
Quarterly Luncheon	312.00
Registration fees - Other	180.00
	717.00
Total Registration fees	717.00
Returned Checks	5.00
Sponsorships	
Quarterly Luncheon Sponsor	125.00
Sponsorships - Other	250.00
	375.00
Total Sponsorships	375.00
Tenant Agreement	410.00
	15,291.91
Total Income	15,291.91
Gross Profit	15,291.91
Expense	
Advertising & publicity	225.00
Awards & prizes	22.47
Bank & credit card fees	80.45
Car allowance	200.00
Contract services	115.00
Depreciation Expense	667.01
Dues & subscriptions	43.68
Equipment lease	182.99
Insurance - business	5,085.00
Insurance - health	1,365.57
Internet & website	99.94
Maple Leaf expense	11.78
Meals & entertainment	453.50
Mileage	284.66
Miscellaneous expense	12.00
Office supplies	
Office equipment	360.00
Office supplies - Other	131.78
	491.78
Total Office supplies	491.78
Printing	85.58
Professional fees	3,909.00
Repairs & maintenance	276.10
Salaries & wages	
Payroll taxes	756.09
Salaries & wages - Other	10,609.08
	11,365.17
Total Salaries & wages	11,365.17

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05/07/18

Accrual Basis

Carthage Chamber of Commerce

Profit & Loss

April 2018

	Apr 18
Seminars & conferences	1,045.00
Taxes & licenses	0.50
Utilities	886.89
Write Offs	1,182.50
	<hr/>
Total Expense	28,091.57
	<hr/>
Net Ordinary Income	-12,799.66
	<hr/>
Net Income	-12,799.66
	<hr/> <hr/>

Carthage Chamber of Commerce
Profit & Loss Budget vs. Actual
July 2017 through April 2018

	Jul '17 - Apr 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Directory	0.00	6,000.00	-6,000.00	0.0%
Donations	0.00	0.00	0.00	0.0%
Economic Development contract	93,100.00	93,100.00	0.00	100.0%
Interest incomes	548.02	232.16	315.86	236.1%
Maple Leaf income	53,540.89	46,042.31	7,498.58	116.3%
Membership dues				
New member	8,179.50	4,166.68	4,012.82	196.3%
Renewal	85,552.10	81,344.25	4,207.85	105.2%
Total Membership dues	93,731.60	85,510.93	8,220.67	109.6%
Miscellaneous Income	1,566.00	400.00	1,166.00	391.5%
Postage	412.83	544.09	-131.26	75.9%
Printing & copying	274.05	722.46	-448.41	37.9%
Registration fees				
Christmas open house	550.00	1,000.00	-450.00	55.0%
Expo Booth Fee	17,690.00	13,000.00	4,690.00	136.1%
Mulligans	800.00	810.00	-10.00	98.8%
Putting contest	255.00	295.00	-40.00	86.4%
Quarterly Luncheon	1,704.00	2,000.00	-296.00	85.2%
Sidewalk Sale	560.00	550.00	10.00	101.8%
Team fee	1,950.00	1,940.00	10.00	100.5%
Ticket Sales	11,323.00	11,350.00	-27.00	99.8%
Registration fees - Other	3,499.00	2,945.00	554.00	118.8%
Total Registration fees	38,331.00	33,890.00	4,441.00	113.1%
Returned Checks	5.00			
Sponsorships				
Annual Banquet Sponsorship	15,200.00	11,000.00	4,200.00	138.2%
Beverage	186.48	15.00	171.48	1,243.2%
Bowling Sponsor	0.00	0.00	0.00	0.0%
Business After Hours	1,175.00	1,300.00	-125.00	90.4%
Eggs & Issues	250.00	250.00	0.00	100.0%
Expo Sponsorship	4,950.00	4,500.00	450.00	110.0%
Friday Coffee	125.00	475.00	-350.00	26.3%
Golf cart	0.00	0.00	0.00	0.0%
Golf contest	700.00	1,170.00	-470.00	59.8%
Golf Grand	5,600.00	5,600.00	0.00	100.0%
Golf hole	500.00	1,000.00	-500.00	50.0%
Newsletter	888.75	987.50	-98.75	90.0%
Quarterly Luncheon Sponsor	625.00	500.00	125.00	125.0%
Trivia Sponsor	0.00	400.00	-400.00	0.0%
Sponsorships - Other	1,313.00	0.00	1,313.00	100.0%
Total Sponsorships	31,513.23	27,197.50	4,315.73	115.9%
Tenant Agreement	4,100.00	4,100.00	0.00	100.0%
Total Income	317,122.62	297,739.45	19,383.17	106.5%
Gross Profit	317,122.62	297,739.45	19,383.17	106.5%
Expense				
Advertising & publicity				
Signs	323.00	1,920.00	-1,597.00	16.8%
Advertising & publicity - Other	3,364.82	3,365.00	-0.18	100.0%
Total Advertising & publicity	3,687.82	5,285.00	-1,597.18	69.8%
Awards & prizes				
Flight prizes	1,800.00	2,400.00	-600.00	75.0%
Awards & prizes - Other	2,898.80	2,932.00	-33.20	98.9%
Total Awards & prizes	4,698.80	5,332.00	-633.20	88.1%

Carthage Chamber of Commerce
Profit & Loss Budget vs. Actual
July 2017 through April 2018

	Jul '17 - Apr 18	Budget	\$ Over Budget	% of Budget
Bank & credit card fees				
Equipment Fees	200.00			
Bank & credit card fees - Other	912.31	376.32	535.99	242.4%
Total Bank & credit card fees	1,112.31	376.32	735.99	295.6%
Car allowance	2,000.00	2,000.00	0.00	100.0%
Complimentary sponsorship	-1,033.00	0.00	-1,033.00	100.0%
Contract services	2,186.74	1,070.00	1,116.74	204.4%
Depreciation Expense	6,670.10	6,666.68	3.42	100.1%
Dues & subscriptions	3,462.50	4,000.00	-537.50	86.6%
Equipment lease	2,425.94	2,566.68	-140.74	94.5%
Facility use fees				
Greens/carts	3,500.00	3,500.00	0.00	100.0%
Room & setup fees	6,368.84	10,200.00	-3,831.16	62.4%
Facility use fees - Other	0.00	0.00	0.00	0.0%
Total Facility use fees	9,868.84	13,700.00	-3,831.16	72.0%
Food & drinks				
Appetizers/snacks	75.03	0.00	75.03	100.0%
Beverages	200.23	106.23	94.00	188.5%
Breakfasts	15.80	0.00	15.80	100.0%
Dinners	13,144.63	12,845.45	299.18	102.3%
Lunches	489.70	1,905.68	-1,415.98	25.7%
Teacher luncheon	364.59	300.00	64.59	121.5%
Food & drinks - Other	62.77	600.00	-537.23	10.5%
Total Food & drinks	14,352.75	15,757.36	-1,404.61	91.1%
Insurance - business	4,317.25	4,800.00	-482.75	89.9%
Insurance - health	13,491.70	13,933.34	-441.64	96.8%
Interest expense	2,549.48	3,916.68	-1,367.20	65.1%
Internet & website	1,599.40	1,666.68	-67.28	96.0%
Maple Leaf expense	30,508.96	38,578.00	-8,069.04	79.1%
Meals & entertainment	3,930.07	4,058.36	-128.29	96.8%
Mileage	1,391.24	875.02	516.22	159.0%
Miscellaneous expense	1,107.00	791.55	315.45	139.9%
Office supplies				
Office equipment	2,807.41	833.36	1,974.05	336.9%
Office supplies - Other	1,678.35	872.51	805.84	192.4%
Total Office supplies	4,485.76	1,705.87	2,779.89	263.0%
Postage & delivery	2,225.00	2,500.00	-275.00	89.0%
Printing				
Member plaques	0.00	0.00	0.00	0.0%
Printing - Other	4,534.87	5,362.19	-827.32	84.6%
Total Printing	4,534.87	5,362.19	-827.32	84.6%
Professional fees	7,559.00	5,500.00	2,059.00	137.4%
Repairs & maintenance	5,994.71	3,000.00	2,994.71	199.8%
Salaries & wages				
Employer retirement contributio	3,786.81	3,679.50	107.31	102.9%
Payroll taxes	6,619.85	9,515.02	-2,895.17	69.6%
Salaries & wages - Other	101,867.14	104,501.68	-2,634.54	97.5%
Total Salaries & wages	112,273.80	117,696.20	-5,422.40	95.4%
Scholarships	1,250.00	225.00	1,025.00	555.6%
Seminars & conferences	3,948.00	3,600.00	348.00	109.7%
Taxes & licenses	278.28	255.00	23.28	109.1%

**Carthage Chamber of Commerce
Profit & Loss Budget vs. Actual
July 2017 through April 2018**

	Jul '17 - Apr 18	Budget	\$ Over Budget	% of Budget
Travel				
Airfare	972.60	600.00	372.60	162.1%
Lodging	1,285.36	1,766.68	-481.32	72.8%
Travel - Other	88.96	416.68	-327.72	21.3%
Total Travel	2,346.92	2,783.36	-436.44	84.3%
Utilities	8,512.13	8,000.00	512.13	106.4%
Write Offs	6,302.25	0.00	6,302.25	100.0%
Total Expense	268,038.62	276,001.29	-7,962.67	97.1%
Net Ordinary Income	49,084.00	21,738.16	27,345.84	225.8%
Net Income	49,084.00	21,738.16	27,345.84	225.8%

Membership – With 7 new members (Aaron Bittick, Abernathy Roofing, Carthage Family Worship Center, First Response Lawncare, Knights of Pythias, Lillian James, O’Brien and Associates), and no dropped members we finished the month of April up 7 members (443 members, net gain \$940) from March 2018 and up 36 members from the same month in 2017 (\$4087).

Ambassadors – No meeting since our last Board meeting.

Marketing/Expo & Home Show – No meeting since our last Board meeting Planning is under way for the Chamber birthday party/community thank you scheduled for June 1 and Bowling Tournament scheduled for June 21.

Vision – Workdays scheduled for both Grant Street Restoration and Carthage in Bloom. Other current projects include picnic tables in Central Park with the Mimosa Garden Club, Carthage public parking lots, and acceptance of old lights from Central Park from the City.



Economic Development Committee

Members of the 2018 Economic Development Committee met on Thursday, April 19 at 9:00 a.m. at the Chamber.

Members of the committee in attendance were: Chuck Bryant, Mark Elliff, Pat Goff, Tom Short and Steve Willis.

Discussion was held regarding the potential Industrial Park. Chuck stated that Olsson is still gathering information considering it be listed as a Certified Site.

Discussion was held regarding a Carthage Economic Development Program presented by the City Administrator and CWEP General Manager. Chuck and Tom agree that there could be some wordsmithing done but that it does not need to change. Pat Goff offered a few comments that it might be necessary to broaden the scope of the document.

Next meeting: May 17th-12:30 p.m.

Reports for May 17 Board meeting

Emerging Leaders

Recent events: None since last board meeting

Next events: Crime Lab Tour at Highway Patrol on May 22 SOLD OUT

“People You Need to Know” with Nate Dally on June 20

Strategic planning meeting on June 28

Monthly event: Tiger Builders lunch at CIC, 3rd Thursday

Maple Leaf

Brochure sent to printer 5/8

Parade applications open and coming in

Race Brothers working on merchandise

Vendor applications coming in steady, on track with 2017

Carnival contract finalized

Contract for Magic Show in the works

Evaluating Forever flag reorder

Actively marketing remaining “50 Years” books



Commerce • Community • Connection

Economic Development Project Activity Tracker *April 2018*

The activity tracker measures the year-to-date level of economic development project activity (prospects) in the Carthage area. The Carthage Chamber serves as the lead business expansion and attraction entity for the Carthage area.

2018 Total Prospects (includes new and existing companies) 3
Active Projects 10

- Correspondence and discussions with Dyno Noble and D and D Sexton Trucking regarding complimentary businesses/industries that would they would like to see in an industrial park.
- Correspondence and discussions with a commercial real estate broker out of St. Louis MO. They are looking at 13 acres in Carthage for an industrial customer they represent. Additionally, contacted a local realtor that has a property listed that might possibly fit into this category.
- Discussion with a local industry representative regarding logistical issues.
- Several discussions with a local realtor regarding sale of property for a local business.
- Meeting with Jake Heisten from Representative Billy Long’s office regarding legislative updates.
- Meeting with Frank Neely with Workforce Investment Board regarding updated information pertaining to Carthage and regional economic trends.
- April 16th and 17th attended MAKO (Missouri Arkansas Kansas and Oklahoma Chamber conference) in Branson MO. I had several discussions with other Economic Development professionals regarding economic development programs.
- Attended the Chamber Economic Development Committee.
- Carthage hosted a meeting with the Neosho Economic Development Director and Joplin Chamber President and Economic Development Director as well as the JRP Director. The meeting was to discuss the possibility of restructuring the Regional Partnership. Other meetings will be forthcoming.

The Carthage Chamber of Commerce is a member of the Joplin Regional Partnership (JRP), a regional effort in Southwest Missouri and Southeast Kansas to bring businesses to the area. JRP is contacted by the Missouri Partnership who markets Missouri nationally and internationally to companies wanting to move their facility to another location. The Carthage Chamber of Commerce is contacted by JRP for available buildings and land.

6:10 PM
01/16/18
Cash Basis

Carthage Humane Society Inc
Profit & Loss
July 2017

	Jul 17
Income	
Adoptions	3,662.94
Boarding	1,110.00
Donations	29,009.81
Fund Raising	3,437.00
Misc. Income	155.00
RTO	150.00
Surrender	90.00
Trailer Rental Income	300.00
Trusts	
Frances Haven	900.17
Steadley Trust SMB	4,033.64
Total Trusts	4,933.81
Total Income	42,848.56
Gross Profit	42,848.56
Expense	
Advertising	490.00
Bank and Credit card fees	191.58
Food Costs	580.00
Insurance	
Directors E&O Insurance	369.32
Insurance - Other	596.75
Total Insurance	966.07
Insurance - Health	123.36
Kennel Annex Expense	5,670.00
Loan Expense	25,000.00
Lowe's Expense	101.74
Misc. Expense	2,850.00
Operations	
Supplies	240.60
Telephone, Telecommunications	127.85
Total Operations	368.45
Payroll Expense	
Payroll tax expense	
Employee Medicare Expense	126.67
Employee Social Security Tax Ex	541.62
Employer Medicare Tax Expense	126.67
Employer Social Security Tax Ex	541.62
Federal Withholding Tax Expense	315.00
State Withholding Tax	93.00
SUTA	7.84
Total Payroll tax expense	1,752.42
Payroll Expense - Other	7,659.46
Total Payroll Expense	9,411.88
Refunds	210.00
Repairs and Maintenance	459.01
Utilities	
Electric	1,364.43
Total Utilities	1,364.43
Utilities - trash	397.77

6:10 PM
01/16/18
Cash Basis

Carthage Humane Society Inc
Profit & Loss
July 2017

	Jul 17
Veterinary costs	
Veterinary services	2,500.00
Veterinary costs - Other	276.40
	<hr/>
Total Veterinary costs	2,776.40
VETERINARY SUPPLIES	298.74
	<hr/>
Total Expense	51,259.43
	<hr/>
Net Income	-8,410.87
	<hr/> <hr/>

6:10 PM
01/16/18
Cash Basis

Carthage Humane Society Inc
Profit & Loss
August 2017

	Aug 17
Income	
ACO	1,100.00
Adoptions	4,625.00
Boarding	180.00
City of Carthage Contract	5,000.00
Donations	1,937.72
Fund Raising	250.00
Misc. Income	145.00
RTO	180.00
Surrender	75.00
Trusts	
Steadley Trust SMB	1,149.41
Total Trusts	1,149.41
Total Income	14,642.13
Gross Profit	14,642.13
Expense	
Bank and Credit card fees	153.71
Facilities and Equipment	
Equip Rental and Maintenance	61.32
Total Facilities and Equipment	61.32
Food Costs	379.24
Insurance	
Auto Insurance	182.18
Total Insurance	182.18
Insurance - Health	123.36
Kennel Annex Expense	200.00
Operations	
Supplies	321.22
Total Operations	321.22
Payroll Expense	
Payroll tax expense	
Employee Medicare Expense	128.14
Employee Social Security Tax Ex	547.87
Employer Medicare Tax Expense	128.14
Employer Social Security Tax Ex	547.87
Federal Withholding Tax Expense	289.00
State Withholding Tax	98.00
SUTA	7.13
Total Payroll tax expense	1,746.15
Payroll Expense - Other	7,773.74
Total Payroll Expense	9,519.89
Refunds	265.00
Repairs and Maintenance	841.00
Utilities - trash	395.86

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01/16/18
Cash Basis

Carthage Humane Society Inc
Profit & Loss
August 2017

	Aug 17
Veterinary costs	
Veterinary services	2,500.00
Veterinary costs - Other	850.00
Total Veterinary costs	3,350.00
VETERINARY SUPPLIES	948.73
Total Expense	16,741.51
Net Income	-2,099.38

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 01/16/18
 Cash Basis

Carthage Humane Society Inc
Profit & Loss
 September 2017

	Sep 17
Income	
Adoptions	3,195.00
City of Carthage Contract	2,500.00
Donations	528.25
Fund Raising	-184.87
sponsorship	75.00
Surrender	85.00
Trusts	
Steadley Trust SMB	6,119.65
Total Trusts	6,119.65
Total Income	12,318.03
Gross Profit	12,318.03
Expense	
Bank and Credit card fees	26.87
Facilities and Equipment	
Equip Rental and Maintenance	123.64
Total Facilities and Equipment	123.64
Food Costs	359.62
Insurance	596.75
office supplies	635.12
Operations	
Postage, Mailing Service	9.80
Supplies	428.95
Telephone, Telecommunications	127.78
Total Operations	566.53
Payroll Expense	
Payroll	7,458.05
Payroll tax expense	
Employee Medicare Expense	72.07
Employee Social Security Tax Ex	308.16
Employee State Withholding Tax	0.00
Employer Medicare Tax Expense	72.07
Employer Social Security Tax Ex	308.16
Federal Withholding Tax Expense	183.00
State Withholding Tax	85.00
SUTA	4.17
Total Payroll tax expense	1,032.63
Payroll Expense - Other	4,322.02
Total Payroll Expense	12,812.70
Refund	75.00
Utilities	
Electric	2,632.34
Total Utilities	2,632.34
Utilities - trash	404.43
Veterinary costs	110.10
VETERINARY SUPPLIES	1,280.16
Total Expense	19,623.26
Net Income	-7,305.23

Carthage Humane Society Inc
Profit & Loss
 October 2017

	Oct 17
Income	
Adoptions	3,926.66
Donations	3,124.36
Fund Raising	464.20
Pet Smart Rescue Waggin	390.00
Trusts	
Steadley Trust SMB	7,911.30
Total Trusts	7,911.30
Total Income	15,816.52
Gross Profit	15,816.52
Expense	
Bank and Credit card fees	1.77
Insurance	1,165.25
office supplies	
software	303.85
Total office supplies	303.85
Operations	
Postage, Mailing Service	9.80
Supplies	
Wal Mart	374.07
Supplies - Other	111.28
Total Supplies	485.35
Total Operations	495.15
Payroll Expense	
Payroll	6,941.51
Payroll tax expense	484.28
Total Payroll Expense	7,425.79
Repairs and Maintenance	
coats lock and key	303.85
Repairs and Maintenance - Other	360.82
Total Repairs and Maintenance	664.67
Utilities	
Electric	1,077.27
Total Utilities	1,077.27
Veterinary costs	
Veterinary services	2,624.45
Veterinary costs - Other	130.00
Total Veterinary costs	2,754.45
VETERINARY SUPPLIES	
Medications	866.45
VETERINARY SUPPLIES - Other	417.74
Total VETERINARY SUPPLIES	1,284.19
Total Expense	15,172.39
Net Income	644.13

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Cash Basis

Carthage Humane Society Inc
Profit & Loss
November 2017

	Nov 17
Income	
Adoptions	2,228.32
City of Carthage Contract	2,500.00
Donations	1,409.27
Fund Raising	945.00
sponsorship	150.00
Trusts	
Steadley Trust SMB	2,630.71
Total Trusts	2,630.71
Total Income	9,863.30
Gross Profit	9,863.30
Expense	
Advertising	50.00
Bank and Credit card fees	83.52
Facilities and Equipment	
Equip Rental and Maintenance	89.20
Total Facilities and Equipment	89.20
Insurance	384.55
Insurance - Health	123.36
Lowe's Expense	575.82
Membership	45.00
office supplies	82.39
Operations	
Supplies	
Wal Mart	38.45
Supplies - Other	591.29
Total Supplies	629.74
Total Operations	629.74
Payroll Expense	
Payroll	9,138.75
Payroll tax expense	709.18
Total Payroll Expense	9,847.93
Registration	25.00
Repairs and Maintenance	680.77
Utilities	
Electric	1,138.96
Total Utilities	1,138.96
Utilities - trash	1,215.22
Veterinary costs	300.00
VETERINARY SUPPLIES	
Medications	859.34
VETERINARY SUPPLIES - Other	1,173.73
Total VETERINARY SUPPLIES	2,033.07
Total Expense	17,304.53
Net Income	-7,441.23

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Cash Basis

Carthage Humane Society Inc
Profit & Loss
December 2017

	Dec 17
Income	
Adoptions	2,442.36
City of Carthage Contract	5,000.00
Donations	5,019.65
Fund Raising	1,675.00
Grants	
Boylan grant	3,164.00
Total Grants	3,164.00
Pet Smart Rescue Waggin	690.00
Trusts	
Frances Haven	2,685.15
Steadley Trust SMB	6,321.49
Total Trusts	9,006.64
Total Income	26,997.65
Gross Profit	26,997.65
Expense	
Auto repairs	69.99
Bank and Credit card fees	130.52
Contract Services	
Legal Fees	150.00
Outside Contract Services	181.79
Total Contract Services	331.79
Food Costs	
Dog Food	68.07
Total Food Costs	68.07
Insurance	384.55
Insurance - Health	224.35
Misc. Expense	19.10
office supplies	35.00
Operations	
Supplies	
Kitty Litter	115.17
Supplies - Other	117.20
Total Supplies	232.37
Telephone, Telecommunications	158.05
Total Operations	390.42
Payroll Expense	
Payroll	7,082.00
Payroll tax expense	3,663.82
Total Payroll Expense	10,745.82
Repairs and Maintenance	576.98
Trailer expense	406.31
Utilities	
Electric	772.22
Propane	600.00
Total Utilities	1,372.22
Utilities - trash	152.21

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Cash Basis

Carthage Humane Society Inc
Profit & Loss
December 2017

	Dec 17
Veterinary costs	
Veterinary services	5,563.61
Veterinary costs - Other	222.90
	<hr/>
Total Veterinary costs	5,786.51
VETERINARY SUPPLIES	
Medications	2,444.00
VETERINARY SUPPLIES - Other	98.47
	<hr/>
Total VETERINARY SUPPLIES	2,542.47
Total Expense	<hr/> 23,236.31 <hr/>
Net Income	<hr/> <u>3,761.34</u> <hr/>

Carthage Humane Society Inc

PROFIT AND LOSS

January 2018

	TOTAL
Income	
Adoptions	4,396.56
City of Carthage Contract	2,500.00
Donations	7,597.67
Fund Raising	560.00
RTO	40.00
Steadley Grant	27,000.00
Surrender	304.00
Trailer Rental Income	100.00
Trusts	
Steadley Trust SMB	6,321.49
Total Trusts	6,321.49
Total Income	\$48,819.72
GROSS PROFIT	\$48,819.72
Expenses	
Advertising	200.00
Bank and Credit card fees	60.68
Contract Services	
Legal Fees	500.00
Total Contract Services	500.00
Facilities and Equipment	
Equip Rental and Maintenance	315.00
Total Facilities and Equipment	315.00
Insurance	384.55
Auto Insurance	184.18
Total Insurance	568.73
Insurance - Health	701.75
License Expense	895.50
office supplies	246.33
Operations	
Postage, Mailing Service	143.12
Supplies	895.33
Kitty Litter	62.54
Total Supplies	957.87
Telephone, Telecommunications	158.18
Total Operations	1,259.17
Payroll Expense	
Payroll	7,849.05
Total Payroll Expense	7,849.05
Refund	45.00
Refunds	75.00
Repairs and Maintenance	75.00

	TOTAL
Trailer expense	150.00
Utilities	
Electric	944.65
Electric Trailer Expense	238.94
Total Electric	1,183.59
Propane	1,080.19
Total Utilities	2,263.78
Utilities - trash	303.35
Veterinary costs	300.00
Veterinary services	4,297.89
Total Veterinary costs	4,597.89
VETERINARY SUPPLIES	417.06
Medications	1,793.12
Total VETERINARY SUPPLIES	2,210.18
Total Expenses	\$22,316.41
NET INCOME	\$26,503.31

Carthage Humane Society Inc

PROFIT AND LOSS

February 2018

	TOTAL
Income	
Adoptions	4,168.56
Donations	1,092.64
Fund Raising	521.64
Investments	
Interest-Savings, Short-term CD	0.06
Total Investments	0.06
RTO	745.00
Surrender	1,780.00
Trusts	
Steadley Trust SMB	887.47
Total Trusts	887.47
Total Income	\$9,195.37
GROSS PROFIT	\$9,195.37
Expenses	
Bank and Credit card fees	47.94
Insurance	1,263.05
Insurance - Health	224.37
Loan interest	77.37
Membership	58.00
office supplies	319.60
Payroll Expense	10,363.85
Repairs and Maintenance	1,186.90
Utilities	
Electric	858.64
Electric Trailer Expense	301.73
Total Electric	1,160.37
Propane	594.00
Total Utilities	1,754.37
Utilities - trash	155.82
Veterinary costs	
Veterinary services	1,000.00
Total Veterinary costs	1,000.00
VETERINARY SUPPLIES	67.26
Medications	1,402.07
Total VETERINARY SUPPLIES	1,469.33
Total Expenses	\$17,920.60
NET INCOME	\$ -8,725.23

Carthage Humane Society Inc

PROFIT AND LOSS

March 2018

	TOTAL
Income	
Adoptions	4,378.34
City of Carthage Contract	2,500.00
Donations	6,022.37
Fund Raising	295.00
Jasper County contract	2,000.00
RTO	80.00
Surrender	440.00
Trusts	
Steadley Trust SMB	1,605.23
Total Trusts	1,605.23
Total Income	\$17,320.94
GROSS PROFIT	\$17,320.94
Expenses	
Contract Services	
Outside Contract Services	4,500.00
Total Contract Services	4,500.00
Facilities and Equipment	19,500.00
Insurance	384.55
Operations	
Supplies	39.68
Telephone, Telecommunications	148.18
Cell phone	39.68
Total Telephone, Telecommunications	187.86
Total Operations	227.54
Payroll Expense	
Payroll	3,415.49
Total Payroll Expense	3,415.49
Repairs and Maintenance	499.82
Utilities	
Electric	762.16
Electric Trailer Expense	290.94
Total Electric	1,053.10
Total Utilities	1,053.10
Utilities - trash	161.34
Veterinary costs	
Veterinary services	3,508.16
Total Veterinary costs	3,508.16
VETERINARY SUPPLIES	1,326.82
Total Expenses	\$34,576.82
NET INCOME	\$ -17,255.88

MAY 2018 MONTHLY JUDGEMENTS FILED

<u>CITATION</u>	<u>NAME</u>	<u>STATUS</u>	<u>STATUS DATE/TIME</u>	<u>FILED DATE</u>	<u>OFFENSE</u>	<u>PLEA</u>	<u>PLEA DATE</u>	<u>CONVICTION DATE</u>	<u>TOTAL DUE</u>
170533346	ADAMS, BRANDON S	IA	07/19/2018 9:00	5/7/18	SEATBELT				\$ 10.00
170533347	ADAMS, BRANDON S	IA	07/19/2018 9:00	5/7/18	POSS CONTROLLED SUBSTANCE				
170533348	ADAMS, BRANDON S	IA	07/19/2018 9:00	5/7/18	POSSESSION DRUG PARAPHERNALI,				
170533410	ADAMS, BRANDON S	IA	07/19/2018 9:00	5/7/18	POSSESSION DRUG PARAPHERNALI,				
170533536	ADAMS, BRANDON S	IA	07/19/2018 9:00	5/18/18	IMPROPER REGISTRATION				\$ 95.00
170533537	ADAMS, BRANDON S	IA	07/19/2018 9:00	5/18/18	NO PROOF OF INSURANCE				
170534659	ADAMS, KALEB RAY	TR	07/26/2018 9:00	5/2/18	DRIVING WHILE INTOXICATED	NG	5/03/2018		
170534833	ALVARADO, ANA	IA	06/14/2018 14:00	5/18/18	VICIOUS DOG				
170534834	ALVARADO, ANA	IA	06/14/2018 14:00	5/18/18	NO CITY DOG LICENSE				\$ 51.00
170534471	ALVARADO, ERIKA	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE				
170534472	ALVARADO, ERIKA	IA	06/14/2018 14:00	5/18/18	SEATBELT				\$ 10.00
170534895	ANDERSON, ETHAN W	WI	07/19/2018 9:00	5/7/18	NO PROOF OF INSURANCE				
170534785	ANDERSON, JAXSYN MALYNN	IA	06/14/2018 14:00	5/18/18	SPEEDING 10 - 24 OVER 38 MPH in				\$ 72.00
170534786	ANDERSON, JAXSYN MALYNN	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE				
170533407	ANIBAL, SAMUEL JAMES	CL	05/01/2018 15:34	5/1/18	SEATBELT	PG	5/01/2018	5/01/2018	
170534465	ARCHER, KAYLEE	CL	05/15/2018 12:48	5/15/18	SEATBELT	PG	5/15/2018	5/15/2018	
170534919	BANKS, LATISHA DAWN	IA	06/14/2018 14:00	5/18/18	NO OPERATORS LICENSE				\$ 100.00
170534920	BANKS, LATISHA DAWN	IA	06/14/2018 14:00	5/18/18	IMPROPER REGISTRATION				\$ 95.00
170534921	BANKS, LATISHA DAWN	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE				
170534782	BEAVER, RANDALL	IA	06/14/2018 14:00	5/18/18	STOP LIGHT-STEADY RED				\$ 66.00
170534783	BEAVER, RANDALL	IA	06/14/2018 14:00	5/18/18	DRIVING WHILE SUSPENDED				
170534784	BEAVER, RANDALL	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE				
170534896	BEELEER, COURTNEY JEAN	IA	06/07/2018 14:00	5/7/18	ASSAULT-4TH DEGREE				
170534780	BOTTS, ROBIN RENEE	IA	06/14/2018 14:00	5/18/18	SEATBELT				\$ 10.00
170534781	BOTTS, ROBIN RENEE	IA	06/14/2018 14:00	5/18/18	STOP SIGN				\$ 71.00
170534720	BOYD, PHILLIP GREGORY	VD	05/15/2018 14:00	5/7/18	DOMESTIC ASSAULT-3RD DEGREE				
170534918	BROGAN, STACIA L	IA	06/14/2018 14:00	5/18/18	POSSESSION DRUG PARAPHERNALI,				
170533508	BUCKRIDGE, JAROLD D	CL	05/18/2018 10:24	5/7/18	OVERTIME PARKING	PG	5/15/2018	5/15/2018	
170533531	BURTON, CORY J	IA	06/07/2018 14:00	5/7/18	POSS CONTROLLED SUBSTANCE				
170533532	BURTON, CORY J	IA	06/07/2018 14:00	5/7/18	POSSESSION DRUG PARAPHERNALI,				
170534719	CALLEJAS, HEIDY YANIRA	IA	06/14/2018 14:00	5/7/18	VICIOUS DOG				
170534409	CASTANON, CALEB	DI	05/31/2018 9:00	5/30/18	NO PROOF OF INSURANCE				
170534160	CASTO, LESLEY ANN	IA	06/21/2018 14:00	5/17/18	PETIT THEFT				

MAY 2018 MONTHLY JUDGEMENTS FILED

170534161	CASTO, LESLEY ANN	IA	06/21/2018 14:00	5/17/18	POSSESSION DRUG PARAPHERNALI,					
170534162	CASTO, LESLEY ANN	IA	06/21/2018 14:00	5/17/18	TRESPASS					
170533509	CHAMBERS, MATTHEW N	DJ	05/10/2018 9:00	5/7/18	OVERTIME PARKING					
170533513	COMBS, PRESTON	IA	06/14/2018 14:00	5/7/18	OVERTIME PARKING				\$	11.00
170534951	CONNER, SHAWN	TR	07/26/2018 9:00	5/2/18	DRIVING WHILE INTOXICATED	NG	5/03/2018			
170534952	CONNER, SHAWN	TR	07/26/2018 9:00	5/3/18	IMPROPER EQUIPMENT	NG	5/03/2018		\$	56.00
170534953	CONNER, SHAWN	TR	07/26/2018 9:00	5/3/18	SEATBELT	NG	5/03/2018		\$	10.00
170534835	CORTEZ-LOPEZ, OSMAN	IA	06/14/2018 14:00	5/24/18	OBSTRUCT OFFICER					
170534836	CORTEZ-LOPEZ, OSMAN	IA	06/14/2018 14:00	5/24/18	POSSESSION DRUG PARAPHERNALI,					
170534837	CORTEZ-LOPEZ, OSMAN	IA	06/14/2018 14:00	5/24/18	POSS CONTROLLED SUBSTANCE					
170533375	CORTEZ RAMOS, CARLOS	IA	06/14/2018 14:00	5/7/18	NO OPERATORS LICENSE				\$	100.00
170535126	CORTEZ RAMOS, CARLOS	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE					
170534975	CROW, VICTORIA ALIECE RUTH	TR	07/26/2018 9:00	5/10/18	POSSESSION DRUG PARAPHERNALI,	NG	5/10/2018			
170535226	CROW, VICTORIA ALIECE RUTH	TR	07/26/2018 9:00	5/10/18	NO PROOF OF INSURANCE	NG	5/10/2018			
170535227	CROW, VICTORIA ALIECE RUTH	TR	07/26/2018 9:00	5/10/18	DRIVING WHILE INTOXICATED	NG	5/10/2018			
170535228	CROW, VICTORIA ALIECE RUTH	DP	05/10/2018 9:00	5/10/18	INATTENTIVE DRIVING	NG	5/10/2018			
170535229	CROW, VICTORIA ALIECE RUTH	UF	06/29/2018 2:00	5/10/18	FAIL TO SIGNAL	PG	5/10/2018	5/10/2018	\$	56.00
170535230	CROW, VICTORIA ALIECE RUTH	TR	07/26/2018 9:00	5/10/18	SEATBELT	NG	5/10/2018		\$	10.00
170533612	CUNNINGHAM, SHAWNA NICOLE	IA	07/19/2018 9:00	5/7/18	STOP SIGN				\$	71.00
170533613	CUNNINGHAM, SHAWNA NICOLE	IA	07/19/2018 9:00	5/7/18	INATTENTIVE DRIVING				\$	106.00
170534323	DAMPIER, DANA SUE	IA	06/14/2018 14:00	5/7/18	NO PROOF OF INSURANCE					
170535127	DE WITT, TRENTON MICHAEL	IA	06/14/2018 14:00	5/18/18	POSSESSION DRUG PARAPHERNALI,					
170535128	DE WITT, TRENTON MICHAEL	IA	06/14/2018 14:00	5/18/18	POSS CONTROLLED SUBSTANCE					
170535129	DE WITT, TRENTON MICHAEL	IA	06/14/2018 14:00	5/18/18	POSS INTOX BY A MINOR					
170535026	DEATON, JOSHEWA	IA	06/14/2018 14:00	5/18/18	DOMESTIC ASSAULT-3RD DEGREE					
170535288	DELEON-RIVERA, MAUDILIA	IA	06/21/2018 14:00	5/21/18	DRIVING WHILE REVOKED					
170534373	DEMUTH, DESIRRAY MICHELLE	IA	06/07/2018 14:00	5/7/18	PETIT THEFT					
170534460	DENNINGSON, VERLA MAE	WI	07/26/2018 9:00	5/7/18	FAIL TO YIELD RIGHT OF WAY-UNCC				\$	56.00
170535030	DIAZ, BENNIE	IA	06/07/2018 14:00	5/11/18	DRIVING WHILE REVOKED					
170535031	DIAZ, BENNIE	IA	06/07/2018 14:00	5/11/18	POSS CONTROLLED SUBSTANCE					
170535032	DIAZ, BENNIE	IA	06/07/2018 14:00	5/11/18	POSSESSION DRUG PARAPHERNALI,					
170534390	DICKEY, KYNDALL SUE	CL	05/03/2018 14:14	5/3/18	SPEEDING 10 - 24 OVER 43 MPH in	PG	5/03/2018	5/03/2018		
170534453	DORRIS, RANDY L	CL	05/08/2018 12:48	5/7/18	SEATBELT	PG	5/08/2018	5/08/2018		
170533514	DRAKE, VENESSA	VD	05/09/2018 9:00	5/7/18	FRONT YARD PARKING					

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170534711	DUNN, KATELYN DAWN JOANNE	IA	06/07/2018 14:00	5/7/18	IMPROPER REGISTRATION				\$	95.00
170534712	DUNN, KATELYN DAWN JOANNE	IA	06/07/2018 14:00	5/7/18	DRIVING WHILE INTOXICATED					
170534713	DUNN, KATELYN DAWN JOANNE	IA	06/07/2018 14:00	5/7/18	POSSESSION DRUG PARAPHERNALI,					
170534714	DUNN, KATELYN DAWN JOANNE	IA	06/07/2018 14:00	5/7/18	POSS CONTROLLED SUBSTANCE					
170534806	ELIAS-HUINAC, JOSE	IA	06/28/2018 14:00	5/29/18	ASSAULT-4TH DEGREE					
170534989	ESTEBAN LOPEZ, JULIO	CL	05/29/2018 10:50	5/29/18	NO OPERATORS LICENSE	PG	5/29/2018	5/29/2018		
170534829	ESTRADA CIFUENTES, ANA R	IA	06/14/2018 14:00	5/7/18	DOMESTIC ASSAULT-3RD DEGREE					
170534976	ESTRADA, HENRY	IA	06/21/2018 14:00	5/29/18	OBSTRUCT OFFICER					
170534977	ESTRADA, HENRY	IA	06/21/2018 14:00	5/29/18	OPEN CONTAINER IN PUBLIC					
170534776	FINLEY, JONATHAN M	TR	08/02/2018 9:00	5/3/18	TRESPASS	NG	5/03/2018			
170534777	FINLEY, JONATHAN M	TR	08/02/2018 9:00	5/4/18	OBSTRUCT OFFICER	NG	5/04/2018			
170534778	FINLEY, JONATHAN M	TR	08/02/2018 9:00	5/3/18	POSSESSION DRUG PARAPHERNALI,	NG	5/03/2018			
170534474	FORAKER, MARCELLA	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE					
170534475	FORAKER, MARCELLA	IA	06/14/2018 14:00	5/18/18	SEATBELT				\$	10.00
170533369	FUGET, RICHARD E JR	CL	06/05/2018 11:10	5/7/18	SEATBELT	PG	6/05/2018	6/05/2018		
170534467	GLEASON, ALYSSA NICOLE	IA	06/14/2018 14:00	5/18/18	IMPROPER REGISTRATION				\$	95.00
170534468	GLEASON, ALYSSA NICOLE	IA	06/14/2018 14:00	5/18/18	SEATBELT				\$	10.00
170534910	GONZALEZ-GARCIA, LAZARO E	IA	06/14/2018 14:00	5/18/18	NO OPERATORS LICENSE				\$	100.00
170533360	GOODMAN, STEVEN CLAY	IA	06/07/2018 14:00	5/7/18	IMPROPER REGISTRATION				\$	95.00
170533361	GOODMAN, STEVEN CLAY	IA	06/07/2018 14:00	5/7/18	SEATBELT				\$	10.00
170534159	GREEN, FRANCES	IA	06/14/2018 14:00	5/17/18	PETIT THEFT					
170534386	GRIFFITH, MYSTIE LEE	IA	07/19/2018 9:00	5/7/18	NO PROOF OF INSURANCE					
170534464	GUEVARA CRUZ, PALEMON	CL	06/04/2018 11:04	5/7/18	NO OPERATORS LICENSE	PG	6/04/2018	6/04/2018		
170534716	HACKWORTH, RONALD P JR	IA	06/14/2018 14:00	5/7/18	NO PROOF OF INSURANCE					
170534318	HARPER, LYNDSEY MICHELE	CL	05/03/2018 12:36	5/3/18	SPEEDING 10 - 24 OVER 38 MPH in	PG	5/03/2018	5/03/2018		
170534469	HASSAN, SEYLEE MUHUMED	IA	06/14/2018 14:00	5/18/18	SPEEDING 10 - 24 OVER 65 MPH in				\$	80.00
170534470	HASSAN, SEYLEE MUHUMED	IA	06/14/2018 14:00	5/18/18	STOP LIGHT-STEADY RED				\$	66.00
170535274	HEBERT, PAULETTE M	IA	06/21/2018 14:00	5/25/18	DRIVING WHILE INTOXICATED					
170535275	HEBERT, PAULETTE M	IA	06/21/2018 14:00	5/25/18	INATTENTIVE DRIVING				\$	106.00
170535326	HEBERT, PAULETTE M	IA	06/21/2018 14:00	5/25/18	POSS CONTROLLED SUBSTANCE					
170535327	HEBERT, PAULETTE M	IA	06/21/2018 14:00	5/25/18	POSSESSION DRUG PARAPHERNALI,					
170535328	HEBERT, PAULETTE M	IA	06/21/2018 14:00	5/25/18	SEATBELT				\$	10.00
170534461	HERNANDEZ-MAAS, LEONIDAS	WI	06/21/2018 14:00	5/7/18	DRIVING WHILE INTOXICATED					
170531111	HERNANDEZ, LUIS	CL	06/01/2018 16:07	5/7/18	DOG AT LARGE	PG	6/01/2018	6/01/2018		

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170534900	HIBDON, CHRISTOPHER	UF	06/22/2018 14:00	5/3/18	POSS CONTROLLED SUBSTANCE	PG	5/03/2018	5/03/2018	\$	300.00
170534901	HIBDON, CHRISTOPHER	UF	06/22/2018 14:00	5/3/18	POSSESSION DRUG PARAPHERNALI,	PG	5/03/2018	5/03/2018	\$	300.00
170534779	HINDS, JULIE ELIZABETH	UF	06/14/2018 14:00	5/18/18	IMPROPER REGISTRATION	PG	6/04/2018	6/04/2018	\$	95.00
170534948	HOESCHE, TRACY LA DON	IA	06/07/2018 14:00	5/7/18	POSSESSION DRUG PARAPHERNALI,					
170534971	HOLDEN, DANIEL DWAYNE	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE					
170534972	HOLDEN, DANIEL DWAYNE	IA	06/14/2018 14:00	5/18/18	IMPROPER EQUIPMENT				\$	56.00
170534973	HOLDEN, DANIEL DWAYNE	WI	06/28/2018 14:00	5/9/18	DRIVING WHILE REVOKED					
170534974	HOLDEN, DANIEL DWAYNE	WI	06/28/2018 14:00	5/9/18	POSSESSION DRUG PARAPHERNALI,					
170533149	HUDSON, LARRY E	IA	06/07/2018 14:00	5/7/18	MORE THAN THE ALLOWED NUMBE					
170533150	HUDSON, LARRY E	IA	06/07/2018 14:00	5/7/18	VICIOUS DOG					
170533151	HUDSON, LARRY E	IA	06/07/2018 14:00	5/7/18	DOG AT LARGE				\$	56.00
170534242	HUDSON, LARRY E	IA	06/07/2018 14:00	5/7/18	VICIOUS DOG					
170533362	IPPOLITO, MAKAYLA RAY LYNN	IA	06/07/2018 14:00	5/7/18	IMPROPER REGISTRATION				\$	95.00
170533511	JACKSON, CHARLES I	IA	06/07/2018 14:00	5/7/18	PETIT THEFT					
170534388	JOHNMARK, MATSON	WI	06/14/2018 14:00	5/7/18	IMPROPER REGISTRATION				\$	95.00
170534914	JOHNSON, CHRISTIN	IA	06/14/2018 14:00	5/8/18	POSS CONTROLLED SUBSTANCE					
170534718	JOHNSON, JASON HASKELL	IA	06/07/2018 14:00	5/7/18	ASSAULT-4TH DEGREE					
170534922	JOHNSON, JASON HASKELL	IA	06/07/2018 14:00	5/9/18	C & I DRIVING				\$	126.00
170534923	JOHNSON, JASON HASKELL	IA	06/07/2018 14:00	5/9/18	OBSTRUCT OFFICER					
170534320	JOHNSON, LANCE	IA	06/07/2018 14:00	5/7/18	FOLLOW TOO CLOSE				\$	56.00
170533640	JOHNSON, MARVA DENISE	IA	06/14/2018 14:00	5/18/18	DRIVING WHILE SUSPENDED					
170533641	JOHNSON, MARVA DENISE	IA	06/14/2018 14:00	5/18/18	POSSESSION DRUG PARAPHERNALI,					
170533542	JUAREZ ARGUETA, LESLEE	IA	06/21/2018 14:00	5/18/18	NO OPERATORS LICENSE				\$	100.00
170535039	JURADO-ORDONEZ, RONALD ANTONIO	CL	05/29/2018 13:00	5/29/18	SEATBELT	PG	5/29/2018	5/29/2018		
170533408	KATZ, EMILY ELIZABETH	IA	06/07/2018 14:00	5/7/18	FOLLOW TOO CLOSE				\$	56.00
170533528	KEENEY, ZACHARY R	IA	06/07/2018 14:00	5/7/18	TRESPASS					
170534906	KERLEY, WILLIAM NEALE JR	IA	06/14/2018 14:00	5/18/18	IMPROPER REGISTRATION				\$	95.00
170534907	KERLEY, WILLIAM NEALE JR	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE					
170534908	KERLEY, WILLIAM NEALE JR	IA	06/14/2018 14:00	5/18/18	NO OPERATORS LICENSE				\$	100.00
170534913	KILLINGSWORTH, AMISHA CHARE	IA	06/14/2018 14:00	5/18/18	DOMESTIC ASSAULT-3RD DEGREE					
170534158	KINSEY, FRANKLIN RAY	IA	06/14/2018 14:00	5/17/18	PETIT THEFT					
170534322	KINZER, JESSE GENE	CL	05/16/2018 10:31	5/7/18	SPEEDING 10 - 24 OVER 36 MPH in	PG	5/11/2018	5/11/2018		
170533373	KIRKPATRICK, JACOB AARRON	IA	06/14/2018 14:00	5/18/18	IMPROPER REGISTRATION				\$	95.00
170533374	KIRKPATRICK, JACOB AARRON	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE					

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170534319	KNIGHT, JAMES L	IA	06/07/2018 14:00	5/7/18	FAIL TO YIELD RIGHT OF WAY-STOP					\$	56.00
170535134	KRAUSE, JESSICA	DI	05/29/2018 14:00	5/29/18	NO PROOF OF INSURANCE						
170535038	LAM LOPEZ, JOSE M	IA	06/14/2018 14:00	5/17/18	DRIVING WHILE INTOXICATED						
170533370	LAMBERTSON, AUTUMN DAWN	IA	06/14/2018 14:00	5/18/18	SPEEDING 10 - 24 OVER 43 MPH in					\$	52.00
170535027	LANYON, SARAH LYNDSEY	IA	06/14/2018 14:00	5/18/18	IMPROPER REGISTRATION					\$	95.00
170535028	LANYON, SARAH LYNDSEY	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE						
170534957	LEE, LINDSEY	UF	06/14/2018 14:00	5/3/18	NO OPERATORS LICENSE	PG	5/03/2018	5/03/2018		\$	100.00
170534958	LEE, LINDSEY	TR	07/26/2018 9:00	5/3/18	NO PROOF OF INSURANCE	NG	5/03/2018				
170534959	LEE, LINDSEY	TR	07/26/2018 9:00	5/3/18	IMPROPER REGISTRATION	NG	5/03/2018			\$	95.00
170534960	LEE, LINDSEY	UF	06/14/2018 14:00	5/3/18	SEATBELT	PG	5/03/2018	5/03/2018		\$	10.00
170534961	LEE, LINDSEY	TR	07/26/2018 9:00	5/3/18	POSS CONTROLLED SUBSTANCE	NG	5/03/2018				
170534961	LEE, LINDSEY	VD	06/14/2018 14:00	5/3/18	OBSTRUCT OFFICER						
170534962	LEE, LINDSEY	TR	07/26/2018 9:00	5/3/18	OBSTRUCT OFFICER	NG	5/03/2018				
170533355	LINSTEADT, MICHAEL KHRISTOPHER	IA	06/07/2018 14:00	5/7/18	DRIVING WHILE SUSPENDED						
170533356	LINSTEADT, MICHAEL KHRISTOPHER	IA	06/07/2018 14:00	5/7/18	IMPROPER REGISTRATION					\$	95.00
170533357	LINSTEADT, MICHAEL KHRISTOPHER	IA	06/07/2018 14:00	5/7/18	NO PROOF OF INSURANCE						
170534954	LOGAN, JUANITA R	WI	06/21/2018 14:00	5/3/18	DRIVING WHILE INTOXICATED	NG	5/03/2018				
170534955	LOGAN, JUANITA R	WI	06/21/2018 14:00	5/3/18	NO PROOF OF INSURANCE	NG	5/03/2018				
170534956	LOGAN, JUANITA R	WI	06/21/2018 14:00	5/3/18	SEATBELT	NG	5/03/2018			\$	10.00
170534963	LOGAN, JUANITA R	WI	06/21/2018 14:00	5/3/18	FAIL TO SIGNAL	NG	5/03/2018			\$	51.00
170534243	LOPEZ-VASQUEZ, DORIS	IA	06/14/2018 14:00	5/18/18	NO OPERATORS LICENSE					\$	100.00
170534244	LOPEZ-VASQUEZ, DORIS	IA	06/14/2018 14:00	5/18/18	SEATBELT					\$	10.00
170533364	LOPEZ GARCIA, NORMA A	IA	06/07/2018 14:00	5/7/18	SEATBELT					\$	10.00
170533365	LOPEZ GARCIA, NORMA A	IA	06/07/2018 14:00	5/7/18	NO OPERATORS LICENSE					\$	100.00
170534830	LOPEZ TEVALIN, KEVIN	IA	06/14/2018 14:00	5/18/18	NO OPERATORS LICENSE					\$	100.00
170535259	LOPEZ, LUIS	CL	05/21/2018 15:11	5/21/18	NO OPERATORS LICENSE	PG	5/21/2018	5/21/2018			
170535260	LOPEZ, LUIS	CL	05/21/2018 15:11	5/21/18	SEATBELT	PG	5/21/2018	5/21/2018			
170534462	LORENZO ORTIZ, ISLANDO N	CL	05/08/2018 15:17	5/7/18	NO OPERATORS LICENSE	PG	5/08/2018	5/08/2018			
170533353	LUCARELLI, SANTO PAUL	IA	06/07/2018 14:00	5/7/18	NO PROOF OF INSURANCE						
170533354	LUCARELLI, SANTO PAUL	IA	06/07/2018 14:00	5/7/18	SEATBELT					\$	10.00
170534407	LUIS-AROLDO, CORDOVA MENDEZ	IA	06/28/2018 14:00	5/29/18	DRIVING WHILE SUSPENDED						
170533413	MALDANADO-VELASQUEZ, JASSON	IA	06/21/2018 14:00	5/18/18	NO OPERATORS LICENSE					\$	100.00
170534675	MALDONADO, MARIO	TR	07/26/2018 9:00	5/8/18	DRIVING WHILE INTOXICATED	NG	5/21/2018				
170534909	MARGARITA, AYALA A	CL	05/22/2018 14:08	5/18/18	NO OPERATORS LICENSE	PG	5/22/2018	5/22/2018			

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170534473	MAXWELL, BREANNA DAWN	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE				
170534374	MC JUNKINS, HUNTER KEVIN	IA	06/07/2018 14:00	5/7/18	PETIT THEFT				
170534898	MCNALLY, ABBEY RENAE	IA	06/07/2018 14:00	5/7/18	IMPROPER REGISTRATION			\$	95.00
170534899	MCNALLY, ABBEY RENAE	IA	06/07/2018 14:00	5/7/18	NO PROOF OF INSURANCE				
170534787	MCNEAR, JAMES WILLIAM	IA	06/14/2018 14:00	5/18/18	FAIL TO YIELD RIGHT OF WAY-YIELD			\$	56.00
170534154	MEJIA-OXLAJ, ELIEZER	IA	06/07/2018 14:00	5/7/18	NO PROOF OF INSURANCE				
170534911	MENDIOLA, NICOLE LEANNE	IA	06/14/2018 14:00	5/18/18	DOMESTIC ASSAULT-3RD DEGREE				
170533543	MIGUEL PORTILLA, BLANCA L	IA	06/21/2018 14:00	5/23/18	ASSAULT-4TH DEGREE				
170533614	MITCHELL, SHIRLEY JEAN	DI	05/22/2018 14:00	5/18/18	NO PROOF OF INSURANCE				
170533349	MOBLEY, WILLIAM JAMES	CL	05/29/2018 10:01	5/7/18	SEATBELT	PG	5/23/2018	5/23/2018	
170533371	MOORE, JACOB ALLEN	IA	06/14/2018 14:00	5/18/18	IMPROPER REGISTRATION			\$	95.00
170534902	MOORE, SARAH KAY	UF	08/16/2018 9:00	5/2/18	IMPROPER REGISTRATION	PG	5/10/2018	5/10/2018	\$ 95.00
170534903	MOORE, SARAH KAY	DJ	05/10/2018 9:00	5/2/18	NO PROOF OF INSURANCE				
170534941	MORALES, EMANUEL DE JESUS	IA	06/07/2018 14:00	5/7/18	NO OPERATORS LICENSE			\$	100.00
170534396	MOUNTFORD, BRENNIA MARIE	IA	06/14/2018 14:00	5/18/18	POSSESSION DRUG PARAPHERNALI,				
170534717	MUNOZ RAMIREZ, LUIS	IA	06/14/2018 14:00	5/7/18	NO OPERATORS LICENSE			\$	100.00
170534325	NESS, JOHN ERIC	CL	06/01/2018 14:35	5/7/18	STOP LIGHT-STEADY RED	PG	6/01/2018	6/01/2018	
170533372	O'MALLEY, IAN JOSEPH	DI	05/30/2018 14:00	5/18/18	NO PROOF OF INSURANCE				
170533616	PARADA PEDROZA, SAUL	CL	05/18/2018 10:46	5/18/18	SEATBELT	PG	5/18/2018	5/18/2018	
170533615	PARADA, AMBER LYNN	CL	05/18/2018 10:47	5/18/18	SEATBELT	PG	5/18/2018	5/18/2018	
170534788	PERCY, SAMUEL	IA	06/14/2018 14:00	5/21/18	IMPROPER REGISTRATION			\$	95.00
170534385	PINK, EMILY ANN BARR	IA	06/07/2018 14:00	5/7/18	IMPROPER REGISTRATION			\$	95.00
170534964	PIPPIN, EMILY ANN MARIE	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE				
170534965	PIPPIN, EMILY ANN MARIE	IA	06/14/2018 14:00	5/18/18	IMPROPER REGISTRATION			\$	95.00
170534966	PIPPIN, EMILY ANN MARIE	IA	06/14/2018 14:00	5/18/18	DRIVING WHILE SUSPENDED				
170533406	PIVARAL, LEONARDO ISMAEL	IA	06/07/2018 14:00	5/7/18	ASSAULT-4TH DEGREE				
170533535	POLLARD, DALTON JAMES	IA	06/07/2018 14:00	5/7/18	PEACE DISTURBANCE				
170533358	PUGH, SCOTT	IA	06/07/2018 14:00	5/7/18	NO PROOF OF INSURANCE				
170535337	RAMIREZ-DELAPENTA, EDVER	WI	08/09/2018 9:00	5/31/18	DRIVING WHILE INTOXICATED				
170535338	RAMIREZ-DELAPENTA, EDVER	WI	08/09/2018 9:00	5/31/18	IMPROPER EQUIPMENT			\$	56.00
170535339	RAMIREZ-DELAPENTA, EDVER	WI	08/09/2018 9:00	5/31/18	FAIL TO DRIVE ON RIGHT SIDE OF ST			\$	56.00
170533512	REED, GARY WAYNE	IA	06/14/2018 14:00	5/7/18	OVERTIME PARKING			\$	11.00
170533544	REYES LOPEZ, DONALDO F	IA	06/28/2018 14:00	5/24/18	DRIVING WHILE SUSPENDED				
170534789	REYNOLDS, RYAN J	IA	06/07/2018 14:00	5/14/18	ASSAULT-4TH DEGREE				

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170533639	RICHARDS, LOUIS MICHEAL	IA	06/07/2018 14:00	5/7/18	DRIVING WHILE INTOXICATED					
170533510	RIFFE, WILLIAM M	IA	06/07/2018 14:00	5/7/18	PETIT THEFT					
170535033	RITTER, TRAVIS J	IA	06/07/2018 14:00	5/11/18	ASSAULT-4TH DEGREE					
170534802	ROBERTS, ELIZABETH RENEE	CL	06/05/2018 9:15	5/31/18	SEATBELT	PG	5/31/2018	5/31/2018		
170533368	ROBERTSON, SAMANTHA MARIE	UF	06/21/2018 14:00	5/7/18	IMPROPER REGISTRATION	PG	6/05/2018	6/05/2018	\$	95.00
170534454	ROBERTSON, SAMANTHA MARIE	UF	06/21/2018 14:00	5/7/18	IMPROPER REGISTRATION	PG	6/05/2018	6/05/2018	\$	95.00
170534391	RODARTE, RODOLFO JR	WI	07/19/2018 9:00	5/7/18	DRIVING WHILE SUSPENDED					
170534392	RODARTE, RODOLFO JR	WI	07/19/2018 9:00	5/7/18	NO PROOF OF INSURANCE					
170534393	RODARTE, RODOLFO JR	WI	07/19/2018 9:00	5/7/18	IMPROPER REGISTRATION				\$	95.00
170534394	RODARTE, RODOLFO JR	WI	07/19/2018 9:00	5/7/18	REC STOLEN PROPERTY					
170533409	RODRIGUEZ, RODOLFO ISAAC	IA	06/07/2018 14:00	5/7/18	C & I DRIVING				\$	126.00
170534321	ROY, BETHANY L	IA	06/07/2018 14:00	5/7/18	NO PROOF OF INSURANCE					
170533642	SADLER, LYNNETTE JO	IA	06/14/2018 14:00	5/18/18	PETIT THEFT					
170533643	SADLER, LYNNETTE JO	IA	06/14/2018 14:00	5/18/18	OBSTRUCT OFFICER					
170534967	SALAS, NOE	WI	06/14/2018 14:00	5/29/18	NO PROOF OF INSURANCE					
170534968	SALAS, NOE	WI	06/14/2018 14:00	5/29/18	IMPROPER REGISTRATION				\$	95.00
170534969	SALAS, NOE	WI	06/14/2018 14:00	5/29/18	IMPROPER EQUIPMENT				\$	56.00
170534970	SALAS, NOE	WI	06/14/2018 14:00	5/7/18	DRIVING WHILE INTOXICATED					
170533657	SALAZAR, MARIA SUZANA	VD	05/29/2018 14:00	5/29/18	NO PROOF OF INSURANCE					
170533658	SALAZAR, MARIA SUZANA	VD	05/29/2018 14:00	5/29/18	LEAVE SCENE OF ACCIDENT					
170533359	SAMS, MATTHEW CLAY	IA	06/07/2018 14:00	5/7/18	DRIVING WHILE INTOXICATED					
170531113	SANDERSON, ERIN DIANNA	IA	06/14/2018 14:00	5/18/18	DOG AT LARGE				\$	56.00
170531114	SANDERSON, ERIN DIANNA	IA	06/14/2018 14:00	5/18/18	NO CITY DOG LICENSE				\$	51.00
170531115	SANDERSON, ERIN DIANNA	IA	06/14/2018 14:00	5/18/18	PIT BULL PROHIBITED					
170534466	SAUNDERS, ANICA E	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE					
170533405	SCHAFFERMAYER, KYLE STEVEN	WI	07/19/2018 9:00	5/7/18	SPEEDING 10 - 24 OVER 45 MPH in				\$	60.00
170533526	SHANK, MALARIA A	IA	06/07/2018 14:00	5/7/18	ASSAULT-4TH DEGREE					
170533538	SIMMONS CRUM, TONI RM	IA	06/07/2018 14:00	5/18/18	OBSTRUCT OFFICER					
170533529	SMITH, ABBY S	WI	06/28/2018 14:00	5/7/18	ASSAULT-4TH DEGREE					
170533533	SMITH, COLTON C	VD	06/07/2018 14:00	5/7/18	PEACE DISTURBANCE					
170533534	SMITH, COLTON C	IA	06/07/2018 14:00	5/7/18	PEACE DISTURBANCE					
170535256	SOLORZANO-MORALES, CARLOS	IA	06/21/2018 14:00	5/29/18	SEATBELT				\$	10.00
170534455	SPURGEON, MATTHEW ERIC	IA	06/07/2018 14:00	5/7/18	SEATBELT				\$	10.00
170534942	STANLEY, TOBY A	IA	06/07/2018 14:00	5/7/18	DRIVING WHILE INTOXICATED					

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170534943	STANLEY, TOBY A	IA	06/07/2018 14:00	5/7/18	FAIL TO SIGNAL				\$	51.00
170534944	STANLEY, TOBY A	IA	06/07/2018 14:00	5/7/18	SEATBELT				\$	10.00
170534945	STANLEY, TOBY A	IA	06/07/2018 14:00	5/7/18	IMPROPER EQUIPMENT				\$	56.00
170535029	STEARNS, SONORA HOPE	IA	06/14/2018 14:00	5/18/18	SEATBELT				\$	10.00
170534156	STEWART-SHIELDS, DEON DUVEY	IA	06/14/2018 14:00	5/18/18	NO PROOF OF INSURANCE					
170534157	STEWART-SHIELDS, DEON DUVEY	IA	06/14/2018 14:00	5/18/18	IMPROPER REGISTRATION				\$	95.00
170533515	STOTTS, JENNIFER	VD	05/16/2018 14:00	5/7/18	PARK WRONG DIRECTION					
170534317	STRAIT, BRADY LEE	IA	06/07/2018 14:00	5/7/18	SPEEDING 10 - 24 OVER 36 MPH in				\$	64.00
170534946	TANK, ASHLEY KM	IA	06/07/2018 14:00	5/7/18	IMPROPER REGISTRATION				\$	95.00
170533609	TEAL, JERRY ANDREW	WI	08/09/2018 9:00	5/7/18	NO PROOF OF INSURANCE					
170533610	TEAL, JERRY ANDREW	WI	08/09/2018 9:00	5/7/18	FAIL TO DRIVE ON RIGHT SIDE OF ST				\$	56.00
170534897	THOMAS, SARAH ELIZABETH	IA	06/07/2018 14:00	5/7/18	PETIT THEFT					
170534912	THOMAS, ZACHARIAH E	IA	06/07/2018 14:00	5/7/18	POSSESSION DRUG PARAPHERNALI,					
170531112	THRASHER, SARAH MARIE	IA	06/07/2018 14:00	5/7/18	DOG AT LARGE				\$	56.00
170534831	TRIMBLE, ERICK	IA	06/14/2018 14:00	5/18/18	OPEN CONTAINER IN PUBLIC					
170534800	TURNER, PATRICIA	CL	05/21/2018 14:05	5/21/18	FAIL TO DRIVE ON RIGHT SIDE OF ST	PG	5/21/2018	5/21/2018		
170533367	UENO, GEORGE DAISAKU	CL	05/25/2018 10:52	5/7/18	SPEEDING 10 - 24 OVER 45 MPH in	PG	5/25/2018	5/25/2018		
170534324	UMMEL, KURT EARL	IA	06/14/2018 14:00	5/7/18	IMPROPER REGISTRATION				\$	95.00
170534211	UMPHRIES, REAJEANA MARIE	TR	08/09/2018 9:00	5/8/18	DRIVING WHILE INTOXICATED	NG	5/17/2018			
170534375	VARGAS, ROBERTO R	IA	06/07/2018 14:00	5/7/18	NO PROOF OF INSURANCE					
170534826	VARGAS, ROBERTO R	IA	06/07/2018 14:00	5/7/18	FOLLOW TOO CLOSE				\$	56.00
170534827	VARGAS, ROBERTO R	IA	06/07/2018 14:00	5/7/18	NO OPERATORS LICENSE				\$	100.00
170533608	VAUGHAN, AMBER DUEON	IA	06/07/2018 14:00	5/7/18	ASSAULT-4TH DEGREE					
170534832	VEATCH, KRISTINA	IA	06/14/2018 14:00	5/8/18	OBSTRUCT OFFICER					
170534904	VOGT, ANGEL AARIS A	IA	06/14/2018 14:00	5/7/18	IMPROPER REGISTRATION				\$	95.00
170534905	VOGT, ANGEL AARIS A	IA	06/14/2018 14:00	5/7/18	NO PROOF OF INSURANCE					
170533351	VOGT, KALE WAYNE	WI	06/28/2018 14:00	5/7/18	IMPROPER REGISTRATION				\$	95.00
170533352	VOGT, KALE WAYNE	WI	06/28/2018 14:00	5/7/18	NO PROOF OF INSURANCE					
170533530	WAISNER, RICKY M	IA	06/07/2018 14:00	5/7/18	IMPROPER EQUIPMENT				\$	56.00
170534949	WAISNER, RICKY M	IA	06/14/2018 14:00	5/7/18	DRIVING WHILE INTOXICATED					
170534950	WAISNER, RICKY M	IA	06/14/2018 14:00	5/7/18	IMPROPER TURN				\$	56.00
170534924	WILKINSON, DAREN	IA	06/14/2018 14:00	5/18/18	IMPROPER REGISTRATION				\$	95.00
170353345	WILLIAMS, HEATHER LYN	IA	06/07/2018 14:00	5/31/18	DRIVING WHILE SUSPENDED					
170534938	WILLIAMS, HEATHER LYN	IA	06/07/2018 14:00	5/7/18	DRIVING WHILE SUSPENDED					

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170534939	WILLIAMS, HEATHER LYN	IA	06/07/2018 14:00	5/7/18	NO PROOF OF INSURANCE				
170534940	WILLIAMS, HEATHER LYN	IA	06/07/2018 14:00	5/7/18	SEATBELT			\$	10.00
170535344	WILLIAMS, HEATHER LYN	IA	06/07/2018 14:00	5/31/18	NO PROOF OF INSURANCE				
170534155	WILLIAMS, SUSAN	IA	06/14/2018 14:00	5/18/18	SPEEDING 10 - 24 OVER 41 MPH in			\$	44.00
170533363	WILSON, WILLIAM THOMAS	IA	06/21/2018 14:00	5/7/18	POSS INTOX BY A MINOR				
170533366	WINDSOR, TRENACE L	CL	06/05/2018 10:19	5/7/18	IMPROPER REGISTRATION	PG	6/05/2018	6/05/2018	
170534458	WINN, KOLBY M	IA	06/07/2018 14:00	5/7/18	POSSESSION DRUG PARAPHERNALI,				
170534463	WORDEN 3RD, ROBERT LEE	IA	06/07/2018 14:00	5/7/18	SPEEDING 10 - 24 OVER 44 MPH in			\$	56.00
170534395	WRIGHT, JONATHAN CARL	IA	06/07/2018 14:00	5/7/18	ASSAULT-4TH DEGREE				
170534389	WYRICK, CRYSTAL D	IA	06/07/2018 14:00	5/7/18	SPEEDING 10 - 24 OVER 53 MPH in			\$	92.00
170535050	WYRICK, CRYSTAL D	IA	06/21/2018 14:00	5/29/18	DRIVING WHILE INTOXICATED				
170535051	WYRICK, CRYSTAL D	IA	06/21/2018 14:00	5/29/18	POSS CONTROLLED SUBSTANCE				
170535052	WYRICK, CRYSTAL D	IA	06/21/2018 14:00	5/29/18	POSSESSION DRUG PARAPHERNALI,				
170533611	WYRICK, STEVEN RAY	IA	06/07/2018 14:00	5/7/18	SPEEDING 10 - 24 OVER 52 MPH in			\$	88.00
170533539	ZALDIVAR PALLESA, DALILA DEL CARM	IA	06/14/2018 14:00	5/18/18	NO OPERATORS LICENSE			\$	100.00

STATUS DESCRIPTION:

CL	CLOSED	24
DI	DISMISSED PRESENTED INSURANCE	4
DJ	DISMISSED BY JUDGE	2
DP	DISMISSED BY PROSECUTOR	1
IA	INITIAL ARRAIGNMENT	195
TR	TRIAL	17
UF	UNPAID FINES	9
VD	VOIDED DOCKET	7
WI	ATTORNEY ENTERED	27
	TOTAL	286



To: Carthage Parks & Recreation Dept :

On behalf of Great American's Day 2018,
we want to thank you so much for
all the work you did to get Central Park
ready for this year's event. The grounds
were absolutely beautiful this year and
we greatly appreciate all the "extras"
your workers went to, to help us
make GAD such a success.

Bonnie, Debbie, & Michelle
GAD Committee Members

"Rosenberg's Rules of Order"

(Simple Rules of Parliamentary Procedure for the 21st Century)

Introduction

The rules of procedure at meetings should be simple enough for most people to understand. Unfortunately, that has not always been the case. Virtually all clubs, associations, boards, councils and bodies follow a set of rules - "Robert's Rules of Order" - which are embodied in a small, but complex, book. Virtually no one I know has actually read this book cover to cover. Worse yet, the book was written for another time, and for another purpose. If one is chairing or running a Parliament, then "Robert's Rules of Order" is a dandy and quite useful handbook for procedure in that complex setting. On the other hand, if one is running a meeting of, say, a 5-member body with a few members of the public in attendance, a simplified version of the rules of parliamentary procedure is in order.

Hence, the birth of "Rosenberg's Rules of Order."

What follows is my version of the rules of parliamentary procedure, based on my 20 years of experience chairing meetings in state and local government. These rules have been simplified for the smaller bodies we chair or in which we participate, slimmed down for the 21st Century, yet retaining the basic tenets of order to which we have grown accustomed.

This treatise on modern parliamentary procedure is built on a foundation supported by the following four pillars: (1) Rules should establish order. The first purpose of rules of parliamentary procedure is to establish a framework for the orderly conduct of meetings. (2) Rules should be clear. Simple rules lead to wider understanding and participation. Complex rules create two classes: those who understand and participate; and those who do not fully understand and do not fully participate. (3) Rules should be user friendly. That is, the rules must be simple enough that the public is invited into the body and feels that it has participated in the process. (4) Rules should enforce the will of the majority while protecting the rights of the minority. The ultimate purpose of rules of procedure is to encourage discussion and to facilitate decision-making by the body. In a democracy, majority rules. The rules must enable the majority to express itself and fashion a result, while permitting the minority to also express itself, but not dominate, and fully participate in the process.

The Role of the Chair

While all members of the body should know and understand the rules of parliamentary procedure, it is the Chair of the body who is charged with applying the rules in the conduct of the meeting. The Chair should be well versed in those rules. The Chair, for all intents and purposes, makes the final ruling on the rules every time the Chair states an action. In fact, all decisions by the Chair are final unless overruled by the body itself.

Since the Chair runs the conduct of the meeting, it is usual courtesy for the Chair to play a less active role in the debate and discussion than other members of the body. This does not mean that the Chair should not participate in the debate or discussion. To the contrary, the Chair as a member of the body has the full right to participate in the debate, discussion and decision-making of the body. What the Chair should do, however, is strive to be the last to speak at the discussion and debate stage, and the Chair should not make or second a motion unless the Chair is convinced that no other member of the body will do so at that point in time.

The Basic Format for an Agenda Item Discussion

Formal meetings normally have a written, often published agenda. Informal meetings may have only an oral or understood agenda. In either case, the meeting is governed by the agenda and the agenda constitutes the body's agreed-upon roadmap for the meeting. And each agenda item can be handled by the Chair in the following basic format:

First, the Chair should clearly announce the agenda item number and should clearly state what the agenda item subject is. The Chair should then announce the format (which follows) that will be followed in considering the agenda item.

Second, following that agenda format, the Chair should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the Chair, a member of the body, a staff person, or a committee chair charged with providing input on the agenda item.

Third, the Chair should ask members of the body if they have any technical questions of clarification. At this point, members of the body may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond.

Fourth, the Chair should invite public comments, or if appropriate at a formal meeting, should open the public meeting for public input. If numerous members of the public indicate a desire to speak to the subject, the Chair may limit the time of public speakers. At the conclusion of the public comments, the Chair should announce that public input has concluded (or the public hearing as the case may be is closed).

Fifth, the Chair should invite a motion. The Chair should announce the name of the member of the body who makes the motion.

Sixth, the Chair should determine if any member of the body wishes to second the motion. The Chair should announce the name of the member of the body who seconds the motion. (It is normally good practice for a motion to require a second before proceeding with it, to ensure that it is not just one member of the body who is interested in a particular approach. However, a second is not an absolute requirement, and the Chair can proceed with consideration and vote on a motion even when there is no second. This is a matter left to the discretion of the Chair.)

Seventh, if the motion is made and seconded, the Chair should make sure everyone understands the motion. This is done in one of three ways: (1) The Chair can ask the maker of the motion to repeat it. (2) The Chair can repeat the motion. (3) The Chair can ask the secretary or the clerk of the body to repeat the motion.

Eighth, the Chair should now invite discussion of the motion by the body. If there is no desired discussion, or after the discussion has ended, the Chair should announce that the body will vote on the motion. If there has been no discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

Ninth, the Chair takes a vote. Simply asking for the "ayes", and then asking for the "nays" normally does this. If members of the body do not vote, then they "abstain". Unless the rules of the body provide otherwise (or unless a super-majority is required as delineated later in these rules) then a simple majority determines whether the motion passes or is defeated.

Tenth, the Chair should announce the result of the vote and should announce what action (if any) the body has taken. In announcing the result, the Chair should indicate the names of the members of the body, if any, who voted in the minority on the motion. This announcement might take the following form: "The motion passes by a vote of 3-2, with Smith and Jones dissenting. We have passed the motion requiring 10 days notice for all future meetings of this body."

Motions in General

Motions are the vehicles for decision-making by a body. It is usually best to have a motion before the body prior to commencing discussion of an agenda item. This helps the body focus.

Motions are made in a simple two-step process. First, the Chair should recognize the member of the body. Second, the member of the body makes a motion by preceding the member's desired approach with the words: "I move" So, a typical motion might be: "I move that we give 10-day's notice in the future for all our meetings."

The Chair usually initiates the motion by either (1) Inviting the members of the body to make a motion. "A motion at this time would be in order." (2) Suggesting a motion to the members of the body. "A motion would be in order that we give 10-day's notice in the future for all our meetings." (3) Making the motion. As noted, the Chair has every right as a member of the body to make a motion, but should normally do so only if the Chair wishes to make a motion on an item but is convinced that no other member of the body is willing to step forward to do so at a particular time.

The Three Basic Motions

There are three motions that are the most common and recur often at meetings:

The basic motion. The basic motion is the one that puts forward a decision for the body's consideration. A basic motion might be: "I move that we create a 5-member committee to plan and put on our annual fundraiser."

The motion to amend. If a member wants to change a basic motion that is before the body, they would move to amend it. A motion to amend might be: "I move that we amend the motion to have a 10-member committee." A motion to amend takes the basic motion which is before the body and seeks to change it in some way.

The substitute motion. If a member wants to completely do away with the basic motion that is before the body, and put a new motion before the body, they would move a substitute motion. A substitute motion might be: "I move a substitute motion that we cancel the annual fundraiser this year."

"Motions to amend" and "substitute motions" are often confused. But they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a "motion to amend" or a "substitute motion" is left to the chair. So that if a member makes what that member calls a "motion to amend", but the Chair determines that it is really a "substitute motion", then the Chair's designation governs.

Multiple Motions Before the Body

There can be up to three motions on the floor at the same time. The Chair can reject a fourth motion until the Chair has dealt with the three that are on the floor and has resolved them.

When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed first on the last motion that is made. So, for example, assume the first motion is a basic "motion to have a 5-member committee to plan and put on our annual fundraiser." During the discussion of this motion, a member might make a second motion to "amend the main motion to have a 10-member committee, not a 5-member committee to plan and put

on our annual fundraiser." And perhaps, during that discussion, a member makes yet a third motion as a "substitute motion that we not have an annual fundraiser this year." The proper procedure would be as follows:

First, the Chair would deal with the third (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion passed, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the body of the third motion (the substitute motion). No vote would be taken on the first or second motions. On the other hand, if the substitute motion (the third motion) failed then the Chair would proceed to consideration of the second (now, the last) motion on the floor, the motion to amend.

Second, if the substitute motion failed, the Chair would now deal with the second (now, the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment (should the committee be 5 members or 10 members). If the motion to amend passed the Chair would now move to consider the main motion (the first motion) as amended. If the motion to amend failed the Chair would now move to consider the main motion (the first motion) in its original format, not amended.

Third, the Chair would now deal with the first motion that was placed on the floor. The original motion would either be in its original format (5-member committee), or, if amended, would be in its amended format (10-member committee). And the question on the floor for discussion and decision would be whether a committee should plan and put on the annual fundraiser.

To Debate or Not to Debate

The basic rule of motions is that they are subject to discussion and debate. Accordingly, basic motions, motions to amend, and substitute motions are all eligible, each in their turn, for full discussion before and by the body. The debate can continue as long as members of the body wish to discuss an item, subject to the decision of the Chair that it is time to move on and take action.

There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the body to move on. The following motions are not debatable (that is, when the following motions are made and seconded, the Chair must immediately call for a vote of the body without debate on the motion):

A motion to adjourn. This motion, if passed, requires the body to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

A motion to recess. This motion, if passed, requires the body to immediately take a recess. Normally, the Chair determines the length of the recess which may be a few minutes or an hour. It requires a simple majority vote.

A motion to fix the time to adjourn. This motion, if passed, requires the body to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.

A motion to table. This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on "hold". The motion can contain a specific time in which the item can come back to the body: "I move we table this item until our regular meeting in October." Or the motion can contain no specific time for the return of the item, in which case a motion to take the item off the table and bring it back to the body will have to be taken at a future meeting. A motion to table an item (or to bring it back to the body) requires a simple majority vote.

A motion to limit debate. The most common form of this motion is to say: "I move the previous question" or "I move the question" or "I call the question." When a member of the body makes such a motion, the member is really saying: "I've had enough debate. Let's get on with the vote". When such a motion is made, the Chair should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a 2/3 vote of the body. Note: that a motion to limit debate could include a time limit. For example: "I move we limit debate on this agenda item to 15 minutes." Even in this format, the motion to limit debate requires a 2/3 vote of the body. A similar motion is a motion to object to consideration of an item. This motion is not debatable, and if passed, precludes the body from even considering an item on the agenda. It also requires a 2/3 vote.

Majority and Super-Majority Votes

In a democracy, a simple majority vote determines a question. A tie vote means the motion fails. So in a 7-member body, a vote of 4-3 passes the motion. A vote of 3-3 with one abstention means the motion fails. If one member is absent and the vote is 3-3, the motion still fails.

All motions require a simple majority, but there are a few exceptions. The exceptions come up when the body is taking an action which, effectively, cuts off the ability of a minority of the body to take an action or discuss an item. These extraordinary motions require a 2/3 majority (a super-majority) to pass:

Motion to limit debate. Whether a member says "I move the previous question" or "I move the question" or "I call the question" or "I move to limit debate", it all amounts to an attempt to cut off the ability of the minority to discuss an item, and it requires a 2/3 vote to pass.

Motion to close nominations. When choosing officers of the body (like the Chair) nominations are in order either from a nominating committee or from the floor of the body. A motion to close nominations effectively cuts off the right of the minority to nominate officers, and it requires a 2/3 vote to pass.

Motion to object to the consideration of a question. Normally, such a motion is unnecessary since the objectionable item can be tabled, or defeated straight up. However, when members of a body do not even want an item on the agenda to be considered, then such a motion is in order. It is not debatable, and it requires a 2/3 vote to pass.

Motion to suspend the rules. This motion is debatable, but requires a 2/3 vote to pass. If the body has its own rules of order, conduct or procedure, this motion allows the body to suspend the rules for a particular purpose. For example, the body (a private club) might have a rule prohibiting the attendance at meetings by non-club members. A motion to suspend the rules would be in order to allow a non-club member to attend a meeting of the club on a particular date or on a particular agenda item.

The Motion to Reconsider

There is a special and unique motion that requires a bit of explanation all by itself: the motion to reconsider. A tenet of parliamentary procedure is finality. After vigorous discussion, debate, perhaps disagreement and a vote, there must be some closure to the issue. And so, after a vote is taken, the matter is deemed closed, subject only to a re-opener if a proper motion to reconsider is made.

A motion to reconsider requires a majority vote to pass, but there are two special rules that apply only to the motion to reconsider. First, is timing. A motion to reconsider must be made at the meeting where the item was first voted upon or at the very next meeting of the body. A motion to reconsider made at a later time is untimely. (The body, however, can always vote to suspend the rules and by a 2/3 majority, can allow a motion to reconsider to be made at another time.) Second, a motion to reconsider can only be made by certain members of the body. Accordingly, a motion to reconsider can only be made by a member who voted in the majority on the original motion. If such a member has a change of heart, he or she can make the motion to reconsider (any other member of the body may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order. The purpose of this rule is finality. If a member of the minority could make a motion to reconsider, then the item could be brought back to the body again and again. That would defeat the purpose of finality.

If the motion to reconsider passes, then the original matter is back before the body, and a new original motion is then in order. The matter can be discussed and debated as if it were on the floor for the first time.

Courtesy and Decorum

The rules of order are meant to create an atmosphere where the members of the body and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the Chair and the members of the body to maintain common courtesy and decorum. Unless the setting is very informal, it is always best for only one person at a time to have the floor, and it is always best for every speaker to be first recognized by the Chair before proceeding to speak.

The Chair should always ensure that debate and discussion of an agenda item focuses on the item and the policy in question, not the personalities of the members of the body. Debate on policy is healthy, debate on personalities is not. The Chair has the right to cut off discussion that is too personal, is too loud, or is too crude.

Debate and discussion should be focused, but free and open. In the interest of time, the Chair may, however, limit the time allotted to speakers, including members of the body.

Can a member of the body interrupt the speaker? The general rule is "no." There are, however, exceptions. A speaker may be interrupted for the following reasons:

Privilege. The proper interruption would be: "point of privilege." The Chair would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person's ability to hear.

Order. The proper interruption would be: "point of order." Again, the Chair would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the Chair moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal. If the Chair makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the chair. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the Chair is deemed reversed.

Call for orders of the day. This is simply another way of saying, "Let's return to the agenda." If a member believes that the body has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the Chair discovers that the agenda has not been followed, the Chair simply reminds the body to return to the agenda item properly before them. If the Chair fails to do so, the Chair's determination may be appealed.

Withdraw a motion. During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the Chair may ask the person who seconded the motion if he or she wishes to make the motion, and any other member may make the motion if properly recognized.

Special Notes About Public Input

The rules outlined above will help make meetings very public-friendly. But in addition, and particularly for the Chair, it is wise to remember three special rules that apply to each agenda item:

Rule One: Tell the public what the body will be doing.

Rule Two: Keep the public informed while the body is doing it.

Rule Three: When the body has acted, tell the public what the body did.