

**COUNCIL AGENDA
CITY OF CARTHAGE, MISSOURI
TUESDAY, APRIL 10, 2018
6:30 P.M. – COUNCIL CHAMBERS**

1. Invocation
2. Pledge of Allegiance
3. Calling of the Roll
4. Reading and Consideration of Minutes of Previous Meeting

5. **Citizens Participation Period**

(Each person addressing the Council shall state his/her name, address and organization or firm represented, if any, and is limited to no more than five (5) minutes. The time may also be extended by the Mayor if deemed necessary. All remarks during citizen's participation period should be made to the chair (Mayor). Once a person has had their say on a particular issue they are not permitted to once again speak on the issue.)

6. Report of Standing Committees
7. Report from Special Committees and Board Liaisons
8. Mayor's Report
9. Miscellaneous Reports of Officers of the City
10. Report of Claims Committee
11. Old Business

1. **C.B. 18-14** – An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for the fiscal year 2017 – 2018. (Budget Ways & Means)
2. Election Results – Motion to Approve
3. Adjourn Old Council

*****SHORT RECESS*****

12. New Business

1. Oath of Office
2. Roll Call
3. Appointment of Fourth Ward Council Member Alan Snow
4. Mayor's Committee and Board Liaison Appointments
5. Election of Mayor Pro Tem

13. Mayor's Appointments

14. Resolutions

1. **Resolution 1830** – A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds from the Restricted Trust Fund. (McCune-Brooks Regional Hospital Trust)
2. **Resolution 1831** – A Resolution providing for the donation of salvaged light posts and light fixtures from the City's Central Park project by the City Council of the City of Carthage, Missouri. (Public Services)
3. **Resolution 1832** – A Resolution approving the declaration of certain materials and pieces of equipment as surplus to the City's needs and authorizing their disposition. (Staff)

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
March 27, 2018

The Carthage City Council met in regular session on the above date at 6:30 P.M. in the City Hall Council Chambers with Mayor Mike Harris presiding. Fire Chief Roger Williams gave the invocation and Captain Bill Hawkins led the flag salute.

The following Council Members answered roll call: David Armstrong, Mike Daugherty, Ceri Otero, Darren Collier, Dan Rife, Jason T.A. Shelfer, Brady Beckham, Juan Topete, and Tim Shields. Council Member James Harrison was absent. City Administrator Tom Short and City Attorney Nate Dally were present.

The following Department Heads were present: Police Captain Bill Hawkins, Fire Chief Roger Williams, Public Works Director Zeb Carney, Parks Director Alan Bull and City Clerk Traci Cox.

Mr. Collier made a motion, seconded by Mr. Armstrong, to approve the minutes of the March 13, 2018 Council Meeting. Motion carried unanimously.

During Citizens Participation Period: Terri Hill, 1165 S. Main, was present with her mother, Peggy Eagon, to discuss issues with feral cats in her neighborhood. She asked for help in addressing the issue and asked council to make feral cat colonies illegal in the city. The matter was referred to the Public Safety Committee. Mr. Shelfer made a motion to add the discussion of feral cat colonies to the agenda of the April 19 Public Safety Committee, but that motion was rescinded when Chairman Collier stated he would make sure it was on the agenda.

Mr. Rife reported the Budget, Ways and Means Committee is between meetings with the next meeting scheduled for April 9.

Mr. Shelfer reported the Committee on Insurance/Audit and Claims met on this date in the Council Chambers and approved the claims. The new telephones are being installed, the Employee Health Fair will be held March 30, and an auction will be held on April 17.

Mr. Rife reported the Public Safety Committee met on March 19; however there was not a quorum. Mr. Rife made a motion, seconded by Mr. Shields, to allow street closures, vendors on the square and visitors to walk with drinks in their hands for Art Walk as in previous years and the additional use of the mall area. Motion passed. Mr. Rife motioned to allow Food Truck Friday road closures as in previous years, seconded by Mr. Armstrong. Motion passed. Mr. Rife made a motion, seconded by Mr. Collier, to allow parking for tour buses in tour bus spaces April 19, May 2, and May 21. Motion passed. Mr. Rife motioned to allow vendors in the park for July 4 fireworks display, seconded by Mr. Armstrong. Motion passed. Mr. Rife made a motion, seconded by Mr. Armstrong, to allow street closures on 7th between Garrison and Lyon on June 2 for Relay for Life from 10:00 a.m. to midnight. Motion passed. Mr. Rife made a motion, seconded by Mr. Shields, to allow street closures for Maple Leaf as in previous years with the addition of

the parking lot at 4th & Howard (with permission from Drake Apartments). The carnival will need closure as in previous years with the addition of Fair Acres Park parking lot east of the YMCA to be closed on October 14-21. Motion passed. Mr. Rife made a motion, seconded by Mr. Daugherty, to allow street closures for the 2018 Rally in the Park event and allow vehicles to back into spaces on Chestnut in the closed area as in previous years on April 29. Motion passed. Mr. Rife made a motion, seconded by Mr. Beckham, to close the square on June 9 from 5:00 a.m. to 3:00 p.m. for the British Car Show with vehicles backing into spaces as in previous years. Motion passed. Mr. Rife made a motion, seconded by Mr. Collier, to allow the Carthage Police Department to assist Carthage Water & Electric with street crossings for a 5k on May 12 from 9:00 a.m. to 11:00 a.m. Motion passed.

Mr. Beckham reported the Public Services Committee is between meetings with the next meeting scheduled for April 2.

Mr. Daugherty reported the Public Works Committee is between meetings with the next meeting scheduled for April 3.

Special Committee and Board Liaison reports were given by Mr. Topete for the Carthage Tree Board and Kellogg Lake Board, Mr. Armstrong for the Planning and Zoning, Ms. Otero for the Library Board and Harry S Truman Coordinating Council, Mr. Shelfer for the Jasper County Commissioners' Meeting, and Mr. Collier for the Carthage Water & Electric and Police and Fire Pension.

Mayor Mike Harris reported the candidate forum was better attended with lots of interesting discussion for all involved.

City Attorney Nate Dally reported he had attended the Planning and Zoning Board meeting on March 26.

Fire Chief Roger Williams reported they are waiting on the rain to clear to resume construction of the new fire station.

City Administrator Tom Short reported on the following: an electronics waste recycling event in Sarcoxie, the Region M grant for the City of Carthage has been tentatively approved, the new phones are being installed, items being included in the auction will be brought to council in the form of a resolution at the April 10 council meeting, meetings with the economic development director and representatives from Carthage Water & Electric for potential projects, and a retirement party to be held on April 9 from 2:00 p.m. to 4:00 p.m. honoring Mayor Harris.

The Committee on Claims filed a report in the amount of \$2,346,130.10 against the following funds: General Revenue \$31,570.97, Public Health \$120,047.54, Public Safety \$11,395.00, Golf Course \$11,559.95, Civic Enhancement \$1,827.00, Parks & Rec Fund \$88.04, Fire Protection \$62.70, Capital Improvements \$7,573.00, Payroll \$162,005.90 and Carthage Water & Electric \$2,000,000.00. Mr. Shelfer made a motion, seconded by

Mr. Armstrong to accept the report and allow the claims. Motion carried.

Under old business, **C.B. 18-12** – An Ordinance to amend Sections 25-801, 25-803 and 25-602 to move Tattoo Parlor (Establishment) from District AE (Adult Entertainment) to District E General Business was placed on second reading followed by a roll call vote of 8 yeas and one nay. The nay vote was cast by Mr. Shields. The council bill was approved and numbered Ordinance 18-12.

C.B. 18-13 – An Ordinance authorizing the Mayor to enter into an agreement with A.T. Urban Development, Inc. for walkway construction in Central Park, Carthage, Missouri, was placed on second reading followed by a roll call vote of 9 yeas and no nays. The council bill was approved and numbered Ordinance 18-13.

Under new business, **C.B. 18-14** – An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for the fiscal year 2017 – 2018 was placed on first reading with no action taken.

Mr. Beckham made a motion, seconded by Mr. Daugherty, to approve the Mayor's re-appointment of Stephen Beimdiek to the Carthage Water & Electric Plant Board until March 2022 and the re-appointment of Paul Eckels to the Enhanced Enterprise Zone Board until March 2022. Mr. Armstrong made a motion, seconded by Mr. Beckham, to approve the appointment of Mike Daugherty for Board Liaison to the Carthage Chamber of Commerce and Carthage Convention and Visitors Bureau and the appointment of Ceri Otero for Board Liaison to the Carthage Humane Society Board. Motion passed.

Mr. Daugherty made a motion, seconded by Mr. Armstrong, to approve Resolution 1829 – A Resolution of the City of Carthage, Missouri, authorizing the Mayor to enter into an Agreement with the Carthage Adult Softball League for complete management of an Adult Softball Program located at Hallam Field. Resolution passed.

During closing remarks, Mr. Armstrong welcomed council members to contact him regarding ideas he had for the council with the possibility of a work session being held, Mr. Daugherty suggested plaques be attached to items that are funded as a result of the works of the City, Chamber or Visitors Bureau to give acknowledgement of their accomplishments.

Mr. Shields made a motion, seconded by Mr. Collier, to adjourn the regular session of the Council meeting. Motion carried and meeting adjourned at 7:20 PM.

J. Michael Harris, Mayor

Traci Cox, City Clerk

***OLD
BUSINESS***

COUNCIL BILL NO. 18-14

ORDINANCE NO. _____

An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for the fiscal year 2017 - 2018.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The City of Carthage's 2017 - 2018 Annual Operating and Capital Budget for the **Civic Enhancement Fund** to reflect a supplemental appropriation of up to \$37,500 to the Capital Outlay line item for:

- a. Up to \$2,500 for renovating the floors in Municipal Park restrooms from supplemental revenues from a donation of \$2,500 from the Jasper County Youth Fair Board;
- b. Up to \$10,000 for a conceptual Golf clubhouse design from supplemental revenues from a grant of \$10,000 from the from the Kent D. Steadley and Mary L. Steadley Memorial Trust;
- c. Up to \$25,000 for acquiring Zoll brand Automated External Defibrillators (AEDs) for distribution and use in municipally owned public facilities from supplemental revenues from a grant of \$25,000 from The McCune Brooks Regional Hospital Trust.

SECTION II: The City of Carthage's 2017 - 2018 Annual Operating and Capital Budget for the **Public Safety Grant Fund** to reflect a supplemental appropriation of \$26,344.30 to:

- a. The Capital Outlay Police Dept. line item for \$22,324.30 (Animal Control Truck Box \$8,000; 12 Replacement Axon BWC \$5,988 & other costs \$5,407; 5 Portable Radios (5) \$2,799.30 with software \$150); and General Tools & Supplies line item for \$4,000 for ODET fees from supplemental revenues from a grant of \$26,344.30 recommended by the LEST Grant Board and approved by the Jasper County Commission.

SECTION III: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

J. Michael Harris, Mayor

ATTEST:

Traci Cox, City Clerk

**GENERAL ELECTION
RESULTS APRIL 3, 2018**

FOR MAYOR:(four year term)

DAN RIFE.....737
JASON T.A. SHELFER.....434
BRAD CAMERON.....235

FOR COUNCIL MEMBER - 1st Ward :(two year term)

JUAN TOPETE.....127

FOR COUNCIL MEMBER - 2nd Ward :(two year term)

TIM SHIELDS.....77

FOR COUNCIL MEMBER - 3rd Ward :(two year term)

MIKE DAUGHERTY.....186

FOR COUNCIL MEMBER - 4th Ward :(two year term)

DARREN COLLIER.....516

FOR COUNCIL MEMBER - 5th Ward :(two year term)

KIRBY A. NEWPORT.....266

**We need a motion to accept the certified election results from the Jasper
County Clerk.**

Thank You,

Traci Cox

We, the undersigned representatives of opposite political parties, hereby certify that on the 6th day of April 2018, we did tabulate returns of the election in Jasper County; the following being a true and accurate account of the votes cast at said polling places:



Democratic Canvasser

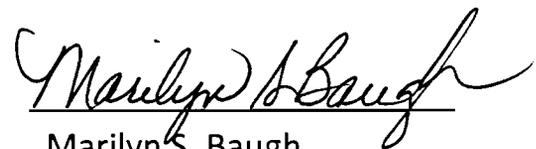


Republican Canvasser

STATE OF MISSOURI)
)ss
County of Jasper)

IN TESTIMONY WHEREOF,
I, MARILYN S. BAUGH,
Hereunto set my hand
and affix the Seal of the
County of Jasper, at my
office in Carthage, MO,
this 6th day of April, 2018.

SEAL



Marilyn S. Baugh
Jasper County Clerk



Election Summary Report

General Election
JASPER COUNTY

April 03, 2018

Summary for: MAYOR for CITY OF CARTHAGE, JASPER, All Districts, All Counting Groups

Precincts Reported: 47 of 47 (100.00%)

Registered Voters: 7,967 of 74,815 (10.65%)

Ballots Cast: 7,967

MAYOR for CITY OF CARTHAGE, JASPER (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

	Total	
Times Cast	1,414 / 7,569	18.68%

Candidate	Party	Total	
DAN RIFE		737	52.42%
JASON T.A. SHELFER		434	30.87%
BRAD CAMERON		235	16.71%
Write-in		0	0.00%
Total Votes		1,406	

Election Summary Report

General Election
JASPER COUNTY
April 03, 2018

Summary for: COUNCIL MEMBER for CITY OF CARTHAGE 1ST WARD, JASPER, COUNCIL MEMBER for CITY OF CARTHAGE 2ND WARD, JASPER, COUNCIL MEMBER for CITY OF CARTHAGE 3RD WARD, JASPER, COUNCIL MEMBER for CITY OF CARTHAGE 4TH WARD, JASPER, COUNCIL MEMBER for CITY OF CARTHAGE 5TH WARD, JASPER, CITY OF CARTHAGE, All Counting Groups

Precincts Reported: 6 of 6 (100.00%)
Registered Voters: 1,414 of 7,569 (18.68%)
Ballots Cast: 1,414

COUNCIL MEMBER for CITY OF CARTHAGE 1ST WARD, JASPER (Vote for 1)

Precincts Reported: 2 of 2 (100.00%)

		Total	
Times Cast		163 / 1,058	15.41%
Candidate	Party	Total	
JUAN TOPETE		127	95.49%
Write-in		6	4.51%
Total Votes		133	

COUNCIL MEMBER for CITY OF CARTHAGE 2ND WARD, JASPER (Vote for 1)

Precincts Reported: 2 of 2 (100.00%)

		Total	
Times Cast		91 / 1,148	7.93%
Candidate	Party	Total	
TIM SHIELDS		77	96.25%
Write-in		3	3.75%
Total Votes		80	

COUNCIL MEMBER for CITY OF CARTHAGE 3RD WARD, JASPER (Vote for 1)

Precincts Reported: 2 of 2 (100.00%)

		Total	
Times Cast		242 / 1,462	16.55%
Candidate	Party	Total	
MIKE DAUGHERTY		186	90.73%
Write-in		19	9.27%
Total Votes		205	

COUNCIL MEMBER for CITY OF CARTHAGE 4TH WARD, JASPER (Vote for 1)

Precincts Reported: 2 of 2 (100.00%)

		Total	
Times Cast		584 / 2,119	27.56%
Candidate	Party	Total	
DARREN COLLIER		516	99.23%
Write-in		4	0.77%
Total Votes		520	

COUNCIL MEMBER for CITY OF CARTHAGE 5TH WARD, JASPER (Vote for 1)

Precincts Reported: 2 of 2 (100.00%)

		Total	
Times Cast		334 / 1,782	18.74%
Candidate	Party	Total	
KIRBY A. NEWPORT		266	93.01%
Write-in		20	6.99%
Total Votes		286	

***NEW
BUSINESS***

OATH OF OFFICE

State of Missouri

County of Jasper

I, (state your name) solemnly swear, that I possess all the qualifications prescribed by law, that I will support the Constitution of the United States and of the State of Missouri, the provisions of the City Charter and Ordinances of the City of Carthage, and faithfully demean myself in office, and well and truly perform the duties of the office of Council Member within and for said City, to the best of my skill and ability.

City Clerk

***MAYOR'S
APPOINTMENTS***

RESOLUTIONS

RESOLUTION NO. 1830

A RESOLUTION APPROVING THE RECOMMENDATION OF THE McCUNE-BROOKS REGIONAL HOSPITAL TRUST FOR THE DISTRIBUTION OF FUNDS FROM THE RESTRICTED TRUST FUND.

WHEREAS, the City of Carthage established the McCune-Brooks Regional Hospital Trust (Trustee) in December 2011 for the benefit of the citizens of Carthage, as an irrevocable common law trust under Missouri law; and

WHEREAS, the City approved the sale of the Hospital Property, including all property described as the "Leased Property" and the "Assumed Assets" under the Lease, to Mercy-Carthage for the Purchase Price; and

WHEREAS, the remaining amounts paid by Mercy-Carthage pursuant to the Asset Purchase Agreement were deposited in the McCune-Brooks Regional Hospital Trust; and

WHEREAS, the Grantors of the Trust have agreed that as part of the Lease Agreement all net lease proceeds received by Grantor shall be held, administered, and distributed upon the recommendations of the Trustee, subject to the approval of the City Council; and

WHEREAS, the Trustee may at any time make recommendations for distribution of the principal, and net income, subject to the approval of the City Council, for only the following purposes:

- a) to or for the benefit of the welfare and healthcare related purposes of the citizens of the greater Carthage. Missouri metropolitan area;
- b) to reconstitute and provide funds to operate the Hospital, if needed, upon termination of the Lease Agreement;
- c) to pay any liabilities and obligations of McCune-Brooks under the Lease Agreement;
- d) to enforce the terms of the Lease Agreement, including hiring consultants and attorneys;
- e) to pay the costs necessary for McCune-Brooks to continue its affairs during the term of the Lease Agreement and to wind up its affairs during the Lease Term, including the cost of attorneys, auditors and accountants; and

WHEREAS, the Trustee has recommended the distribution of funds pursuant to section a) above, for grant awards to the following recipient:

Area Agency on Aging-Region X	\$20,000.00
-------------------------------	-------------

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City Council of the City of Carthage, Missouri does hereby approve the recommendation of the Trustee for the distribution of funds pursuant to section a) above.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

ATTEST:

Mayor

Traci Cox, City Clerk

Application Date: January 30, 2018

MCCUNE BROOKS REGIONAL HOSPITAL TRUST
Data sheet for Organizations
Requesting Grants

PLEASE NOTE: The McCune Brooks Regional Hospital Trust will review the data supplied herein making its determination as to whether or not it will recommend to the Carthage City Council that a grant be made to your organization. However, by reviewing your request and the information supplied herein, the Trust is in no way making any commitment to grant funds to your organization pursuant to this or any other request. Further, the Trust may, at its option, request additional information and such requests by the Trust should not be considered a commitment by the Trust to make any grant to your organization. The Carthage City Council must ultimately approve the Trust's recommendation for funding before any grant of funds can be made.

1. Legal Name of your organization: Area Agency on Aging, Region X
2. Is your organization an organization qualified as a 501 © (3) tax-exempt organization by the IRS or qualified in any other manner by the IRS as a tax-exempt entity? YES X No __
3. Please provide your organizations taxpayer identification number: 43-1159115
4. Please write a brief statement of the purpose of your organization.
The Area Agency on Aging is a private not-for-profit corporation serving senior citizens in the four counties of Barton, Jasper, Newton and McDonald in southwest Missouri. Our mission is to facilitate the development of a comprehensive and coordinated system of services to assure that older persons may live independently and with dignity as long as possible and to develop the resources necessary to implement, sustain and expand services as needed.
5. How much money is your organization requesting from the McCune Brooks Regional Hospital Trust? \$20,000
6. When does your organization anticipate the need for funds it is requesting? We would be able to utilize the funds as soon as they are released to the grantees.
7. Please write a brief statement as to the purpose for which these funds are being requested. Funds from the McCune Brooks Regional Hospital Trust will be used to purchase raw food for our Carthage Home Delivered Meal Program. Every

year we ask the state legislature for more funding to help provide meals to an ever growing senior population and every year we either receive cuts to our funding or, at best, level funding. They continue to expect us to do more with less.

8. If the McCune Brooks Regional Hospital Trust consents to recommend a grant to your organization of the funds requested for the purpose you have set forth in your response to Item 7 above, it will be because the trustee has determined that the purpose forwarded by the grant is for the general welfare and health benefit of the greater Carthage, Missouri metropolitan area. Please write a brief statement as to how this requested grant to your organization will meet these purposes. We provide over 350,000 meals to seniors in our four county service area. The Carthage Senior Center serves approximately 18,000 congregate meals and 16,800 home bound meals per year. In many cases, these represent the only nutritious meals that these seniors receive each day. Virtually all of the services provided by the Area Agency on Aging are directed toward the outcome of helping seniors to remain at home as opposed to having to live in a nursing home or other type of dependent living arrangement. A months worth of meals for a senior is approximately \$200 while the cost of a nursing home will average well over \$2,000 a month.

Our agency is dependent upon Federal and State funding, and like many non-profits, we have suffered budget cuts from Sequestration and other government cost cutting measures. We are currently operating on a budget equivalent to our 2009 budget even though our population continues to grow and our costs continue to increase. What this grant will allow us to do is to continue to provide nutritious home delivered meals to all that need that service and enable us to avoid having a waiting list.

9. What are the sources of funds your organization relies upon to achieve its goals? You need not list individual donors by name. Also provide a balance sheet and income statement for your organization. Missouri Department of Health & Senior Services, Medicaid, MODOT, Steadley Corp. Balance sheet and income statement attached.
10. Please list the name, address and phone number of the presiding officer of your organization. Stan Heater – CEO, 531 E. 15th St Joplin, MO. 64804, 417-781-7562.
11. Please list the names, addresses, and phone numbers of four (4) officers or members of your organization, other than the presiding officer, who will be available to the Trust or Trust's appointee, for the purpose of interviews about the organization and for the purpose of being a source of information about your organization.
(1) Marilyn Ruestman, Newton County Presiding Commissioner

Newton County Courthouse, Neosho, MO 64850
Phone: (417) 451-8223

(2) John Bartosh, Jasper County Presiding Commissioner
Jasper County Courthouse, Carthage, MO 64836
Phone: (417) 358-0421

(3) Mike Davis, Barton County Presiding Commissioner
Barton County Courthouse, Lamar, MO 64759
Phone: (417) 682-4110

(4) Keith Lindquist, McDonald County Presiding Commissioner
McDonald County Courthouse, Pineville, MO 64856
Phone: (417) 223-2842

12. Please identify an individual for follow-up contact to review effectiveness of the grant, if different from above. Stan Heater – 417-781-7562.

Completed Affidavit **must** be included with application for consideration!

501(c) (3) VERIFICATION AFFIDAVIT

The undersigned, a duly appointed officer of ARRA Agency on Aging, Region X, (hereinafter referred to as the "Organization") hereby certifies that, as of the date shown below, the Organization is operating as an exempt organization as described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, that said Organization has provided to the McCune Brooks Regional Hospital Trust: a copy of its letter from the Internal Revenue Service informing the Organization of the determination of its exempt status, and that the Organization has not in the past year lost or relinquished its exemption status for any reason.

Dated this 30th day of January, 2018.

ARRA Agency on Aging, Region X
(Name of Organization)

BY: Stan Heater
Signature

STAN HEATER CEO
Typed Name and Title

Submit this completed application to:

**McCune Brooks Regional Hospital Trust
c/o Schmidt and Associates
2530 Grand, Suite C
Carthage, MO 64836**

Requests will be reviewed at the next scheduled meeting of the Trustee.

EXHIBIT A

AREA AGENCY ON AGING REGION X
STATEMENT ON FINANCIAL POSITION
JUNE 30, 2017

ASSETS

Cash and Cash Equivalents	\$ 1,094,515
Receivables:	
Missouri Department of Health and Senior Services	18,297
Missouri Division of Medical Services	70,302
Prepaid expenses	8,718
Equipment	350,119
TOTAL ASSETS	<u>\$ 1,541,951</u>

LIABILITIES

DHSS Funds Held in Trust	\$ 76,378
Accounts Payable	123,039
Accrued Payroll and Taxes	166,834
TOTAL LIABILITIES	<u>\$ 366,251</u>

NET ASSETS

Unrestricted	\$ 350,119
Temporarily Restricted	825,581
TOTAL NET ASSETS	<u>\$ 1,175,700</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 1,541,951</u>

See the accompanying notes to the financial statements.

EXHIBIT B

AREA AGENCY ON AGING REGION X
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2017

	Unrestricted	Temporarily Restricted	Total
REVENUE:			
Missouri Depart. of Health and Senior Services	\$ 1,861,643	\$ -	\$ 1,861,643
Missouri Highway and Transportation Dept.	40,157	-	40,157
Missouri Division of Medical Services-HDM	827,295	-	827,295
Program Income	335,803	-	335,803
Other cash-DHSS match	117,660	68,809	186,469
Other cash-non DHSS match	24,964	-	24,964
Net assets released from restrictions, restrictions satisfied by payments	6,160	(6,160)	-
Total Revenues	\$ 3,213,682	\$ 62,649	\$ 3,276,331
EXPENDITURES:			
Administration	\$ 102,592	\$ -	\$ 102,592
Supportive Services	443,456	-	443,456
Ombudsman	54,891	-	54,891
Congregate Program	936,568	-	936,568
Home Delivered Program	1,527,271	-	1,527,271
Disease Prevention & Health Promotion	33,378	-	33,378
Family Caregiver	136,392	-	136,392
Special Programs	26,018	-	26,018
Total Expenditures	\$ 3,260,566	\$ -	\$ 3,260,566
CHANGE IN NET ASSETS	\$ (46,884)	\$ 62,649	\$ 15,765
NET ASSETS, July 1, 2016 (Restated)	397,003	762,932	1,159,935
NET ASSETS, June 30, 2017	\$ 350,119	\$ 825,581	\$ 1,175,700

See accompanying notes to financial statements

AREA AGENCY ON AGING REGION X
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2017

	Administration	Supportive Services	Ombudsman	Congregate Program	Home Delivered Program	Disease Prev. & Health Promotion	Family Caregiver	Special Projects	Total
EXPENDITURES:									
Personnel/Fringe	\$ 80,934	\$ 150,670	\$ 8,827	\$ 405,042	\$ 756,587	\$ -	\$ 87,711	\$ 15,378	\$ 1,503,149
Travel (Staff & Volunteers)	6,468	4,257	503	4,465	6,609	-	1,561	-	23,873
Building/Utilities/Phone	2,284	10,896	1,196	31,875	45,952	-	4,370	-	96,576
Printing/supplies/office expense	1,849	5,406	367	7,356	9,923	-	2,103	10,640	37,644
Raw Food	-	-	-	429,596	580,312	-	-	-	1,009,508
Food Service Supplies	-	-	-	34,641	48,106	-	-	-	82,747
Home Delivered Costs	-	-	-	1,094	15,295	-	-	-	16,389
Training	-	-	-	-	-	-	-	-	-
Subscriptions/Registrations	49	2,005	82	337	484	-	578	-	3,535
Maps/EDP	78	3,826	457	1,670	4,892	-	1,411	-	12,344
Insurance	543	8,691	906	1,705	2,717	-	3,441	-	18,005
Repairs/Mnt	535	8,643	851	11,382	22,517	-	3,438	-	47,366
Contractual	-	249,047	41,692	-	-	33,378	31,779	-	355,896
Depreciation	9,852	-	-	7,405	33,877	-	-	-	51,134
TOTAL EXPENDITURES	\$ 102,592	\$ 443,456	\$ 54,891	\$ 936,568	\$ 1,522,771	\$ 33,378	\$ 136,392	\$ 26,018	\$ 3,260,566

See accompanying notes to financial statements.

RESOLUTION NO. 1831

A RESOLUTION PROVIDING FOR THE DONATION OF SALVAGED LIGHT POSTS AND LIGHT FIXTURES FROM THE CITY'S CENTRAL PARK PROJECT BY THE CITY COUNCIL OF THE CITY OF CARTHAGE, MISSOURI.

WHEREAS, the City of Carthage has made improvements and upgrades of lighting in Central Park in the City of Carthage, and;

WHEREAS, the City has salvaged the old light posts and light fixtures that had been in the park for the last approximately 75 years and include approximately 15 light posts and fixtures in an "as-is" condition, and;

WHEREAS, Vision Carthage was established as part of the planning for the future development and implementation of the revitalization of the City of Carthage based on the community studies of 2011 by Drury University students, and;

WHEREAS, Vision Carthage incorporated as a non-profit organization in the state of Missouri and has established a Board of Directors, elected officers and enacted bylaws, and established a subcommittee that pursues funding sources and fundraising ideas that can be utilized in a timely manner to incorporate short term and long term goals for the development of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City does hereby declare the aforesaid light posts and fixtures to be surplus to the City's needs and are authorized for disposition as follows;

The City does hereby grants and conveys approximately 15 light posts and fixtures (in an "as-is" condition) from the aforesaid Central Park project, for other valuable consideration to Vision Carthage, to be used by Vision Carthage only for projects or fund raising activities which will support planning for the future development and implementation of the revitalization of the City of Carthage.

Vision Carthage will hold harmless the City for the condition of the balusters. The City makes no warranties on the condition of the balusters or their fitness for any purpose.

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

Mayor

ATTEST:

Traci Cox, City Clerk

Sponsored by: Public Service Committee

RESOLUTION NO. 1832

A RESOLUTION APPROVING THE DECLARATION OF CERTAIN MATERIALS AND PIECES OF EQUIPMENT AS SURPLUS TO THE CITY'S NEEDS AND AUTHORIZING THEIR DISPOSITION.

WHEREAS, City Department Heads exercise direct supervision over inventories of supplies, and the sale, trade, or disposition of surplus supplies and equipment belonging to the City; and

WHEREAS, the Purchasing Officer, is responsible (with Council approval) for the disposition or sale of salvage, obsolete, or surplus materials, to prevent deterioration and value losses of no longer used materials, and to reduce storage costs; and

WHEREAS, City Department Heads have submitted a list of said obsolete or surplus materials to the City Council for review and consideration of declaring such items as surplus or obsolete.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the attached list of materials and equipment are determined and declared to be surplus to the City's needs and are authorized for disposition at Auction to be tentatively held April 17, 2018 at 4:00 p.m. at 6th and Grant Street, Carthage, Missouri,

PASSED AND APPROVED THIS _____ DAY OF _____, 2018.

Dan Rife, Mayor

ATTEST:

Traci Cox, City Clerk

AUCTION ITEMS – April 17, 2018

PARK DEPARTMENT

- 1) 100 gallon ag sprayer, bad pump
- 2) 300 gallon ag sprayer, bad pump
- 3) 3 point hitch 4' tiller
- 4) Pull behind TORO sweeper/thatcher
- 5) Computer speakers, 2 sets
- 6) Cable router
- 7) Dusk to dawn light, new
- 8) External outlet boxes
- 9) Pressure washer
- 10) Portable concrete mixer
- 11) Two (2) Jacobsen walking greens mowers
- 12) Old field light fixtures
- 13) Lake fountain, no pump
- 14) Ball field liner
- 15) Metal folding chairs, thirty (30)
- 16) Fire hoses
- 17) Volley ball poles
- 18) Sprayer with boom
- 19) Toro riding greens mower
- 20) Sod cutters, two (2)
- 21) Small three gang reel mowers
- 22) New Holland six (6) foot sickle mower, three point hitch
- 23) Skag seventy two (72) inch mid mount diesel mower Serial# 626993

City Hall

- 24) Office desks
- 25) Office chairs

PUBLIC WORKS/STREET

- 26) HEAVY RAMPS FOR DUMPTRUCKS
- 27) 3/4 TON CHEVY TRUCK BED WITH TAILGATE 10FT. LONG
- 28) SAND BLASTER
- 29) TRUCK BED TOOL BOX
- 30) (3) OUTDOOR ENTRY LIGHTS
- 31) SNOW EX SALT SPREADER

- 32) SHINDAWA TANK SPRAYER
- 33) CIRCULAR SAW
- 34) TIGER BOOM MOWER DECK
- 35) TIGER BOOM MOWER COMPLETE ASSEMBLY
- 36) MILLER PORTABLE WELDER
- 37) 4 SETS OF SCAFFOLDING
- 38) LINCOLN 1/2 TON TRANSMISSION JACK
- 39) HUSQVARNA 235R BRUSHCUTIER
- 40) HUSQVARNA 232R BRUSHCUTIER
- 41) HUSQVARNA 325LX BRUSHCUTIER

Fire Department

- 42) 1 Black plastic storage case 12"x18"X24"
- 43) 4 Computer keyboards
- 44) 1 Computer mouse
- 45) 3 Toshiba laptop computers
- 46) 2 17" computer screens
- 47) 1 19" computer screen
- 48) 1 HP 1430 printer
- 49) 1 HP Office Jet 6500 printer
- 50) 1 Kyocera KM-3035 commercial copier
- 51) 1 Sharp 32" television
- 52) 1 Wire feed welder (needs repairs)
- 53) 1 Ford exterior rearview mirror (damaged)
- 54) 1 Battery charger (needs repairs)
- 55) 1 Treadmill (needs repairs)
- 56) 1 Automobile jump starter (needs repairs)
- 57) 1 Emergency rotating light bar.
- 58) 1 1-gallon plastic pump sprayer (needs repairs)
- 59) Approximately 50' of 1" booster hose.

POLICE DEPARTMENT

- 60) 85 Bicycles
- 61) 27 Police Uniform Hats

MINUTES
STANDING
COMMITTEES

**COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, MARCH 27, 2018
CITY HALL COUNCIL CHAMBERS**

COMMITTEE MEMBERS PRESENT: Jason T.A. Shelfer, Ceri Otero and David Armstrong.
James Harrison was absent.

OTHER COUNCIL MEMBERS: None.

OTHERS PRESENT: City Administrator Tom Short, City Clerk Traci Cox.

Chairman Jason Shelfer called the meeting to order at 4:49 P.M.

OLD BUSINESS:

Approval of minutes from previous meeting: On a motion by Mr. Armstrong, the minutes of the March 13, 2018 meeting were approved 3-0.

Review and approval of the Claims Report: The Committee discussed items regarding the Claims Report before it was approved 3-0 on a motion by Ms. Otero.

NEW BUSINESS:

Staff Reports: Mr. Short informed the committee that the new phones had been installed but will not be operational until the end of this week. Ms. Cox reported on her attendance at the City Clerk Conference, the employee Health Fair to be held March 30, and the auction that will be held on April 17.

ADJOURNMENT: Mr. Armstrong made a motion to adjourn at 5:04, PM. Motion carried 3-0.

Traci Cox
City Clerk

PUBLIC SERVICES COMMITTEE

April 2, 2018
Park Department Office
521 Robert Ellis Young Drive

Public Services Committee Members Present; Brady Beckham, Juan Topete and Mike Daugherty.
Member absent; James Harrison.

Staff Present; Tom Short and Alan Bull.

Non-Members Present; David Armstrong.

At 5:30 P.M. Mr. Beckham called the meeting to order.

Mr. Topete moved to approve minutes from the February 5, 2018 meeting. Motion carried.

Mr. Daugherty moved to amend the agenda to include “declaring certain City property surplus”. Motion carried.

Public participation

NONE

Old Business:

NONE

NEW BUSINESS:

1. Consider and discuss Chamber of Commerce request for Maple Leaf Carnival - Mr. Bull reported this had been discussed at the last meeting but with no quorum it hadn't been passed. Mr. Bull stated the agreement involved the same carnival at the same place and doing the same things as the last two years. Mr. Bull also stated the carnival people had been good to work with, had done no damage to the parking lot. There was discussion about when the carnival arrived and then left.

Mr. Daugherty moved to recommend to Council allowing the Carthage Chamber of Commerce to host a carnival from October 14, 2018 until October 21, 2018. The carnival shall be located on the west parking lot at the Fair Acres Sports Complex. Motion carried.

2. Consider and discuss declaring certain City property surplus- Mr. Bull reported there hadn't been a City auction for a couple of years. The City was just informed that there would be one

this year but it was April 17, so the time line to get items declared was very short. Mr. Bull provided the Committee a lengthy list of items that he asked to be declared surplus and included in the auction. Mr. Bull read through the list and explained why each item should be on the list. Mr. Bull and Mr. Short also reported on the old light poles and lights that were removed from Central Park. Mr. Bull had talked to Mr. Elleff about an idea of donating the poles and lights to Vision Carthage and allowing them to be sold in order to raise funds for various projects. Mr. Short thought it would be a way for the group to help fund the America in Bloom program and possibly take that funding out of the City budget. Mr. Short asked that a separate motion be made for the lights and poles.

Mr. Daugherty moved to recommend to Council declaring the list of items provided by Mr. Bull be declared surplus and entered into the City auction for disposal. Motion carried.

Mr. Daugherty moved to recommend to Council declaring the light poles and lights removed from Central Park be declared surplus and transferred to Vision Carthage. Motion carried.

STAFF REPORTS

City Administrator-Tom Short

Mr. Short reported on golf revenue and rounds. The rounds for the year were where they needed to be but the revenue was still down for the year. The month of March exceeded estimates but not enough to get the revenue back to where it needed to be. Projections were for the course to not make expected revenue for the fiscal year. Mr. Bull stated he and Mr. Peterson had been discussing the course and felt it was in a good position considering all that is going on in the golf business.

Park Administrator-Alan Bull

Mr. Bull reported on all the work at Central once again. Mr. Bull reported all the lights were in and operating, all the electric vaults were installed and ready for the first food truck Friday and the restrooms were also ready. Mr. Bull gave a detailed report of all that had been done to the park in regards to improvements. Mr. Bull reported the mowing season had commenced for the parks and soon the crew would be getting the pool ready for another season.

Mr. Beckham noted the gum balls at Griggs Park were still there and Mr. Bull stated they should be gone by the end of the week.

Mr. Topete asked about some kind of partition being installed at the restrooms in Carter Park to help with privacy. Mr. Bull stated he would take a look at it and see what they could do.

Mr. Daugherty moved for adjournment. Motion carried.

Meeting adjourned at 6:08 P.M.



Commerce • Community • Connection

The Carthage Chamber of Commerce is again requesting to use the Fair Acres City Parking lot (west of YMCA) for the third annual Maple Leaf Festival Carnival. Pride Amusements, LLC will be the company providing the carnival again this year.

Hours of operation will be as follows:

Wed 10/17/18	5-10 p.m.
Thurs 10/18/18	5-10 p.m.
Fri 10/19/18	5-10 p.m.
Sat 10/20/18	12 noon-10 p.m.

The setup is approximately 200'x300' for rides, games, and concessions and 150'x75' for support vehicles. Last year they had approximately 20 units. Again, we are working with the YMCA and Arvest Bank to use their area for the parking of the support vehicles.

Tentatively, the company would arrive on Sunday, October 14; we are requesting that they undergo inspections from Public Safety and Public Works on Monday, setup Monday and Tuesday, operate Wednesday through Saturday, and breakdown/cleanup Sunday morning. Customers can purchase all-access armbands or pay-as-you-go tickets. They provide their own electricity and trash cans, as well as purchase a City business license and obtain all necessary health permits and safety inspections. Their company sets a curfew for all their employees. Their generator is the only equipment that requires ground stakes, and it creates only two small holes according to the carnival owner. This would be placed off site of the paved parking lot. They also provide fencing around all their rides and do their own cleanup. The Chamber would provide water access. Trash service, and portable toilets will also be made available. Pride Amusements, LLC is the same company that has provided the Carnival since 2016 and we have not had any ill effects. Comments received are very favorable.

Inspections will be done by the Public Safety and Public Works Departments prior to the opening of the carnival for the safety of the participants. Additionally, the carnival company will provide fencing around all their rides.

The carnival company is required to clean up any trash that may result from an event.

We believe that this is an appropriate location to have a carnival as this is an area that hosts softball, baseball and soccer games. During this time, most of these events will not be occurring.

This event will provide community goodwill as well as attracting additional sales tax dollars into Carthage.

Thank you.

PUBLIC WORKS COMMITTEE

Public Works Department 623 E 7th Carthage MO 64836
Tele: (417) 237-7010 Fax: (417) 237-7011

"America's Maple Leaf City"



04-03-18 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: Mike Daugherty, David Armstrong, Ceri Otero

Staff Members present: Tom Short, City Administrator, Zeb Carney, Director, and Marcia Weng, Public Works Secretary

Guests present: James Harrison, Ward I Council Member and Darren Collier, Ward IV Council Member

April 3, 2018 Public Works Committee meeting called to order at 5:30 p.m. by Chairman, Mike Daugherty.

A motion was made by David Armstrong to accept the minutes from the March 6th meeting. All ayes. Motion carried.

Citizen Participation: None

New Business: Zeb presented the bids for the upcoming Storm Water projects, which includes 6th and Grant Streets, Euclid Boulevard to Highland Avenue Drainage Ditch, and Myers Park Detention Pond. The low bid came in at \$363,232.22 by G & G Construction. Ceri Otero made a motion that G & G Construction's bid be accepted. All ayes, motion carried.

Zeb also presented the bids on the remaining roof replacement to be done in the city. There was only one complete bid, Guarantee Roofing, at a price of \$418,030.00. David Armstrong made a motion to accept Guarantee Roofing's bid. All ayes, motion carried.

Staff Reports:

Zeb Carney reported on the following:

- The Fairview and River Street Intersection project has begun. Bennett Construction was awarded the project and is ready to begin. They will hopefully be done before school resumes in the fall.
- Amon Henady has installed new phones.
- The road grader has arrived.
- The leaf machine arrived last week.
- We've had 3 employees injured in the last month.
- Zeb presented the committee with the implementation of the new code enforcement on property maintenance. Hopefully, citizens will notice the process is not as long and drawn out.

***MINUTES
SPECIAL
COMMITTEES
AND BOARDS***

Carthage Chamber of Commerce Board of Directors

Thursday, February 15, 2018 at 7:30 a.m.

Members present:

Roy Mason, Vice Chair
Brian Schmidt, Treasurer
Paul Eckels
Kimberly Fullerton
Robert Goar
Dr. Jon Haffner
Tina Hallmark
Scott Watson

Members absent:

Steve Willis, Chair
Rodney Hinds
Elizabeth Simmons
John Lenahan
Chuck Bryant, ex-officio
Tom Flanigan, ex-officio
Tom Short, ex-officio
Gregg Wolf, ex-officio

Liaisons present:

Jim Benton, liaison
Wendi Douglas, liaison

Liaisons absent:

Jason Shelfer, liaison

Staff present:

Mark Elliff, Pres/Sec
Mary Jo Little
Neely Myers

Quorum being present, Board Vice Chair Mason began the meeting at 7:35 a.m.

January minutes were presented for review. There being no corrections, Haffner moved to approve the minutes, Schmidt seconded the motion, and the motion carried unanimously.

January financial reports: Elliff reviewed the monthly summary and noted that projected year-end net income was projected to be notably higher than budgeted, due to Maple Leaf, Banquet, and Expo. There being no questions, the reports were filed for audit.

Membership Report: Myers reviewed the written report in the Board packet; there were no questions.

Chairman's report: Mason reviewed the 2018 liaison assignments.

Ambassadors: Myers reviewed the written report in the Board packet; there were no questions.

Banquet: Little reviewed the written report in the Board packet; members discussed the post-event survey scores.

Economic Development: Elliff reported the group had its first meeting in February, with future meetings planned to follow the Chamber board meeting. There were no questions.

Emerging Leaders: Deferred to Strategic Planning update.

Maple Leaf: Little reviewed the written report in the Board packet; there were no questions.

Marketing/Expo: Myers reviewed the written report in the Board packet, noting a waiting list of three and opportunities for goodie bag inserts and bottle auction donations. There were no questions.

Public Policy: Elliff reminded members that Carthage would host the first Eggs & Issues of 2018 on February 16 and that a candidate forum would be held for local city and school board candidates on March 27. He shared the state legislative tracking sheet used by the committee to monitor bills of interest and information on the upcoming county road and bridge tax. The Public Policy committee recommended endorsement, support, and promotion of passage of the permanent tax extension, and Board members approved unanimously.

CVB: Douglas reported that MoDOT had approved the contracts for the wayfinding program, with the first installations expected before July. She added that vendor applications for Food Truck Friday and Art Walk were open.

Ministerial Alliance: Benton reported the dates for the upcoming teacher appreciation breakfast (Apr. 2) and 5th Sunday Community Service (Apr. 29).

Vision Carthage: There were no questions regarding the written report in the Board packet. Myers added that a sub-group of that board was pursuing the "America in Bloom" program and the Restoration Carthage committee would begin in the 900-1000 blocks of Grant in March. An inaugural strategic planning meeting was scheduled for February 16.

President's report: There were no questions regarding the written report in the Board packet. Elliff added that preliminary work on the FY18-19 budget had begun and shared highlights from an economic outlook meeting.

City of Carthage: No report.

Jasper County: No report.

Old Business: Mason announced that, going forward, regular meetings would include updates and follow-ups from the Board's 2018 retreat. Little reported on the Emerging Leaders new monthly Tiger Builders program kicking off in February and the L&P Br0001 tour scheduled for Feb. 27. She reported 78 total CEL members, of which 43 were new since the Sept. 15 reboot, including seven already in 2018.

New Business: Mason directed members to the annual Whistleblower and Code of Conduct/Conflict of Interest policies required of each board member and ex-officio.

There being no additional reports, no further business, and no need for a closed session, Schmidt moved to adjourn at 8:15 a.m., Hallmark seconded the motion, and the motion carried unanimously.

Upcoming events:

1. 2/15.....CEL Tiger Builders kick-off, 11 a.m.-1 p.m.
2. 2/16.....Eggs & Issues Legislative Forum, doors open 10:15 a.m.
3. 2/16.....Vision Carthage strategic planning meeting, 2 p.m.
4. 2/20.....SBTDC Women's Lunch & Learn, 11:30 a.m.
5. 2/22.....Internet Safety Parents' Night, 6 p.m. (K-6) & 7 p.m. (7-12) *not a Chamber event*
6. 2/27.....CEL Mfg Tour of L&P Br0001, 11 a.m.
7. 2/28.....Mercy Quarterly Member Luncheon, 11:30 a.m.
8. 3/9.....Expo After Hours, 5-8 p.m.
9. 3/10.....Expo Public Day, 10 a.m.-3 p.m.
10. 3/12.....Monday Member Meetup, 2 p.m.
11. 3/15.....CEL Tiger Builders, 11 a.m.-1 p.m.
12. 3/27.....Local City/School Board Candidate Forum
13. 3/27.....CEL "People You Need to Know" w/Steve Beimdiek, 11:30 a.m.
14. 3/29.....CEL planning meeting, 3-5 p.m.

The next meeting of the board is scheduled for Thursday, March 15 at 7:30 a.m. at the Chamber office.

***AGENDAS
STANDING
COMMITTEES***

PUBLIC SERVICES COMMITTEE
MONDAY APRIL 2, 2018
5:30 P.M.
PARK DEPARTMENT OFFICE
521 ROBERT ELLIS YOUNG DRIVE

Old Business

1. Consideration and approval of minutes from previous meeting

CITIZENS PARTICIPATION

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

New Business

1. Consider and discuss Chamber of Commerce request for Maple Leaf Carnival.

Staff reports

Other Business

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL
417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS
PRIOR TO MEETING.

Posted: _____

By: _____

--NOTICE OF MEETING--
PUBLIC WORKS COMMITTEE
APRIL 3, 2018
5:30 PM
PUBLIC WORKS DEPT
623 E 7TH STREET
--TENTATIVE AGENDA--

OLD BUSINESS

1. Consideration and approval of minutes from previous meeting

CITIZENS PARTICIPATION

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

NEW BUSINESS

1. Consider and discuss the Bids for upcoming Storm Water Projects.
2. Consider and discuss the Bids for the remaining roof replacement on the municipal buildings.

STAFF REPORTS

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: 3/30/2018

BY: Marcia Weng

--NOTICE OF MEETING--

BUDGET WAYS & MEANS COMMITTEE

**MONDAY, APRIL 09, 2018
6:00 P.M.**

**COUNCIL CHAMBERS, CITY HALL
326 GRANT ST., CARTHAGE, MISSOURI**

--TENTATIVE AGENDA--

OLD BUSINESS

1. Consideration and approval of minutes from previous meeting.

NEW BUSINESS

1. Consider and discuss Revenue Estimates for Fiscal 2019 Budget.
2. Consider and discuss a proposal for the imposition of a use tax for general revenue purposes at the rate of 2.75 percent (2.75%) to the qualified voters of the City for their approval at the municipal election to be held Tuesday, August 7, 2018.
3. Consider and discuss the possible implementation of a fee for temporary permits for sale of liquor by the drink (picnic) licenses.
4. Staff Reports.
5. Other Business.

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OF 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: _____

BY: _____

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

April 10, 2018

4:45 PM

Carthage City Hall

Agenda

Old Business

1. Consideration and Approval of Minutes from Previous Meeting
2. Review and Approval of the Claims Report

Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

New Business

1. Staff Reports

Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.)

Posted _____

***AGENDAS
SPECIAL
COMMITTEES
AND BOARDS***



Commerce • Community • Connection

Board of Directors Meeting

Thursday, March 15, 2018

7:30 a.m.

Vision Statement - *To foster and facilitate the success of Carthage area businesses, so our community is financially healthy and the people living, working, and playing in Carthage can enjoy a higher quality of life.*

Mission Statement - *To improve the overall business climate for our members and quality of life for the community through sponsorship of programs which promote civic and economic development, stimulate growth, and support relevant political action.*

Agenda

1. Call to Order
2. Approval of February Minutes
3. Financial Report
4. Membership Report
5. Committee Reports
 - a. Ambassadors - Tina Hallmark (Haffner)
 - b. Economic Development - Mark Elliff (Willis)
 - c. Emerging Leaders - Kimberly Fullerton (Hinds)
 - d. Maple Leaf - Steve Willis (Mason)
 - e. Marketing/Expo - Roy Mason (Simmons/Lenahan/Goar)
 - f. Public Policy - Steve Willis (Watson)
6. Partner Reports
 - a. CVB - Wendi Douglas (Willis/Elliff)
 - b. Ministerial Alliance - Jim Benton
 - c. Vision Carthage - Neely Myers (Elliff)
7. Chairman's Report
8. President's Report
9. City of Carthage Report
10. Jasper County Report
11. Old Business
 - a. Whistleblower & Code of Conduct/Conflict of Interest policies
12. New Business
 - a. Economic Development request to City
13. Strategic Planning
 - a. Chamber 101

- 14. Upcoming calendar items
- 15. Closed Session (as needed)
- 16. *Next Meeting - Thursday, April 19, 2018*
- 17. Adjourn

POSTED: _____ BY: _____

2018 Board of Directors meetings total = 2

Steve Willis	1	Dr. Jon Haffner	2	Ministerial Alliance	1
Roy Mason	2	Tina Hallmark	2	CVB	1
Brian Schmidt	2	Rodney Hinds	1	Carthage City Council	0
Paul Eckels	2	John Lenahan	0	CWEP	0
Kimberly Fullerton	2	Elizabeth Simmons	2	Jasper Co. Commission	0
Robert Goar	1	Scott Watson	2	City of Carthage	0
				Carthage Schools	1

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Darrius K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION



302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417+358-0483

COMMISSION AGENDA
MARCH 27, 2018
9:00 A.M.
JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
 - PLEDGE OF ALLEGIANCE
 - PRAYER
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED MARCH 23, 2018 AT 4:00 P.M.

(RSMO 610.020)

CARTHAGE TREE BOARD

WEDNESDAY, APRIL 4, 2018

5:15 P.M.

CARTHAGE PARK DEPARTMENT
521 ROBERT ELLIS YOUNG DRIVE

TENTATIVE AGENDA

1. Consider and discuss Arbor Day 2018.
2. Any other business.

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

Posted: _____

By: _____

CARTHAGE PUBLIC LIBRARY BOARD OF TRUSTEES
Tuesday, April 10, 2018 5:15 p.m.

CARTHAGE PUBLIC LIBRARY BOARD ROOM
612 S. Garrison Ave.

AGENDA

Roll Call of Members

Minutes of the Last Meeting

Financial Report

Director's Progress and Service Report

President's Message

Council Liaison's Report

Committee Reports

Building Committee

Budget Committee

Community Relations

By-Laws

Library Gardens

ADA Compliance

Communications

New Business

Payment of Bills

Adjournment



CARTHAGE
PUBLIC LIBRARY

612 S. Garrison Avenue

Carthage, Missouri 64836

Ph: 417.237.7040

F: 417.237.7041

carthage.lib.mo.us

CORRESPONDENCE

Summary of February 2018 Financial Report
Carthage Chamber of Commerce

The Carthage Chamber of Commerce finished the month of February with a net profit of \$805.65 compared to a budgeted amount of -\$1,399.02. Year to date was \$72,211.30 compared to budget of \$34,225.11. Some of the highlights for February are as follows:

1. Income was \$22,042.99 compared to budget of \$19,475.57. The following are the reasons for the increase.
 - (a) Registration fees were \$2,006 above budget
 - (b) Total Sponsorships are \$4,425 above budget

2. Expenses were \$21,237.34 compared to budget of \$20,874.59. The following is the primary reason for the increase.
 - (a) Two accounts were written off in February totaling \$486. There was nothing budgeted for write-offs.

3. The above also carried over to the Year to Date bottom line as well. Maple Leaf Net Income being more than budgeted was another positive effect to the Year To Date bottom line and Banquet Net Income is trending ahead of budget.

Carthage Chamber of Commerce
Balance Sheet
 As of February 28, 2018

	Feb 28, 18
ASSETS	
Current Assets	
Checking/Savings	
General Checking	28,848.45
Maple Leaf Equity	30,713.31
Money Market	144,666.33
Petty Cash	200.00
Total Checking/Savings	204,428.09
Accounts Receivable	
1200 · Accounts Receivable	28,114.80
Total Accounts Receivable	28,114.80
Other Current Assets	
Prepaid Insurance - Business	5,355.17
1499 · Undeposited Funds	2,016.00
Total Other Current Assets	7,371.17
Total Current Assets	239,914.06
Fixed Assets	
Accumulated Depreciation	-90,773.92
Building	222,745.00
Building Improvements	12,795.41
Land	28,000.00
Office Equipment	16,301.39
Total Fixed Assets	189,067.88
TOTAL ASSETS	428,981.94
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	-150.00
Total Accounts Payable	-150.00
Other Current Liabilities	
Accrued PTO	2,196.10
2100 · Payroll Liabilities	2,912.09
Total Other Current Liabilities	5,108.19
Total Current Liabilities	4,958.19
Long Term Liabilities	
UMB Building Loan	91,732.72
Total Long Term Liabilities	91,732.72
Total Liabilities	96,690.91
Equity	
3900 · Retained Earnings	260,079.73
Net Income	72,211.30
Total Equity	332,291.03
TOTAL LIABILITIES & EQUITY	428,981.94

Carthage Chamber of Commerce
Profit & Loss
 February 2018

	Feb 18
Ordinary Income/Expense	
Income	
Economic Development contract	9,310.00
Interest incomes	47.86
Maple Leaf income	0.88
Membership dues	
New member	859.00
Renewal	3,457.50
	4,316.50
Total Membership dues	4,316.50
Miscellaneous Income	35.00
Registration fees	
Expo Booth Fee	15.00
Quarterly Luncheon	528.00
Registration fees - Other	1,431.00
	1,974.00
Total Registration fees	1,974.00
Sponsorships	
Business After Hours	900.00
Expo Sponsorship	4,700.00
Newsletter	98.75
Quarterly Luncheon Sponsor	250.00
	5,948.75
Total Sponsorships	5,948.75
Tenant Agreement	410.00
	410.00
Total Income	22,042.99
Gross Profit	22,042.99
Expense	
Advertising & publicity	109.95
Awards & prizes	541.00
Bank & credit card fees	23.16
Car allowance	200.00
Depreciation Expense	667.01
Dues & subscriptions	1,221.48
Equipment lease	182.99
Food & drinks	51.35
Insurance - health	1,125.65
Interest expense	350.77
Internet & website	99.94
Maple Leaf expense	14.78
Meals & entertainment	1,267.58
Mileage	48.02
Office supplies	
Office equipment	143.88
Office supplies - Other	70.46
	214.34
Total Office supplies	214.34
Postage & delivery	500.00
Printing	153.26
Repairs & maintenance	341.94
Salaries & wages	
Payroll taxes	813.35
Salaries & wages - Other	10,609.08
	11,422.43
Total Salaries & wages	11,422.43
Seminars & conferences	785.00
Taxes & licenses	57.50

2:05 PM

03/08/18

Accrual Basis

Carthage Chamber of Commerce
Profit & Loss
February 2018

	<u>Feb 18</u>
Travel	
Airfare	393.00
Lodging	<u>130.79</u>
Total Travel	523.79
Utilities	849.40
Write Offs	<u>486.00</u>
Total Expense	<u>21,237.34</u>
Net Ordinary Income	<u>805.65</u>
Net income	<u><u>805.65</u></u>

Carthage Chamber of Commerce
Profit & Loss Budget vs. Actual
July 2017 through February 2018

	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Directory	0.00	0.00	0.00	0.0%
Donations	0.00	0.00	0.00	0.0%
Economic Development contract	74,480.00	74,480.00	0.00	100.0%
Interest incomes	411.80	187.55	224.25	219.6%
Maple Leaf income	53,490.80	46,037.38	7,453.42	116.2%
Membership dues				
New member	6,489.50	3,333.36	3,156.14	194.7%
Renewal	79,591.10	76,149.25	3,441.85	104.5%
Total Membership dues	86,080.60	79,482.61	6,597.99	108.3%
Miscellaneous income	1,251.00	100.00	1,151.00	1,251.0%
Postage	412.83	544.09	-131.26	75.9%
Printing & copying	274.05	497.46	-223.41	55.1%
Registration fees				
Christmas open house	550.00	1,000.00	-450.00	55.0%
Expo Booth Fee	17,465.00	13,000.00	4,465.00	134.3%
Mulligans	800.00	810.00	-10.00	98.8%
Putting contest	255.00	295.00	-40.00	86.4%
Quarterly Luncheon	1,392.00	1,500.00	-108.00	92.8%
Sidewalk Sale	560.00	550.00	10.00	101.8%
Team fee	1,950.00	1,940.00	10.00	100.5%
Ticket Sales	10,880.00	11,000.00	-120.00	98.9%
Reglstration fees - Other	3,067.00	2,315.00	752.00	132.5%
Total Registration fees	36,919.00	32,410.00	4,509.00	113.9%
Sponsorships				
Annual Banquet Sponsorship	15,200.00	11,000.00	4,200.00	138.2%
Beverage	186.48	15.00	171.48	1,243.2%
Bowling Sponsor	0.00	0.00	0.00	0.0%
Business After Hours	1,175.00	400.00	775.00	293.8%
Eggs & Issues	250.00	250.00	0.00	100.0%
Expo Sponsorship	4,950.00	4,500.00	450.00	110.0%
Friday Coffee	125.00	475.00	-350.00	26.3%
Golf cart	0.00	0.00	0.00	0.0%
Golf contest	700.00	1,170.00	-470.00	59.8%
Golf Grand	5,600.00	5,600.00	0.00	100.0%
Golf hole	500.00	1,000.00	-500.00	50.0%
Newsletter	790.00	790.00	0.00	100.0%
Quarterly Luncheon Sponsor	500.00	375.00	125.00	133.3%
Trivia Sponsor	0.00	400.00	-400.00	0.0%
Sponsorships - Other	1,063.00	0.00	1,063.00	100.0%
Total Sponsorships	31,039.48	25,975.00	5,064.48	119.5%
Tenant Agreement	3,280.00	3,280.00	0.00	100.0%
Total Income	287,639.56	262,994.09	24,645.47	109.4%
Gross Profit	287,639.56	262,994.09	24,645.47	109.4%
Expense				
Advertising & publicity				
Signs	250.00	1,920.00	-1,670.00	13.0%
Advertising & publicity - Other	3,139.82	2,865.00	274.82	109.6%
Total Advertising & publicity	3,389.82	4,785.00	-1,395.18	70.8%
Awards & prizes				
Flight prizes	1,800.00	2,400.00	-600.00	75.0%
Awards & prizes - Other	2,862.33	2,922.00	-59.67	98.0%
Total Awards & prizes	4,662.33	5,322.00	-659.67	87.6%

Carthage Chamber of Commerce
Profit & Loss Budget vs. Actual
July 2017 through February 2018

	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
Bank & credit card fees				
Equipment Fees	200.00			
Bank & credit card fees - Other	751.52	300.99	450.53	249.7%
Total Bank & credit card fees	951.52	300.99	650.53	316.1%
Car allowance	1,600.00	1,600.00	0.00	100.0%
Complimentary sponsorship	-1,033.00	0.00	-1,033.00	100.0%
Contract services	1,988.34	920.00	1,068.34	216.1%
Depreciation Expense	5,336.08	5,333.36	2.72	100.1%
Dues & subscriptions	3,177.22	3,200.00	-22.78	99.3%
Equipment lease	2,020.96	2,053.36	-32.40	98.4%
Facility use fees				
Greens/carts	3,500.00	3,500.00	0.00	100.0%
Room & setup fees	2,315.84	5,300.00	-2,984.16	43.7%
Facility use fees - Other	0.00	0.00	0.00	0.0%
Total Facility use fees	5,815.84	8,800.00	-2,984.16	66.1%
Food & drinks				
Appetizers/snacks	59.54	0.00	59.54	100.0%
Beverages	21.88	106.23	-84.35	20.6%
Breakfasts	8.92	0.00	8.92	100.0%
Dinners	13,144.63	12,762.13	382.50	103.0%
Lunches	489.70	1,472.36	-982.66	33.3%
Teacher luncheon	364.59	300.00	64.59	121.5%
Food & drinks - Other	62.77	600.00	-537.23	10.5%
Total Food & drinks	14,152.03	15,240.72	-1,088.69	92.9%
Insurance - business	-767.75	0.00	-767.75	100.0%
Insurance - health	10,620.49	11,146.68	-526.19	95.3%
Interest expense	2,164.61	3,133.36	-968.75	69.1%
Internet & website	1,399.52	1,333.36	66.16	105.0%
Maple Leaf expense	30,485.99	38,547.80	-8,061.81	79.1%
Meals & entertainment	3,215.27	3,261.72	-46.45	98.6%
Mileage	1,047.55	700.04	347.51	149.6%
Miscellaneous expense	1,095.00	751.03	343.97	145.8%
Office supplies				
Office equipment	2,327.41	666.72	1,660.69	349.1%
Office supplies - Other	1,321.62	739.19	582.43	178.8%
Total Office supplies	3,649.03	1,405.91	2,243.12	259.5%
Postage & delivery	2,000.00	2,000.00	0.00	100.0%
Printing				
Member plaques	0.00	0.00	0.00	0.0%
Printing - Other	2,808.33	4,645.53	-1,837.20	60.5%
Total Printing	2,808.33	4,645.53	-1,837.20	60.5%
Professional fees	3,650.00	5,500.00	-1,850.00	66.4%
Repairs & maintenance	5,364.37	2,400.00	2,964.37	223.5%
Salaries & wages				
Employer retirement contributio	2,524.54	2,453.00	71.54	102.9%
Payroll taxes	5,064.54	7,612.04	-2,547.50	66.5%
Salaries & wages - Other	80,648.98	83,601.36	-2,952.38	96.5%
Total Salaries & wages	88,238.06	93,666.40	-5,428.34	94.2%
Scholarships	1,000.00	0.00	1,000.00	100.0%
Seminars & conferences	2,903.00	3,500.00	-597.00	82.9%
Taxes & licenses	277.78	255.00	22.78	108.9%

2:06 PM
03/08/18
Accrual Basis

Carthage Chamber of Commerce
Profit & Loss Budget vs. Actual
July 2017 through February 2018

	<u>Jul '17 - Feb 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Travel				
Airfare	972.60	600.00	372.60	162.1%
Lodging	1,285.36	1,633.36	-348.00	78.7%
Travel - Other	88.96	333.36	-244.40	26.7%
Total Travel	<u>2,346.92</u>	<u>2,566.72</u>	<u>-219.80</u>	<u>91.4%</u>
Utilities	6,749.20	6,400.00	349.20	105.5%
Write Offs	5,119.75	0.00	5,119.75	100.0%
Total Expense	<u>215,428.26</u>	<u>228,768.98</u>	<u>-13,340.72</u>	<u>94.2%</u>
Net Ordinary Income	<u>72,211.30</u>	<u>34,225.11</u>	<u>37,986.19</u>	<u>211.0%</u>
Net Income	<u><u>72,211.30</u></u>	<u><u>34,225.11</u></u>	<u><u>37,986.19</u></u>	<u><u>211.0%</u></u>

**Carthage Chamber of Commerce
Profit & Loss by Class
July 2017 through February 2018**

	<u>After Hours (Chamber)</u>	<u>Annual Ban... (Chamber)</u>	<u>Bowling (Chamber)</u>	<u>Business Ex... (Chamber)</u>	<u>Christmas (Chamber)</u>	<u>Emerging L... (Chamber)</u>	<u>Friday Coffee (Chamber)</u>
Ordinary Income/Expense							
Income							
Economic Development contract	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest incomes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Maple Leaf income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership dues							
New member	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Renewal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Membership dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	100.00	0.00	0.00
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Printing & copying	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Registration fees							
Christmas open house	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expo Booth Fee	0.00	0.00	0.00	17,465.00	0.00	0.00	0.00
Mulligans	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Putting contest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Quarterly Luncheon	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sidewalk Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Team fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ticket Sales	0.00	10,880.00	0.00	0.00	0.00	0.00	0.00
Registration fees - Other	0.00	0.00	0.00	0.00	0.00	1,586.00	0.00
Total Registration fees	0.00	10,880.00	0.00	17,465.00	0.00	1,586.00	0.00
Sponsorships							
Annual Banquet Sponsorship	0.00	15,200.00	0.00	0.00	0.00	0.00	0.00
Beverage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Business After Hours	275.00	0.00	0.00	900.00	0.00	0.00	0.00
Eggs & Issues	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expo Sponsorship	0.00	0.00	0.00	4,950.00	0.00	0.00	0.00
Friday Coffee	0.00	0.00	0.00	0.00	0.00	0.00	125.00
Golf contest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Golf Grand	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Golf hole	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Newsletter	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Quarterly Luncheon Sponsor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sponsorships - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Sponsorships	275.00	15,200.00	0.00	5,850.00	0.00	0.00	125.00

**Carthage Chamber of Commerce
Profit & Loss by Class
July 2017 through February 2018**

	After Hours (Chamber)	Annual Ban... (Chamber)	Bowling (Chamber)	Business Ex... (Chamber)	Christmas (Chamber)	Emerging L... (Chamber)	Friday Coffee (Chamber)
Tenant Agreement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	275.00	26,080.00	0.00	23,315.00	100.00	1,586.00	125.00
Gross Profit	275.00	26,080.00	0.00	23,315.00	100.00	1,586.00	125.00
Expense							
Advertising & publicity							
Signs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Advertising & publicity - Other	0.00	0.00	0.00	450.00	0.00	60.27	0.00
Total Advertising & publicity	0.00	0.00	0.00	450.00	0.00	60.27	0.00
Awards & prizes							
Flight prizes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Awards & prizes - Other	0.00	1,263.50	9.00	500.00	0.00	0.00	0.00
Total Awards & prizes	0.00	1,263.50	9.00	500.00	0.00	0.00	0.00
Bank & credit card fees							
Equipment Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bank & credit card fees - Other	0.00	9.90	0.00	0.00	0.00	0.55	0.00
Total Bank & credit card fees	0.00	9.90	0.00	0.00	0.00	0.55	0.00
Car allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Complimentary sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract services	0.00	650.00	0.00	0.00	0.00	1,200.00	0.00
Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dues & subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facility use fees							
Greens/carts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Room & setup fees	0.00	1,867.84	0.00	0.00	0.00	0.00	0.00
Total Facility use fees	0.00	1,867.84	0.00	0.00	0.00	0.00	0.00
Food & drinks							
Appetizers/snacks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beverages	0.00	0.00	0.00	0.00	0.00	21.88	0.00
Breakfasts	0.00	2.97	0.00	0.00	0.00	0.00	0.00
Dinners	0.00	12,600.00	131.50	0.00	0.00	10.09	0.00
Lunches	0.00	0.00	0.00	0.00	0.00	60.00	0.00
Teacher luncheon	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food & drinks - Other	0.00	51.35	0.00	0.00	0.00	0.00	0.00
Total Food & drinks	0.00	12,654.32	131.50	0.00	0.00	91.97	0.00

2:08 PM
 03/08/18
 Accrual Basis

Carthage Chamber of Commerce
Profit & Loss by Class
 July 2017 through February 2018

	After Hours (Chamber)	Annual Ban... (Chamber)	Bowling (Chamber)	Business Ex... (Chamber)	Christmas (Chamber)	Emerging L... (Chamber)	Friday Coffee (Chamber)
Insurance - business	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance - health	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Internet & website	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Maple Leaf expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Meals & entertainment	0.00	0.00	0.00	425.00	0.00	120.57	0.00
Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Office supplies							
Office equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Office supplies - Other	0.00	43.68	0.00	0.00	0.00	0.00	0.00
Total Office supplies	0.00	43.68	0.00	0.00	0.00	0.00	0.00
Postage & delivery	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Printing	0.00	1,579.85	0.00	30.00	0.00	0.00	0.00
Professional fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Repairs & maintenance	0.00	160.00	0.00	0.00	0.00	0.00	0.00
Salaries & wages							
Employer retirement contributio	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payroll taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Salaries & wages - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Salaries & wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scholarships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Seminars & conferences	0.00	0.00	0.00	0.00	0.00	300.00	0.00
Taxes & licenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel							
Airfare	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lodging	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Write Offs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	0.00	18,229.09	140.50	1,405.00	0.00	1,773.36	0.00
Net Ordinary Income	275.00	7,850.91	-140.50	21,910.00	100.00	-187.36	125.00
Net Income	275.00	7,850.91	-140.50	21,910.00	100.00	-187.36	125.00

2:08 PM
 03/08/18
 Accrual Basis

**Carthage Chamber of Commerce
 Profit & Loss by Class
 July 2017 through February 2018**

	<u>Golf Scramble (Chamber)</u>	<u>Public Policy (Chamber)</u>	<u>Quarterly lu... (Chamber)</u>	<u>Retail (Chamber)</u>	<u>Chamber - ... (Chamber)</u>	<u>Total Cham...</u>	<u>Economic D...</u>
Ordinary Income/Expense							
Income							
Economic Development contract	0.00	0.00	0.00	0.00	0.00	0.00	74,480.00
Interest incomes	0.00	0.00	0.00	0.00	411.80	411.80	0.00
Maple Leaf income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership dues							
New member	0.00	0.00	0.00	0.00	6,489.50	6,489.50	0.00
Renewal	0.00	0.00	0.00	0.00	79,591.10	79,591.10	0.00
Total Membership dues	0.00	0.00	0.00	0.00	86,080.60	86,080.60	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	1,151.00	1,251.00	0.00
Postage	0.00	0.00	0.00	0.00	412.83	412.83	0.00
Printing & copying	0.00	0.00	0.00	0.00	274.05	274.05	0.00
Registration fees							
Christmas open house	0.00	0.00	0.00	550.00	0.00	550.00	0.00
Expo Booth Fee	0.00	0.00	0.00	0.00	0.00	17,465.00	0.00
Mulligans	800.00	0.00	0.00	0.00	0.00	800.00	0.00
Putting contest	255.00	0.00	0.00	0.00	0.00	255.00	0.00
Quarterly Luncheon	0.00	0.00	1,392.00	0.00	0.00	1,392.00	0.00
Sidewalk Sale	0.00	0.00	0.00	560.00	0.00	560.00	0.00
Team fee	1,950.00	0.00	0.00	0.00	0.00	1,950.00	0.00
Ticket Sales	0.00	0.00	0.00	0.00	0.00	10,880.00	0.00
Registration fees - Other	160.00	730.00	0.00	0.00	591.00	3,067.00	0.00
Total Registration fees	3,165.00	730.00	1,392.00	1,110.00	591.00	36,919.00	0.00
Sponsorships							
Annual Banquet Sponsorship	0.00	0.00	0.00	0.00	0.00	15,200.00	0.00
Beverage	186.48	0.00	0.00	0.00	0.00	186.48	0.00
Business After Hours	0.00	0.00	0.00	0.00	0.00	1,175.00	0.00
Eggs & Issues	0.00	250.00	0.00	0.00	0.00	250.00	0.00
Expo Sponsorship	0.00	0.00	0.00	0.00	0.00	4,950.00	0.00
Friday Coffee	0.00	0.00	0.00	0.00	0.00	125.00	0.00
Golf contest	700.00	0.00	0.00	0.00	0.00	700.00	0.00
Golf Grand	5,600.00	0.00	0.00	0.00	0.00	5,600.00	0.00
Golf hole	500.00	0.00	0.00	0.00	0.00	500.00	0.00
Newsletter	0.00	0.00	0.00	0.00	790.00	790.00	0.00
Quarterly Luncheon Sponsor	0.00	0.00	500.00	0.00	0.00	500.00	0.00
Sponsorships - Other	500.00	0.00	0.00	0.00	563.00	1,063.00	0.00
Total Sponsorships	7,486.48	250.00	500.00	0.00	1,353.00	31,039.48	0.00

**Carthage Chamber of Commerce
Profit & Loss by Class
July 2017 through February 2018**

	<u>Golf Scramble (Chamber)</u>	<u>Public Policy (Chamber)</u>	<u>Quarterly lu... (Chamber)</u>	<u>Retail (Chamber)</u>	<u>Chamber - ... (Chamber)</u>	<u>Total Cham...</u>	<u>Economic D...</u>
Tenant Agreement	0.00	0.00	0.00	0.00	3,280.00	3,280.00	0.00
Total Income	10,651.48	980.00	1,892.00	1,110.00	93,554.28	159,668.76	74,480.00
Gross Profit	10,651.48	980.00	1,892.00	1,110.00	93,554.28	159,668.76	74,480.00
Expense							
Advertising & publicity							
Signs	250.00	0.00	0.00	0.00	0.00	250.00	0.00
Advertising & publicity - Other	0.00	0.00	0.00	415.00	2,049.64	2,974.91	164.91
Total Advertising & publicity	250.00	0.00	0.00	415.00	2,049.64	3,224.91	164.91
Awards & prizes							
Flight prizes	1,800.00	0.00	0.00	0.00	0.00	1,800.00	0.00
Awards & prizes - Other	853.25	0.00	0.00	0.00	236.58	2,862.33	0.00
Total Awards & prizes	2,653.25	0.00	0.00	0.00	236.58	4,662.33	0.00
Bank & credit card fees							
Equipment Fees	0.00	0.00	0.00	0.00	200.00	200.00	0.00
Bank & credit card fees - Other	0.00	0.56	0.33	2.34	737.84	751.52	0.00
Total Bank & credit card fees	0.00	0.56	0.33	2.34	937.84	951.52	0.00
Car allowance	0.00	0.00	0.00	0.00	320.00	320.00	1,280.00
Complimentary sponsorship	0.00	0.00	0.00	0.00	-1,033.00	-1,033.00	0.00
Contract services	90.00	0.00	0.00	0.00	48.34	1,988.34	0.00
Depreciation Expense	0.00	0.00	0.00	0.00	5,336.08	5,336.08	0.00
Dues & subscriptions	0.00	0.00	0.00	0.00	1,180.20	1,180.20	1,997.02
Equipment lease	0.00	0.00	0.00	0.00	1,010.52	1,010.52	1,010.44
Facility use fees							
Greens/carts	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
Room & setup fees	0.00	0.00	0.00	0.00	224.00	2,091.84	224.00
Total Facility use fees	3,500.00	0.00	0.00	0.00	224.00	5,591.84	224.00
Food & drinks							
Appetizers/snacks	0.00	0.00	0.00	0.00	32.84	32.84	26.70
Beverages	0.00	0.00	0.00	0.00	0.00	21.88	0.00
Breakfasts	0.00	0.00	0.00	0.00	5.95	8.92	0.00
Dinners	0.00	0.00	0.00	0.00	403.04	13,144.63	0.00
Lunches	0.00	0.00	253.78	0.00	58.41	372.19	117.51
Teacher luncheon	0.00	0.00	0.00	0.00	364.59	364.59	0.00
Food & drinks - Other	0.00	0.00	0.00	0.00	11.42	62.77	0.00
Total Food & drinks	0.00	0.00	253.78	0.00	876.25	14,007.82	144.21

P16

**Carthage Chamber of Commerce
Profit & Loss by Class
July 2017 through February 2018**

	Golf Scramble (Chamber)	Public Policy (Chamber)	Quarterly lu... (Chamber)	Retail (Chamber)	Chamber - ... (Chamber)	Total Cham...	Economic D...
Insurance - business	0.00	0.00	0.00	0.00	-816.75	-816.75	49.00
Insurance - health	0.00	0.00	0.00	0.00	5,636.07	5,636.07	7,620.26
Interest expense	0.00	0.00	0.00	0.00	1,082.33	1,082.33	1,082.28
Internet & website	0.00	0.00	0.00	0.00	699.76	699.76	699.76
Maple Leaf expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Meals & entertainment	0.00	607.51	322.00	0.00	1,245.02	2,720.10	495.17
Mileage	0.00	0.00	0.00	0.00	798.95	798.95	248.60
Miscellaneous expense	0.00	0.00	0.00	0.00	1,070.00	1,070.00	25.00
Office supplies							
Office equipment	0.00	0.00	0.00	0.00	1,718.72	1,718.72	608.69
Office supplies - Other	0.00	0.00	0.00	0.00	685.72	729.40	592.22
Total Office supplies	0.00	0.00	0.00	0.00	2,404.44	2,448.12	1,200.91
Postage & delivery	0.00	0.00	0.00	0.00	1,600.00	1,600.00	400.00
Printing	0.00	54.59	24.51	70.54	937.94	2,697.43	110.90
Professional fees	0.00	0.00	0.00	0.00	1,900.00	1,900.00	1,750.00
Repairs & maintenance	0.00	0.00	0.00	0.00	2,602.21	2,762.21	2,602.16
Salaries & wages							
Employer retirement contributio	0.00	0.00	0.00	0.00	1,269.34	1,269.34	1,255.20
Payroll taxes	0.00	0.00	0.00	0.00	-3,812.23	-3,812.23	8,778.84
Salaries & wages - Other	0.00	0.00	0.00	0.00	43,761.83	43,761.83	35,586.40
Total Salaries & wages	0.00	0.00	0.00	0.00	41,218.94	41,218.94	45,620.44
Scholarships	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00
Seminars & conferences	0.00	0.00	0.00	0.00	2,090.50	2,390.50	512.50
Taxes & licenses	56.00	0.00	0.00	0.00	190.14	246.14	31.64
Travel							
Airfare	0.00	0.00	0.00	0.00	972.60	972.60	0.00
Lodging	0.00	0.00	0.00	0.00	1,154.57	1,154.57	130.79
Travel - Other	0.00	0.00	0.00	0.00	88.96	88.96	0.00
Total Travel	0.00	0.00	0.00	0.00	2,216.13	2,216.13	130.79
Utilities	0.00	0.00	0.00	0.00	3,374.61	3,374.61	3,374.59
Write Offs	0.00	0.00	24.00	35.00	5,060.75	5,119.75	0.00
Total Expense	6,549.25	662.66	624.62	522.88	85,497.49	115,404.85	70,774.58
Net Ordinary Income	4,102.23	317.34	1,267.38	587.12	8,056.79	44,263.91	3,705.42
Net Income	4,102.23	317.34	1,267.38	587.12	8,056.79	44,263.91	3,705.42

Carthage Chamber of Commerce
Profit & Loss by Class
 July 2017 through February 2018

	Maple Leaf ...	Unclassified	TOTAL
Ordinary Income/Expense			
Income			
Economic Development contract	0.00	0.00	74,480.00
Interest incomes	0.00	0.00	411.80
Maple Leaf Income	53,490.80	0.00	53,490.80
Membership dues			
New member	0.00	0.00	6,489.50
Renewal	0.00	0.00	79,591.10
Total Membership dues	0.00	0.00	86,080.60
Miscellaneous income	0.00	0.00	1,251.00
Postage	0.00	0.00	412.83
Printing & copying	0.00	0.00	274.05
Registration fees			
Christmas open house	0.00	0.00	550.00
Expo Booth Fee	0.00	0.00	17,465.00
Mulligans	0.00	0.00	800.00
Putting contest	0.00	0.00	255.00
Quarterly Luncheon	0.00	0.00	1,392.00
Sidewalk Sale	0.00	0.00	560.00
Team fee	0.00	0.00	1,950.00
Ticket Sales	0.00	0.00	10,880.00
Registration fees - Other	0.00	0.00	3,067.00
Total Registration fees	0.00	0.00	36,919.00
Sponsorships			
Annual Banquet Sponsorship	0.00	0.00	15,200.00
Beverage	0.00	0.00	186.48
Business After Hours	0.00	0.00	1,175.00
Eggs & Issues	0.00	0.00	250.00
Expo Sponsorship	0.00	0.00	4,950.00
Friday Coffee	0.00	0.00	125.00
Golf contest	0.00	0.00	700.00
Golf Grand	0.00	0.00	5,600.00
Golf hole	0.00	0.00	500.00
Newsletter	0.00	0.00	790.00
Quarterly Luncheon Sponsor	0.00	0.00	500.00
Sponsorships - Other	0.00	0.00	1,063.00
Total Sponsorships	0.00	0.00	31,039.48

P 18

Carthage Chamber of Commerce
Profit & Loss by Class
July 2017 through February 2018

	Maple Leaf ...	Unclassified	TOTAL
Tenant Agreement	0.00	0.00	3,280.00
Total Income	53,490.80	0.00	287,639.56
Gross Profit	53,490.80	0.00	287,639.56
Expense			
Advertising & publicity			
Signs	0.00	0.00	250.00
Advertising & publicity - Other	0.00	0.00	3,139.82
Total Advertising & publicity	0.00	0.00	3,389.82
Awards & prizes			
Flight prizes	0.00	0.00	1,800.00
Awards & prizes - Other	0.00	0.00	2,862.33
Total Awards & prizes	0.00	0.00	4,662.33
Bank & credit card fees			
Equipment Fees	0.00	0.00	200.00
Bank & credit card fees - Other	0.00	0.00	751.52
Total Bank & credit card fees	0.00	0.00	951.52
Car allowance	0.00	0.00	1,600.00
Complimentary sponsorship	0.00	0.00	-1,033.00
Contract services	0.00	0.00	1,988.34
Depreciation Expense	0.00	0.00	5,336.08
Dues & subscriptions	0.00	0.00	3,177.22
Equipment lease	0.00	0.00	2,020.96
Facility use fees			
Greens/carts	0.00	0.00	3,500.00
Room & setup fees	0.00	0.00	2,315.84
Total Facility use fees	0.00	0.00	5,815.84
Food & drinks			
Appetizers/snacks	0.00	0.00	59.54
Beverages	0.00	0.00	21.88
Breakfasts	0.00	0.00	8.92
Dinners	0.00	0.00	13,144.63
Lunches	0.00	0.00	489.70
Teacher luncheon	0.00	0.00	364.59
Food & drinks - Other	0.00	0.00	62.77
Total Food & drinks	0.00	0.00	14,152.03

2:08 PM
 03/08/18
 Accrual Basis

Carthage Chamber of Commerce
Profit & Loss by Class
July 2017 through February 2018

	Maple Leaf ...	Unclassified	TOTAL
Insurance - business	0.00	0.00	-767.75
Insurance - health	0.00	-2,635.84	10,620.49
Interest expense	0.00	0.00	2,164.61
Internet & website	0.00	0.00	1,399.52
Maple Leaf expense	30,485.99	0.00	30,485.99
Meals & entertainment	0.00	0.00	3,215.27
Mileage	0.00	0.00	1,047.55
Miscellaneous expense	0.00	0.00	1,095.00
Office supplies			
Office equipment	0.00	0.00	2,327.41
Office supplies - Other	0.00	0.00	1,321.62
Total Office supplies	0.00	0.00	3,649.03
Postage & delivery	0.00	0.00	2,000.00
Printing	0.00	0.00	2,808.33
Professional fees	0.00	0.00	3,650.00
Repairs & maintenance	0.00	0.00	5,364.37
Salaries & wages			
Employer retirement contributio	0.00	0.00	2,524.54
Payroll taxes	0.00	97.93	5,064.54
Salaries & wages - Other	0.00	1,300.75	80,648.98
Total Salaries & wages	0.00	1,398.68	88,238.06
Scholarships	0.00	0.00	1,000.00
Seminars & conferences	0.00	0.00	2,903.00
Taxes & licenses	0.00	0.00	277.78
Travel			
Airfare	0.00	0.00	972.60
Lodging	0.00	0.00	1,285.36
Travel - Other	0.00	0.00	88.96
Total Travel	0.00	0.00	2,346.92
Utilities	0.00	0.00	6,749.20
Write Offs	0.00	0.00	5,119.75
Total Expense	30,485.99	-1,237.16	215,428.26
Net Ordinary Income	23,004.81	1,237.16	72,211.30
Net Income	23,004.81	1,237.16	72,211.30

Membership – With 8 new members (Bright Futures Carthage, Carthage Sports World, Charlotte Pickering, Community Blood Center of the Ozarks, Home Builders Association of Southwest Missouri, Kona Ice of Joplin, Theresa Kenney, and U.S. Cellular – Cellular Advantage), and 2 dropped members (BKD, LLP and blu20) we finished the month of February up 6 members (440 members, net gain \$257) from January 2018 and up 20 members from the same month in 2017 (\$2178).

Ambassadors – No meeting since our last Board meeting report.

Marketing/Expo & Home Show – Booth spaces and sponsorship are both up over the 2017 show. Final numbers will be available at the April meeting.

Vision – Has approved Carthage in Bloom project. Had a strategic planning meeting and ultimately set 7 major priorities. Working on sub-dividing those priorities into short, medium, and long term.

Reports for March 15 Board meeting

Emerging Leaders

Recent events: Modern Manufacturing Tour at L&P Br0001 and Care Team at Expo

Next event: "People You Need to Know" with Steve Beimdiek on March 27 (RSVP by 3/19)

Monthly event: Tiger Builders lunch at CIC, 3rd Thursday

Maple Leaf

Final sponsor deadline: Mar 30

Artwork deadline: Mar 30

Brochure deadline: Mar 30

Parade date: Oct 20

Theme "Magic of Maple Leaf"

Race Brothers merchandise vendor

Snapchat filter

CHS scavenger hunt to encourage attendance at variety of events

Changes to vendor application process

Powers Museum exhibit featuring WWI, seeking items including Carthage "Red Cross Quilt"

Chicken pageant after Dog Show

5K again Friday night before parade

Discussing Central Park car show vs. MLF car show

Quilt Show: artCentral exhibit, likely not at Game On

KC Rumble tentative

Committee still pursuing Clydesdale/horse groups for parade

Declining African dance group, cost prohibitive

Pursuing Zerbini's open-air circus and helicopter rides



Economic Development Project Activity Tracker

February 2018

The activity tracker measures the year-to-date level of economic development project activity (prospects) in the Carthage area. The Carthage Chamber serves as the lead business expansion and attraction entity for the Carthage area.

2018 Total Prospects (includes new and existing companies) 0
 Active Projects 8

- Meeting with City Administrator, Mayor and CWEP General Manager regarding proposed economic development program
- Meeting with representatives from Leggett and Platt
- Attended MEDC conference in Jefferson City
- Attended first meeting of the Chamber Economic Development Committee
- Participated in the regional SKILLS USA program at MSSU
- Attended an economic outlook conference
- Meeting with Executive staff of Mercy Hospitals
- Attended Vision Carthage Strategic Planning meeting
- Attended MO Transportation Summit in Jefferson City
- Meeting with MODOT representatives, City Administrator and City Engineer regarding Cost Share Programs related to economic development project

The Carthage Chamber of Commerce is a member of the Joplin Regional Partnership (JRP), a regional effort in Southwest Missouri and Southeast Kansas to bring businesses to the area. JRP is contacted by the Missouri Partnership who markets Missouri nationally and internationally to companies wanting to move their facility to another location. The Carthage Chamber of Commerce is contacted by JRP for available buildings and land.

**Department Head - Fire District Board Report
2018**

January			
Type of Incident	District	City	Total
Residential Structure Fire	0	2	2
Commercial Structure Fire	0	0	0
Vehicle Fire	1	1	2
Natural Cover Fire	13	2	15
Motor Vehicle Accident	11	5	16
Medical Call	29	81	110
Hazardous Materials	0	1	1
Automatic/Mutual Aid	5	0	5
Miscellaneous	14	39	53
Total Month to Date:	73	133	204
Total Year to Date:	73	131	204
Previous Month to Date:	61	121	182
Previous Year to Date:	61	121	182

February			
Type of Incident	District	City	Total
Residential Structure Fire	2	2	4
Commercial Structure Fire	0	1	1
Vehicle Fire	1	0	1
Natural Cover Fire	6	0	6
Motor Vehicle Accident	10	9	19
Medical Call	21	54	75
Hazardous Materials	0	4	4
Automatic/Mutual Aid	7	0	7
Miscellaneous	19	30	49
Total Month to Date:	66	100	166
Total Year to Date:	139	231	370
Previous Month to Date:	127	221	348
Previous Year to Date:	188	342	530

March			
Type of Incident	District	City	Total
Residential Structure Fire	2	1	3
Commercial Structure Fire	0	0	0
Vehicle Fire	5	0	4
Natural Cover Fire	7	5	12
Motor Vehicle Accident	2	5	7
Medical Call	20	66	86
Hazardous Materials	0	3	3
Automatic/Mutual Aid	3	22	25
Miscellaneous	19	0	19
Total Month to Date:	56	103	159
Total Year to Date:	195	334	529
Previous Month to Date:	183	324	507
Previous Year to Date:	371	666	1037

April			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	195	334	529
Previous Month to Date:	183	324	507
Previous Year to Date:	554	990	1544

May			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	195	334	529
Previous Month to Date:	183	324	507
Previous Year to Date:	737	1314	2051

June			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	195	334	529
Previous Month to Date:	183	324	507
Previous Year to Date:	920	1638	2558

**Department Head - Fire District Board Report
2018**

July			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	195	334	529
Previous Month to Date:	183	324	507
Previous Year to Date:	1103	1962	3065

August			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	195	334	529
Previous Month to Date:	183	324	507
Previous Year to Date:	1286	2286	3572

September			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	195	334	529
Previous Month to Date:	183	324	507
Previous Year to Date:	1469	2610	4079

October			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	195	334	529
Previous Month to Date:	183	324	507
Previous Year to Date:	1652	2934	4586

November			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	195	334	529
Previous Month to Date:	183	324	507
Previous Year to Date:	1835	3258	5093

December			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	195	334	529
Previous Month to Date:	183	324	507
Previous Year to Date:	2018	3582	5600

2018 Year Totals			
Type of Incident	District	City	Total
Residential Structure Fire	4	5	9
Commercial Structure Fire	0	1	1
Vehicle Fire	5	2	7
Natural Cover Fire	26	7	33
Motor Vehicle Accident	23	19	42
Medical Call	70	101	271
Hazardous Materials	0	8	8
Automatic/Mutual Aid	15	22	37
Miscellaneous	52	71	121
Total:	195	334	529

**McCune Brooks Regional Hospital
Statements of Financial Position
As of January 31, 2018**

Assets

Assets

Cash in bank- New trust disbursement	\$	10,058.49
New Trust investment		16,477,178.41
Escrow account		<u>4,929,535.29</u>
Total Assets	\$	<u>21,416,772.19</u>

Liabilities and Net Position

Liabilities

Accounts payable	\$	1,560,334.00
Total Liabilities		<u>1,560,334.00</u>

Net Position

Operational capital- Fund balance	19,661,235.54	
Restricted- non expendable	322,626.00	
Retained earnings	<u>(127,423.35)</u>	
Total Net Position	<u>19,856,438.19</u>	
Total Liabilities and Stockholders' Equity	\$	<u>21,416,772.19</u>

See accountant's compilation report.

**McCune Brooks Regional Hospital
Statements of Activities**

**9 Months Ended
January 31, 2018**

Income

Interest income- bond/escrow	12,765.51
Interest and dividend income-Trust	164,211.40
Other income	13,059.64
Other income- from other trusts	7,886.83
Gain (Loss) realized and unrealized	<u>(146,901.04)</u>
Total Income	<u>51,022.34</u>

Operating Expenses

Bank charges	14,731.20
Grants	143,349.40
Legal and professional fees	<u>20,365.09</u>
Total Operating Expenses	<u>178,445.69</u>

Net Income (Loss) \$ (127,423.35)

See accountant's compilation report.

"Rosenberg's Rules of Order"

(Simple Rules of Parliamentary Procedure for the 21st Century)

Introduction

The rules of procedure at meetings should be simple enough for most people to understand. Unfortunately, that has not always been the case. Virtually all clubs, associations, boards, councils and bodies follow a set of rules - "Robert's Rules of Order" - which are embodied in a small, but complex, book. Virtually no one I know has actually read this book cover to cover. Worse yet, the book was written for another time, and for another purpose. If one is chairing or running a Parliament, then "Robert's Rules of Order" is a dandy and quite useful handbook for procedure in that complex setting. On the other hand, if one is running a meeting of, say, a 5-member body with a few members of the public in attendance, a simplified version of the rules of parliamentary procedure is in order.

Hence, the birth of "Rosenberg's Rules of Order."

What follows is my version of the rules of parliamentary procedure, based on my 20 years of experience chairing meetings in state and local government. These rules have been simplified for the smaller bodies we chair or in which we participate, slimmed down for the 21st Century, yet retaining the basic tenets of order to which we have grown accustomed.

This treatise on modern parliamentary procedure is built on a foundation supported by the following four pillars: (1) Rules should establish order. The first purpose of rules of parliamentary procedure is to establish a framework for the orderly conduct of meetings. (2) Rules should be clear. Simple rules lead to wider understanding and participation. Complex rules create two classes: those who understand and participate; and those who do not fully understand and do not fully participate. (3) Rules should be user friendly. That is, the rules must be simple enough that the public is invited into the body and feels that it has participated in the process. (4) Rules should enforce the will of the majority while protecting the rights of the minority. The ultimate purpose of rules of procedure is to encourage discussion and to facilitate decision-making by the body. In a democracy, majority rules. The rules must enable the majority to express itself and fashion a result, while permitting the minority to also express itself, but not dominate, and fully participate in the process.

The Role of the Chair

While all members of the body should know and understand the rules of parliamentary procedure, it is the Chair of the body who is charged with applying the rules in the conduct of the meeting. The Chair should be well versed in those rules. The Chair, for all intents and purposes, makes the final ruling on the rules every time the Chair states an action. In fact, all decisions by the Chair are final unless overruled by the body itself.

Since the Chair runs the conduct of the meeting, it is usual courtesy for the Chair to play a less active role in the debate and discussion than other members of the body. This does not mean that the Chair should not participate in the debate or discussion. To the contrary, the Chair as a member of the body has the full right to participate in the debate, discussion and decision-making of the body. What the Chair should do, however, is strive to be the last to speak at the discussion and debate stage, and the Chair should not make or second a motion unless the Chair is convinced that no other member of the body will do so at that point in time.

The Basic Format for an Agenda Item Discussion

Formal meetings normally have a written, often published agenda. Informal meetings may have only an oral or understood agenda. In either case, the meeting is governed by the agenda and the agenda constitutes the body's agreed-upon roadmap for the meeting. And each agenda item can be handled by the Chair in the following basic format:

First, the Chair should clearly announce the agenda item number and should clearly state what the agenda item subject is. The Chair should then announce the format (which follows) that will be followed in considering the agenda item.

Second, following that agenda format, the Chair should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the Chair, a member of the body, a staff person, or a committee chair charged with providing input on the agenda item.

Third, the Chair should ask members of the body if they have any technical questions of clarification. At this point, members of the body may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond.

Fourth, the Chair should invite public comments, or if appropriate at a formal meeting, should open the public meeting for public input. If numerous members of the public indicate a desire to speak to the subject, the Chair may limit the time of public speakers. At the conclusion of the public comments, the Chair should announce that public input has concluded (or the public hearing as the case may be is closed).

Fifth, the Chair should invite a motion. The Chair should announce the name of the member of the body who makes the motion.

Sixth, the Chair should determine if any member of the body wishes to second the motion. The Chair should announce the name of the member of the body who seconds the motion. (It is normally good practice for a motion to require a second before proceeding with it, to ensure that it is not just one member of the body who is interested in a particular approach. However, a second is not an absolute requirement, and the Chair can proceed with consideration and vote on a motion even when there is no second. This is a matter left to the discretion of the Chair.)

Seventh, if the motion is made and seconded, the Chair should make sure everyone understands the motion. This is done in one of three ways: (1) The Chair can ask the maker of the motion to repeat it. (2) The Chair can repeat the motion. (3) The Chair can ask the secretary or the clerk of the body to repeat the motion.

Eighth, the Chair should now invite discussion of the motion by the body. If there is no desired discussion, or after the discussion has ended, the Chair should announce that the body will vote on the motion. If there has been no discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

Ninth, the Chair takes a vote. Simply asking for the "ayes", and then asking for the "nays" normally does this. If members of the body do not vote, then they "abstain". Unless the rules of the body provide otherwise (or unless a super-majority is required as delineated later in these rules) then a simple majority determines whether the motion passes or is defeated.

Tenth, the Chair should announce the result of the vote and should announce what action (if any) the body has taken. In announcing the result, the Chair should indicate the names of the members of the body, if any, who voted in the minority on the motion. This announcement might take the following form: "The motion passes by a vote of 3-2, with Smith and Jones dissenting. We have passed the motion requiring 10 days notice for all future meetings of this body."

Motions in General

Motions are the vehicles for decision-making by a body. It is usually best to have a motion before the body prior to commencing discussion of an agenda item. This helps the body focus.

Motions are made in a simple two-step process. First, the Chair should recognize the member of the body. Second, the member of the body makes a motion by preceding the member's desired approach with the words: "I move" So, a typical motion might be: "I move that we give 10-day's notice in the future for all our meetings."

The Chair usually initiates the motion by either (1) Inviting the members of the body to make a motion. "A motion at this time would be in order." (2) Suggesting a motion to the members of the body. "A motion would be in order that we give 10-day's notice in the future for all our meetings." (3) Making the motion. As noted, the Chair has every right as a member of the body to make a motion, but should normally do so only if the Chair wishes to make a motion on an item but is convinced that no other member of the body is willing to step forward to do so at a particular time.

The Three Basic Motions

There are three motions that are the most common and recur often at meetings:

The basic motion. The basic motion is the one that puts forward a decision for the body's consideration. A basic motion might be: "I move that we create a 5-member committee to plan and put on our annual fundraiser."

The motion to amend. If a member wants to change a basic motion that is before the body, they would move to amend it. A motion to amend might be: "I move that we amend the motion to have a 10-member committee." A motion to amend takes the basic motion which is before the body and seeks to change it in some way.

The substitute motion. If a member wants to completely do away with the basic motion that is before the body, and put a new motion before the body, they would move a substitute motion. A substitute motion might be: "I move a substitute motion that we cancel the annual fundraiser this year."

"Motions to amend" and "substitute motions" are often confused. But they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a "motion to amend" or a "substitute motion" is left to the chair. So that if a member makes what that member calls a "motion to amend", but the Chair determines that it is really a "substitute motion", then the Chair's designation governs.

Multiple Motions Before the Body

There can be up to three motions on the floor at the same time. The Chair can reject a fourth motion until the Chair has dealt with the three that are on the floor and has resolved them.

When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed first on the last motion that is made. So, for example, assume the first motion is a basic "motion to have a 5-member committee to plan and put on our annual fundraiser." During the discussion of this motion, a member might make a second motion to "amend the main motion to have a 10-member committee, not a 5-member committee to plan and put

on our annual fundraiser." And perhaps, during that discussion, a member makes yet a third motion as a "substitute motion that we not have an annual fundraiser this year." The proper procedure would be as follows:

First, the Chair would deal with the third (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion passed, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the body of the third motion (the substitute motion). No vote would be taken on the first or second motions. On the other hand, if the substitute motion (the third motion) failed then the Chair would proceed to consideration of the second (now, the last) motion on the floor, the motion to amend.

Second, if the substitute motion failed, the Chair would now deal with the second (now, the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment (should the committee be 5 members or 10 members). If the motion to amend passed the Chair would now move to consider the main motion (the first motion) as amended. If the motion to amend failed the Chair would now move to consider the main motion (the first motion) in its original format, not amended.

Third, the Chair would now deal with the first motion that was placed on the floor. The original motion would either be in its original format (5-member committee), or, if amended, would be in its amended format (10-member committee). And the question on the floor for discussion and decision would be whether a committee should plan and put on the annual fundraiser.

To Debate or Not to Debate

The basic rule of motions is that they are subject to discussion and debate. Accordingly, basic motions, motions to amend, and substitute motions are all eligible, each in their turn, for full discussion before and by the body. The debate can continue as long as members of the body wish to discuss an item, subject to the decision of the Chair that it is time to move on and take action.

There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the body to move on. The following motions are not debatable (that is, when the following motions are made and seconded, the Chair must immediately call for a vote of the body without debate on the motion):

A motion to adjourn. This motion, if passed, requires the body to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

A motion to recess. This motion, if passed, requires the body to immediately take a recess. Normally, the Chair determines the length of the recess which may be a few minutes or an hour. It requires a simple majority vote.

A motion to fix the time to adjourn. This motion, if passed, requires the body to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.

A motion to table. This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on "hold". The motion can contain a specific time in which the item can come back to the body: "I move we table this item until our regular meeting in October." Or the motion can contain no specific time for the return of the item, in which case a motion to take the item off the table and bring it back to the body will have to be taken at a future meeting. A motion to table an item (or to bring it back to the body) requires a simple majority vote.

A motion to limit debate. The most common form of this motion is to say: "I move the previous question" or "I move the question" or "I call the question." When a member of the body makes such a motion, the member is really saying: "I've had enough debate. Let's get on with the vote." When such a motion is made, the Chair should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a 2/3 vote of the body. Note: that a motion to limit debate could include a time limit. For example: "I move we limit debate on this agenda item to 15 minutes." Even in this format, the motion to limit debate requires a 2/3 vote of the body. A similar motion is a motion to object to consideration of an item. This motion is not debatable, and if passed, precludes the body from even considering an item on the agenda. It also requires a 2/3 vote.

Majority and Super-Majority Votes

In a democracy, a simple majority vote determines a question. A tie vote means the motion fails. So in a 7-member body, a vote of 4-3 passes the motion. A vote of 3-3 with one abstention means the motion fails. If one member is absent and the vote is 3-3, the motion still fails.

All motions require a simple majority, but there are a few exceptions. The exceptions come up when the body is taking an action which, effectively, cuts off the ability of a minority of the body to take an action or discuss an item. These extraordinary motions require a 2/3 majority (a super-majority) to pass:

Motion to limit debate. Whether a member says "I move the previous question" or "I move the question" or "I call the question" or "I move to limit debate", it all amounts to an attempt to cut off the ability of the minority to discuss an item, and it requires a 2/3 vote to pass.

Motion to close nominations. When choosing officers of the body (like the Chair) nominations are in order either from a nominating committee or from the floor of the body. A motion to close nominations effectively cuts off the right of the minority to nominate officers, and it requires a 2/3 vote to pass.

Motion to object to the consideration of a question. Normally, such a motion is unnecessary since the objectionable item can be tabled, or defeated straight up. However, when members of a body do not even want an item on the agenda to be considered, then such a motion is in order. It is not debatable, and it requires a 2/3 vote to pass.

Motion to suspend the rules. This motion is debatable, but requires a 2/3 vote to pass. If the body has its own rules of order, conduct or procedure, this motion allows the body to suspend the rules for a particular purpose. For example, the body (a private club) might have a rule prohibiting the attendance at meetings by non-club members. A motion to suspend the rules would be in order to allow a non-club member to attend a meeting of the club on a particular date or on a particular agenda item.

The Motion to Reconsider

There is a special and unique motion that requires a bit of explanation all by itself: the motion to reconsider. A tenet of parliamentary procedure is finality. After vigorous discussion, debate, perhaps disagreement and a vote, there must be some closure to the issue. And so, after a vote is taken, the matter is deemed closed, subject only to a re-opener if a proper motion to reconsider is made.

A motion to reconsider requires a majority vote to pass, but there are two special rules that apply only to the motion to reconsider. First, is timing. A motion to reconsider must be made at the meeting where the item was first voted upon or at the very next meeting of the body. A motion to reconsider made at a later time is untimely. (The body, however, can always vote to suspend the rules and by a 2/3 majority, can allow a motion to reconsider to be made at another time.) Second, a motion to reconsider can only be made by certain members of the body. Accordingly, a motion to reconsider can only be made by a member who voted in the majority on the original motion. If such a member has a change of heart, he or she can make the motion to reconsider (any other member of the body may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order. The purpose of this rule is finality. If a member of the minority could make a motion to reconsider, then the item could be brought back to the body again and again. That would defeat the purpose of finality.

If the motion to reconsider passes, then the original matter is back before the body, and a new original motion is then in order. The matter can be discussed and debated as if it were on the floor for the first time.

Courtesy and Decorum

The rules of order are meant to create an atmosphere where the members of the body and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the Chair and the members of the body to maintain common courtesy and decorum. Unless the setting is very informal, it is always best for only one person at a time to have the floor, and it is always best for every speaker to be first recognized by the Chair before proceeding to speak.

The Chair should always ensure that debate and discussion of an agenda item focuses on the item and the policy in question, not the personalities of the members of the body. Debate on policy is healthy, debate on personalities is not. The Chair has the right to cut off discussion that is too personal, is too loud, or is too crude.

Debate and discussion should be focused, but free and open. In the interest of time, the Chair may, however, limit the time allotted to speakers, including members of the body.

Can a member of the body interrupt the speaker? The general rule is "no." There are, however, exceptions. A speaker may be interrupted for the following reasons:

Privilege. The proper interruption would be: "point of privilege." The Chair would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person's ability to hear.

Order. The proper interruption would be: "point of order." Again, the Chair would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the Chair moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal. If the Chair makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the chair. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the Chair is deemed reversed.

Call for orders of the day. This is simply another way of saying, "Let's return to the agenda." If a member believes that the body has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the Chair discovers that the agenda has not been followed, the Chair simply reminds the body to return to the agenda item properly before them. If the Chair fails to do so, the Chair's determination may be appealed.

Withdraw a motion. During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the Chair may ask the person who seconded the motion if he or she wishes to make the motion, and any other member may make the motion if properly recognized.

Special Notes About Public Input

The rules outlined above will help make meetings very public-friendly. But in addition, and particularly for the Chair, it is wise to remember three special rules that apply to each agenda item:

Rule One: Tell the public what the body will be doing.

Rule Two: Keep the public informed while the body is doing it.

Rule Three: When the body has acted, tell the public what the body did.