

**COUNCIL AGENDA
CITY OF CARTHAGE, MISSOURI
TUESDAY, APRIL 24, 2018
6:30 P.M. – COUNCIL CHAMBERS**

1. Invocation
2. Pledge of Allegiance
3. Calling of the Roll
4. Reading and Consideration of Minutes of Previous Meeting
5. Citizens Participation Period
(Each person addressing the Council shall state his/her name, address and organization or firm represented, if any, and is limited to no more than five (5) minutes. The time may also be extended by the Mayor if deemed necessary. All remarks during citizen's participation period should be made to the chair (Mayor). Once a person has had their say on a particular issue they are not permitted to once again speak on the issue.)
6. Report of Standing Committees
7. Report from Special Committees and Board Liaisons
8. Mayor's Report
9. Miscellaneous Reports of Officers of the City
10. Report of Claims Committee
11. Old Business
12. New Business
 1. **C.B. 18-15** – An Ordinance to add Section 3-68 of the Carthage Code to allow for Temporary Permits for sale by drink for certain organizations in the City of Carthage. (Budget Ways & Means)
 2. **C.B. 18-16** – An Ordinance transferring the Carthage Municipal Court and transferring the Municipal Division Cases to be heard in the Jasper County Circuit Court Associate Division. (Public Safety)
 3. **C.B. 18-17** – An Ordinance authorizing the Mayor to enter into an agreement with G&G Construction, Inc. for Storm Water and Intersection Improvements at Myers Park, 6th and Grant, and Euclid to Highland, Carthage, Missouri. (Public Works)
 4. **C.B. 18-18** – An Ordinance authorizing the Mayor to enter into an agreement with Guarantee Roofing, Inc. for Roof Repairs to City Buildings, Carthage, Missouri. (Public Works)
13. Mayor's Appointments
14. Resolutions

15. CLOSED SESSION – According to Section 610.021 (1) the Agenda includes the possibility of a vote to close part of the meeting to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
April 10, 2018

The Carthage City Council met in regular session on the above date at 6:30 P.M. in the City Hall Council Chambers with Mayor Mike Harris presiding. Fire Chief Roger Williams gave the invocation and Police Chief Greg Dagnan led the flag salute.

The following Council Members answered roll call: Mike Daugherty, Ceri Otero, Darren Collier, Dan Rife, Jason T.A. Shelfer, Brady Beckham, James Harrison, Juan Topete, Tim Shields and David Armstrong. City Administrator Tom Short and City Attorney Nate Dally were present.

The following Department Heads were present: Police Chief Greg Dagnan, Fire Chief Roger Williams, Public Works Director Zeb Carney, Parks Director Alan Bull and City Clerk Traci Cox.

Mr. Daugherty made a motion, seconded by Mr. Collier, to approve the minutes of the March 27, 2018 Council Meeting. Motion carried unanimously.

During Citizens Participation Period: Mark Elliff, President of the Chamber of Commerce and Economic Development Director, reported Liberty Tree had begun collecting city sales tax as of April 1. Wendi Douglas, Convention and Visitors Bureau, invited all to attend Food Truck Friday on April 13. She also reported on a CVB strategic planning session to be held May 9.

Mr. Rife reported the Budget, Ways and Means Committee met April 9. The committee approved a Council Bill Request to update the fee structure for liquor licenses to add a picnic license. This will be presented at the next council meeting. Revenue estimates for the Fiscal 2019 Budget were reviewed along with sales tax revenues and March financials. Pros and cons for placing a use tax measure on the ballot were discussed but no action taken at this time. Members also approved a reallocation of funds for stormwater projects.

Mr. Shelfer reported the Committee on Insurance/Audit and Claims met on this date in the Council Chambers and approved the claims.

Mr. Collier reported the Public Safety Committee is between meetings with the next meeting scheduled for April 16.

Mr. Beckham reported the Public Services Committee met April 2. Mr. Beckham made a motion, seconded by Mr. Daugherty, to allow the Carthage Chamber of Commerce to host a carnival on the west parking lot at Fair Acres City Sports Complex as in previous years October 14-21. A list of items was declared surplus and entered into the City auction for disposal. Light poles and lights removed from Central Park were declared surplus and it was agreed to transfer the lights poles and lights to Vision Carthage. This is being presented tonight in Resolution 1831 and 1832.

Mr. Daugherty reported the Public Works Committee met April 3. Bids for the upcoming Storm Water projects which include 6th and Grant Streets, Euclid Boulevard to Highland Avenue Drainage Ditch, and Myers Park Detention Pond were reviewed. Mr. Daugherty made a motion, seconded by Mr. Armstrong, to accept the bid from G&G Construction for \$363,232.22. Motion carried. Bids for the remaining roof replacement project were reviewed. Mr. Daugherty made a motion, seconded by Mr. Armstrong, to accept the complete bid from Guarantee Roofing not to exceed \$434,974.00. Motion carried.

Special Committee and Board Liaison reports were given by Mr. Armstrong for the Planning and Zoning, Mr. Topete for the Carthage Tree Board and Kellogg Lake Board, Ms. Otero for the Library Board and Harry S Truman Coordinating Council, Mr. Shelfer for the Jasper County Commissioners' Meeting.

Mayor Mike Harris thanked the staff and council for making tasks easier during his time as mayor.

All department heads thanked Mayor Harris and Councilman Shelfer for their service.

Fire Chief Roger Williams gave a construction update on Fire Station #2.

Public Works Director Zeb Carney reported on utility cut repairs on Fairview Avenue, Grand to River.

City Administrator Tom Short reported on the following: Preliminary budget meetings, an economic development meeting with the Mr. Elliff and CWEP officials regarding potential projects, a Public Policy meeting, sales tax revenues, a Region M annual meeting April 17, and the schedule for budget hearings.

The Committee on Claims filed a report in the amount of \$707,174.90 against the following funds: General Revenue \$142,226.00, Public Health \$505.41, Parks/Stormwater \$16,423.54, Golf Course \$8,711.03, Lodging \$8,333.33, Civic Enhancement \$2,000.00, Library \$28,611.90, Fire Protection \$113,276.70, Capital Improvements \$34,464.90, Payroll \$352,622.09. Mr. Shelfer made a motion, seconded by Mr. Armstrong, to accept the report and allow the claims. Motion carried.

Under old business, **C.B. 18-14** – An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for the fiscal year 2017 – 2018 was placed on second reading followed by a roll call vote of 10 yeas and no nays. The council bill was approved and numbered Ordinance 18-14.

Mr. Collier made a motion, seconded by Mr. Beckham, to approve the April 3, 2018 municipal election results as follows:

Mayor:	Dan Rife – 737 votes
	Jason Shelfer – 434 votes
	Brad Cameron – 235 votes

Ward 1:	Juan Topete – 127 votes
Ward 2:	Tim Shields – 77 votes
Ward 3:	Mike Daugherty – 186 votes
Ward 4:	Darren Collier – 516 votes
Ward 5:	Kirby Newport – 266 votes

Mayor Harris presented a plaque to outgoing council member Jason Shelfer and thanked him for his service.

Mr. Short presented a plaque to Mayor Harris and thanked him for his service.

During closing remarks before recess, council members thanked Mayor Harris and Councilman Shelfer for their service. Mr. Shelfer stated it was his goal to serve the city to the best of his ability and hoped he had done so. Mr. Beckham discussed the projected revenue shortfall.

Mr. Armstrong made a motion, seconded by Mr. Daugherty, to adjourn the old Council. Motion carried and meeting adjourned at 7:04 p.m.

There was a short recess.

City Clerk Traci Cox administered the Oath of Office to Mayor Dan Rife and Council Members Juan Topete, Tim Shields, Mike Daugherty, Darren Collier, and Kirby Newport. Mayor Rife called the meeting to order. The following Council Members answered roll call: James Harrison, Juan Topete, David Armstrong, Tim Shields, Ceri Otero, Mike Daugherty, Darren Collier, Brady Beckham and Kirby Newport.

Under new business, Mr. Daugherty made a motion, seconded by Mr. Harrison, to approve the Mayor's appointment of Alan Snow as Ward 4 Council Member. Motion passed. City Clerk Traci Cox administered the Oath of Office to Mr. Snow.

Mr. Daugherty made a motion, seconded by Mr. Harrison, to approve the Mayor's Committee and Board Appointments. Mr. Beckham mentioned the meeting time was a conflict for the Committee on Insurance, Audit and Claims and would need to be adjusted. Mr. Armstrong requested to be the liaison for the Civil War Museum. Mr. Harrison made a motion, seconded by Mr. Shields, to amend the list of liaisons removing Mr. Harrison as the liaison to the Civil War Museum and adding Mr. Armstrong. Motion carried to approve the Mayor's Committee and Board Appointments as amended. (See attached)*

Mr. Harrison made a motion, seconded by Ms. Otero, to elect Darren Collier as Mayor Pro Tem. Motion carried. There were no other nominations.

Mr. Collier made a motion, seconded by Mr. Armstrong, to approve Resolution 1830 – A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds from the Restricted Trust Fund. Resolution passed with Mr. Harrison abstaining.

Mr. Daugherty made a motion, seconded by Mr. Beckham, to approve Resolution 1831 - A Resolution providing for the donation of salvaged light posts and light fixtures from the City's Central Park project by the City Council of the City of Carthage, Missouri. Resolution passed.

Mr. Shields made a motion, seconded by Mr. Armstrong, to approve Resolution 1832 - A Resolution approving the declaration of certain materials and pieces of equipment as surplus to the City's needs and authorizing their disposition. Resolution passed.

During closing remarks, council members congratulated Mayor Dan Rife on his election to office, Mr. Snow stated he was looking forward to working with the council, and Mr. Collier stated he appreciated the trust of the council for electing him as Mayor Pro Tem.

Mr. Newport made a motion, seconded by Mr. Daugherty, to adjourn the regular session of the Council meeting. Motion carried and meeting adjourned at 7:30 PM.

Dan Rife, Mayor

Traci Cox, City Clerk

***OLD
BUSINESS***

***NEW
BUSINESS***

An Ordinance to add Section 3-68 of the Carthage Code to allow for Temporary Permits for sale by drink for certain organizations in the City of Carthage.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: Section 3-68 of the Carthage Code is hereby added, to read as follows:

Sec. 3-68 Temporary permit for sale by drink may be issued to certain organizations

1. Notwithstanding any other provision of this chapter, a permit for the sale of all kinds of intoxicating liquor, including intoxicating liquor in the original package, at retail by the drink for consumption on the premises of the licensee may be issued to any church, school, civic, service, fraternal, veteran, political, or charitable club or organization for the sale of such intoxicating liquor at a picnic, bazaar, fair, or similar gathering. The permit shall be issued only for the day or days named therein and it shall not authorize the sale of intoxicating liquor for more than seven days by any such club or organization.
2. The applicant shall pay a fee of \$37.50 for such permit.
3. If the event will be held on a Sunday, the permit shall authorize the sale of intoxicating liquor on that day beginning at 11:00 a.m.
4. No provision of law or rule or regulation of the city shall be interpreted as preventing any wholesaler or distributor from providing customary storage, cooling or dispensing equipment for use by the permit holder at such picnic, bazaar, fair or similar gathering.
5. A distiller, wholesaler, winemaker, or brewer may give a gift not to exceed a value of one thousand dollars per year to a holder of a temporary permit as defined in section

RSMo 311.482 and RSMo 311.070.4

Secs. 3-69—3-79. - Reserved.

SECTION II: This Ordinance shall take effect and be in force from and after its passage and approval.

**PASSED AND APPROVED THIS _____ DAY OF _____,
2018.**

MAYOR

ATTEST:

CITY CLERK

Sponsored by: Budget Ways & Means Committee

COUNCIL BILL NO. 18-16

ORDINANCE NO. _____

AN ORDINANCE TRANSFERRING THE CARTHAGE MUNICIPAL COURT AND TRANSFERRING THE MUNICIPAL DIVISION CASES TO BE HEARD IN THE JASPER COUNTY CIRCUIT COURT ASSOCIATE DIVISION.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: As soon as practicable after October 19, 2018, the next regularly scheduled Carthage Municipal Court Docket, but no later than six months from the effective date of this Ordinance, the Carthage Municipal Court shall be transferred to the Jasper County Circuit Court and Carthage Municipal Division Cases shall be to be heard in the Jasper County Circuit Court Associate Division pursuant to Jasper County Court Rules.

SECTION II: The City Administrator and City Clerk are authorized to take all actions necessary to transfer the Carthage Municipal Court to the Jasper County Circuit Court and effectuate the transfer of Carthage Municipal Division Cases to be heard in the Jasper County Associate Circuit Court.

SECTION III: The court cost on all Carthage Municipal division cases shall include the necessary clerk fee, court automation fee and any additional fees required and charged as part of court cost when operated through the Jasper County Circuit Court. This will include any additional fees attached to Municipal Court cost that does not now collect, including Sheriff Retirement fund and the full amount of all other special fees and cost.

SECTION IV: The provisions of this Ordinance shall supersede any conflicting provisions contained within the City of Carthage's Code of Ordinances.

SECTION IV: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____,
2018.

MAYOR

ATTEST:

CITY CLERK

Sponsored by: Public Safety Committee

INTER

OFFICE

MEMO

To: Public Safety Committee
From: Tom Short, City Adm.; Greg Dagnan, Police Chief; Nate Dally, City Atty.; Traci Cox, City Clerk
Subject: City determination regarding where violations of municipal ordinances may be heard
Date: 12-Apr-18

Staff Report

Summary: Based on an evaluation of changes to the operations of municipal courts throughout the State mandated by either the Legislature or the Supreme Court and on research, opinions and future trends seen state-wide, plus taking into consideration timing of our current situation, Staff recommends the Council approve an ordinance transferring the Carthage City Municipal Court to the Jasper County Circuit Court Associate Division.

Background: In the state court organization, municipal courts are a component of the state court system and are under the direct jurisdiction of the Presiding Judge of the respective Circuit Courts. The Jasper City Municipal Court operates under the jurisdiction of the Presiding Judge of the 29th Circuit Court.

While the Municipal Courts operate under the legal jurisdiction of the Circuit Court, the Governing Body of the City retains authority over the municipal code and has specific authority to select the judicial venue which will hear cases involving violations of that code. The venues available to the Governing Body are to have code violations heard in a municipal court structure or to assign these cases to the Circuit Court.

The City of Carthage, like a majority of other Missouri municipal governments, elected to organize and operate a separate municipal court. The City of Carthage established the court through the Code of Carthage Chapter 14. The Mayor, with the consent and approval of a majority of the members elected to the City Council, appointed the Municipal Judge.

Primarily because of the recent municipal elections (the Judge deciding to run for the position of Mayor) Staff had an opportunity to evaluate alternatives regarding the continued operations of the court in light of the possibility of the Judge winning the Mayoral race. An additional factor was; pursuant to Section 14-4 of the Code, the Municipal Judge could no longer serve in his office upon attaining his seventy-fifth birthday. The Judge will attain his seventy-fifth birthday on October 19, 2018, basically necessitating the City to determine how best to proceed with this issue by the October 19 deadline at the latest. This also gave staff the opportunity to evaluate the impact of various state mandates by the Legislature, State Supreme Court (current and future) and local issues.

As has been reported numerous times, the operating environment for municipal courts in Missouri has changed a great deal due to a series of State legislative actions and Supreme Court rule changes over the past several years. Many of these changes resulted from legislative reaction to reviews of the operations of municipal court operations in St. Louis County, including the operations of the City of Ferguson Municipal Court. The State's solution appears to be mandating changes across the board for all municipal court operations as a "one size fits all" methodology. As has been experienced in the past, these types of reforms have unintended consequences bringing more problems than solutions. From Staff's vantage point, it appears the State's end game is to take all authority of court operations away from cities.

In particular, recent changes mandated by two bills (SB 5 and SB 572) and changes issued by the Missouri Supreme Court, have made it much more difficult for The City of Carthage and other small communities to operate a separate municipal court. Because the legislation lowered the percentage all communities could apply toward their annual general operating revenue from 30 percent to 20 percent, it further lowered the amount for cities in St. Louis County to 12.5 percent. Cities sued in court, securing a decision the law was illegally targeting one area – St. Louis County – for special treatment. The Supreme Court backed up the lower court, saying the state failed to offer any evidence of substantial justification to meet requirements which allow for "special laws" in Missouri. In an article in the THE MISSOURI TIMES, it was noted that "Key provisions of SB 5, ... that sought to crack down on municipal governments that abused their power, were struck down by a Cole County Circuit judge Monday." Rep. Robert Cornejo, R-St. Peters, the House handler for Sen. Eric Schmitt's bill, noted that he strongly disagreed with the Beitem's legal findings, arguing that because political subdivisions are only given their power by the General Assembly. Thus, he reasons, the legislature should be able to change the definitions of what constitutes a political subdivision or municipality of any size. "I believe the state can put any requirements for a municipality to exist in order for the state to recognize that subdivision," Cornejo said. "Not only that, but the General Assembly has passed many laws that apply only to targeted municipalities, such as the St. Louis County sales tax pool," he said. "I would caution the municipalities involved with the lawsuit that the sword they are trying to use may cut both ways." It would appear that the State is not finished fixing this issue.

The most costly and challenging changes mandated by these bills include:

- A concern of a prohibition on police officers serving the court in any capacity requiring hiring of a separate civilian bailiff. The City Clerk attended a conference earlier where an OSCA representative stated the bailiff had to be dressed in plainclothes. Although no rule could be found supporting this, the Supreme Court was contacted and advised that we should have a plainclothes bailiff that works for the court. The individual stated that they were telling everyone that this is the recommendation, and this is where it's going.
- Restrictions on ability of the municipal Court Clerks to participate in any other city business with accompanying restriction on city employees assisting with court business. In effect prohibiting the Clerks of municipal court serving as part of the Prosecuting (City) Attorney's staff.

- Extensive new financial and administrative reporting requirements. Although some of the key financial stipulations of SB 5 were struck down (other than the percentage of overall revenue), the City will still have to report to the State Auditor this amount.
- Requirement for municipal courts to create and maintain an online docket system, similar to the CaseNet system maintained by the Circuit and District court systems. We must either have an online system or actively seeking a methodology of online payments. The State is developing the "Show Me Courts" official court software of the entire state. This program is still in testing and not a lot is known about its capacity. Our IT staff has made many efforts to find out about this, but no answers exist yet.

Further, in response to SB 5 and SB 572, the Office of the Supreme Court Administrator (OSCA) of the Missouri Supreme Court significantly amended OSCA rule 37 (effective July 1, 2017) regulating the operations of municipal courts to comply with SB 5 and SB 572. The Rule 37 amendments placed additional regulations, restrictions and cost on municipal court operations. In effect, the Rule amendment created functionally new procedures not previously enforced even though previously on the books. In subsequent legislative sessions, the Legislature has considered additional legislation, with additional modifications to municipal court operations, and possibly changes to address unintended consequences of the original approved bills. The Supreme Court's amended "Rule 37" restated existing standards for municipal courts and adopted ten "Minimum Standards" along with numerous other requirements through that amendment that are affecting communities across the state. The amended Rule reaffirms the importance of maintaining divisions between the judicial and executive/legislative branches of the City or town, i.e., elected and appointed officials, and in particular the Police Department and the Prosecuting Attorney's Office, on the one hand, and the municipal court on the other. Some of the key provisions are:

- The new Rule 37.04 provides that the presiding judge of the circuit shall have the superintending authority over the municipal courts within its circuit.
- A separation of court personnel from other municipal functions (Municipal court personnel must have separation from police department functions and other municipal duties.)
- Municipal courts must make available free online access to information regarding pending cases, warrants and dockets or must be actively pursuing court automation. The City is considered as actively pursuing court automation through the State's "Show Me Courts" software being developed by the State at no cost to the City.
- Municipal judges must be available at all hours to issue rulings on warrants and bail. They also must offer alternative sentences to those who can't afford to pay fines.

As part of reviewing the situation regarding the operations of the court, staff looked at two main options regarding the future organization and operation of the City's Municipal Court.

The two main options were:

- Option 1: Maintain the existing municipal court organization with an appointed municipal court judge.

Option 2: Assign municipal court functions to the Circuit Court with an appointed judge subject to retention elections.

Strengths and challenges of each option and a short discussion of the governing authority for municipal courts is in the next section of this report.

Analysis: Among the options discussed, there is very little difference between the two options related to the application of the City Code. Both options share the following characteristics:

- Court cases would continue to be municipal cases related to violations of municipal ordinances (City Code).
- Adoption and enforcement authority for City Code violations would remain fully with the City of Carthage.
- There would not be any changes to City Administrative or Criminal Code. The City Council would continue to have full authority to amend the City Code, as needed.
- No change in police activities, policies or procedures. Police Department would continue to enforce City Code/Ordinances with no change in the manner in which a City general summons (ticket) for a municipal offense is written and enforced.
- The Mayor and Council would continue to have full oversight and authority over the Police Department through the Chief of Police.
- All fees and fines would continue to be collected and forwarded under the existing distribution formula. Court costs would be distributed to the Court. Fines and penalties would continue to be distributed to the City, and fees for the Victim's Fund, the Peace Officer Training Fund would continue to be collected and disbursed in the current manner. However, in Option 2, the Sheriff's Retirement Fund monies would be collected and disbursed. An additional difference in Option 2 would be that Court costs would be distributed to the Circuit Court rather than the Municipal Court.
- A Municipal Court Prosecutor would continue to be employed by the City regardless of which option is selected. This is currently a function of the City Attorney's department.
- Municipal Court would continue to be held, (when and where would be TBD).
- No change in bond process other than bond decisions and bond amounts would be set by the assigned Associate Circuit Court Judge rather than the Municipal Court Judge.
- Nuisance Violations. It is Staff's intention to continue to enforce nuisance violations in the City Code as written, and to handle the violations in the "new way" that has recently been defined and if the person is a chronic offender and needs to go to court, it will be handled like any other municipal charge.

There are no differences in administrative or legal activities between the options.

The most significant difference in Option 2 is related to the administrative activities of the Municipal Court. The most significant operating impact is that it will increase the separation between the judicial function and the City administrative, Legislative and political functions. This actually appears to be the long term goal of the State Legislature. The Municipal Court administrative differences in Option 2 are as follows:

- Municipal cases will be heard by an Associate Circuit Court judge.

- Court will likely be held in the courtrooms at the County Courthouse.
- Circuit Court will provide Court Clerk and Bailiff Staff.
- Circuit Court will fund judge, clerk, and bailiff positions.
- Circuit Court will be responsible for all court records and warrants.
- Municipal Court will likely be held during normal weekday business hours.
- Court costs for municipal cases would have to be made consistent with current Circuit Court costs. Court Cost will only raise to the maximum municipal level of \$35.50 not the Circuit Court level of \$187.00

Individuals interacting with the Police Department will not see any change in the way laws are enforced in the City of Carthage. Police reports and police records will continue to be maintained by the City at the Police Department.

The selection of Option 2 has the following positive impacts:

- Improves separation of powers between municipal court and other municipal branches of city government.
- Improves Presiding Judge's oversight of municipal court operations, complying with the Rule 37 requirements.
- Reduces City's SB 5 and SB 572 regulatory and reporting burden on City Staff.
- Eliminates need for City to hire additional personnel to act as court Bailiffs and additional Prosecuting Attorney Staff.
- County Court employees multiple administrative/clerical staff which reduces service gap when municipal court administrative support is not present due to vacation illness, training and other time off.
- Has net structural positive budget impact on the proposed fiscal 2019 budget.

If Option 2 is approved, state statute provides a transition period of up to six months to complete the court transfer. This would allow the City to meet with the Presiding Judge to work out the specifics of a transfer.

Section 479.040 of the Revised Statutes of the State of Missouri, authorize the Governing Body of each City to select the venue to hear violations of the City Code.

RSMO 479.040. Cities may elect where violations of municipal ordinances may be heard. — 1. (1) Any city, town or village with a population of less than four hundred thousand may elect to have the violations of its municipal ordinances heard and determined by an associate circuit judge of the circuit in which the city, town or village, or the major geographical portion thereof, is located; provided, however, if such election is made, all violations of that municipality's ordinances shall be heard and determined before an associate circuit judge or judges. If a municipality has elected to have the violations of its municipal ordinances heard and determined by an associate circuit judge, the municipality may thereafter elect to provide for a municipal judge or judges to hear such cases; provided, however, if such later election is made, all violations of that municipality's ordinances shall be heard and determined before a municipal judge. Nothing in this subsection shall preclude the transfer or assignment of another judge to hear and determine a case or class of cases when otherwise authorized by provisions of the constitution, law, or court rule. Nothing in this section shall preclude an election made under the provisions of subsection 4 of this section.

(2) 2. If, after January 1, 1980, a municipality elects to have the violations of its municipal ordinances heard and determined by an associate circuit judge, the associate circuit judge or judges shall commence hearing and determining such violations six months after the municipality notifies the presiding judge of the circuit of its election. With the consent of the presiding judge, the associate circuit judge or judges may commence hearing such violations at an earlier date.

Fiscal Impact: Under Option 1, the combination of the Municipal Court budget and the City Attorney's budget are projected to increase approximately 30.81% from the fiscal 2018 approved budgets. This amounts to approximately \$53,200 for next year. Because the Judge's position would not be for an entire fiscal year, the amount would increase in 2020 to absorb this full cost. This is predicated upon replacing the Judge when he retires with another Judge at a higher salary, if one can be found, or a firm. The current salary for the Current Judge is approximately \$10,500 per year. The unique arrangement of Carthage's Court and Judge's salary was a series of circumstances related to the individual Judge's personal situation. This also includes an increase in the proposed City Attorney budget for fiscal 2019 to include additional support staff for the Prosecuting Attorney and additional Prosecuting Attorney hours. One factor that would not be under the City's control is the unfunded mandates imposed by the Legislature or the Supreme Court. As either of these entities sees fit, they can pass additional laws or impose regulations that the Court has to impose. The City would be forced to adopt these changes and absorb the costs. The changes stated above do not include any changes for the Bailiffs situation or any software changes under these rules. However, the changes for electronic requirements are supposed to be covered by changes the State is in the process of implementing. The City anticipates continued changes in the municipal court operations as SB 5-SB 572 and OSCA Rule 37 changes are fully implemented. Additionally, as the Legislature and/or the Supreme Court see fit to make changes in the future the City will be in the position of having to implement these at its own cost.

Option 2 has a potential for a more positive fiscal impact for the City than Option 1. In this situation, the City retains revenue from fines while the Circuit Court funds most of the municipal court operations. Further, the Circuit Court would be in a better position to lobby the Legislature to seek additional funding in the event that the Legislature and/or the Supreme Court impose additional requirements to "fix the situation" as they determine. Further, the cost associated with the City Attorney's (Prosecuting Attorney) proposed budget to include additional staff to comply with the Court Rule 37 mandate would go away. The Municipal Court budget would be reduced by the appropriate portion of the Judge's salary. The current administrative staff would be retained in the budget and assigned to duties necessitated by Rule 37, and other duties as determined. Court fees for municipal court cases would possibly change to become consistent with current Circuit Court costs and would be retained by the Circuit Court. The City would continue to receive the revenue from fines and penalties for municipal offenses. Although the Circuit Court would be responsible for most court operating costs, the City would continue to incur court legal expenses each year as specified above.

Legal Impact: No significant legal impact. There are no significant changes in the operation and function of the municipal court other than that an Associate Circuit Court Judge will act directly as the Municipal Court Judge, rather than having a separate Municipal Court Judge.

Lastly, another important reason for taking this action at this time is in anticipation that the court transfer laws may change to be less favorable to the cities in the future. We feel that a transfer under the current laws allowed us to control our own destiny under relatively favorable conditions.

Recommendation: Staff recommends City approval of an ordinance transferring the Municipal Court and Municipal Court docket to the Jasper County Circuit Court.

COUNCIL BILL NO. 18-17

ORDINANCE NO.

An Ordinance authorizing the Mayor to enter into an agreement with G&G Construction Inc. for storm water and intersection improvements at Myers Park, 6th and Grant, and Euclid to Highland, Carthage Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into an agreement, pursuant to the agreed to requirements of the bid specifications, with G&G Construction Inc. for storm water and intersection improvements a cost of \$363,232.22 a copy of the specifications/contract is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

MAYOR

ATTEST:

CITY CLERK

Sponsored by: Public Works

THIS AGREEMENT, made this _____ day of _____, 2018, by and between City of Carthage, Carthage, Missouri, hereinafter called "OWNER" and G & G Construction Co., Inc. doing business as (an individual), or (a partnership,) or (a corporation) hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the construction of Carthage Stormwater Projects ~ 2018, Carthage, Missouri.
2. The CONTRACTOR will furnish all of the materials, supplies, tools, equipment, labor and other services necessary for the construction and completion of the PROJECT described herein.
3. The CONTRACTOR will commence the work required by the CONTRACT DOCUMENTS on the date stipulated in the NOTICE TO PROCEED and will complete the same within ninety (90) consecutive calendar days unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.
4. The CONTRACTOR understands that the specifications governing the work contemplated are attached to this proposal.
5. The CONTRACTOR agrees to pay, without condition or recourse, as liquidated damages to the sum of Five Hundred and 00/100 dollars (\$500.00) for each consecutive calendar day after the stated DATE OF COMPLETION or extension thereto that the CONTRACTOR shall be in default as provided in SECTION 15 OF THE General Conditions. CONTRACTOR further agrees to reimburse the subcontractors, suppliers, engineers, and other contractors of the OWNER for costs incurred and/or damages suffered by reason or reasons attributable to the CONTRACTOR'S failure to complete the CONTRACT by the completion date, or extensions thereof, as provided by section 15 of the General Conditions. Said liquidated damages and payments shall be withheld from the payments due the contractor. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of Three Hundred Sixty-Three Thousand Two Hundred Thirty-Two and 22/100 Dollars (\$363,232.22).
6. The term "CONTRACT DOCUMENTS" means and includes the following:
 - (A) Invitation to Bid
 - (B) Instructions to Bidders
 - (C) Bid
 - (D) Bid Bond
 - (E) Agreement Form
 - (F) Notice of Award
 - (G) Notice to Proceed
 - (H) Performance Bond
 - (I) Payment bond
 - (J) General Conditions of Contract
 - (K) Supplementary Conditions
 - (L) Specifications prepared by Anderson Engineering, Inc. and dated February, 2018.
 - (M) Drawings prepared by Anderson Engineering, Inc. and dated February, 2018.
 - (N) Addenda

No. <u>1</u>	dated <u>March 12</u>	2018
No. <u>2</u>	dated <u>March 23</u>	2018
No. <u>3</u>	dated <u>March 26</u>	2018
No. _____	dated _____	20__
No. _____	dated _____	20__

7. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.

8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three (3) copies each of which shall be deemed an original on the date first above written.

OWNER:

City of Carthage

(SEAL) _____

By _____

Attest _____

Name Dan Rife
(Please Type or Print)

Name Traci Cox
(Please Type or Print)

Title Mayor

Title City Clerk

CONTRACTOR:

(SEAL) _____

By _____

Attest _____

Name _____
(Please Type or Print)

Name _____
(Please Type or Print)

Title _____

NOTICE OF AWARD00501

TO: G & G Construction Co., Inc.
P.O. Box 863
Carthage, Missouri 64836

PROJECT Description: Carthage Stormwater Projects ~ 2018, Carthage, Missouri.

The OWNER has considered the BID submitted by you for the above described WORK in response to its Invitation to Bid dated February 28, 2018 and Instructions to Bidders.

You are hereby notified that you BID has been accepted in the amount of Three Hundred Sixty-Three Thousand Two Hundred Thirty-Two and 22/100 Dollars (\$363,232.22).

You are required by the Instructions to Bidders to execute the Agreement and furnish the required CONTRACTORS PERFORMANCE BOND, PAYMENT BOND and CERTIFICATES OF INSURANCE within fourteen (14) consecutive calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said BONDS and INSURANCE CERTIFICATES within fourteen (14) consecutive calendar days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 20_____.

City of Carthage

By: _____

Title: Mayor

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by this the _____ day of _____ 20_____.

By _____

Title _____

COUNCIL BILL NO. 18-18

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into an agreement with Guarantee Roofing, Inc. for Roof Repairs to City Buildings, Carthage Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into an agreement, pursuant to the agreed to requirements of the bid specifications, with Guarantee Roofing, Inc for roof repairs including labor, material, equipment, and salvage of old roofs for the sum of \$435,950.00 copy of the specifications is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

MAYOR

ATTEST:

CITY CLERK

Sponsored by: Public Works



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage, MO

Memorial Hall

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to preform in a workmanlike manner, the following work as detailed below.

Install new roof per plans and specs.

Total Job Cost- 147,640.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted
You are authorized to do the work as specified. Payment will be made as outlined above.
Material remains the property of Seller, until contract is paid in full, at which time title of
said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage
Fire Station Alt # 1

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to perform in a workmanlike manner, the following work as detailed below.

Install new substrate and 60 mil TPO in lieu of standing seam roof.
Install new flashings on perimeters and penetrations. Remove all trash from job site. Mechanically attached roof system.

Total Job Cost- 78,760.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted
You are authorized to do the work as specified. Payment will be made as outlined above.
Material remains the property of Seller, until contract is paid in full, at which time title of said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage
Police Station

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to perform in a workmanlike manner, the following work as detailed below.

- Install new 60 mil TPO on entire roof and parapet walls.
- Install new flashings on all perimeters and penetrations.
- remove all trash from job site.

Total Job Cost- 54,420.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted
You are authorized to do the work as specified. Payment will be made as outlined above.
Material remains the property of Seller, until contract is paid in full, at which time title of
said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage, MO

Golf Course Restroom Bldg. 10

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to preform in a workmanlike manner, the following work as detailed below.

Install new roof per plans and specs.

Total Job Cost- 3,190.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted
You are authorized to do the work as specified. Payment will be made as outlined above.
Material remains the property of Seller, until contract is paid in full, at which time title of
said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage, MO

Cart Barn Bldg. 12

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to preform in a workmanlike manner, the following work as detailed below.

Install new roof per plans and specs.

Total Job Cost- 9,460.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted
You are authorized to do the work as specified. Payment will be made as outlined above.
Material remains the property of Seller, until contract is paid in full, at which time title of
said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage, MO

Golf Club House and Pro Shop Bldg.13

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to perform in a workmanlike manner, the following work as detailed below.

Install new roof per plans and specs.

Total Job Cost- 6,180.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Material remains the property of Seller, until contract is paid in full, at which time title of said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage

Parks and Recreation

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to perform in a workmanlike manner, the following work as detailed below.

Install new substate on metal roof. Install 60 mil. TPO on entire roof. Install new flashings on perimeters and all penetrations . Remove all trash from job site.

Total Job Cost- 49,100.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted
You are authorized to do the work as specified. Payment will be made as outlined above.
Material remains the property of Seller, until contract is paid in full, at which time title of said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage

Tool House

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to perform in a workmanlike manner, the following work as detailed below.

Install new substate on metal roof. Install 60 mil. TPO on entire roof. Install new flashings on perimeters and all penetrations . Remove all trash from job site.

Total Job Cost- 14,300.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Material remains the property of Seller, until contract is paid in full, at which time title of said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage, MO

Hog Barn

Bldg.28

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to preform in a workmanlike manner, the following work as detailed below.

Install new roof per plans and specs.

Total Job Cost- 22,900.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted
You are authorized to do the work as specified. Payment will be made as outlined above.
Material remains the property of Seller, until contract is paid in full, at which time title of
said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage, MO

Salt Storage

Bldg.34

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to perform in a workmanlike manner, the following work as detailed below.

Install new roof per plans and specs.

Total Job Cost- 6,680.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Material remains the property of Seller, until contract is paid in full, at which time title of said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage, MO

Street Dept. Equipment Storage Bldg. 35

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to preform in a workmanlike manner, the following work as detailed below.

Install new roof per plans and specs.

Total Job Cost- 32,720.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted
You are authorized to do the work as specified. Payment will be made as outlined above.
Material remains the property of Seller, until contract is paid in full, at which time title of
said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage
Recycling Center

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to perform in a workmanlike manner, the following work as detailed below.

Install new substate on metal roof. Install 60 mil. TPO on entire roof. Install new flashings on perimeters and all penetrations. Remove all trash from job site.

Total Job Cost- 9,600.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Material remains the property of Seller, until contract is paid in full, at which time title of said materials passes to purchaser.

Owner _____ Date _____



Guarantee Roofing, Inc.

P.O. Box 3585 Joplin MO. 64803 1-417-624-0002

City of Carthage, MO

Recycling Center

Bldg.39

In consideration of the promises herein contained, it is mutually agreed as follows

Guarantee Roofing Inc. promises to furnish the necessary labor, materials and equipment to preform in a workmanlike manner, the following work as detailed below.

Install new roof per plans and specs.

Total Job Cost- 1,000.00

Terms of Payment:

Acceptance of Proposal

The above priced specifications and conditions are satisfactory and are hereby accepted
You are authorized to do the work as specified. Payment will be made as outlined above.
Material remains the property of Seller, until contract is paid in full, at which time title of
said materials passes to purchaser.

Owner _____ Date _____

***MAYOR'S
APPOINTMENTS***

RESOLUTIONS

MINUTES
STANDING
COMMITTEES

BUDGET WAYS & MEANS COMMITTEE
MONDAY, APRIL 9, 2018 5:30 P.M.
CITY HALL COUNCIL CHAMBERS

MEMBERS PRESENT: Dan Rife, Darren Collier, and Tim Shields. Juan Topete arrived at 5:50 p.m.

OTHERS PRESENT: City Administrator Tom Short, City Clerk Traci Cox, Fire Chief Roger Williams, Police Chief Greg Dagnan, Amon Henady, Council Member David Armstrong, Kirby Newport, Alan Snow and John Hacker

Chairman Rife called the meeting to order at 5:30 P.M.

***NOTE:** All areas *“italic”* below were submitted to the Committee in a pre-meeting memo by Mr. Short.

OLD BUSINESS

Consideration and approval of minutes from previous meeting. Mr. Collier made a motion to accept the minutes of the March 12 meeting. Motion approved 3-0.

NEW BUSINESS

1. **Consider and discuss Revenue Estimates for Fiscal 2019 Budget.**

“Included are the revenue projections for next fiscal year. We will present and discuss these at the meeting. Please take some time before then to review these for comments, etc. Graphs are included for the larger revenue line items in the General Fund. It is requested that the Committee confirm the consensus estimates and recommend to the Council that the revenue estimates for Fiscal 2018 be confirmed.”

Mr. Short provided additional detail to explain how revenues were determined and differences between approved vs. estimated revenues for all funds.

2. **Consider and discuss a proposal for the imposition of a use tax for general revenue proposes at the rate of 2.75 percent (2.75%) to the qualified voters of the City for their approval at the municipal election to be held Tuesday, August 7, 2018.**

“The City has been discussing a Use Tax, in earnest, since 2012 when the “Street Decision” by the Missouri Supreme court created a loophole in the Missouri Sales Tax laws allowing vehicles purchased out of state or from an individual to be exempted from the local Sales Tax. For a short period, Missouri cities that did not have a local Use Tax in place, lost the tax revenues they once had from vehicle sales. In 2013 the City attempted to pass an issue involving the vehicle titling portion and the retail portion of this issue. It was defeated by a 13.8% or 33 vote margin. In August 2017, the City placed on the ballot just the titling (portion) of motor vehicles, trailers, boats and outboard motors that were purchased from a source other than a licensed Missouri dealer of this tax. Voters passed this tax by a margin of 69% for and 31% against. This progression was also roughly experienced by the Cities of Joplin, Carl Junction, Webb City, Airport Drive and Alba. As the City’s percentage of General Fund’s Sales Tax is about 27% of revenues, and as sales

from e-commerce continue to grow, there is a concern of being able to maintain operational service levels in the General Fund. The Budget Committee has discussed the possibility of calling for an August election considering, among other things, what the City of Joplin will be doing. Included are a couple of Joplin Globe articles regarding Joplin's discussions and the Committee's support for an August election. Additionally, there is a US Census Bureau News report about the growth of e-commerce and the estimated amount of potential 2015 Use Tax projected by the Department of Revenue. Other factors to take into consideration are the cost of an election, the August primaries and the fact that a majority of Use Tax ballot issues were defeated in the most recent election."

Mr. Short discussed the pros and cons of putting the tax on the ballot at this time. Committee members decided not to pursue the issue at this time.

3. **Consider and discuss the possible implementation of a fee for temporary permits for sale of liquor by the drink (picnic) licenses.**

"David Armstrong has requested the Committee discuss the possibility of recommending to the full Council, imposing a City fee of \$37.50 for a Picnic License (Not For Profit Organizations - Spirits, Wine and Beer - 7 days) to sell intoxicating liquors in the original package by any church, school, civic, service, fraternal, veteran, political or charitable club or organization for the sale of such intoxicating liquor for consumption on the premises at a picnic, bazaar, fair, or similar gathering, in addition to the fee charged by the State. Staff is in the process of trying to acquire additional information (especially from the State) regarding the specifics of this request and may have to wait until after the Committee discusses this further for more details."

Mr. Armstrong explained the current process for individuals to obtain a picnic license from the state. City staff writes a letter for the applicant to send to the state at no cost to the applicant. The city is allowed to charge a fee equal to one and one-half times the state fee. Fees for a state picnic license are \$25, allowing the city to charge \$37.50. Mr. Shields made a motion to draft an ordinance to update the fee structure for liquor license to add a picnic license. Motion carried 4-0.

Mr. Collier left the meeting at 6:21 p.m.

STAFF REPORTS

"The Public Works Committee discussed and is going to recommend approval of a bid for **Storm water projects** to G&G Construction. The bid involves three different projects from two funds. The Committee and Staff are recommending that the Budget Committee recommend that the Storm water project; Water St. to Budlong St. Drainage Ditch in the Parks/Stormwater Fund be used for the overage and reallocated sometime in the future when easements are fully obtained. This will not require a formal budget adjustment, just an approved project re-allocation by the Council. The **Garden Club** that has adopted Central Park is asking the Committee to allocate another \$1,500 for the wrought iron fence for the wading pool for this fiscal year. The City will still be funding less than half of the expected cost. Again, this will not involve a formal adjustment, just a re-authorization. **Sales Tax Numbers:** The Sales Tax Report for April is included in the packet. The monthly amount for the General Fund 1% was down 2.35% from the same month last year, or \$4,603. The year-to-date amounts are up 4.05% from last year-to-date, but are below original budget projections by \$52,441. At the current rate, The General Fund 1% Sales Tax will end the

fiscal year approximately \$62,023 below budget. There are two more months of collections for this fiscal year remaining. We hope to still see a more positive trend, but if not, we will review and adjust our projections for fiscal 2019 Sales Tax receipts. **Budget Hearings:** A reminder that budget hearings are scheduled for April 23, 25, and 26, 2018 (Monday, Wednesday and Thursday) starting at 5:30 p.m. The Agencies will be the Chamber of Commerce, the Humane Society, and the CVB. The Library, base/softball organizations and the Over 60 Center will not appear as has been done the last two year. We will send out the electronic version of the draft budget document prior to the hearing meetings and hard copies for the Committee. Also included is the **March Summary Budget Report. This is the 3rd (75%) quarter report** for the current fiscal year. There were no major red flag items as of the report date. Again, we have a couple departments that may need small adjustments by year end due to operational costs, but nothing significant. At this point, the overall General Fund, based on budget estimates, looks in suitable shape for year end. We will continue to monitor these.”

Mr. Short discussed the reallocation of funds from the Water St. to Budlong St. Drainage Ditch to be used for the overage of stormwater projects on Euclid & Highland and 6th and Grant from the Parks/Stormwater Fund and also Myers Park Fund for the retention pond. Sales tax revenues were reviewed, noting it is unlikely budget projections will be met this fiscal year. The schedule for budget hearings was also reviewed.

ADJOURNMENT: The meeting adjourned at 6:35 PM on motion by Mr. Shields. Motion carried 3-0.

Respectfully Submitted,
Traci Cox

**COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, APRIL 10, 2018
CITY HALL COUNCIL CHAMBERS**

COMMITTEE MEMBERS PRESENT: Jason T.A. Shelfer, Ceri Otero, James Harrison and David Armstrong.

OTHER COUNCIL MEMBERS: None.

OTHERS PRESENT: City Administrator Tom Short, City Clerk Traci Cox, Alan Bull, and Zeb Carney.

Chairman Jason Shelfer called the meeting to order at 4:50 P.M.

OLD BUSINESS:

Approval of minutes from previous meeting: On a motion by Mr. Armstrong, the minutes of the March 27, 2018 meeting were approved 4-0.

Review and approval of the Claims Report: The Committee discussed items regarding the Claims Report before it was approved 4-0 on a motion by Ms. Otero.

NEW BUSINESS:

Staff Reports: Mr. Short informed the committee that the AED's have been delivered and training needs to be arranged. He also thanked Mr. Shelfer for his service and hard work on the committee.

Ms. Cox reported the hail damage claim had been assigned to a new adjustor, Ben Fuchs. She has been working with MPR to determine additional payments for the buildings in which the bids had exceeded the original repair estimate.

Mr. Bull and Mr. Carney also thanked Mr. Shelfer for his service.

ADJOURNMENT: Mr. Armstrong made a motion to adjourn at 5:10 PM. Motion carried 4-0.

Traci Cox
City Clerk

City of Carthage



Public Safety Committee – Minutes

Meeting Date: April 16, 2018 **Meeting Location:** Carthage Fire Department
Call to Order: Councilman Harrison **Time Called to Order:** 5:30pm

Attendance:

Chairman Harrison	x	Mayor Rife	x	Carthage Press	<input type="checkbox"/>
Councilman Collier	x	Administrator Short	x	Joplin Globe	<input type="checkbox"/>
Councilman Shields	x	Chief Dagnan	x		
Councilman Newport	x	Chief Williams	x		

Citizen/Other:

Morgan Housh – Carthage Fire	Kaylene Cole	Katie Wieberg
Mary Allison	Pete Lasley	Bill Hawkins
Juan Topete	Dave Armstrong	John Nicholas
Garrett Baugher	Brad Cameron	Anne Stocker
Braden Horst	Alan Snow	Bill Welch
Linda Pugh	Samantha Gentilli	Karen Riley
Wendi Douglas	Peggy H Hill-Egan	Craig Diggs
Terri Hill	Dianne Showalter	Linda Pugh
Ceri Otero	Jessica Baugh	Abi Almandinger

OLD BUSINESS

Councilman Collier made a motion to accept the minutes from the previous meeting (January meeting) as written. Motion passed.

CITIZEN PARTICIPATION

1. Mary Allison discussed how she feels that handicap people are being discriminated against when trying to use the City Taxi. The current policy is that a handicap person must schedule the handicap taxi 24 hours in advance. Captain Hawkins from the CPD discussed with Mary and the committee the City Taxi policy and procedures. From 8:00-9:00 am the handicap van is designated to take seniors to and from the Senior Center. During lunch hour that van takes the seniors home. From 3:00-3:45pm the van is designated to take employees home from Innovative Industries. The taxi drivers have been instructed that if there is any time available in their down time that they can transport any citizen, even the handicap. However, those who scheduled a taxi at a designated time, 24 hours in advance, take precedent over those who have not scheduled. Chairman Harrison suggested to Mary that she schedule and meet with the CPD at a different time to discuss this issue further. **No motion was needed.**
2. Melissa Daugherty was scheduled to discuss putting a stop sign at Fulton and 3rd street but was not present for the meeting.

Persons with disabilities who need special assistance – please contact the Fire Department at 417-237-7100, or the Police Department at 417-237-7200 at least 24 hours prior to the meeting.

3. Garrett Baugher of GM Jewelry requested permission to install an exterior sign above the sidewalk on his business located at 423 S. Main. A picture of the sign was presented with approval of the Planning and Zoning and a Certificate of Appropriateness has been issued.
Councilman Collier made a motion to accept the sign. Motion Passed
4. Larry Cleary was scheduled to discuss the 2018 Maple Leaf Cruise night but was not present for the meeting.
5. Linda Pugh and First Baptist Church is requesting street closure for the block of Sycamore between Garrison and McGregor (between the Fire Department and First Baptist Church) for Vacation Bible School Community Block Party from 12:00 to 9:30pm on June 8th. Same as years past. **Councilman Newport made a motion to close and vacate the block of Sycamore Street between Garrison and McGregor from 12:00 to 9:30 on June 8th for the block party. Motion was passed.**
6. Wendi Douglas of the CVB requested permission to allow vendors to sell liquor in the park at Food Truck Friday. She has spoken with Chief Dagnan about security and other concerns and all permits and proper licenses would be required. **Councilman Shields made a motion to allow the sale of liquor at Food Truck Friday as presented. Motion Passed**
7. Terri Hill presented to the committee her concerns and issues that she is having with feral cats on Main Street. The cats are destroying her property and she would like the Feral Cat City Ordinance to be removed. Spare Cat Rescue group spoke on what they have been doing to try to control the feral cat population. Bill Welch mentioned that there were 39 cat colonies in the City of Carthage that are being managed. Bill was to turn in proper recording and stats to the City, as per the city ordinance. According to the police department. These records have not been accurate. Each colony should be approved by the City, and that is not happening either. Nate Dally informed the committee that not all information has been given to the City and not all the colonies have been approved. After a lengthy discussion Chief Greg Dagnan recommended to the committee that he feels the ordinance has been in place for a while but it is not working efficiently. He would like to eliminate the ordinance, have the Animal Control Officer issue tickets to the person at the locations who are not following the City regulations, and the feral cats will be trapped and taken to the Human Society for appropriate displacement at their discretion. **Councilman Shields made a motion to eliminate/rewrite the current ordinance concerning feral cats. Motion was passed.** This item will be on the May Agenda.

NEW BUSINESS

1. Chief Greg Dagnan presented to the committee to transfer the Carthage Municipal Court to Jasper County Circuit Court Associate Division. Greg Dagnan, Tom Short, and Nate Dally discussed with the committee in lengthy detail on the two options that can be taken. The first option would be to maintain the existing municipal courts as in place today. With this option the courts would have to hire additional staff and a potential increase in the Judges salary, once Judge Cameron retires. These additional costs may increase in the future and more costs may be added. With the current way the municipal court is running it is not in compliance with the state regulations. The second option would be to transfer Carthage municipal court to Jasper County circuit court. With this option it would put Carthage in compliance which will likely be forced eventually down the road by the Supreme Court anyway. There was a lengthy discussion between the committee on the pros and cons of both options. **A first motion was made by Councilman Newport to dismiss the transfer of municipal court to Jasper County Circuit Court Associate Division from being taken to City Council. Motion did not pass. A second motion was made by Councilman Collier to move the transfer of Municipal Court to Jasper County Circuit Court Associate Division to be taken to City Council. Motion was passed. This will appear on the next council agenda.**
2. Councilman Collier reported that a concerned citizen had brought to his attention that on Fir Road at the eastern city limits near the new high school speed limit signs were inadequate. There is no notice of the city limits or posted speed limit. After discussion Mr. Short agreed to contact Public Works to see if more adequate signage could be installed. **No motion was required**

Persons with disabilities who need special assistance – please contact the Fire Department at 417-237-7100, or the Police Department at 417-237-7200 at least 24 hours prior to the meeting.

3. The CFD holds an annual fishing day for a small group of kids at Kellogg Lake each year. This year's event will be held on May 2nd from 11:00am to 2:00pm. Lunch will be served to the kids. Chief Williams is asking to close off a section of Kellogg Lake Drive between the pavilion and to the east toward the boat ramps to insure the children's safety. This event will be held same as in years passed.

A motion was made by Councilman Collier to close and vacate Kellogg Lake Drive between the pavilion and the boat ramps (Jiminy Ln. to Easterly Dr.) for the CFD Kids Fishing Day on May 2nd from 11:00am to 2:00pm at Kellogg Lake. Motion was passed.

4. Staff Reports
 - a. Police Department
No report
 - b. Fire Department
 1. Department still trying to hire firefighters
 2. Trying to complete capital projects for this year
 3. Station #2 construction is progressing well.

ADJOURNMENT

Councilman Newport made a motion to adjourn. Motion passed

Next Meeting Date: May 21, 2018

Next Meeting Location: Carthage Police Department

Persons with disabilities who need special assistance – please contact the Fire Department at 417-237-7100, or the Police Department at 417-237-7200 at least 24 hours prior to the meeting.

***MINUTES
SPECIAL
COMMITTEES
AND BOARDS***

DRAFT

The Carthage Public Library Board of Trustees Meeting Minutes – Mar 2018

APPROVED

The Carthage Public Library Board of Trustees met Tuesday, Mar 13, 2018 in the Carthage Public Library Board Room. The meeting was called to order at 5:15 pm by Peggy Ralston, President.

Roll Call

Board Members present were: Peggy Ralston, Kevin Johnson, Sandy Swingle, Gary Cole, Justin Baucom, Kelly Hartley, Kelli Nugent and Carrie Campbell. Also present was Judy Welch and City Council liaison Ceri Otero. Board member Eric Putnam was absent as was Library Director Julie Yockey.

Minutes of Last Meeting

There were no changes to the minutes of the last regular meeting. A motion to approve the minutes of the regular session of Feb 13, 2018 was made by Gary Cole and seconded by Kelli Nugent. Motion passed unanimously.

Financial Report

Attached. February 2018 financials were presented. Discussion included: (1) The State Aid annual budget should be \$5,000 vs. \$7,000. (2) Money received for flowers has been put to the Library Gardens. Sandy Swingle moved to accept the February 2018 financial report. Justin Baucom seconded. Motion passed unanimously.

Director's Progress and Service Report

Attached. Peggy delivered the Director's report as Julie was unable to attend the board meeting due to the Library Advocacy Day meeting. Discussion included. (1) The H&M Architect meeting was now scheduled for March 22, 2018 at 10:00 am.

Youth Services Progress and Services Report

Attached.

President's Message

(1) The Library will participate in the Vision Carthage, Vision in Bloom program by working on garden projects at our own pace. Greenscape will fertilize the lawn. Robert Baylor from the MU Extension office will schedule the Missouri Master Gardeners to prune and weed the garden.

Council Liaison's Report

(1) Ceri inquired when the Library joined the Missouri Evergreen Consortium. (2) Ceri would like to be apprised when citizenship ceremonies are scheduled. (3) Ceri noted we're a few weeks out from the spring election cycle. Ballot issues include a) Mayoral election. b) Certain council seat elections c) Jasper County sales tax renewal. Ceri encouraged everyone to vote "yes" for the tax renewal as it provides funding for roads and bridges and makes the county eligible for matching state aid. (4) Tonight is the first reading of a proposal to remove the language "Tattoo Parlor" from the category of adult entertainment, leaving such establishments subject to regular zoning restrictions.

Committee Reports

Building Committee – Gary Cole reported: (1) All metal roofing is done. Only the flat roof portion remains, installation of which is subject to weather conditions. G&G Construction returned ~\$8,700 in savings, which should cover the deductible. (2) Julie sent an application to the Steadley Trust for the basement

The Carthage Public Library Board of Trustees Meeting Minutes – Mar 2018

waterproofing project. (3) The meeting with the Architect went well. They made several changes to the design and added a metal roof. Expect a preliminary elevation design at the April board meeting.

Budget Committee – Grants have been finished and they will start working on the 2019 budget.

Community Relations – No report

By-Laws - No report.

Library Gardens – See President’s report.

ADA Compliance – No report.

Communications – No report.

Unfinished Business

No report.

New Business

No report.

Payment of Bills

Peggy Ralston said she had reviewed the bills and they could be paid. Kelli Nugent made a motion to pay the bills. Kelly Hartley seconded. Motion passed unanimously.

Other New Business

No report.

Closed Session

None.

Adjournment

Gary Cole made a motion to adjourn. Justin Baucom seconded. Motion passed unanimously. Meeting was adjourned at 5:45 pm.

Respectfully submitted,



Kevin Johnson
Secretary-Treasurer

CWEP BOARD MEETING MINUTES

April 19, 2018

The Carthage Water & Electric Plant Board met in regular session April 19, 2018, 12:15 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

Board:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Ron Ross - President | <input checked="" type="checkbox"/> Danny Lambeth - Member |
| <input checked="" type="checkbox"/> Pat Goff - Vice President | <input checked="" type="checkbox"/> G. Stephen Beimdiek – Member |
| <input checked="" type="checkbox"/> Neel Baucom - Secretary | <input checked="" type="checkbox"/> Brian Schmidt - Member |
| <input checked="" type="checkbox"/> Darren Collier - Liaison | |

Staff:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Chuck Bryant - General Manager | <input checked="" type="checkbox"/> Jason Choate - Director of Water Services |
| <input checked="" type="checkbox"/> Cassandra Ludwig - General Counsel | <input checked="" type="checkbox"/> Kelli Nugent / CFO |
| <input checked="" type="checkbox"/> Jason Peterson - Director IT & Broadband | <input checked="" type="checkbox"/> Kevin Emery - Director of Power Services |
| <input checked="" type="checkbox"/> Susan Wendleton - Administrative Assistant | <input checked="" type="checkbox"/> Stephanie Howard - Director of Business & ED |
| <input checked="" type="checkbox"/> Meagan Milliken - Customer Relations Mgr. | |

President Ross called the meeting to order at 12:15 p.m.

ADDITIONS/CHANGES TO THE AGENDA: None.

APPROVAL OF MINUTES:

A motion by Baucom and seconded by Beimdiek to approve the minutes of the regular meeting of March 15, 2018, as presented passed unanimously.

APPROVAL OF DISBURSEMENTS:

A motion by Goff and seconded by Beimdiek to approve disbursements for March in the amount of \$2,924,599.97 passed unanimously.

FINANCIAL STATEMENT:

CFO Nugent reviewed financials for March which showed a consolidated net income of \$204,546 compared to budget of \$249,020. The Board expressed appreciation for the new format being used for reviewing financials.

A motion by Lambeth and seconded by Schmidt to approve the March financial statements passed unanimously.

COMMITTEE REPORTS: Addressed under Item 1 of New Business

CITIZEN'S PARTICIPATION PERIOD: None.

OLD BUSINESS: None.

NEW BUSINESS:

ELECTION OF BOARD OFFICERS 2018-2019

Beimdiek reported on behalf of the Nominating Committee, which included Schmidt, presenting a slate of officers for the upcoming year as follows: President - Goff, Vice President - Baucom, and Secretary - Lambeth. A motion by Beimdiek and seconded by Schmidt to approve the slate of officers as presented passed unanimously with terms to take effect in May.

CONSIDERATION OF REVISION OF PURCHASING POLICY

General Manager Bryant reported that, as planned, policies are being reviewed and two of the more complex ones are being presented for review at this meeting by General Counsel Ludwig. The purchasing policy has been revised to adjust spending limits and ensure that language addresses best practices.

A motion by Lambeth and seconded by Baucom to approve the purchasing policy as presented passed unanimously.

CONSIDERATION OF REVISION OF DRUG TESTING POLICY

General Counsel Ludwig explained the revised drug testing policy that incorporates recent changes required by the Department of Transportation.

A motion by Baucom and seconded by Beimdiek to approve the drug testing policy as presented passed unanimously.

CONSIDERATION OF FISCAL YEAR 2018-2019 BUDGET

GM Bryant and staff presented a budget draft for fiscal year 2018-2019. Board members discussed rates, ongoing infrastructure needs, major items including revenues, operating expenses, capital expenditures and cash reserve projections.

A motion by Schmidt and seconded by Goff to approve the proposed CWEP Fiscal Year 2018-2019 budget for presentation to the Carthage City Council with a 3% managerial flexible pay increase and following the 2nd year of the City approved rate adjustments in electric and wastewater, with postponement of water rate adjustment, passed unanimously.

MISCELLANEOUS AND STAFF REPORTS

GM Bryant reported on recent participation by CWEP at the Missouri Lineman Appreciation Day in Jefferson City.

CFO Nugent thanked the staff for the excellent teamwork during budget preparations.

General Counsel Ludwig announced that CWEP placed second in the APPA safety awards. She also updated the board on legislative issues.

Director of Power Services Emery reported fuel tank testing went well with the final report yet to come. He also noted that RICE NESHAP compliance testing was successful with engines containing catalytic convertors being certified for the next three years.

Director of Water Services Choate noted that Visu-Sewer will be starting soon on CIPP (cured-in-place-pipe) on approximately 280,000 feet of sewer main in Basin 3 based on results of recent smoke testing.

Director of Business and Economic Development Howard reported that the industrial breakfast cancelled due to weather has been re-scheduled for May 23rd. She updated the Board on economic development efforts.

Board members were invited to mark their calendars for the CWEP family picnic on May 19, and the CWEP Tower-to Tower run on May 12.

BOARD MEMBER COMMENTS:

City Liaison Collier updated the board on Municipal Court issues impacting the City.

Baucom praised CWEP electrical crews for their work during a recent outage to replace a pole and re-connect services. He noted their diligence, courteousness, and the way they cleaned up the area in which the work was completed.

President Ross thanked the Board for the pleasure of serving in this capacity over the last year.

At 3:16 p.m. the meeting adjourned.

President – Ron Ross

Secretary – Neel Baucom

***AGENDAS
STANDING
COMMITTEES***

City of Carthage



NOTICE OF MEETING
Public Safety Committee – Agenda
Monday April 16, 2018
5:30 p.m.
Carthage Fire Department
401 W Chestnut, Carthage MO 64836

TENTATIVE AGENDA

OLD BUSINESS

1. Consideration and approval of minutes from previous meeting.

CITIZEN PARTICIPATION

1. Consider and discuss the City Taxi Service for handicap persons. – Mary Allison
2. Consider and discuss putting in a 4-way stop on Fulton and 3rd Street – Melissa Daugherty
3. Consider and discuss exterior sign to be installed at 423 S Main – Garrett Baugher
4. Consider and discuss Maple Leaf cruise night – Larry Cleary
5. Consider and discuss road closing for First Baptist Church Block party – Linda Pugh
6. Consider and discuss Art Walk/Food Truck Friday – Wendi Douglas
7. Consider and discuss City's approach with feral cats – Terri Hill

NEW BUSINESS.

1. Consider and discuss Ordinance to transfer Municipal Court to Jasper County Circuit Court Associate Division. – Greg Dagnan
2. Consider and discuss speed limit on Fir Road – Darren Collier
3. Consider and discuss Kids Fishing Day/Blocking Kellogg Lake Drive – Roger Williams
4. **Staff Reports.**
 - a) Police Department
 - b) Fire Department
 - a. Station 2 report

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: _____

BY: _____

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

April 24, 2018

4:45 PM

Carthage City Hall

Agenda

Old Business

1. Consideration and Approval of Minutes from Previous Meeting
2. Review and Approval of the Claims Report

Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

New Business

1. Staff Reports

Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD Via RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.)

Posted _____

***AGENDAS
SPECIAL
COMMITTEES
AND BOARDS***



AGENDA

Notice is hereby given that the Carthage Water & Electric Plant Board will meet April 19, 2018, 12:15 p.m. at the CWEP Complex, 627 W. Centennial, Carthage. The tentative agenda of the regular meeting includes:

ADDITIONS TO THE AGENDA

APPROVAL OF THE BOARD MINUTES: March 15, 2018

APPROVAL OF DISBURSEMENTS: March - \$2,924,599.97

FINANCIAL STATEMENT: March

COMMITTEE REPORTS: Nominating Committee

CITIZENS PARTICIPATION PERIOD

OLD BUSINESS: None.

NEW BUSINESS:

1. ELECTION OF BOARD OFFICERS FOR 2018-2019
2. CONSIDERATION OF REVISION OF PURCHASING POLICY
3. CONSIDERATION OF REVISION OF DRUG TESTING POLICY
4. CONSIDERATION OF FISCAL YEAR 2018-2019 BUDGET

MISCELLANEOUS

STAFF REPORTS

BOARD MEMBER COMMENTS

Persons with disabilities who need special assistance may call 417-237-7300 or 1-800-735-2466 (TDD via Relay Missouri) at least 24 hours prior to meeting.

Representatives of the news media may obtain copies of this notice by contacting:
Susan Wendleton, P O Box 611 Carthage, MO 64836 417-237-7300

CORRESPONDENCE

MARCH 2018 MONTHLY JUDGEMENTS FILED

<u>CITATION</u>	<u>NAME</u>	<u>STATUS</u>	<u>STATUS DATE/TIME</u>	<u>FILED DATE</u>	<u>OFFENSE</u>	<u>PLEA</u>	<u>PLEA DATE</u>	<u>CONVICTION DATE</u>	<u>TOTAL DUE</u>
170533484	ABBOTT, KAYLA NICOLE	IA	04/26/2018 9:00	3/16/18	PARK WRONG DIRECTION				\$ 40.00
170533591	ADAMSON, CRYSTAL DAWN	IA	04/19/2018 9:00	3/16/18	PETIT THEFT				\$ 29.00
170533592	ADAMSON, CRYSTAL DAWN	IA	04/19/2018 9:00	3/16/18	TRESPASS				\$ 29.00
170534098	ALVARADO FUENTES, ANIBAL	WI	05/17/2018 9:00	3/13/18	DRIVING WHILE INTOXICATED				\$ 29.00
170533324	ANDERSON, ROBERT MICHAEL	WI	05/31/2018 9:00	3/6/18	DRIVING WHILE REVOKED				\$ 29.00
90932551	AREHART, JACK EUGENE	IA	05/03/2018 9:00	3/16/18	ICC VIOLATION				\$ 29.00
170533131	BAKER, CHRISTOPHER	IA	04/26/2018 9:00	3/16/18	PETIT THEFT				\$ 29.00
170532961	BAUGH, TROY	CL	03/02/2018 9:22	3/2/18	SEATBELT	PG	3/02/2018	3/02/2018	
170534283	BAUTISTA-TEBALAN, JORGE	CL	03/27/2018 16:20	3/16/18	NO OPERATORS LICENSE	PG	3/27/2018	3/27/2018	
170533259	BERRY, SETH W	TR	04/26/2018 9:00	3/16/18	NO PROOF OF INSURANCE	NG	4/05/2018		\$ 29.00
170532418	BIDDIX, DEREK WAYNE	IA	05/10/2018 9:00	3/16/18	ASSAULT-4TH DEGREE				\$ 29.00
170532419	BIDDIX, DEREK WAYNE	IA	05/10/2018 9:00	3/16/18	OBSTRUCT OFFICER				\$ 29.00
170533214	BIDDIX, DEREK WAYNE	DS	03/12/2018 9:00	3/12/18	DRIVING WHILE REVOKED				
170533215	BIDDIX, DEREK WAYNE	DS	03/12/2018 9:00	3/12/18	DRIVING WHILE INTOXICATED				
170533314	BIGLIENI, TRYNCEY	DI	03/08/2018 9:00	3/7/18	NO PROOF OF INSURANCE				
170534073	BLACK, AUSTIN WAYNE	CL	03/13/2018 13:39	3/9/18	IMPROPER EQUIPMENT	PG	3/13/2018	3/13/2018	
170533249	BLAGG, KONNER DAVID	CL	04/09/2018 10:10	3/16/18	IMPROPER REGISTRATION	PG	4/04/2018	4/04/2018	
170532969	BLEDSOE, RICKY G	IA	04/12/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE				\$ 29.00
170532970	BLEDSOE, RICKY G	SA	06/21/2018 14:00	3/16/18	POSSESSION DRUG PARAPHERNALI	PG	4/12/2018	4/12/2018	\$ 29.00
170532000	BOND, KAYLIN G	TR	04/26/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE	NG	3/29/2018		\$ 29.00
170533318	BORLAND, KEVIN THOMAS	UF	05/03/2018 9:00	3/16/18	SEATBELT	PG	4/12/2018	4/12/2018	
170534103	BOSQUEZ, ALONDRA RIVERA	UF	04/26/2018 9:00	3/16/18	ALLOW UNLICENSED DRIVER TO DR	PG	4/12/2018	4/12/2018	\$ 129.00
170533925	BOWMAN, COLEEN ANN	DP	03/15/2018 9:00	3/12/18	IMPROPER REGISTRATION				
170534056	BOYD, PHILLIP GREGORY	IA	04/26/2018 9:00	3/14/18	PETIT THEFT				\$ 29.00
170533054	BRADLEY, BETTY JANE	SA	06/07/2018 14:00	3/16/18	POSS CONTROLLED SUBSTANCE	PG	4/12/2018	4/12/2018	\$ 29.00
170531099	BREWER, JASON P	UF	04/19/2018 9:00	3/16/18	DOG AT LARGE	PG	4/05/2018	4/05/2018	\$ 85.00
170531100	BREWER, JASON P	DJ	04/05/2018 9:00	3/16/18	NO CITY DOG LICENSE				
170531998	BROWN, TERENCE WINTERHAWK	UF	05/04/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI	PG	3/29/2018	3/29/2018	\$ 529.00
170531101	BUELOW, SARA	CL	04/06/2018 13:31	3/16/18	DOG AT LARGE	PG	4/06/2018	4/06/2018	
170533979	BUNDGARD, SAGE RYAN	IA	04/26/2018 9:00	3/22/18	DRIVING WHILE SUSPENDED				\$ 29.00
170534108	BURKE JR, MICHAEL	DI	03/13/2018 9:00	3/13/18	NO PROOF OF INSURANCE				
170531423	BURTON, KEVIN JAMES	UF	04/20/2018 9:00	3/15/18	PETIT THEFT	PG	3/15/2018	3/15/2018	\$ 279.00
170531424	BURTON, KEVIN JAMES	UF	04/20/2018 9:00	3/15/18	TRESPASS	PG	3/15/2018	3/15/2018	\$ 179.00

MARCH 2018 MONTHLY JUDGEMENTS FILED

170531425	BURTON, KEVIN JAMES	UF	04/20/2018 9:00	3/15/18	TRESPASS	PG	3/15/2018	3/15/2018	\$	179.00
170533022	BYRD, AMBER	IA	04/05/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$	124.00
170533023	BYRD, AMBER	TR	05/31/2018 9:00	3/16/18	OBSTRUCT OFFICER	NG	4/05/2018		\$	29.00
170533055	CAMACHO LOPEZ, IVAN	DP	06/07/2018 14:00	3/16/18	ASSAULT-4TH DEGREE	NG	4/12/2018			
170533024	CAPPS, ERIC BROCK	IA	04/05/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170533025	CAPPS, ERIC BROCK	TR	05/31/2018 9:00	3/16/18	OBSTRUCT OFFICER	NG	4/05/2018		\$	29.00
170534060	CARLOS RODRIGUEZ, JUAN	UF	05/10/2018 9:00	3/16/18	NO OPERATORS LICENSE	PG	4/05/2018	4/05/2018	\$	129.00
170534061	CARLOS RODRIGUEZ, JUAN	TR	06/14/2018 14:00	3/16/18	NO PROOF OF INSURANCE	NG	4/05/2018		\$	29.00
170534062	CARLOS RODRIGUEZ, JUAN	UF	05/10/2018 9:00	3/16/18	SEATBELT	PG	4/05/2018	4/05/2018	\$	10.00
170534063	CARLOS RODRIGUEZ, JUAN	DJ	04/05/2018 9:00	3/16/18	IMPROPER REGISTRATION					
170534065	CARLOS RODRIGUEZ, JUAN	UF	05/10/2018 9:00	3/16/18	FAIL TO SIGNAL	PG	4/05/2018	4/05/2018	\$	60.00
170534037	CARPENTER, KILEY MARIE	TR	05/31/2018 9:00	3/16/18	NO PROOF OF INSURANCE	NG	3/29/2018		\$	29.00
170534038	CARPENTER, KILEY MARIE	TR	05/31/2018 9:00	3/16/18	IMPROPER EQUIPMENT	NG	3/29/2018		\$	85.00
170534104	CARRUTHERS, MARCUS	DJ	04/12/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170532002	CASTRO MEJIA, ANGELICA A	CL	03/29/2018 15:28	3/16/18	STOP LIGHT-STEADY RED	PG	3/29/2018	3/29/2018		
170532003	CASTRO MEJIA, ANGELICA A	CL	03/29/2018 15:28	3/16/18	NO OPERATORS LICENSE	PG	3/29/2018	3/29/2018		
170534118	CASTRO, JACOB	IA	04/19/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170534119	CASTRO, JACOB	IA	04/19/2018 9:00	3/14/18	DRIVING WHILE SUSPENDED				\$	29.00
170534120	CASTRO, JACOB	IA	04/19/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170533059	CHUTA, MARINA	IA	04/26/2018 9:00	3/23/18	NO OPERATORS LICENSE				\$	129.00
170534191	COLON, THOMAS	CL	03/30/2018 10:13	3/27/18	NO OPERATORS LICENSE	PG	3/27/2018	3/27/2018		
170534494	COOK, DALTON LACY	IA	05/10/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170533315	CRIPPEN, COREY LEE	CL	04/04/2018 9:34	3/16/18	SEATBELT	PG	3/30/2018	3/30/2018		
170533134	CRISP, RICKY	IA	05/10/2018 9:00	3/16/18	PETIT THEFT				\$	29.00
170534495	CROCKER, MELISSA DAWN	UF	04/26/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE	PG	4/05/2018	4/05/2018	\$	529.00
170534183	CROSWELL, JENNIFER	UF	05/03/2018 9:00	3/14/18	PETIT THEFT	PG	4/12/2018	4/12/2018	\$	279.00
170534125	CROW, BRANDON	CS	03/26/2020 14:34	3/16/18	IMPROPER EQUIPMENT	PG	3/22/2018	3/22/2018		
170534547	CRUZ SANCHEZ, EDWIN	CL	03/28/2018 14:42	3/28/18	NO OPERATORS LICENSE	PG	3/28/2018	3/28/2018		
170533721	CUMMINGS, STARR	UF	04/19/2018 9:00	3/16/18	NO PROOF OF INSURANCE	PG	4/12/2018	4/12/2018	\$	229.00
170533924	CUNNINGHAM, HEATHER ELAINE	CL	03/14/2018 9:53	3/9/18	IMPROPER REGISTRATION	PG	3/09/2018	3/09/2018		
170533319	DAVENPORT, KYLE JAMES	DP	04/26/2018 9:00	3/16/18	ASSAULT-4TH DEGREE	NG	4/05/2018			
170533251	DEGONIA, OSTEN COLE	IA	04/05/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170533252	DEGONIA, OSTEN COLE	IA	04/05/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI,				\$	29.00
170533708	DELEON, ERIC FEDERICO	IA	04/26/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00

MARCH 2018 MONTHLY JUDGEMENTS FILED

170533709	DELEON, ERIC FEDERICO	IA	04/26/2018 9:00	3/16/18	NO OPERATORS LICENSE					\$	129.00
170531416	DESTEFANO, DANIEL	CL	03/15/2018 10:30	3/12/18	IMPROPER REGISTRATION	PG	3/12/2018	3/12/2018			
170532960	DIAZ, LUISANNA	DJ	04/05/2018 9:00	3/16/18	NO PROOF OF INSURANCE						
170532966	DIERE, BREDSHADT GERONE	IA	05/17/2018 9:00	3/16/18	IMPROPER REGISTRATION					\$	124.00
170534054	DOYLE, LISA RENEE	IA	04/26/2018 9:00	3/13/18	PETIT THEFT					\$	29.00
170534055	DOYLE, LISA RENEE	IA	04/26/2018 9:00	3/14/18	PETIT THEFT					\$	29.00
170532009	EDWARDS, RODNEY KEITH JR	VD	04/11/2018 9:00	3/16/18	FAIL TO DRIVE ON RIGHT SIDE OF ST						
170533220	ERNEST, SHAWNA LEANN	UF	04/26/2018 9:00	3/16/18	SPEEDING 10 - 24 OVER 48 MPH in	PG	3/23/2018			\$	81.00
170533919	ERWIN, BENJAMIN MACKENZIE	CL	04/10/2018 10:11	3/16/18	IMPROPER EQUIPMENT	PG	3/29/2018	3/29/2018			
170534428	ESCOBAR VELASQUEZ, MAQUIER A	UF	04/12/2018 9:00	3/7/18	NO OPERATORS LICENSE	PG	4/12/2018	4/12/2018		\$	129.00
170534046	FAHIE, VILNA	CL	03/26/2018 11:13	3/14/18	NO OPERATORS LICENSE	PG	3/21/2018	3/21/2018			
170533922	FARINO PRUITT, CHRISTINA MICHELLE	IA	05/10/2018 9:00	3/16/18	IMPROPER REGISTRATION					\$	124.00
170533923	FARINO PRUITT, CHRISTINA MICHELLE	IA	05/10/2018 9:00	3/16/18	NO PROOF OF INSURANCE					\$	29.00
170534131	FIELDS, DIANA LINN	VD	04/11/2018 9:00	3/16/18	SPEEDING 10 - 24 OVER 42 MPH in						
170533246	FISHER, TRAY DARQUEZ	IA	05/03/2018 9:00	3/16/18	NO PROOF OF INSURANCE					\$	29.00
170533247	FISHER, TRAY DARQUEZ	IA	05/03/2018 9:00	3/16/18	IMPROPER REGISTRATION					\$	124.00
170533248	FISHER, TRAY DARQUEZ	IA	05/03/2018 9:00	3/16/18	SEATBELT					\$	10.00
170533250	FLEMING, CHACE AUSTIN	UF	05/03/2018 9:00	3/16/18	IMPROPER EQUIPMENT	PG	4/05/2018	4/05/2018		\$	225.00
170533254	FLETCHER, SHELLEY ANN	CL	04/06/2018 11:13	3/16/18	SEATBELT	PG	4/03/2018	4/03/2018			
170534059	FLORES, INGRID S	DP	06/14/2018 14:00	3/16/18	IMPROPER REGISTRATION	NG	4/05/2018				
170534039	GARCIA LOPEZ, ELVIN K	WI	04/26/2018 9:00	3/16/18	NO PROOF OF INSURANCE					\$	29.00
170534040	GARCIA LOPEZ, ELVIN K	WI	04/26/2018 9:00	3/16/18	IMPROPER EQUIPMENT					\$	85.00
170534041	GARCIA LOPEZ, ELVIN K	WI	04/26/2018 9:00	3/16/18	SEATBELT					\$	10.00
170533239	GARCIA RODRIGUEZ, OSCAR	DJ	03/29/2018 9:00	3/16/18	NO PROOF OF INSURANCE						
170533706	GARCIA, CARLA	WI	04/26/2018 9:00	3/16/18	NO PROOF OF INSURANCE					\$	29.00
170533707	GARCIA, CARLA	WI	04/26/2018 9:00	3/16/18	FAIL TO YIELD RIGHT OF WAY-STOP					\$	85.00
170533266	GARCIA, JOSUE	CL	04/12/2018 9:41	3/16/18	NO OPERATORS LICENSE	PG	4/12/2018	4/12/2018			
170533267	GARCIA, JOSUE	CL	04/12/2018 9:41	3/16/18	SEATBELT	PG	4/12/2018	4/12/2018			
170531098	GARNER, JUSTIN WAYNE	IA	04/26/2018 9:00	3/16/18	DOG AT LARGE					\$	85.00
170532967	GARZA JUAREZ, DAVID	CL	03/07/2018 10:31	3/7/18	SEATBELT	PG	3/07/2018	3/07/2018			
170531567	GARZA, LYNETTA KAY	IA	04/26/2018 9:00	3/16/18	PETIT THEFT					\$	29.00
170531415	GENTRY, ROBERT DERREL	IA	05/03/2018 9:00	3/16/18	PETIT THEFT					\$	29.00
170533488	GIDEON, JIMMIE	CL	03/29/2018 12:35	3/26/18	PARK WRONG DIRECTION	PG	3/26/2018	3/26/2018			
170533241	GIFT, STEVEN CHALMER	DP	04/05/2018 9:00	3/16/18	NO OPERATORS LICENSE						

MARCH 2018 MONTHLY JUDGEMENTS FILED

170534084	GONZALEZ GOMEZ, WILDER J	IA	04/26/2018 9:00	3/16/18	NO OPERATORS LICENSE				\$	129.00
170534085	GONZALEZ GOMEZ, WILDER J	IA	04/26/2018 9:00	3/16/18	SEATBELT				\$	10.00
170534086	GONZALEZ GOMEZ, WILDER J	IA	04/26/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$	124.00
170531420	GONZALEZ GUTIERREZ, JAIRO B	CL	04/02/2018 11:27	3/16/18	NO OPERATORS LICENSE	PG	4/02/2018	4/02/2018		
170532004	GONZALEZ VASQUEZ, CARLOS H	IA	05/03/2018 9:00	3/5/18	DRIVING WHILE SUSPENDED				\$	29.00
170534277	GONZALEZ, SONIA	IA	05/10/2018 9:00	3/16/18	NO OPERATORS LICENSE				\$	129.00
170533316	GRANADENO ROSALES, JOSE J	DP	03/08/2018 9:00	3/7/18	NO PROOF OF INSURANCE					
170533317	GRANADENO ROSALES, JOSE J	TR	06/28/2018 14:00	3/12/18	NO OPERATORS LICENSE	NG	4/05/2018		\$	129.00
170533323	GRENINGER, AUSTIN MONTALLIS	CL	04/03/2018 12:36	3/16/18	SEATBELT	PG	3/29/2018	3/29/2018		
170534126	GRENINGER, AUSTIN MONTALLIS	DI	03/29/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170534047	GUILE, NOAH NICHOLAS	UF	04/26/2018 9:00	3/16/18	NO PROOF OF INSURANCE	PG	3/22/2018	3/22/2018	\$	229.00
170534048	GUILE, NOAH NICHOLAS	DJ	03/29/2018 9:00	3/16/18	IMPROPER REGISTRATION					
170534049	GUILE, NOAH NICHOLAS	DJ	03/29/2018 9:00	3/16/18	SEATBELT					
170534050	GUILE, NOAH NICHOLAS	UF	04/26/2018 9:00	3/16/18	DRIVING WHILE SUSPENDED	PG	3/22/2018	3/22/2018	\$	179.00
170534051	GUILE, NOAH NICHOLAS	SA	06/14/2018 14:00	3/16/18	DRIVING WHILE INTOXICATED	PG	3/22/2018	3/22/2018	\$	29.00
170534052	GUILE, NOAH NICHOLAS	SA	06/14/2018 14:00	3/16/18	POSS INTOX BY A MINOR	PG	3/22/2018	3/22/2018	\$	29.00
170533222	GUZMAN JUAREZ, KEVIN	CL	04/05/2018 9:41	3/16/18	CHILD RESTRAINT	PG	4/05/2018	4/05/2018		
170532964	HAMILL, WILLIAM MICHAEL	UF	05/10/2018 14:00	3/16/18	ASSAULT-4TH DEGREE	PG	4/05/2018	4/05/2018	\$	469.00
170532965	HAMILL, WILLIAM MICHAEL	UF	05/10/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE	PG	4/05/2018	4/05/2018	\$	529.00
170534429	HARRIS, ROBERT LEE	UF	05/03/2018 9:00	3/16/18	PETIT THEFT	PG	4/12/2018	4/12/2018	\$	279.00
170533590	HASKINS, HOLLY BARBARA MAXINE II	IA	05/10/2018 9:00	3/16/18	PETIT THEFT				\$	29.00
170534530	HERNANDEZ JARAMILLO, HECTOR	TR	06/28/2018 14:00	3/26/18	DRIVING WHILE SUSPENDED	NG	4/12/2018		\$	29.00
170531999	HERNANDEZ OZORIO, EDWIN S	CL	03/26/2018 8:44	3/16/18	NO OPERATORS LICENSE	PG	3/26/2018	3/26/2018		
170534426	HICKLIN, MARK RANDALL	DJ	04/05/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170534427	HICKLIN, MARK RANDALL	DJ	04/05/2018 9:00	3/16/18	NO OPERATORS LICENSE					
170533269	HIDALGO VALLADARES, NELY	CL	04/06/2018 11:23	3/16/18	NO OPERATORS LICENSE	PG	4/06/2018	4/06/2018		
170533221	HINDS, RODNEY D	DP	04/04/2018 9:00	3/16/18	INATTENTIVE DRIVING					
170533722	HITCHCOCK, STEVEN P	IA	04/19/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$	124.00
170534132	HODSON, DUSTY	TR	07/19/2018 9:00	3/16/18	TRESPASS	NG	4/12/2018		\$	29.00
170532417	HOOD, JOSHUA JOEL	IA	04/26/2018 9:00	3/16/18	OBSTRUCT OFFICER				\$	29.00
170534066	HUINAC-REYES, WILBER	CL	03/07/2018 14:11	3/7/18	NO OPERATORS LICENSE	PG	3/07/2018	3/07/2018		
170534067	HUINAC-REYES, WILBER	DI	03/07/2018 9:00	3/7/18	NO PROOF OF INSURANCE					
170534068	HUINAC-REYES, WILBER	CL	03/07/2018 14:11	3/7/18	SEATBELT	PG	3/07/2018	3/07/2018		
170534106	JOHANA, EDILMA	CL	03/12/2018 10:56	3/12/18	NO OPERATORS LICENSE	PG	3/12/2018	3/12/2018		

MARCH 2018 MONTHLY JUDGEMENTS FILED

170534107	JOHANA, EDILMA	DI	03/13/2018 9:00	3/12/18	NO PROOF OF INSURANCE					
170534177	JOHNSON, INDICA ANESS	IA	05/10/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$	124.00
170533217	JONES, AMBER K	DJ	04/05/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170533218	JONES, AMBER K	CL	04/12/2018 15:27	3/16/18	SEATBELT	PG	4/05/2018	4/05/2018		
170534092	JONES, MICHELLE DAWN	IA	04/05/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170534093	JONES, MICHELLE DAWN	TR	06/28/2018 14:00	3/16/18	POSS CONTROLLED SUBSTANCE	NG	4/05/2018		\$	29.00
170534500	JUAREZ, STACEY	UF	05/17/2018 9:00	3/16/18	NO OPERATORS LICENSE	PG	4/12/2018	4/12/2018	\$	129.00
170534501	JUAREZ, STACEY	UF	05/17/2018 9:00	3/16/18	CHILD RESTRAINT	PG	4/12/2018	4/12/2018	\$	65.00
170534127	KANNARD, MICHAEL DAVID	IA	05/03/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI,				\$	29.00
170534089	KETCHUM, MATTHEW	CL	04/05/2018 9:48	3/16/18	NO OPERATORS LICENSE	PG	4/05/2018	4/05/2018		
170534090	KETCHUM, MATTHEW	CL	04/05/2018 9:48	3/16/18	SEATBELT	PG	4/05/2018	4/05/2018		
170534091	KETCHUM, MATTHEW	SA	05/31/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI,	PG	4/05/2018		\$	29.00
170533223	KIMMINS, MERION	UF	06/21/2018 14:00	3/16/18	TRESPASS	PG	4/05/2018	4/05/2018	\$	179.00
170533135	KRTEK, DEVIN MICHAEL	IA	04/19/2018 9:00	3/16/18	TRESPASS				\$	29.00
170533136	KRTEK, DEVIN MICHAEL	IA	04/19/2018 9:00	3/16/18	PETIT THEFT				\$	29.00
170534483	LAWSON, ANDREW FRANKLIN	IA	05/10/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170534484	LAWSON, ANDREW FRANKLIN	IA	05/10/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$	124.00
170534485	LAWSON, ANDREW FRANKLIN	IA	05/10/2018 9:00	3/16/18	SEATBELT				\$	10.00
170533713	LAWSON, CHRISTA DARICE	IA	05/03/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170533133	LEE, LINDSEY	IA	05/03/2018 9:00	3/16/18	PARK WRONG DIRECTION				\$	40.00
170532962	LEE, TIYANN NICHOLE	CL	04/05/2018 13:15	3/16/18	SEATBELT	PG	4/05/2018	4/05/2018		
170533588	LEWIS, ROBERT	DI	03/07/2018 9:00	3/7/18	NO PROOF OF INSURANCE					
170534035	LITTLE, KATRINIA MARIE	IA	04/26/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$	124.00
170534036	LITTLE, KATRINIA MARIE	IA	04/26/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170533320	LONG, KENDRICK S	UF	04/26/2018 9:00	3/16/18	IMPROPER EQUIPMENT	PG	4/05/2018	4/05/2018	\$	225.00
170533321	LONG, KENDRICK S	UF	04/26/2018 9:00	3/16/18	IMPROPER EQUIPMENT	PG	4/05/2018	4/05/2018	\$	175.00
170532959	LOPEZ-DIAZ, NOLBERTO	IA	04/26/2018 9:00	3/16/18	NO OPERATORS LICENSE				\$	129.00
170534109	LOPEZ DE LA PENA, ADELA E	DI	03/22/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170534114	LOPEZ MORALES, SAIRA O	CL	03/27/2018 16:43	3/16/18	NO OPERATORS LICENSE	PG	3/27/2018	3/27/2018		
170533213	LOPEZ OXLAJ, ERASMO	CL	03/12/2018 13:37	3/12/18	NO OPERATORS LICENSE	PG	3/12/2018	3/12/2018		
170534102	LOPEZ VILLEGAS, ANDRES	IA	05/10/2018 9:00	3/16/18	NO OPERATORS LICENSE				\$	129.00
170534074	LOYD, TONYA JO	IA	04/12/2018 9:00	3/9/18	NO PROOF OF INSURANCE				\$	29.00
170534075	LOYD, TONYA JO	IA	04/12/2018 9:00	3/9/18	POSSESSION DRUG PARAPHERNALI,				\$	29.00
170534476	LOYD, TONYA JO	TR	06/14/2018 14:00	3/9/18	POSS CONTROLLED SUBSTANCE	NG	4/12/2018		\$	29.00

MARCH 2018 MONTHLY JUDGEMENTS FILED

170534278	MALDONADO-CHAVEZ, MARIO	IA	04/12/2018 9:00	3/14/18	NO OPERATORS LICENSE				\$	129.00
170534279	MALDONADO-CHAVEZ, MARIO	TR	06/21/2018 14:00	3/16/18	NO PROOF OF INSURANCE	NG	4/12/2018		\$	29.00
170534280	MALDONADO-CHAVEZ, MARIO	CL	04/12/2018 12:15	3/16/18	SEATBELT	PG	4/12/2018	4/12/2018		
170534281	MALDONADO-CHAVEZ, MARIO	UF	05/10/2018 9:00	3/16/18	STOP LIGHT-STEADY RED	PG	4/12/2018	4/12/2018	\$	5.00
170534282	MALDONADO-CHAVEZ, MARIO	TR	06/21/2018 14:00	3/14/18	POSSESSION DRUG PARAPHERNALI,	NG	4/12/2018		\$	29.00
170534053	MANKA, DYLAN KENNETH	SA	05/17/2018 9:00	3/16/18	POSS INTOX BY A MINOR	PG	4/03/2018		\$	29.00
170531414	MARTIN, HEATHER ELAINE	DJ	04/05/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170533253	MARTIN, JARED ARLAND	CL	04/02/2018 16:14	3/16/18	CHILD RESTRAINT	PG	4/02/2018	4/02/2018		
170533265	MARTINEZ DE LA PENA, MIRIAM CARO	CL	03/27/2018 13:01	3/16/18	NO OPERATORS LICENSE	PG	3/27/2018	3/27/2018		
170534556	MARTINEZ, JESUS	CL	03/30/2018 12:29	3/30/18	NO OPERATORS LICENSE	PG	3/30/2018	3/30/2018		
170532422	MCCOY, KRISTINA AMBER	UF	04/19/2018 9:00	3/16/18	IMPROPER REGISTRATION	PG	4/05/2018	4/05/2018	\$	124.00
170533224	MEDRANO ESPINOZA, PABLO	DP	04/05/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170534331	MEISTER, LYNDOL L	CL	03/20/2018 9:07	3/20/18	SPEEDING 10 - 24 OVER 45 MPH in	PG	3/20/2018	3/20/2018		
170533263	MIKSELL, JACOB ROBERT	IA	05/03/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170533264	MIKSELL, JACOB ROBERT	IA	05/03/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$	124.00
170532008	MILLER, SAUSHA MAE	UF	05/10/2018 9:00	3/16/18	IMPROPER EQUIPMENT	PG	4/12/2018	4/12/2018	\$	154.00
170534116	MOJICA, URIEL	IA	04/19/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170534117	MOJICA, URIEL	IA	04/19/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI,				\$	29.00
170534045	MONTER GONZALEZ, DANIEL	CL	03/13/2018 16:19	3/13/18	NO OPERATORS LICENSE	PG	3/13/2018	3/13/2018		
170534332	MOORE, MARGARET ELIZABETH	VD	03/20/2018 9:00	3/20/18	SPEEDING 10 - 24 OVER 45 MPH in					
170531417	MORGAN, CRYSTAL GAYLE	WI	05/31/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI,				\$	29.00
170531419	MORROW, RYAN SKYLAR	TR	06/21/2018 14:00	3/16/18	DRIVING WHILE SUSPENDED	NG	4/12/2018		\$	29.00
170533325	MYERS, JAMES A	IA	05/03/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170533049	NAVARRETE, GENESIS MARIEL	UF	05/10/2018 9:00	3/16/18	IMPROPER EQUIPMENT	PG	4/05/2018	4/05/2018	\$	225.00
170533921	NAVARRIO, MICHELLE	DJ	04/12/2018 9:00	3/16/18	NO OPERATORS LICENSE					
170531421	NEESE, PHILLIP J	TR	04/26/2018 9:00	3/15/18	PETIT THEFT	NG	3/15/2018		\$	29.00
170531422	NEESE, PHILLIP J	UF	04/26/2018 9:00	3/15/18	TRESPASS	PG	3/15/2018	3/15/2018	\$	179.00
170533976	NEESE, PHILLIP J	UF	04/26/2018 9:00	3/15/18	TRESPASS	PG	3/15/2018	3/15/2018	\$	179.00
170534112	NEGRETTE, SHIRLEY MAE	CL	03/26/2018 12:19	3/16/18	SEATBELT	PG	3/26/2018	3/26/2018		
170533723	NORRIS, WILLIAM C	IA	04/19/2018 9:00	3/16/18	ASSAULT-4TH DEGREE				\$	29.00
170533915	NUESSE, PATRICIA A	IA	04/26/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI,				\$	29.00
170533720	OWENS, CRYSTAL D	TR	06/21/2018 14:00	3/16/18	TRESPASS	NG	4/12/2018		\$	29.00
170532968	OWENS, JEFFREY S	TR	06/21/2018 14:00	3/16/18	TRESPASS	NG	4/12/2018		\$	29.00
170534507	PAXTOR, ARGELIO	CL	04/04/2018 9:33	3/30/18	NO OPERATORS LICENSE	PG	3/30/2018	3/30/2018		

MARCH 2018 MONTHLY JUDGEMENTS FILED

170534094	PAXTOR, TOMAS	UF	05/10/2018 9:00	3/16/18	NO OPERATORS LICENSE	PG	3/22/2018	3/22/2018	\$	29.00
170534095	PAXTOR, TOMAS	UF	05/10/2018 9:00	3/16/18	NO PROOF OF INSURANCE	PG	3/22/2018	3/22/2018	\$	229.00
170534096	PAXTOR, TOMAS	TR	04/26/2018 9:00	3/16/18	DRIVING WHILE INTOXICATED	NG	3/22/2018		\$	29.00
170534097	PAXTOR, TOMAS	TR	04/26/2018 9:00	3/16/18	OBSTRUCT OFFICER	NG	3/22/2018		\$	29.00
170533050	PENCE, EMILY CHAPMAN	WI	06/07/2018 14:00	3/16/18	SPEEDING 10 - 24 OVER 45 MPH in				\$	89.00
170534087	PEREZ ORDONEZ, DORIAN WILFREDO	TR	06/28/2018 14:00	3/16/18	NO PROOF OF INSURANCE	NG	3/29/2018		\$	29.00
170534088	PEREZ ORDONEZ, DORIAN WILFREDO	IA	03/29/2018 9:00	3/16/18	NO OPERATORS LICENSE				\$	129.00
170533053	PEREZ, ERIC	CL	04/02/2018 13:06	3/16/18	NO OPERATORS LICENSE	PG	4/02/2018	4/02/2018		
170534537	PINEDA COREAS, JOSE	CL	03/21/2018 9:28	3/21/18	NO OPERATORS LICENSE	PG	3/21/2018	3/21/2018		
170534496	PIVARAL, CRISTIAN	UF	05/10/2018 9:00	3/16/18	IMPROPER EQUIPMENT	PG	4/12/2018	4/12/2018	\$	225.00
170534497	PIVARAL, CRISTIAN	UF	05/10/2018 9:00	3/16/18	IMPROPER EQUIPMENT	PG	4/12/2018	4/12/2018	\$	179.00
170534498	PIVARAL, CRISTIAN	SA	06/07/2018 14:00	3/16/18	POSS CONTROLLED SUBSTANCE	PG	4/12/2018	4/12/2018	\$	29.00
170534499	PIVARAL, CRISTIAN	DJ	04/12/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI					
170534335	PONCE OCEGUEDA, JUAN	IA	04/19/2018 9:00	3/21/18	DRIVING WHILE SUSPENDED				\$	29.00
170534099	POTTER, ROBERT F	WI	05/31/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170534100	POTTER, ROBERT F	WI	05/31/2018 9:00	3/16/18	SEATBELT				\$	10.00
170534081	QUILIZAPA, ALFREDO OXLAJ	CL	04/05/2018 15:50	3/16/18	SEATBELT	PG	3/29/2018	3/29/2018		
170534082	QUILIZAPA, ALFREDO OXLAJ	UF	05/03/2018 9:00	3/16/18	IMPROPER EQUIPMENT	PG	3/29/2018	3/29/2018	\$	205.00
170534083	QUILIZAPA, ALFREDO OXLAJ	UF	05/03/2018 9:00	3/16/18	NO OPERATORS LICENSE	PG	3/29/2018	3/29/2018	\$	129.00
170532420	RAMIREZ-RUIZ, ANA L	DJ	03/30/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170531997	RAMOS OXLAJ, ABRAHAM	CL	03/27/2018 13:56	3/16/18	NO OPERATORS LICENSE	PG	3/27/2018	3/27/2018		
170534503	RAMOS, OTONIEL	UF	04/12/2018 9:00	3/12/18	NO OPERATORS LICENSE	PG	4/12/2018	4/12/2018	\$	129.00
170534342	RAYMOND, JUNIOUS	IA	04/26/2018 9:00	3/27/18	DRIVING WHILE REVOKED				\$	29.00
170533132	RECINOS, OSMAN	CL	04/05/2018 10:05	3/16/18	PARKING ON SIDEWALK	PG	4/05/2018	4/05/2018		
170532005	REINEMANN, ADAM LEE	UF	04/12/2018 9:00	3/16/18	SEATBELT	PG	4/05/2018	4/05/2018	\$	10.00
170532006	REINEMANN, ADAM LEE	UF	04/12/2018 9:00	3/16/18	INATTENTIVE DRIVING	PG	4/05/2018	4/05/2018	\$	179.00
170534502	RENTERIA-MARQUEZ, JONATHAN	DI	03/21/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170534043	REYES-ESTRADA, EDAS	CL	03/06/2018 11:33	3/6/18	NO OPERATORS LICENSE	PG	3/06/2018	3/06/2018		
170534044	REYES-ESTRADA, EDAS	DI	03/06/2018 9:00	3/6/18	NO PROOF OF INSURANCE					
170531412	REYES-SANCHEZ, HUDI GUDIEL	DJ	03/29/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170534069	REYES, DANIS FLAUDIA	DJ	04/05/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170534057	REYNOLDS, RYAN ANTHONY	WI	04/19/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI				\$	29.00
170534058	REYNOLDS, RYAN ANTHONY	WI	04/19/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170533589	RICHARDSON, ROBERT L	CL	04/05/2018 10:05	3/16/18	FOLLOW TOO CLOSE	PG	4/05/2018	4/05/2018		

MARCH 2018 MONTHLY JUDGEMENTS FILED

170534105	RITCHIE, GERALD CLAYBORN	CL	03/26/2018 11:14	3/16/18	IMPROPER REGISTRATION	PG	3/21/2018	3/21/2018	
170534030	RIVERA-PASTOR, JOSE	WI	04/12/2018 9:00	3/16/18	NO OPERATORS LICENSE				\$ 129.00
170534031	RIVERA-PASTOR, JOSE	WI	04/12/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$ 29.00
170534032	RIVERA-PASTOR, JOSE	WI	04/12/2018 9:00	3/16/18	SEATBELT				\$ 10.00
170534034	RIVERA-PASTOR, JOSE	WI	04/12/2018 9:00	3/16/18	C & I DRIVING				\$ 155.00
170534123	ROBINSON, MONICA ANN	CL	03/21/2018 10:50	3/16/18	IMPROPER REGISTRATION	PG	3/16/2018	3/16/2018	
170534124	ROBINSON, MONICA ANN	DI	03/16/2018 9:00	3/16/18	NO PROOF OF INSURANCE				
170531418	ROCK, KEITH SEBASTIAN	UF	05/03/2018 9:00	3/16/18	IMPROPER EQUIPMENT	PG	4/12/2018	4/12/2018	\$ 229.00
170533710	RODARTE, RODOLFO JR	IA	04/26/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$ 29.00
170533711	RODARTE, RODOLFO JR	IA	04/26/2018 9:00	3/16/18	DRIVING WHILE SUSPENDED				\$ 29.00
170533712	RODARTE, RODOLFO JR	IA	04/26/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$ 124.00
170533981	RUARK, DILLON SCOTT	IA	04/26/2018 9:00	3/26/18	DRIVING WHILE SUSPENDED				\$ 29.00
170534276	RUIZ, MARTIN	DJ	04/12/2018 9:00	3/16/18	ASSAULT-4TH DEGREE				
170534129	RUSTAD, BRANDON RICHARD	IA	05/10/2018 9:00	3/16/18	SEATBELT				\$ 10.00
170532972	SALLEY, KASIA RENE	UF	05/10/2018 9:00	3/22/18	DRIVING WHILE SUSPENDED	PG	3/22/2018	3/22/2018	\$ 179.00
170534486	SALLEY, KASIA RENE	TR	06/14/2018 14:00	3/16/18	NO PROOF OF INSURANCE	NG	4/12/2018		\$ 29.00
170534487	SALLEY, KASIA RENE	IA	04/12/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$ 124.00
170534488	SALLEY, KASIA RENE	IA	04/12/2018 9:00	3/16/18	DRIVING WHILE INTOXICATED				\$ 29.00
170534489	SALLEY, KASIA RENE	IA	04/12/2018 9:00	3/16/18	NO OPERATORS LICENSE				\$ 129.00
170534490	SALLEY, KASIA RENE	IA	04/12/2018 9:00	3/16/18	SEATBELT				\$ 10.00
170534491	SALLEY, KASIA RENE	IA	04/12/2018 9:00	3/16/18	FAIL TO DRIVE ON RIGHT SIDE OF S1				\$ 85.00
170534492	SALLEY, KASIA RENE	IA	04/12/2018 9:00	3/16/18	IMPROPER EQUIPMENT				\$ 85.00
170534493	SALLEY, KASIA RENE	IA	04/12/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE				\$ 29.00
170534504	SALLEY, KASIA RENE	IA	04/12/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI,				\$ 29.00
170533245	SALMON, TYLER JACOB	DI	04/04/2018 9:00	3/16/18	NO PROOF OF INSURANCE				
170534101	SAVAGE, JAMIE MICHEAL	CL	04/09/2018 16:07	3/16/18	SEATBELT	PG	4/09/2018	4/09/2018	
170532963	SCHMITT, LISA	CL	03/05/2018 10:07	3/5/18	SPEEDING 10 - 24 OVER 47 MPH in	PG	3/05/2018	3/05/2018	
170533311	SCHNEIDER, JAMES MICHAEL	CL	03/30/2018 10:11	3/16/18	SEATBELT	PG	3/29/2018	3/29/2018	
170532007	SCOTT, SOPHEA HELEN	TR	04/26/2018 9:00	3/16/18	NO PROOF OF INSURANCE	NG	4/05/2018		\$ 29.00
170533261	SEELY, BAILEY LEIGH-ANN	DI	03/29/2018 9:00	3/16/18	NO PROOF OF INSURANCE				
170533262	SEELY, BAILEY LEIGH-ANN	CL	03/29/2018 10:35	3/16/18	SEATBELT	PG	3/29/2018	3/29/2018	
170533137	SMITH, GABRIEL BETH	IA	04/19/2018 9:00	3/16/18	PETIT THEFT				\$ 29.00
170533216	SNIDER, PEGGY ANNE	CL	04/10/2018 10:08	3/16/18	IMPROPER EQUIPMENT	PG	4/05/2018	4/05/2018	
170533714	SOLIS FRANCISCO, WILLIAMS	CL	04/02/2018 13:35	3/16/18	SPEEDING 10 - 24 OVER 47 MPH in	PG	4/02/2018	4/02/2018	

MARCH 2018 MONTHLY JUDGEMENTS FILED

170534176	SPARKS, JULIE ANNE	DJ	04/12/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170533270	SPRY, ROBERT L	DI	03/23/2018 9:00	3/21/18	NO PROOF OF INSURANCE					
170533260	STANLEY, FRANKIE WAYNE	CL	04/03/2018 15:35	3/16/18	SEATBELT	PG	4/03/2018	4/03/2018		
170534070	STARK, ANGELA K	DP	06/14/2018 14:00	3/16/18	IMPROPER REGISTRATION	NG	4/05/2018			
170533715	STOOPS, BLAKE R	DI	04/10/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170534110	STRATTON, DONAVYN JARRIN	UF	05/10/2018 9:00	3/16/18	SPEEDING 10 - 24 OVER 49 MPH in	PG	4/12/2018	4/12/2018	\$	55.00
170534111	STRATTON, DONAVYN JARRIN	UF	05/10/2018 9:00	3/16/18	NO OPERATORS LICENSE	PG	4/12/2018	4/12/2018	\$	129.00
170533255	STRICKLAND, BRIAN DARNELL	IA	04/12/2018 9:00	3/16/18	DRIVING WHILE REVOKED				\$	29.00
170533256	STRICKLAND, BRIAN DARNELL	IA	05/03/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170533257	STRICKLAND, BRIAN DARNELL	IA	05/03/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$	124.00
170533258	STRICKLAND, BRIAN DARNELL	TR	08/16/2018 9:00	3/16/18	SEATBELT	NG	4/12/2018		\$	10.00
170534284	STUBBS, SHAWNA L	IA	04/19/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170534285	STUBBS, SHAWNA L	IA	04/19/2018 9:00	3/16/18	SEATBELT				\$	10.00
170533225	SWEENEY, ANGELA MICHELLE	CL	04/10/2018 8:20	3/16/18	SEATBELT	PG	4/10/2018	4/10/2018		
170534113	TALEON, JANE CIA	CL	03/20/2018 10:29	3/15/18	SEATBELT	PG	3/15/2018	3/15/2018		
170533048	TATUM, LANCE STEVEN	UF	05/10/2018 9:00	3/16/18	IMPROPER REGISTRATION	PG	3/29/2018	3/29/2018	\$	84.00
170534478	TAYLOR, BRANDI JO	IA	05/10/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170534479	TAYLOR, BRANDI JO	IA	05/10/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$	124.00
170534480	TAYLOR, BRANDI JO	IA	05/10/2018 9:00	3/16/18	FAIL TO DRIVE ON RIGHT SIDE OF S1				\$	85.00
170534481	TAYLOR, BRANDI JO	IA	05/10/2018 9:00	3/16/18	DRIVING WHILE INTOXICATED				\$	29.00
170534482	TAYLOR, BRANDI JO	IA	05/10/2018 9:00	3/16/18	SEATBELT				\$	10.00
170533051	TAYLOR, RIVER W	IA	05/03/2018 9:00	3/16/18	OBSTRUCT OFFICER				\$	29.00
170533052	TAYLOR, RIVER W	IA	05/03/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI,				\$	29.00
170533920	TERRY, VIRGINIA SUE	WI	05/10/2018 9:00	3/14/18	FAIL TO YIELD RIGHT OF WAY-STOP				\$	85.00
170531410	THORNTON, ZACHARY RYLER	SA	05/10/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE	PG	4/02/2018		\$	29.00
171534542	THORNTON, ZACHARY RYLER	VD	03/21/2018 9:00	3/21/18	IMPROPER TURN					
170534178	TIPTON-HOLCOMB, TERRENCE K	IA	05/10/2018 9:00	3/16/18	DRIVING WHILE REVOKED				\$	29.00
170534179	TIPTON-HOLCOMB, TERRENCE K	IA	05/10/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170534180	TIPTON-HOLCOMB, TERRENCE K	IA	05/10/2018 9:00	3/16/18	SEATBELT				\$	10.00
170534181	TIPTON-HOLCOMB, TERRENCE K	IA	05/10/2018 9:00	3/16/18	IMPROPER REGISTRATION				\$	124.00
170534182	TIPTON-HOLCOMB, TERRENCE K	IA	05/10/2018 9:00	3/16/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170534115	TOC LOPEZ, MAGDALENA	CL	03/23/2018 15:14	3/16/18	NO OPERATORS LICENSE	PG	3/23/2018	3/23/2018		
170531413	VILLAGRES-PEREZ, AUGUSTO	CL	03/13/2018 9:01	3/13/18	NO OPERATORS LICENSE	PG	3/13/2018	3/13/2018		
170534130	VOID, VOID VOID	VD	03/12/2018 21:00	3/12/18	NO PROOF OF INSURANCE					

MARCH 2018 MONTHLY JUDGEMENTS FILED

170534477	WATSON, TONI L	IA	04/12/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170533718	WERDA, RHONDA LYNN	IA	05/10/2018 9:00	3/16/18	SPEEDING 10 - 24 OVER 43 MPH in				\$	81.00
170533719	WERDA, RHONDA LYNN	IA	05/10/2018 9:00	3/16/18	NO PROOF OF INSURANCE				\$	29.00
170533242	WILLIAMS, BREANNA NICOLE	TR	04/26/2018 9:00	3/12/18	DRIVING WHILE SUSPENDED	NG	4/04/2018		\$	29.00
170533243	WILLIAMS, BREANNA NICOLE	TR	04/26/2018 9:00	3/16/18	NO PROOF OF INSURANCE	NG	3/29/2018		\$	29.00
170533244	WILLIAMS, BREANNA NICOLE	TR	04/26/2018 9:00	3/16/18	IMPROPER REGISTRATION	NG	4/04/2018		\$	124.00
170533312	WILLIAMS, FREDERICK EARL JR	DJ	03/29/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
90932552	WILSON, GEORGE	IA	06/07/2018 14:00	3/16/18	ICC VIOLATION				\$	29.00
170534339	WILSON, TRAVIS	UF	04/27/2018 9:00	3/29/18	ASSAULT-4TH DEGREE	PG	3/29/2018	3/29/2018	\$	329.00
170534340	WILSON, TRAVIS	DP	03/29/2018 9:00	3/29/18	POSSESSION DRUG PARAPHERNALI,					
170534341	WILSON, TRAVIS	UF	04/27/2018 9:00	3/29/18	POSS CONTROLLED SUBSTANCE	PG	3/29/2018	3/29/2018	\$	329.00
170533219	WITHERSPOON, JOHN	CL	03/06/2018 13:39	3/6/18	IMPROPER REGISTRATION	PG	3/06/2018	3/06/2018		
170533268	WOLFE IV, WILLIAM RUDOLPH	DI	03/16/2018 9:00	3/16/18	NO PROOF OF INSURANCE					
170531568	WOMACK, WAYNE	VD	03/12/2018 9:00	3/12/18	BACK INTO ANGLE PARKING SPACE					
170534344	WOODS JR, MARK L	IA	04/26/2018 9:00	3/27/18	DRIVING WHILE REVOKED				\$	29.00
170533056	ZAVALA 3RD, ENRIQUE	UF	04/12/2018 9:00	3/16/18	POSSESSION DRUG PARAPHERNALI,	PG	4/12/2018	4/12/2018	\$	529.00
170533322	ZAVALA 3RD, ENRIQUE	VD	03/12/2018 9:00	3/12/18	NO PROOF OF INSURANCE					

STATUS
DESCRIPTION:

CL	CLOSED	62
CS	SUSPENDED SENTENCE	1
DI	DISMISSED PRESENTED INSURANCE	15
DJ	DISMISSED BY JUDGE	19
DP	DISMISSED BY PROSECUTOR	10
DS	SENT TO STATE	2
IA	INTIAL ARRAIGNMENT	104
SA	SENTENCING	8
TR	TRIAL	27
UF	UNPAID FINES	49
VD	VOIDED DOCKET	7
WI	ATTORNEY ENTERED	18
	TOTAL	322

**Carthage Public Library
Balance Sheet - Cash basis
March 31, 2018**

Assets

	2018
Current Assets	
Cash in bank - treasurer's cash	\$ 967,063.69
Cash in bank - Simmons Bank	(5,105.60)
Cash on hand - circulation desk	100.00
Cash on hand - Internet desk	40.00
Petty cash	<u>240.00</u>
Total Current Assets	<u>962,338.09</u>
 Total Assets	 <u><u>\$ 962,338.09</u></u>

Liabilities and Net Assets

Current Liabilities	
Insurance proceeds payable	\$ <u>158,983.62</u>
Total Current Liabilities	<u>158,983.62</u>
 Total Liabilities	 <u>158,983.62</u>
Net Assets	
Unrestricted Net Assets	327,027.75
Temporarily Restricted Net Assets:	
Boylan Grant	8,490.80
Carthage Community Foundation	443.26
CPL Development Foundation	13,858.79
Debbie Putnam - Ebooks	7,739.74
Library Gardens	9,965.39
Racing to Read Grant	(410.00)
Racing to Read Grant - Local	16,217.40
Spotlight on Literacy Grant - MOSL	(118.75)
Spotlight on Literacy Grant - Local	12,714.99
Steadley Trust	11,162.24
Summer reading program - MOSL grant	2,421.30
Operational reserves	195,998.47
Change in net assets	<u>197,843.09</u>
Total Net Assets	<u>803,354.47</u>
 Total Liabilities and Net Assets	 <u><u>\$ 962,338.09</u></u>

Carthage Public Library
Statements of Income and Other Changes in Net Assets - Cash basis
For the One Month and Nine Months Ended March 31, 2018

	2018 Month Actual	Monthly Budget	Monthly Variance	2018 Year to date	Annual Budget	Annual Variance
Operating Expenses						
Salaries	49,836.59	39,613.01	(10,223.58)	329,775.63	471,047.00	141,271.37
Lagers	(1,140.97)	1,658.83	2,799.80	12,127.75	19,906.00	7,778.25
Insurance - health	313.00	1,136.36	823.36	2,064.86	12,500.00	10,435.14
Payroll taxes - FICA	3,801.98	2,962.25	(839.73)	25,130.37	35,547.00	10,416.63
Payroll taxes - unemployment	0.00	872.73	872.73	320.00	9,600.00	9,280.00
Total payroll expenses	<u>52,810.60</u>	<u>46,243.18</u>	<u>(6,567.42)</u>	<u>369,418.61</u>	<u>548,600.00</u>	<u>179,181.39</u>
Employee goodwill	219.84	250.00	30.16	1,913.11	3,000.00	1,086.89
ADA Compliance	0.00	4.16	4.16	0.00	50.00	50.00
Advertising	0.00	166.66	166.66	717.75	2,000.00	1,282.25
Audio-visuals	415.30	333.33	(81.97)	780.32	4,000.00	3,219.68
Books	1,933.55	2,500.00	566.45	19,868.42	30,000.00	10,131.58
Books - children's	1,366.78	1,250.00	(116.78)	13,189.97	15,000.00	1,810.03
Contract fees	4,879.52	2,916.66	(1,962.86)	31,893.76	35,000.00	3,106.24
Dues and travel	(1,767.41)	833.33	2,600.74	5,260.36	10,000.00	4,739.64
Ebooks	0.00	291.66	291.66	3,200.00	3,500.00	300.00
Furniture and equipment	299.99	1,500.00	1,200.01	8,300.28	18,000.00	9,699.72
Information technology (IT)	3,378.70	583.33	(2,795.37)	4,134.23	7,000.00	2,865.77
Insurance	0.00	1,500.00	1,500.00	19,174.00	18,000.00	(1,174.00)
Legal and professional	0.00	583.33	583.33	5,400.00	7,000.00	1,600.00
Periodicals	39.60	500.00	460.40	4,342.34	6,000.00	1,657.66
Postage	88.22	125.00	36.78	902.60	1,500.00	597.40
Programs - adult	285.33	308.33	23.00	2,143.45	3,700.00	1,556.55
Programs - children	2,880.52	1,083.33	(1,797.19)	7,874.53	13,000.00	5,125.47
Programs, teens	11.89	83.33	71.44	246.84	1,000.00	753.16
Repairs and maintenance	1,405.33	1,666.66	261.33	13,202.68	20,000.00	6,797.32
Supplies	2,634.25	2,083.33	(550.92)	16,046.83	25,000.00	8,953.17
Telephone	751.67	704.16	(47.51)	4,732.62	8,450.00	3,717.38
Utilities	3,376.96	3,125.00	(251.96)	23,693.11	37,500.00	13,806.89
	<u>22,200.04</u>	<u>22,391.60</u>	<u>191.56</u>	<u>187,017.20</u>	<u>269,700.00</u>	<u>81,682.80</u>
Total expenses and losses	<u>75,010.64</u>	<u>68,634.78</u>	<u>(6,375.86)</u>	<u>556,435.81</u>	<u>817,300.00</u>	<u>260,864.19</u>

See accountant's compilation report.

Carthage Public Library
Statements of Income and Other Changes in Net Assets - Cash basis
For the One Month and Nine Months Ended March 31, 2018

	<u>2018</u> <u>Month Actual</u>	<u>Monthly</u> <u>Budget</u>	<u>Monthly</u> <u>Variance</u>	<u>2018</u> <u>Year to date</u>	<u>Annual</u> <u>Budget</u>	<u>Annual</u> <u>Variance</u>
Revenue						
Book sale income	\$ 172.95	\$ 250.00	\$ (77.05)	\$ 1,991.30	\$ 3,000.00	\$ (1,008.70)
Copier income	788.85	583.34	205.51	6,145.32	7,000.00	(854.68)
Donations	134.77	0.00	134.77	27,615.86	0.00	27,615.86
Donations-restricted	1,600.00	708.34	891.66	76,066.38	8,500.00	67,566.38
Fax income	86.00	166.67	(80.67)	995.00	2,000.00	(1,005.00)
Fine income	683.52	708.34	(24.82)	5,303.64	8,500.00	(3,196.36)
Interest income	197.02	150.00	47.02	2,745.10	1,800.00	945.10
Non-resident fee income	500.00	666.67	(166.67)	5,040.00	8,000.00	(2,960.00)
Payment for lost books	52.88	13.89	38.99	509.32	166.67	342.65
Postage income	14.00	13.89	0.11	56.00	166.67	(110.67)
State aid	0.00	416.67	(416.67)	4,152.84	5,000.00	(847.16)
Sur tax	82,505.70	1,000.00	81,505.70	85,742.06	12,000.00	73,742.06
Tax income	2,445.50	16,916.67	(14,471.17)	196,698.17	203,000.00	(6,301.83)
Tax income - Park and storm water	35,794.49	38,083.34	(2,288.85)	340,568.57	457,000.00	(116,431.43)
Other income	114.85	13.89	100.96	649.34	166.66	482.68
Total revenue	<u>125,090.53</u>	<u>59,691.71</u>	<u>65,398.82</u>	<u>754,278.90</u>	<u>716,300.00</u>	<u>37,978.90</u>

See accountant's compilation report.

Carthage Public Library
Statements of Income and Other Changes in Net Assets - Cash basis
For the One Month and Nine Months Ended March 31, 2018

	2018 Month Actual	Monthly Budget	Monthly Variance	2018 Year to date	Annual Budget	Annual Variance
Increase/(Decrease) in unrestricted net assets before transfers	50,079.89	(8,943.07)	59,022.96	197,843.09	(101,000.00)	298,843.09
Transfers from temporary restricted	9,358.72	8,416.67	942.05	51,094.28	101,000.00	(49,905.72)
Transfers to temporary restricted	(1,600.00)	0.00	(1,600.00)	(76,066.38)	0.00	(76,066.38)
Increase/(Decrease) in unrestricted net assets	<u>57,838.61</u>	<u>(526.40)</u>	<u>58,365.01</u>	<u>172,870.99</u>	<u>0.00</u>	<u>172,870.99</u>
Changes in temporarily restricted net assets						
CPL Development Foundation	0.00			3,250.00		
Debbie Putnam - Ebooks	0.00			25,000.00		
Library Gardens	100.00			100.00		
Racing to Read Grant	0.00			4,724.00		
Spotlight on Literacy Grant - MOSL	0.00			7,000.00		
Spotlight on Literacy Grant - Local	0.00			18,500.00		
Summer reading program	1,500.00			3,000.00		
Summer reading program - MOSL grant	0.00			4,492.38		
Thelma Stanley Foundation Grant	0.00			10,000.00		
Boylan Grant	0.00			(2,163.00)		
CPL Development Foundation	0.00			(3,255.58)		
Library Gardens	(324.80)			(1,057.53)		
Racing to Read Grant	(1,558.75)			(3,512.50)		
Racing to Read Grant - Local	(1,579.86)			(10,942.98)		
Spotlight on Literacy Grant - MOSL	(168.75)			(6,525.00)		
Spotlight on Literacy Grant - Local	(1,526.56)			(11,464.45)		
Steadley Trust	(3,600.00)			(4,659.56)		
Summer reading program - MOSL grant	(600.00)			(7,513.68)		
Increase/(Decrease) in temporarily restricted net assets	<u>(7,758.72)</u>			<u>24,972.10</u>		
Change in net assets	<u>\$ 50,079.89</u>			<u>\$ 197,843.09</u>		

See accountant's compilation report.

**Carthage Public Library
Gift Account Activity
For the One Month and Nine Months Ended March 31, 2018**

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending balance</u>
Boylan Grant	\$ 8,490.80	\$ 0.00	\$ (2,163.00)	\$ 6,327.80
Carthage Community Foundation	443.26	0.00	0.00	443.26
CPL Development Foundation	13,858.79	3,250.00	(3,255.58)	13,853.21
Debbie Putnam - Ebooks	7,739.74	25,000.00	0.00	32,739.74
Library Gardens	9,965.39	100.00	(1,057.53)	9,007.86
Racing to Read Grant	(410.00)	4,724.00	(3,512.50)	801.50
Racing to Read Grant - Local	16,217.40	0.00	(10,942.98)	5,274.42
Spotlight on Literacy Grant - MOSL	(118.75)	7,000.00	(6,525.00)	356.25
Spotlight on Literacy Grant - Local	12,714.99	18,500.00	(11,464.45)	19,750.54
Steadley Trust	11,162.24	0.00	(4,659.56)	6,502.68
Summer reading program - Local	0.00	3,000.00	0.00	3,000.00
Summer reading program - MOSL grant	2,421.30	4,492.38	(7,513.68)	(600.00)
Thelma Stanley Foundation Grant	0.00	10,000.00	0.00	10,000.00
Operational reserves	195,998.47	0.00	0.00	195,998.47
Totals	<u>\$ 278,483.63</u>	<u>\$ 76,066.38</u>	<u>\$ (51,094.28)</u>	<u>\$ 303,455.73</u>

See accountant's compilation report.

Director's Progress and Service Report

April, 2018, Julie Yockey

Library Advocacy Day in Jefferson City was as productive as we hoped. Due in large part to our awesome Secretary of State, the House has passed the state operating budget and sent it to the Senate. HB 2012 includes a \$1M increase in state aid for a total next year of \$3,323,776, \$2,000,000 for REAL, (MORENET) \$4,125,000 in Federal Grants and \$800,000 from A&E fund for Library Networking. What does this mean to us if the Senate passes it on to the Governor? We will have no worries about our grants being funded, MORENET prices will not increase and our State Aid could possibly go back to the pre-Nixon leadership amounts. Fingers crossed for a few more weeks.

We have deduced that in March, people were really needing something to do besides watch television. For the first time since migrating to Missouri Evergreen, patrons borrowed more materials than we loaned out. This means our patrons are really utilizing the on-line catalog! We continue to have more and more non-residents signing up for our services as well. "Bugs" have been worked out with the scholarship program between the Carthage R-9 Foundation and the Library. The program was not being utilized to capacity, thus, the Early Childhood Center/Parents as Teachers asked if their students could be included in the grant. In working with directors and principals at schools to better communicate the free non-resident scholarship program, in just two weeks, 28 families have taken advantage of the free library cards! Great PR for our library and huge plus for our families.

Two planning meetings have been held with Hunter and Millard Architects. Those of us who are working with Josh and Elliott appreciate their patience, diligent work, as well as superior/progressive ideas for our proposed educational building. They are also very cognizant of our need to be good stewards of library monies and space. It is very exciting!

The Pierce City Public Library was the location for our Library Director's meeting in March. My first visit to the Pierce City Library since its' rebuild after the tornado, and we all found it to be very functional and of good space. We will host the meeting of Director's in July.

Judy has embarked on a huge project of records retention. Working on Sundays, in the quiet AND following Missouri's retention laws, she has gone through box after box, sorting some 20 years of accounting records that has enabled her to decide what documents need to be kept and what documents can be thrown away! We are working with a company out of northwest Arkansas, "Advanced Information Management" in order to digitize our records and store them on flash drives for future reference. She is bound and determined to de-clutter and better organize our records, and she has it about complete. This lady never ceases to amaze me, we work together so well and she is a blessing to so many at the library.

Our May Board meeting will be held on May 15th. I will be leading the Missouri delegation of 11 people to the White House for our work during National Library Advocacy Week. I will fly out on the 5th and return on the 11th. The days and nights will be full of meetings with politicians, (17 to be exact) workshops, receptions, and a whole lot of P.R. for public libraries in Missouri. Senator Blunt is and always has been a huge supporter of our Missouri Libraries. His staff has some awesome things planned for us, and I cannot wait! It appears I need to be in better walking shape than I am in!

I paid a final goodbye visit to Mayor Harris. We are both very thankful for the relationship and communication the library and the City of Carthage have created by working together. I am sure we will see Mike at the Library, and I look forward to meeting our new Mayor and helping him to get to know our library!

See you all May 15.

Julie Yockey, Director

Children's Progress Report March 2018, Sherri Luce

March of 2018 seemed to have gone by very quickly. Our Story Times and Outreach Programs are going very well. We hosted three Bi Lingual and three English Story Times, and 11 Outreach Programs this month. April will be our last month to have programming, leaving time to visit schools and preschools and promote our summer program.

"Rosenberg's Rules of Order"

(Simple Rules of Parliamentary Procedure for the 21st Century)

Introduction

The rules of procedure at meetings should be simple enough for most people to understand. Unfortunately, that has not always been the case. Virtually all clubs, associations, boards, councils and bodies follow a set of rules - "Robert's Rules of Order" - which are embodied in a small, but complex, book. Virtually no one I know has actually read this book cover to cover. Worse yet, the book was written for another time, and for another purpose. If one is chairing or running a Parliament, then "Robert's Rules of Order" is a dandy and quite useful handbook for procedure in that complex setting. On the other hand, if one is running a meeting of, say, a 5-member body with a few members of the public in attendance, a simplified version of the rules of parliamentary procedure is in order.

Hence, the birth of "Rosenberg's Rules of Order."

What follows is my version of the rules of parliamentary procedure, based on my 20 years of experience chairing meetings in state and local government. These rules have been simplified for the smaller bodies we chair or in which we participate, slimmed down for the 21st Century, yet retaining the basic tenets of order to which we have grown accustomed.

This treatise on modern parliamentary procedure is built on a foundation supported by the following four pillars: (1) Rules should establish order. The first purpose of rules of parliamentary procedure is to establish a framework for the orderly conduct of meetings. (2) Rules should be clear. Simple rules lead to wider understanding and participation. Complex rules create two classes: those who understand and participate; and those who do not fully understand and do not fully participate. (3) Rules should be user friendly. That is, the rules must be simple enough that the public is invited into the body and feels that it has participated in the process. (4) Rules should enforce the will of the majority while protecting the rights of the minority. The ultimate purpose of rules of procedure is to encourage discussion and to facilitate decision-making by the body. In a democracy, majority rules. The rules must enable the majority to express itself and fashion a result, while permitting the minority to also express itself, but not dominate, and fully participate in the process.

The Role of the Chair

While all members of the body should know and understand the rules of parliamentary procedure, it is the Chair of the body who is charged with applying the rules in the conduct of the meeting. The Chair should be well versed in those rules. The Chair, for all intents and purposes, makes the final ruling on the rules every time the Chair states an action. In fact, all decisions by the Chair are final unless overruled by the body itself.

Since the Chair runs the conduct of the meeting, it is usual courtesy for the Chair to play a less active role in the debate and discussion than other members of the body. This does not mean that the Chair should not participate in the debate or discussion. To the contrary, the Chair as a member of the body has the full right to participate in the debate, discussion and decision-making of the body. What the Chair should do, however, is strive to be the last to speak at the discussion and debate stage, and the Chair should not make or second a motion unless the Chair is convinced that no other member of the body will do so at that point in time.

The Basic Format for an Agenda Item Discussion

Formal meetings normally have a written, often published agenda. Informal meetings may have only an oral or understood agenda. In either case, the meeting is governed by the agenda and the agenda constitutes the body's agreed-upon roadmap for the meeting. And each agenda item can be handled by the Chair in the following basic format:

First, the Chair should clearly announce the agenda item number and should clearly state what the agenda item subject is. The Chair should then announce the format (which follows) that will be followed in considering the agenda item.

Second, following that agenda format, the Chair should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the Chair, a member of the body, a staff person, or a committee chair charged with providing input on the agenda item.

Third, the Chair should ask members of the body if they have any technical questions of clarification. At this point, members of the body may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond.

Fourth, the Chair should invite public comments, or if appropriate at a formal meeting, should open the public meeting for public input. If numerous members of the public indicate a desire to speak to the subject, the Chair may limit the time of public speakers. At the conclusion of the public comments, the Chair should announce that public input has concluded (or the public hearing as the case may be is closed).

Fifth, the Chair should invite a motion. The Chair should announce the name of the member of the body who makes the motion.

Sixth, the Chair should determine if any member of the body wishes to second the motion. The Chair should announce the name of the member of the body who seconds the motion. (It is normally good practice for a motion to require a second before proceeding with it, to ensure that it is not just one member of the body who is interested in a particular approach. However, a second is not an absolute requirement, and the Chair can proceed with consideration and vote on a motion even when there is no second. This is a matter left to the discretion of the Chair.)

Seventh, if the motion is made and seconded, the Chair should make sure everyone understands the motion. This is done in one of three ways: (1) The Chair can ask the maker of the motion to repeat it. (2) The Chair can repeat the motion. (3) The Chair can ask the secretary or the clerk of the body to repeat the motion.

Eighth, the Chair should now invite discussion of the motion by the body. If there is no desired discussion, or after the discussion has ended, the Chair should announce that the body will vote on the motion. If there has been no discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

Ninth, the Chair takes a vote. Simply asking for the "ayes", and then asking for the "nays" normally does this. If members of the body do not vote, then they "abstain". Unless the rules of the body provide otherwise (or unless a super-majority is required as delineated later in these rules) then a simple majority determines whether the motion passes or is defeated.

Tenth, the Chair should announce the result of the vote and should announce what action (if any) the body has taken. In announcing the result, the Chair should indicate the names of the members of the body, if any, who voted in the minority on the motion. This announcement might take the following form: "The motion passes by a vote of 3-2, with Smith and Jones dissenting. We have passed the motion requiring 10 days notice for all future meetings of this body."

Motions in General

Motions are the vehicles for decision-making by a body. It is usually best to have a motion before the body prior to commencing discussion of an agenda item. This helps the body focus.

Motions are made in a simple two-step process. First, the Chair should recognize the member of the body. Second, the member of the body makes a motion by preceding the member's desired approach with the words: "I move" So, a typical motion might be: "I move that we give 10-day's notice in the future for all our meetings."

The Chair usually initiates the motion by either (1) Inviting the members of the body to make a motion. "A motion at this time would be in order." (2) Suggesting a motion to the members of the body. "A motion would be in order that we give 10-day's notice in the future for all our meetings." (3) Making the motion. As noted, the Chair has every right as a member of the body to make a motion, but should normally do so only if the Chair wishes to make a motion on an item but is convinced that no other member of the body is willing to step forward to do so at a particular time.

The Three Basic Motions

There are three motions that are the most common and recur often at meetings:

The basic motion. The basic motion is the one that puts forward a decision for the body's consideration. A basic motion might be: "I move that we create a 5-member committee to plan and put on our annual fundraiser."

The motion to amend. If a member wants to change a basic motion that is before the body, they would move to amend it. A motion to amend might be: "I move that we amend the motion to have a 10-member committee." A motion to amend takes the basic motion which is before the body and seeks to change it in some way.

The substitute motion. If a member wants to completely do away with the basic motion that is before the body, and put a new motion before the body, they would move a substitute motion. A substitute motion might be: "I move a substitute motion that we cancel the annual fundraiser this year."

"Motions to amend" and "substitute motions" are often confused. But they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a "motion to amend" or a "substitute motion" is left to the chair. So that if a member makes what that member calls a "motion to amend", but the Chair determines that it is really a "substitute motion", then the Chair's designation governs.

Multiple Motions Before the Body

There can be up to three motions on the floor at the same time. The Chair can reject a fourth motion until the Chair has dealt with the three that are on the floor and has resolved them.

When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed first on the last motion that is made. So, for example, assume the first motion is a basic "motion to have a 5-member committee to plan and put on our annual fundraiser." During the discussion of this motion, a member might make a second motion to "amend the main motion to have a 10-member committee, not a 5-member committee to plan and put

on our annual fundraiser." And perhaps, during that discussion, a member makes yet a third motion as a "substitute motion that we not have an annual fundraiser this year." The proper procedure would be as follows:

First, the Chair would deal with the third (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion passed, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the body of the third motion (the substitute motion). No vote would be taken on the first or second motions. On the other hand, if the substitute motion (the third motion) failed then the Chair would proceed to consideration of the second (now, the last) motion on the floor, the motion to amend.

Second, if the substitute motion failed, the Chair would now deal with the second (now, the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment (should the committee be 5 members or 10 members). If the motion to amend passed the Chair would now move to consider the main motion (the first motion) as amended. If the motion to amend failed the Chair would now move to consider the main motion (the first motion) in its original format, not amended.

Third, the Chair would now deal with the first motion that was placed on the floor. The original motion would either be in its original format (5-member committee), or, if amended, would be in its amended format (10-member committee). And the question on the floor for discussion and decision would be whether a committee should plan and put on the annual fundraiser.

To Debate or Not to Debate

The basic rule of motions is that they are subject to discussion and debate. Accordingly, basic motions, motions to amend, and substitute motions are all eligible, each in their turn, for full discussion before and by the body. The debate can continue as long as members of the body wish to discuss an item, subject to the decision of the Chair that it is time to move on and take action.

There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the body to move on. The following motions are not debatable (that is, when the following motions are made and seconded, the Chair must immediately call for a vote of the body without debate on the motion):

A motion to adjourn. This motion, if passed, requires the body to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

A motion to recess. This motion, if passed, requires the body to immediately take a recess. Normally, the Chair determines the length of the recess which may be a few minutes or an hour. It requires a simple majority vote.

A motion to fix the time to adjourn. This motion, if passed, requires the body to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.

A motion to table. This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on "hold". The motion can contain a specific time in which the item can come back to the body: "I move we table this item until our regular meeting in October." Or the motion can contain no specific time for the return of the item, in which case a motion to take the item off the table and bring it back to the body will have to be taken at a future meeting. A motion to table an item (or to bring it back to the body) requires a simple majority vote.

A motion to limit debate. The most common form of this motion is to say: "I move the previous question" or "I move the question" or "I call the question." When a member of the body makes such a motion, the member is really saying: "I've had enough debate. Let's get on with the vote". When such a motion is made, the Chair should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a 2/3 vote of the body. Note: that a motion to limit debate could include a time limit. For example: "I move we limit debate on this agenda item to 15 minutes." Even in this format, the motion to limit debate requires a 2/3 vote of the body. A similar motion is a motion to object to consideration of an item. This motion is not debatable, and if passed, precludes the body from even considering an item on the agenda. It also requires a 2/3 vote.

Majority and Super-Majority Votes

In a democracy, a simple majority vote determines a question. A tie vote means the motion fails. So in a 7-member body, a vote of 4-3 passes the motion. A vote of 3-3 with one abstention means the motion fails. If one member is absent and the vote is 3-3, the motion still fails.

All motions require a simple majority, but there are a few exceptions. The exceptions come up when the body is taking an action which, effectively, cuts off the ability of a minority of the body to take an action or discuss an item. These extraordinary motions require a 2/3 majority (a super-majority) to pass:

Motion to limit debate. Whether a member says "I move the previous question" or "I move the question" or "I call the question" or "I move to limit debate", it all amounts to an attempt to cut off the ability of the minority to discuss an item, and it requires a 2/3 vote to pass.

Motion to close nominations. When choosing officers of the body (like the Chair) nominations are in order either from a nominating committee or from the floor of the body. A motion to close nominations effectively cuts off the right of the minority to nominate officers, and it requires a 2/3 vote to pass.

Motion to object to the consideration of a question. Normally, such a motion is unnecessary since the objectionable item can be tabled, or defeated straight up. However, when members of a body do not even want an item on the agenda to be considered, then such a motion is in order. It is not debatable, and it requires a 2/3 vote to pass.

Motion to suspend the rules. This motion is debatable, but requires a 2/3 vote to pass. If the body has its own rules of order, conduct or procedure, this motion allows the body to suspend the rules for a particular purpose. For example, the body (a private club) might have a rule prohibiting the attendance at meetings by non-club members. A motion to suspend the rules would be in order to allow a non-club member to attend a meeting of the club on a particular date or on a particular agenda item.

The Motion to Reconsider

There is a special and unique motion that requires a bit of explanation all by itself: the motion to reconsider. A tenet of parliamentary procedure is finality. After vigorous discussion, debate, perhaps disagreement and a vote, there must be some closure to the issue. And so, after a vote is taken, the matter is deemed closed, subject only to a re-opener if a proper motion to reconsider is made.

A motion to reconsider requires a majority vote to pass, but there are two special rules that apply only to the motion to reconsider. First, is timing. A motion to reconsider must be made at the meeting where the item was first voted upon or at the very next meeting of the body. A motion to reconsider made at a later time is untimely. (The body, however, can always vote to suspend the rules and by a 2/3 majority, can allow a motion to reconsider to be made at another time.) Second, a motion to reconsider can only be made by certain members of the body. Accordingly, a motion to reconsider can only be made by a member who voted in the majority on the original motion. If such a member has a change of heart, he or she can make the motion to reconsider (any other member of the body may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order. The purpose of this rule is finality. If a member of the minority could make a motion to reconsider, then the item could be brought back to the body again and again. That would defeat the purpose of finality.

If the motion to reconsider passes, then the original matter is back before the body, and a new original motion is then in order. The matter can be discussed and debated as if it were on the floor for the first time.

Courtesy and Decorum

The rules of order are meant to create an atmosphere where the members of the body and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the Chair and the members of the body to maintain common courtesy and decorum. Unless the setting is very informal, it is always best for only one person at a time to have the floor, and it is always best for every speaker to be first recognized by the Chair before proceeding to speak.

The Chair should always ensure that debate and discussion of an agenda item focuses on the item and the policy in question, not the personalities of the members of the body. Debate on policy is healthy, debate on personalities is not. The Chair has the right to cut off discussion that is too personal, is too loud, or is too crude.

Debate and discussion should be focused, but free and open. In the interest of time, the Chair may, however, limit the time allotted to speakers, including members of the body.

Can a member of the body interrupt the speaker? The general rule is "no." There are, however, exceptions. A speaker may be interrupted for the following reasons:

Privilege. The proper interruption would be: "point of privilege." The Chair would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person's ability to hear.

Order. The proper interruption would be: "point of order." Again, the Chair would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the Chair moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal. If the Chair makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the chair. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the Chair is deemed reversed.

Call for orders of the day. This is simply another way of saying, "Let's return to the agenda." If a member believes that the body has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the Chair discovers that the agenda has not been followed, the Chair simply reminds the body to return to the agenda item properly before them. If the Chair fails to do so, the Chair's determination may be appealed.

Withdraw a motion. During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the Chair may ask the person who seconded the motion if he or she wishes to make the motion, and any other member may make the motion if properly recognized.

Special Notes About Public Input

The rules outlined above will help make meetings very public-friendly. But in addition, and particularly for the Chair, it is wise to remember three special rules that apply to each agenda item:

Rule One: Tell the public what the body will be doing.

Rule Two: Keep the public informed while the body is doing it.

Rule Three: When the body has acted, tell the public what the body did.