

**COUNCIL AGENDA  
CITY OF CARTHAGE, MISSOURI  
TUESDAY, DECEMBER 11, 2018  
6:30 P.M. – COUNCIL CHAMBERS**

1. Call to Order
2. Invocation
3. Pledge of Allegiance to flag
4. Calling of the Roll
5. Reading and Consideration of Minutes of Previous Meeting
6. Presentations/Proclamations

7. Public Comments

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)

8. Reports of Standing Committees
9. Reports from Special Committees and Board Liaisons
10. Report of the Mayor

11. Reports/Remarks of Councilmembers

(Each Councilmember is limited to no more than two (2) minutes. The time may be extended by the Chair if deemed necessary. Once a Councilmember has had their say on a particular issue they are not permitted to once again speak on the issue unless permitted by the Chair)

12. Administrative Reports
13. Report of Claims Presented Against the City
14. Public Hearings
15. Old Business
16. New Business

1. **C.B. 18-43** – An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for fiscal years 2017-2018 and 2018-2019. (Budget Ways & Means)
2. **C.B. 18-44** – An Ordinance authorizing imposing a Court Automation Fee on municipal cases in order to assist in payment therefore. (Insurance, Audit & Claims)

17. Mayor's Appointments

- Civil War Museum
- Planning, Zoning & Historic Preservation Commission

- Police Personnel Administration Board
- Zoning Board of Adjustments

#### 18. Resolutions

1. **Resolution 1859** – A Resolution authorizing the execution of an agreement with the Missouri Office of State Courts Administrator regarding services related to the Justice Information System implementation process. (Insurance, Audit & Claims)

#### 19. Closing Comments

#### 20. Executive Session

#### 21. Adjournment

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING**

MINUTES OF THE MEETING OF THE CITY COUNCIL  
CITY OF CARTHAGE, MISSOURI  
November 27, 2018

The Carthage City Council met in regular session on the above date at 6:30 P.M. in the City Hall Council Chambers with Mayor Dan Rife presiding. Fire Chief Roger Williams gave the invocation and Police Chief Greg Dagnan led the flag salute.

The following Council Members answered roll call: Alan Snow, Darren Collier, Brady Beckham, Kirby Newport, James Harrison, David Armstrong and Ceri Otero. Council Members Juan Topete and Mike Daugherty were absent. City Administrator Tom Short and City Attorney Nate Dally were present.

The following Department Heads were present: Police Chief Greg Dagnan, Fire Chief Roger Williams, Public Works Director Zeb Carney and City Clerk Traci Cox.

Mr. Armstrong made a motion, seconded by Mr. Newport, to approve the minutes of the November 13, 2018 Council Meeting. Motion carried unanimously.

No citizens were present during Citizens Participation Period.

Mr. Collier reported the Budget, Ways and Means Committee was between meetings with the next meeting scheduled for December 10.

Ms. Otero reported the Committee on Insurance/Audit and Claims met on this date in the Council Chambers and approved the claims. Wellness initiatives to help curtail rising insurance costs were discussed. Ms. Otero made a motion, seconded by Mr. Armstrong, to implement a nicotine differential of \$40 per month if either the employee or their covered spouse are nicotine users to be effective January 2020. Motion carried.

Mr. Harrison reported the Public Safety Committee meeting scheduled for November 19 was cancelled due to lack of quorum. The annual Run Through the Lights will be held on December 18 from 6:30-7:30 p.m. Mr. Harrison made a motion, seconded by Armstrong, to close Fairview between Grand and Wynwood and Grand between Highland and Fairview for the event. Motion carried 6-0 with Mr. Beckham abstaining.

Mr. Beckham reported the Public Services Committee met November 20. Upgrades to the city's website were discussed.

Ms. Otero reported the Public Works Committee was between meetings with the next meeting scheduled for December 4.

Special Committee and Board Liaison reports were given by Mr. Collier for the Carthage Water & Electric, Ms. Otero for the Harry S Truman Coordinating Council and Carthage Humane Society.

Mayor Rife reported on a luncheon at Fairview Elementary. He also informed council members the annual CMC dinner will be held on December 13.

During Council Member reports, Ms. Otero again reminded members to think about new ideas to restructure the Parks Director position. Mr. Beckham discussed the status of the annexation issue brought before the Public Works Committee.

City Attorney Nate Dally reported on the potential implementation of the Show Me Courts system.

Police Chief Greg Dagnan discussed the Run Through the Lights event. A Challenge Coin was presented to a citizen that had assisted the police department in capturing a fleeing defendant.

Fire Chief Roger Williams gave an update on construction of Fire Station #2.

Public Works Director Zeb Carney reported leaf pick-up is under way with the map being updated nightly on their webpage.

City Administrator Tom Short reported on the following: interviews for the position of Administrative Secretary, meetings over wellness proposals, a meeting with CWEP regarding radio issues, the Planning & Zoning meeting, a meeting with MoDOT to discuss STP funds, a meeting with MoDOT to discuss a traffic count, and discussions with the auditor regarding the 2018 FY Audit.

The Committee on Claims filed a report in the amount of \$507,957.65 against the following funds: General Revenue \$30,053.32, Public Health \$127,760.48, Parks Stormwater \$16,715.53, Golf Course \$5,491.23, Library \$99,723.59, Capital Improvements \$16,505.73, and Payroll \$211,707.77. Ms. Otero made a motion, seconded by Mr. Armstrong, to accept the report and allow the claims. Motion carried.

Under old business, **C.B. 18-40** – An Ordinance authorizing the Mayor to enter into a contract with Hunter Chase & Associates of Springfield, in the amount of \$285,999.00 for storm improvements, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 7 yeas and 0 nays. Ayes: Armstrong, Beckham, Collier, Harrison, Newport, Otero, and Snow. The council bill was approved and numbered Ordinance 18-38.

**C.B. 18-41** – An Ordinance authorizing the Mayor to enter into a contract with Hunter Chase & Associates of Springfield, in the amount of \$612,648.00 for storm water improvements and road improvements on Fairview Ave, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 7 yeas and 0 nays. Ayes: Armstrong, Beckham, Collier, Harrison, Newport, Otero, and Snow. The council bill was approved and numbered Ordinance 18-39.

**C.B. 18-42** – An Ordinance authorizing the Mayor to enter into a contract with J-Builders, in the amount of \$92,396.67 for construction and renovation of space in City

Hall for offices, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 7 yeas and 0 nays. Ayes: Armstrong, Beckham, Collier, Harrison, Newport, Otero, and Snow. The council bill was approved and numbered Ordinance 18-40.

There was no new business to conduct.

Mr. Collier made a motion, seconded by Mr. Beckham, to approve the Mayor's appointment of Levi Utter to the Planning, Zoning & Historic Preservation Commission until November 2022. Motion carried.

Mr. Beckham made a motion, seconded by Mr. Collier, to approve the Mayor's appointment of Alan Snow to the Public Safety Committee. Motion carried.

Mr. Beckham made a motion, seconded by Mr. Harrison, to approve Resolution 1858 – A Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, State Revolving Fund Program for loans under the Missouri Clean Water Law (Section 644, RSMO). Resolution passed.

During closing remarks, Mr. Snow reminded everyone to bundle up for the Christmas parade, Mr. Collier thanked the Street Department for their quick response during recent inclement weather, and Mr. Armstrong congratulated the Carthage Tiger Football team for their successful season.

Ms. Otero made a motion, seconded by Mr. Beckham, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 7:13 PM.

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Dan Rife, Mayor

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Traci Cox, City Clerk

***PRESENTATIONS/  
PROCLAMATIONS***

***PUBLIC  
HEARINGS***

***OLD  
BUSINESS***

***NEW  
BUSINESS***

COUNCIL BILL NO. 18-43

ORDINANCE NO. \_\_\_\_\_

**An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for fiscal years 2017-2018 and 2018-2019.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:**

**SECTION I: The City of Carthage's 2018 - 2019 Annual Operating and Capital Budget for the General Revenue Fund, is hereby amended to reflect a supplemental appropriation of up to \$50,000 to the Capital Improvements Department, Capital Outlay line item for the implementation of the Wayfinding Program as presented and recommended by the CVB; a supplemental appropriation of up to \$7,000 to the Memorial Hall Department, Capital Outlay line item for Iron Handrails for Entrances Project carried over from the 2018 Budget; to the Police and Fire Department's Radio Maintenance line items of \$3,150 and \$1,050 respectively for radio consultant fees \$4,200; Central Municipal Activities Department to replenish the Council Contingency line item for Police Academy and professional fees of \$22,000; from the unallocated and undesignated fund balance.**

**SECTION II: The City of Carthage's 2018 - 2019 Annual Operating and Capital Budget for the Civic Enhancement Fund, is hereby amended to reflect a supplemental appropriation of up to \$4,000 from Donation Revenues to the Capital Outlay expenses line item for expenses incurred for the acquisition and installation of a drinking fountain in Central Park.**

**SECTION III: The City of Carthage's 2018 - 2019 Annual Operating and Capital Budget for the Myers Park Fund, is hereby amended to reflect a supplemental appropriation of up to \$23,000 for the Myers Park Detention Pond as delineated in project Change Order No. 3, from the unallocated and undesignated fund balance.**

**SECTION IV: The City of Carthage's 2018 - 2019 Annual Operating and Capital Budget for the Fire Sales Tax Fund, is hereby amended to reflect a supplemental appropriation of \$160,000 to the Capital Projects line item for equipping Fire Station #2, from the unallocated and undesignated fund balance.**

**SECTION V: The City of Carthage's 2017 - 2018 Budget for the General Fund is hereby amended to reflect a supplemental appropriation of \$173,500 to the Capital Outlay line item in the Streets Department from Lease Proceeds of \$173,500. The Public Health Fund is hereby amended to reflect a supplemental appropriation of \$43,376.22 to the Capital Outlay line item from**

Lease Proceeds of \$43,376.22; the **Golf Course Fund** is hereby amended to reflect a supplemental appropriation of \$56,398 to the Capital Outlay line item from Lease Proceeds of \$56,398 all pursuant to the Auditor's recommendation to properly account for capital (lease) purchases.

**SECTION VI:** This ordinance shall take effect and be in force from and after its passage and approval.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_,**  
**2019.**

\_\_\_\_\_  
**Dan Rife, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Traci Cox, City Clerk**

**AN ORDINANCE AUTHORIZING IMPOSING A COURT AUTOMATION FEE ON MUNICIPAL CASES IN ORDER TO ASSIST IN PAYMENT THEREFORE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI** as follows:

**Section 1.** The Agreement by and between the Missouri Office of State Court’s Administrator and the City of Carthage, Missouri, regarding services relating to the Justice Information System implementation process has been approved by the City.

**Section 2.** In addition to any costs which may be assessed by the Municipal Division, pursuant to Statute, Ordinance, or Court Rule, in every proceeding filed in the Municipal Division for violation of an Ordinance, a surcharge of \$7.00 shall be assessed. Such surcharge shall also be assessed in cases in which pleas of guilty are processed in the Traffic Violations Bureau. No such surcharge shall be collected when the proceeding or defendant has been dismissed by the Court, when costs are waived, or when cost are paid by the City. Such surcharge shall be collected by the Municipal Court and paid monthly to the Missouri Director of Revenue to the credit of the Missouri Statewide Court Automation Fund, as provided in RSMo. Section 488.012.3(5) and Section 488.027.2, and RSMo 476.056.

**Section 3.** This Ordinance shall take effect and be in force from and after its passage and approval.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.**

\_\_\_\_\_  
**Dan Rife, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Traci Cox, City Clerk**

Sponsored by: Staff

***MAYOR'S  
APPOINTMENTS***

# Mayor's Appointments

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## December 2018

### Civil War Museum

*3 Year Term – 7 Members – Meets On Call*

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Jim Loomis	793-1220	6508 County Road 80	08/09/2005	Dec 21
Steve Weldon	782-4508	1901 Quincy Street (Joplin)	03/13/2001	Dec 21

### Planning, Zoning, & Historic Preservation Commission

*4 Year Term – 7 Members – Meets 3<sup>rd</sup> Monday – 5:15PM – Council Chambers*

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Bud Rogers	358-1802	2122 S Main Street	12/12/2006	Dec 22

### Police Personnel Administration Board

*4 Year Term – 4 Members – Meets on Call, Police Department*

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
John H. Patrick	358-2314	1002 Durward Hall Drive	01/24/2006	Dec 22

### Zoning Board of Adjustments

*5 Year Term – 5 Members – Meets on Call, City Hall*

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
H. J. Johnson	358-5174	913 Clinton Street	11/25/2003	Dec 23

# ***RESOLUTIONS***



**SHOW ME COURTS  
STATEMENT OF EXPECTATIONS  
AND AGREEMENT**

This document constitutes an Agreement between the Carthage Municipal Division of the Circuit Court, the City of Carthage and the Office of State Courts Administrator (OSCA) for the implementation of the Show-Me Courts (SMC) court automation software. This agreement shall govern the long term use of the court automation software.

Background: Show-Me Courts is being developed for use as the case management system for the courts in Missouri and when all the current functionality is available in SMC, will replace the Justice Information System (JIS). Updates and new functionality to SMC will be deployed on a regular basis to the courts.

**The Office of State Courts Administrator, in coordination with the Missouri Court Automation Committee, agrees to provide:**

1. A suite of applications that meet the statutory and Supreme Court rules requirements.
  - a) The applications include:
    - i. alphabetic indexes;
    - ii. judgment indexes;
    - iii. docket sheets;
    - iv. court calendars;
    - v. public access (Case.net); and
    - vi. automatic case number assignment and the ability to use the citation number as the case number.
  - b) The applications will meet all statistical and financial reporting requirements.
  - c) The applications will meet all other reporting requirements.
2. A suite of applications that includes, but is not limited to, the following electronic transfers of data or interfaces.
  - a) Tax Offset Program;
  - b) Debt Collection;
  - c) Electronic Traffic Reporting;
  - d) Criminal History Reporting;
  - e) Missouri Victim Automated Notification Service;
  - f) Electronic Filing;
  - g) Electronic Case Import;
  - h) Prosecuting Attorney Portal; and
  - i) Track this Case.
3. Support.
  - a) Help Desk Support will, at a minimum, be available 7:30 am to 5:00 pm Monday through Friday. The Help Desk can be contacted by a toll-free telephone or e-mail.
  - b) Defect corrections and updates to court automation software will be deployed as soon as they are prioritized, programmed and tested for workability. Deployment notices may be found on the Court Information Center at <https://www.courts.mo.gov/page.jsp?id=66062>
  - c) New codes and functionality required by statutory or Supreme Court Rule changes will be deployed for use by the municipal division.

4. Court Staff Training.
  - a) Training materials and the Municipal Clerk Handbook will be provided electronically.
  - b) Training will be provided by video, by webinar, by remote assistance, or in person at a location designated by OSCA.
  - c) SMC help instructions will be available from within SMC.
5. Communications with court.
  - a) OSCA will communicate with the court primarily through e-mail and the Court Information Center. During implementation, conference calls may be scheduled.
  - b) OSCA will provide electronic mail (iNotes) accounts for municipal division staff and judges for e-mail communication.
6. Back-up of data.
  - a) SMC data is backed up on a regular basis. The back-up schedule may be found on the Court Information Center at <http://www.courts.mo.gov/page.jsp?id=61273>
7. System Maintenance.
  - a) In order to perform routine or emergency maintenance, SMC may not be available. The maintenance schedule may be found on the Court Information Center at <http://www.courts.mo.gov/page.jsp?id=61273>.

**The Municipality agrees to:**

1. Establish and maintain in effect a local ordinance to assess and collect the Court Automation Fee as required by Section 476.056, RSMo.
2. Operate its municipal division in accordance with all applicable laws and Supreme Court Rules and standards. Those include, but are not limited to, Rule 37, the Minimum Operating Standards for Missouri Courts, Municipal Divisions, the Code of Conduct for Municipal Division Personnel and Court Operating Rules 2, 4 and 8.
3. Provide and install necessary equipment for the implementation of SMC that meets Missouri Court Automation Infrastructure Standards. The Missouri Court Automation Infrastructure Standards may be found on the Court Information Center at <http://www.courts.mo.gov/page.jsp?id=61273>.

**The Municipal Division Agrees to:**

1. Operate its municipal division in accordance with all applicable laws and Supreme Court Rules and standards. Those include, but are not limited to, Rule 37, the Minimum Operating Standards for Missouri Courts, Municipal Divisions, the Code of Conduct for Municipal Division Personnel and Court Operating Rules 2, 4 and 8.
2. Assess and collect the Court Automation Fee immediately following the adoption of the ordinance assessing the fee and disburse the Court Automation Fee monthly to the Missouri Court Automation Fund.
3. Automate all case processing activities within SMC when that functionality becomes available and eliminate duplicate manual record keeping.
4. Process all records of conviction on cases sentenced prior to SMC implementation.
5. Enable access to public case information per Court Operating Rule 2 on Case.net within 60 days after going live on SMC or a mutually agreed upon date.

6. Mandate and allow all municipal division personnel to engage in all applicable required training necessary to efficiently and effectively utilize, understand, and operate all SMC functionality.
  - a. Complete the web-based training courses prior to attending training classes.
  - b. Attend scheduled classroom training courses in Jefferson City, if any.
  - c. Pay travel expenses for staff to attend training through its Judicial Education Fund Section 479.260 RSMo or local training budget.
7. Use the OSCA provided e-mail account as the primary communication tool for judicial business.
8. The court and each SMC user will adhere to the Automated System Security Guidelines established by the Missouri Court Automation committee. The security guidelines may be found on the Court Information Center at <http://www.courts.mo.gov/page.jsp?id=61273>.
9. Communicate with local organizations and agencies including, but not limited to, local Missouri Bar members, law enforcement, prosecuting attorneys, and public defenders regarding the change to SMC and using state approved charge codes on their citations.

We, the undersigned, have read and accept the commitments required for SMC implementation.

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City Clerk of Municipality

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Date

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Municipal Division Judge

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Date

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The Honorable David B. Mouton  
 Presiding Judge  
 Twenty-Ninth Judicial Circuit

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Date

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Kathy S. Lloyd  
 State Courts Administrator

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Date

***MINUTES***  
***STANDING***  
***COMMITTEES***

## PUBLIC SERVICES COMMITTEE

November 20, 2018  
Park Department Office  
521 Robert Ellis Young Drive

Public Services Committee Members Present; Brady Beckham, James Harrison, and Juan Topete.

Members Absent; Mike Daugherty

Staff Present; Tom Short and Melanie Blizzard.

Non-Members Present; Lorie Neubert, Mark Peterson, Ceri Otero, Darren Collier, and John Hacker.

At 5:31 P.M. Mr. Beckham called the meeting to order.

**Mr. Harrison moved to approve minutes from the October 16, 2018 meeting. Motion carried.**

Citizen Participation:

NONE

Old Business:

NONE

NEW BUSINESS:

1. Consider and discuss a City website upgrade– Ms. Blizzard reports that the City's website was implemented in 2003 and is in need of an update (GovOffice). Mr. Short and Ms. Blizzard recommend updating the current GovOffice software. GovOffice is a leading provider of cost-effective, state-of-the-art websites for local governments. With its cloud-based, mobile-friendly platform, GovOffice offers proven, easy-to-use web technology tools to enable a more efficient and responsive government. The proposal would include a module called SuperForms. The software is currently in use by the City and has many additional updates available at various prices. Because of Ms. Blizzard already being familiar with the workings of the current website it will make the transition much easier and cost effective. With the SuperForms, all City departments will use standardized forms as opposed to the current system with different forms for each department. Mr. Harrison asks if the monthly fees will increase with the new software and will they continue to increase each year. Ms. Blizzard states that if fees did increase, they would be minimal. Mr. Harrison and Mr. Topete request to see the other estimates from other software sites. Mr. Topete states that with online

applications available on the website, the City could be inundated with applications. Mr. Topete and Mr. Beckham wonder if the work load will be reduced by having this new software and possibly being able to eliminate an administration position in the City. Mr. Beckham wants to know what forms would look like and how many would be available. Mr. Harrison asked if there would be a Spanish version of the forms. Mr. Harrison requests more information from Amon Henady for the other software estimates. Ms. Otero suggested some names of other website designers to possibly look into.

## STAFF REPORTS

### **City Administrator-Tom Short**

Mr. Short reported on golf revenue and rounds. Discussed trying some different marketing strategies for getting people to play the course. Inclement weather was certainly an issue in October.

Mr. Short reports on some monies that are in the Civic Enhancement Fund that need to be spent. Mr. Bull is working on a list for the committee to review.

Ms. Blizzard reports that new rails have been installed at Memorial Hall. New lights have been installed in the License Bureau office.

Mr. Peterson reports a review of revenues and possible future adjustments of fees using the "demand" pricing system. Chemical purchases have been made while prices are lower versus purchasing in the spring. Reductions have been made to the seasonal staff for the winter. Mr. Harrison asks what factors drive the "on demand" pricing. Mr. Peterson mentioned tournament play at other courses which would increase the play at our course as an example. Mr. Peterson reports that 70% of play at the course comes from outside of the City of Carthage.

**Mr. Topete moved for adjournment. Motion carried.**

**Meeting adjourned at 6:32 P.M.**

**COMMITTEE ON INSURANCE/AUDIT AND CLAIMS  
TUESDAY, NOVEMBER 27, 2018  
CITY HALL COUNCIL CHAMBERS**

**COMMITTEE MEMBERS PRESENT:** Ceri Otero, David Armstrong, Brady Beckham and Kirby Newport.

**OTHER COUNCIL MEMBERS:** None.

**OTHERS PRESENT:** City Administrator Tom Short and City Clerk Traci Cox.

Chairperson Ceri Otero called the meeting to order at 5:30 P.M.

**OLD BUSINESS:**

**Approval of minutes from previous meeting:** On a motion by Mr. Armstrong, the minutes of the November 13, 2018 meeting were approved 4-0.

**Review and approval of the Claims Report:** The Committee discussed items regarding the Claims Report before it was approved 4-0 on a motion by Mr. Newport.

**NEW BUSINESS:**

**Consider and Discuss Wellness Initiatives:** Mr. Short discussed steps being taken to help control future insurance costs and improve the overall health of city employees. Cary Seager, Assured Partners, is guiding the wellness initiative and has discussed the need to implement programs that will encourage healthier choices including a nicotine cessation program and a preventive care initiative. These programs would consist of an employee health insurance cost differential to encourage participation in the programs. Implementing both programs at the same time could create a hardship for some employees. Mr. Short recommended taking small steps and only implement the nicotine cessation program with the health insurance premium differential to go into effect January 2020. The preventive care component was also discussed. Mr. Armstrong made a motion to accept the nicotine differential of \$40 per month if either the employee or their covered spouses were nicotine users. Motion carried unanimously. The city must provide a reasonable alternative for individuals who wish to seek help in their cessation efforts and different programs were reviewed with no decision made at this time. Mr. Newport made a motion to table the preventive care component until January 2019. Motion failed on a vote of 2-2. Ayes: Newport and Armstrong, Nays: Otero and Beckham.

**Staff Reports:** Ms. Cox reported on the increased possibility of switching to the Show Me Courts system in February 2019. Court staff will attend training for the new system next week.

**ADJOURNMENT:** Mr. Armstrong made a motion to adjourn at 6:21 PM. Motion carried 4-0.

Traci Cox  
City Clerk

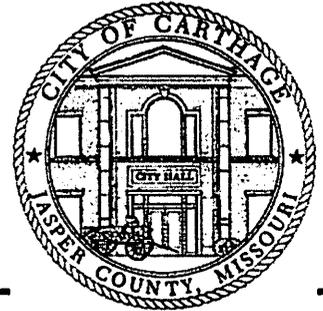
# PUBLIC WORKS COMMITTEE

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Public Works Department 623 E 7<sup>th</sup> Carthage MO 64836  
Tele: (417) 237-7010 Fax: (417) 237-7011

*"America's Maple Leaf City"*

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## 12-04-18 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: Mike Daugherty, David Armstrong, Ceri Otero, Alan Snow

Staff Members present: Tom Short, City Administrator, Zeb Carney, Director, and Marcia Weng, Public Works Secretary

Guests present: Abi Almandinger

December 4, 2018 Public Works Committee meeting called to order at 5:30 p.m. by Chairman, Mike Daugherty.

A motion was made by David Armstrong to accept the minutes from the November 6th meeting. All ayes. Motion carried.

Citizen Participation: None

New Business: Tom Short made a presentation to the committee on some supplemental funding we can use on the Roundabout to be installed at Fairlawn and Elk. The STP funds are ending. Tom was informed by Julie Ziebert, a MODOT engineering assistant, that we could allocate the funds to be used on the Roundabout. Ms. Ziebert stated the funds are ending September 2019, but as long as they were allocated for a project we could still receive them. We have a balance of \$274,894.00, which will be taken off of our half, which is \$1.105 million. Alan Snow made a motion to forward this to the council as a council bill. All ayes, motion carried.

Next, Zeb presented the Lot Line Adjustment for the Phelps 9<sup>th</sup> Addition, Lot 40, as requested by Mr. Jerry Carter. After reviewing the maps and having some discussion, Ceri Otero made a motion to approve the lot adjustment as submitted by Jerry Carter. All ayes, motion carried.

Staff Reports:

Zeb Carney reported on the following:

- We have one signature on the Stormwater easement at Pearl and Highland, with one more coming in. However, there is one citizen refusing to sign.
- We just finished the Sidewalk TAP Project.
- We ordered a new truck and Zeb will be going to Platt City on Wednesday to pick it up.
- We received a call from the school district. They are wanting to know if we would be interested in working out something with them on paving their parking lots.
- The numbers on the 2018 Contractor Licensing are in. We issued 486 licenses for a total of \$43,745.00.

Tom Short reported on the following:

- Patty Overman called to let us know they received our grant application for the Region M Grant.
- The city received a letter from an attorney requesting the dissolution of the Peachtree CID.

Committee Member Reports: None.

Abi Almandinger asked to be heard about the sidewalk incentive program. Chairman Mike Daugherty gave her permission, even though she wasn't on the agenda.

Alan Snow asked for an update on the dirt situation out at Myers Park. Zeb told him we were still working on finding a solution.

David Armstrong made a motion to adjourn at 6:30 p.m. All ayes. Motion carries.

***MINUTES  
SPECIAL  
COMMITTEES  
AND BOARDS***

## **CARE LEAVE COMMITTEE MINUTES**

**Monday, December 3, 2018, 10:00 a.m.**

### **Carthage Fire Department**

**Members Present:** David Myers-Chairman, Josh Cahoon, Julie Tilley, Michael Miller, and Lorie Neubert.

Meeting called to order at 10:00 a.m. by David Myers.

#### **Old Business:**

1. Lorie Neubert read the minutes from the previous meeting. Michael Miller made a motion to approve the minutes. David Myers seconded. Motion carried.

#### **New Business:**

1. Reviewed request for Care Leave benefit (Brian Calhoon).

David Myers reports that Brian Calhoon has made a second application for additional Care Leave benefit. Mr. Calhoon is still awaiting approval of his disability determination. Michael Miller reports that when, and if it is approved, it will be retroactive back to October 24, 2018. Mr. Miller reports that there are 823 hours left in the Care Leave pool. Mr. Miller reports that Mr. Calhoon will possibly need to monetarily reimburse the Care Leave hours approved at the last meeting once the disability is approved and will need to advise Tom Short, City Administrator, about how to handle that. Mr. Miller also reports that he currently has 49 hours left of his previously approved Care Leave time. Mr. Calhoon also has 3 sick hours he has accumulated to be used on the next pay period. Mr. Miller reports that Chief Williams has donated 40 hours, and Traci Cox has donated 16 hours to Mr. Calhoon for a total of 108 hours available for his next pay period. Mr. Miller recommends Care Leave to be made available to Mr. Calhoon at least until the end of the year, due to Mr. Calhoon still owing for his Flexible Spending Account, which has been exhausted. Mr. Miller reports that Mr. Calhoon's determination for disability should be finalized this week. David Myers reports that Mr. Calhoon is currently in physical therapy and has not yet been released by his physician for duty. Mr. Myers made a motion to approve another 116 hours from the Care Leave pool. Josh Cahoon seconded the motion. Motion carried. The Board agreed to meet again later if Mr. Calhoon should make another application for hours.

The meeting adjourned on motion by David Myers at 10:30.

CARE LEAVE COMMITTEE MINUTES

Monday, December 3, 2018, 10:00 a.m.

Carriage Fire Department

Members Present: David Myers-Chairman, Josh Calhoun, Julie Tiley, Michael Miller, and Lori Nebert.

Meeting called to order at 10:00 a.m. by David Myers.

Old Business:

1. Lori Nebert read the minutes from the previous meeting. Michael Miller made a motion to approve the minutes. David Myers seconded. Motion carried.

New Business:

1. Reviewed request for Care Leave benefit (Josh Calhoun)

David Myers reports that Brian Calhoun has made a second application for additional Care Leave benefit. Mr. Calhoun is still awaiting approval of his disability determination. Michael Miller reports that when it is approved, it will be retroactive back to October 24, 2018. Mr. Miller reports that there are 823 hours left in the Care Leave pool. Mr. Miller reports that Mr. Calhoun will possibly need to monetarily reimburse the Care Leave hours approved at the last meeting once the disability is approved and will need to advise Tom Short, City Administrator, about how to handle that. Mr. Miller also reports that he currently has 49 hours left of his previously approved Care Leave time. Mr. Calhoun also has 3 sick hours he has accumulated to be used on the next pay period. Mr. Miller reports that Chief Williams has donated 40 hours, and Tabea Cox has donated 16 hours to Mr. Calhoun for a total of 108 hours available for his next pay period. Mr. Miller recommends Care Leave to be made available to Mr. Calhoun at least until the end of the year, due to Mr. Calhoun still owing for his flexible spending account which has been exhausted. Mr. Miller reports that Mr. Calhoun's determination for disability should be finalized this week. David Myers reports that Mr. Calhoun is currently in physical therapy and has not yet been released by his physician for duty. Mr. Myers made a motion to approve another 116 hours from the Care Leave pool. Josh Calhoun seconded the motion. Motion carried. The Board agreed to meet again later if Mr. Calhoun should make another application for hours.

The meeting adjourned on motion by David Myers at 10:30.

***AGENDAS  
STANDING  
COMMITTEES***

**--NOTICE OF MEETING--**  
**PUBLIC WORKS COMMITTEE**  
**DECEMBER 4, 2018**  
**5:30 PM**  
**PUBLIC WORKS DEPT**  
**623 E 7<sup>TH</sup> STREET**  
**-- AGENDA--**

**OLD BUSINESS**

1. Consideration and approval of minutes from previous meeting

**CITIZENS PARTICIPATION**

None.

**NEW BUSINESS**

1. Consider and discuss supplemental funding for the Roundabout project, #7P31871.
2. Consider and discuss lot line adjustment for Phelps 9<sup>th</sup> Addition, Lot 40.

**STAFF REPORTS - Zeb Carney & Tom Short**

**ADJOURNMENT**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.**

**POSTED: 11/30/2018**

**BY: Marcia Weng**

**--NOTICE OF MEETING--**

**BUDGET WAYS & MEANS COMMITTEE**

**MONDAY, DECEMBER 10, 2018**

**5:30 P.M.**

**COUNCIL CHAMBERS, CITY HALL  
326 GRANT ST., CARTHAGE, MISSOURI**

**--TENTATIVE AGENDA--**

**CITIZENS PARTICIPATION**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

**OLD BUSINESS**

1. Consideration and approval of minutes from previous meeting.

**NEW BUSINESS**

1. Consider and discuss an Ordinance Amending the 2018 - 2019 and the 2017 – 2018 Annual Operating and Capital Budget for the City of Carthage.
2. Consider and discuss modifying fund balance policy.
3. Staff Reports.
4. Other Business.

**ADJOURNMENT**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OF 1-800-735-2466(TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.**

**POSTED:** \_\_\_\_\_

**BY:** \_\_\_\_\_

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS  
December 11, 2018  
5:30 PM  
Carthage City Hall  
Agenda

**Old Business**

1. Consideration and Approval of Minutes from Previous Meeting
2. Review and Approval of the Claims Report

**Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

**New Business**

1. Consider and Discuss Agreement with the Missouri Office of State Courts Administration.
2. Consider and Discuss imposing a Court Automation Fee in conjunction with the Show Me Courts.
3. Staff Reports

**Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.)

Posted \_\_\_\_\_

# CITY OF CARTHAGE

Planning, Zoning, and Historic  
Preservation Commission

## AGENDA

Date of Meeting: 12/17/2018

Place: City Hall Chambers  
326 Grant St.

Time: 5:15 pm



To Consider the following items:

1. Requested by: CANCELLED

Request type: CANCELLED

Project Location: CANCELLED

Reason for Hearing: CANCELLED

**NOTICE:  
DUE TO LACK OF BUSINESS  
MEETING IS CANCELLED**

### Commission Members

<b>Voting Members:</b>	Chairman	Harry Rogers	1350 S Main St	417-358-4527
	Vice Chairman	Abi Almandinger	1220 S Main	417-793-6589
	Secretary	Bill Barksdale	1314 S Garrison	417-388-2464
	Member	Mark Elliff	1511 Grand	417-358-3613
	Member	Levi Utter	502 E Centennial	417-540-6565
	Member	Vacant	Vacant	Vacant
	Member	Jim Swatsenbarg	601 Howard	417-358-1690

<b>Non-Voting Members:</b>	Mayor	Dan Rife	City Hall	417-237-7003
	Councilmember	David Armstrong	1024 Oak	417-793-9811
	City Administrator	Tom Short	City Hall	417-237-7003

<b>Staff:</b>	Public Works Director	Zeb Carney	Public Works Department	417-237-7010
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***AGENDAS  
SPECIAL  
COMMITTEES  
AND BOARDS***

**CARE LEAVE COMMITTEE  
MONDAY, DECEMBER 3, 2018  
10:00 A.M.  
FIRE DEPARTMENT**

**Old Business**

1. Consideration and approval of minutes from previous meeting

**CITIZENS PARTICIPATION**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

**New Business**

1. Consider and discuss new application to the Care Leave Donation pool by Brian Calhoon.

**Other Business**

**ADJOURNMENT**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL  
417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS  
PRIOR TO MEETING.**

Posted: \_\_\_\_\_

By: \_\_\_\_\_

**John Bartosh**  
*Presiding Commissioner*

**Tom Flanigan**  
*Eastern District Commissioner*

**Darius K. Adams**  
*Western District Commissioner*

# JASPER COUNTY COMMISSION



302 S. Main ST  
Carthage, MO 64836

Carthage: 417-358-0421  
Joplin: 417-625-4350

Toll Free: 800-404-0421  
Fax: 417+358-0483

## COMMISSION AGENDA

DECEMBER 4, 2018

9:00 A.M.

JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
  - PLEDGE OF ALLEGIANCE
  - PRAYER
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
  - ♦ **Approve Purchase of 2018 Dodge Ram 3500 Diesel Truck for the Highway Department**
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:  
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED NOVEMBER 30, 2018 AT 4:00 P.M.

(RSMO 610.020)

# **MEETING CANCELLED DUE TO LACK OF BUSINESS**

CARTHAGE TREE BOARD

WEDNESDAY, DECEMBER 5, 2018  
5:15 P.M.

CARTHAGE PARK DEPARTMENT  
MUNICIPAL PARK

TENTATIVE AGENDA

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

Posted: \_\_\_\_\_

By: \_\_\_\_\_



## AGENDA

Notice is hereby given that a committee of the Carthage Water & Electric Plant Board will meet December 7, 2018, 1:00 p.m. at the CWEP Complex, 627 W. Centennial, Carthage. The tentative agenda of this meeting includes:

ADDITIONS TO THE AGENDA

CITIZENS PARTICIPATION PERIOD

OLD BUSINESS

NEW BUSINESS:

1. Review of investment policy
2. Discussion of financial advisor selection process

MISCELLANEOUS

Persons with disabilities who need special assistance may call 417-237-7300 or 1-800-735-2466 (TDD via Relay Missouri) at least 24 hours prior to meeting.

Representatives of the news media may obtain copies of this notice by contacting:  
Megan Stump, P O Box 611 Carthage, MO 64836      417-237-7300

**John Bartosh**  
*Presiding Commissioner*

**Tom Flanigan**  
*Eastern District Commissioner*

**Darieux K. Adams**  
*Western District Commissioner*

# JASPER COUNTY COMMISSION



302 S. Main ST  
Carthage, MO 64836

Carthage: 417-358-0421  
Joplin: 417-625-4350

Toll Free: 800-404-0421  
Fax: 417+358-0483

COMMISSION AGENDA  
DECEMBER 11, 2018  
9:00 A.M.  
JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
  - PLEDGE OF ALLEGIANCE
  - PRAYER
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
5. REPORTS AND COMMUNICATIONS
  - ◊ **Attorney Jack Garvey, Report on Opioid Lawsuit**
6. ELECTED OFFICIALS/CITIZENS REQUESTS
  - ◊ **Surplus Vehicle for Juvenile Office**
  - ◊ **Surplus Computer Equipment for the Jasper County Clerk**
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
  - ◊ **Closed Meeting Pursuant to RSMo 610.021(1) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.**
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:  
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED DECEMBER 7, 2018 AT 4:00 P.M.

(RSMO 610.020)

# ***CORRESPONDENCE***

CITY OF CARTHAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2018

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
110-GENERAL REVENUE	8,650,321.00	529,252.13	3,035,994.44	35.10	5,614,326.56
121-PUBLIC HEALTH	176,800.00	5,871.48	42,392.91	23.98	134,407.09
122-LANDFILL CLOSURE	193,224.00	4,281.69	4,445.38	2.30	188,778.62
123-LODGING TAX	112,075.00	9,994.36	54,807.78	48.90	57,267.22
124-CIVIC ENHANCEMENT	0.00	6.44	4,034.42	0.00 (	4,034.42)
125-STORMWATER	5.00	0.78	4.25	85.00	0.75
126-PUBLIC SAFETY GRANT	0.00	0.00	500.00	0.00 (	500.00)
127-CDBG	0.00	0.00	0.00	0.00	0.00
128-PARKS/STM WTR	1,141,166.00	72,612.09	479,038.67	41.98	662,127.33
129-TIF & CID SPECIAL TAX	11,530.00	3.89	21.23	0.18	11,508.77
130-INMATE SECURITY FUND	4,000.00	379.10	1,792.61	44.82	2,207.39
131-FIRE PROTECTION TAX	564,010.00	36,989.61	241,813.40	42.87	322,196.60
141-FAIR ACRES SPORTS COM	0.00	0.00	0.00	0.00	0.00
142-GOLF COURSE	527,939.00	17,614.67	204,186.31	38.68	323,752.69
161-CAPITAL IMPROVEMENTS	1,142,027.00	72,345.03	481,285.28	42.14	660,741.72
162-PARKS & RECREATION	187,750.00	20.03	2,835.18	1.51	184,914.82
163-MYERS PARK	325.00	177.92	696.37	214.27 (	371.37)
164-JUDICIAL EDUCATION FU	2,000.00	187.65	888.57	44.43	1,111.43
175-Public Fac/Bond Fund	2,500.00	10,030.25	10,613.88	424.56 (	8,113.88)
221-ECONOMIC DEVELOPMENT	170,889.00	0.41	2.27	0.00	170,886.73
341-CW & EP	0.00	0.00	0.00	0.00	0.00
342-MCCUNE-BROOKS HOSPITA	0.00	0.00	0.00	0.00	0.00
343-LIBRARY OPERATING	0.00	5,710.51	66,261.75	0.00 (	66,261.75)
344-LIBRARY BUILDING	0.00	0.00	0.00	0.00	0.00
345-POWERS MUSEUM	0.00	0.00	0.00	0.00	0.00
346-POWERS CAPITAL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>12,886,561.00</b>	<b>765,478.04</b>	<b>4,631,614.70</b>	<b>35.94</b>	<b>8,254,946.30</b>
	=====	=====	=====	=====	=====

} Unaudited Funds

CITY OF CARTHAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2018

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>EXPENDITURES</b>					
110-GENERAL REVENUE	10,048,572.00	605,670.22	3,733,017.29	37.15	6,315,554.71
121-PUBLIC HEALTH	174,026.00	12,021.25	62,039.79	35.65	111,986.21
122-LANDFILL CLOSURE	928,579.00	0.00	0.00	0.00	928,579.00
123-LODGING TAX	104,000.00	8,500.00	42,500.00	40.87	61,500.00
124-CIVIC ENHANCEMENT	0.00	0.00	0.00	0.00	0.00
125-STORMWATER	0.00	0.00	0.00	0.00	0.00
126-PUBLIC SAFETY GRANT	0.00	0.00	0.00	0.00	0.00
127-CDBG	0.00	0.00	0.00	0.00	0.00
128-PARKS/STM WTR	1,553,480.00	216,201.96	451,400.22	29.06	1,102,079.78
129-TIF & CID SPECIAL TAX	0.00	0.00	0.00	0.00	0.00
130-INMATE SECURITY FUND	3,900.00	0.00	184.00	4.72	3,716.00
131-FIRE PROTECTION TAX	330,505.00	0.00	0.00	0.00	330,505.00
141-FAIR ACRES SPORTS COM	0.00	0.00	0.00	0.00	0.00
142-GOLF COURSE	623,056.00	40,918.24	273,251.46	43.86	349,804.54
161-CAPITAL IMPROVEMENTS	2,651,271.00	45,445.34	689,006.37	25.99	1,962,264.63
162-PARKS & RECREATION	263,744.00	0.00	0.00	0.00	263,744.00
163-MYERS PARK	160,000.00	0.00	0.00	0.00	160,000.00
164-JUDICIAL EDUCATION FU	1,700.00	0.00	0.00	0.00	1,700.00
175-Public Fac/Bond Fund	0.00	0.00	0.00	0.00	0.00
221-ECONOMIC DEVELOPMENT	170,864.00	0.00	0.00	0.00	170,864.00
341-CW & EP	0.00	0.00	0.00	0.00	0.00
342-MCCUNE-BROOKS HOSPITA	0.00	0.00	0.00	0.00	0.00
343-LIBRARY OPERATING	0.00	124,470.93	315,995.32	0.00	( 315,995.32)
344-LIBRARY BUILDING	0.00	0.00	0.00	0.00	0.00
345-POWERS MUSEUM	0.00	0.00	0.00	0.00	0.00
346-POWERS CAPITAL	0.00	0.00	0.00	0.00	0.00
<b>GRAND TOTAL EXPENDITURES</b>	<b>17,013,697.00</b>	<b>1,053,227.94</b>	<b>5,567,394.45</b>	<b>32.72</b>	<b>11,446,302.55</b>
REVENUES OVER/(UNDER) EXPENDITURES	( 4,127,136.00)	( 287,749.90)	( 935,779.75)		( 3,191,356.25)

*Unaudited Funds*

\*\*\* END OF REPORT \*\*\*

Department Head - Fire District Board Report  
2018

January			
Type of Incident	District	City	Total
Residential Structure Fire	0	2	2
Commercial Structure Fire	0	0	0
Vehicle Fire	1	1	2
Natural Cover Fire	13	2	15
Motor Vehicle Accident	11	5	16
Medical Call	29	81	110
Hazardous Materials	0	1	1
Automatic/Mutual Aid	5	0	5
Miscellaneous	14	39	53
<b>Total Month to Date:</b>	<b>73</b>	<b>131</b>	<b>204</b>
<b>Total Year to Date:</b>	<b>73</b>	<b>131</b>	<b>204</b>
<b>Previous Month to Date:</b>	<b>61</b>	<b>121</b>	<b>182</b>
<b>Previous Year to Date:</b>	<b>61</b>	<b>121</b>	<b>182</b>

February			
Type of Incident	District	City	Total
Residential Structure Fire	2	2	4
Commercial Structure Fire	0	1	1
Vehicle Fire	1	0	1
Natural Cover Fire	6	0	6
Motor Vehicle Accident	10	9	19
Medical Call	21	54	75
Hazardous Materials	0	4	4
Automatic/Mutual Aid	7	0	7
Miscellaneous	19	30	49
<b>Total Month to Date:</b>	<b>66</b>	<b>100</b>	<b>166</b>
<b>Total Year to Date:</b>	<b>139</b>	<b>231</b>	<b>370</b>
<b>Previous Month to Date:</b>	<b>127</b>	<b>221</b>	<b>348</b>
<b>Previous Year to Date:</b>	<b>188</b>	<b>342</b>	<b>530</b>

March			
Type of Incident	District	City	Total
Residential Structure Fire	2	1	3
Commercial Structure Fire	0	0	0
Vehicle Fire	3	1	4
Natural Cover Fire	7	5	12
Motor Vehicle Accident	2	5	7
Medical Call	20	66	86
Hazardous Materials	0	3	3
Automatic/Mutual Aid	3	22	25
Miscellaneous	19		19
<b>Total Month to Date:</b>	<b>56</b>	<b>103</b>	<b>159</b>
<b>Total Year to Date:</b>	<b>195</b>	<b>334</b>	<b>529</b>
<b>Previous Month to Date:</b>	<b>183</b>	<b>324</b>	<b>507</b>
<b>Previous Year to Date:</b>	<b>371</b>	<b>666</b>	<b>1037</b>

April			
Type of Incident	District	City	Total
Residential Structure Fire	3	1	4
Commercial Structure Fire	0	0	0
Vehicle Fire	0	0	0
Natural Cover Fire	9	3	12
Motor Vehicle Accident	8	3	11
Medical Call	18	64	82
Hazardous Materials	2	0	2
Automatic/Mutual Aid	0	0	0
Miscellaneous	14	25	39
<b>Total Month to Date:</b>	<b>54</b>	<b>96</b>	<b>150</b>
<b>Total Year to Date:</b>	<b>249</b>	<b>430</b>	<b>679</b>
<b>Previous Month to Date:</b>	<b>237</b>	<b>420</b>	<b>657</b>
<b>Previous Year to Date:</b>	<b>608</b>	<b>1086</b>	<b>1694</b>

May			
Type of Incident	District	City	Total
Residential Structure Fire	0	1	1
Commercial Structure Fire	0	1	1
Vehicle Fire	2	2	4
Natural Cover Fire	0	4	4
Motor Vehicle Accident	11	7	18
Medical Call	17	82	99
Hazardous Materials	1	5	6
Automatic/Mutual Aid	4	0	4
Miscellaneous	16	22	38
<b>Total Month to Date:</b>	<b>51</b>	<b>124</b>	<b>175</b>
<b>Total Year to Date:</b>	<b>300</b>	<b>554</b>	<b>854</b>
<b>Previous Month to Date:</b>	<b>288</b>	<b>544</b>	<b>832</b>
<b>Previous Year to Date:</b>	<b>896</b>	<b>1630</b>	<b>2526</b>

June			
Type of Incident	District	City	Total
Residential Structure Fire	1	1	2
Commercial Structure Fire	0	0	0
Vehicle Fire	2	1	3
Natural Cover Fire	3	3	6
Motor Vehicle Accident	14	8	22
Medical Call	19	59	78
Hazardous Materials	1	8	9
Automatic/Mutual Aid	3	0	3
Miscellaneous	14	32	46
<b>Total Month to Date:</b>	<b>57</b>	<b>112</b>	<b>169</b>
<b>Total Year to Date:</b>	<b>357</b>	<b>666</b>	<b>1023</b>
<b>Previous Month to Date:</b>	<b>345</b>	<b>656</b>	<b>1001</b>
<b>Previous Year to Date:</b>	<b>1241</b>	<b>2286</b>	<b>3527</b>

Department Head - Fire District Board Report  
2018

July			
Type of Incident	District	City	Total
Residential Structure Fire	2	2	4
Commercial Structure Fire	0	0	0
Vehicle Fire	2	2	4
Natural Cover Fire	0	4	4
Motor Vehicle Accident	8	9	17
Medical Call	21	61	82
Hazardous Materials	0	7	7
Automatic/Mutual Aid	2	0	2
Miscellaneous	22	39	61
<b>Total Month to Date:</b>	<b>57</b>	<b>124</b>	<b>181</b>
<b>Total Year to Date:</b>	<b>414</b>	<b>790</b>	<b>1204</b>
<b>Previous Month to Date:</b>	<b>402</b>	<b>780</b>	<b>1182</b>
<b>Previous Year to Date:</b>	<b>1643</b>	<b>3066</b>	<b>4709</b>

August			
Type of Incident	District	City	Total
Residential Structure Fire	2	0	2
Commercial Structure Fire	0	0	0
Vehicle Fire	1	1	2
Natural Cover Fire	5	1	6
Motor Vehicle Accident	10	10	20
Medical Call	22	72	94
Hazardous Materials	0	0	0
Automatic/Mutual Aid	1	0	1
Miscellaneous	15	19	34
<b>Total Month to Date:</b>	<b>56</b>	<b>103</b>	<b>159</b>
<b>Total Year to Date:</b>	<b>470</b>	<b>893</b>	<b>1363</b>
<b>Previous Month to Date:</b>	<b>458</b>	<b>883</b>	<b>1341</b>
<b>Previous Year to Date:</b>	<b>2101</b>	<b>3949</b>	<b>6050</b>

September			
Type of Incident	District	City	Total
Residential Structure Fire	1	0	1
Commercial Structure Fire	0	0	0
Vehicle Fire	2	1	3
Natural Cover Fire	0	0	0
Motor Vehicle Accident	6	8	14
Medical Call	22	58	80
Hazardous Materials	0	0	0
Automatic/Mutual Aid	0	0	0
Miscellaneous	10	26	36
<b>Total Month to Date:</b>	<b>41</b>	<b>93</b>	<b>134</b>
<b>Total Year to Date:</b>	<b>511</b>	<b>986</b>	<b>1497</b>
<b>Previous Month to Date:</b>	<b>499</b>	<b>976</b>	<b>1475</b>
<b>Previous Year to Date:</b>	<b>2600</b>	<b>4925</b>	<b>7525</b>

October			
Type of Incident	District	City	Total
Residential Structure Fire	2	2	4
Commercial Structure Fire	1	1	2
Vehicle Fire	2	0	2
Natural Cover Fire	2	1	3
Motor Vehicle Accident	8	11	19
Medical Call	22	56	78
Hazardous Materials	0	4	4
Automatic/Mutual Aid	1	0	1
Miscellaneous	14	34	48
<b>Total Month to Date:</b>	<b>52</b>	<b>109</b>	<b>161</b>
<b>Total Year to Date:</b>	<b>563</b>	<b>1095</b>	<b>1658</b>
<b>Previous Month to Date:</b>	<b>551</b>	<b>1085</b>	<b>1636</b>
<b>Previous Year to Date:</b>	<b>3151</b>	<b>6010</b>	<b>9161</b>

November			
Type of Incident	District	City	Total
Residential Structure Fire	1	4	5
Commercial Structure Fire	1	0	1
Vehicle Fire	0	1	1
Natural Cover Fire	2	3	5
Motor Vehicle Accident	12	11	23
Medical Call	24	55	79
Hazardous Materials	0	3	3
Automatic/Mutual Aid	2	0	2
Miscellaneous	14		14
<b>Total Month to Date:</b>	<b>56</b>	<b>77</b>	<b>133</b>
<b>Total Year to Date:</b>	<b>619</b>	<b>1172</b>	<b>1791</b>
<b>Previous Month to Date:</b>	<b>607</b>	<b>1162</b>	<b>1769</b>
<b>Previous Year to Date:</b>	<b>3758</b>	<b>7172</b>	<b>10930</b>

December			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
<b>Total Month to Date:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Year to Date:</b>	<b>619</b>	<b>1172</b>	<b>1791</b>
<b>Previous Month to Date:</b>	<b>607</b>	<b>1162</b>	<b>1769</b>
<b>Previous Year to Date:</b>	<b>4365</b>	<b>8334</b>	<b>12699</b>

2018 Year Totals			
Type of Incident	District	City	Total
Residential Structure Fire	16	16	32
Commercial Structure Fire	2	3	5
Vehicle Fire	16	10	26
Natural Cover Fire	47	26	73
Motor Vehicle Accident	100	86	186
Medical Call	235	708	943
Hazardous Materials	4	35	39
Automatic/Mutual Aid	28	22	50
Miscellaneous	171	266	437
<b>Total:</b>	<b>619</b>	<b>1172</b>	<b>1791</b>

<u>CITATION</u>	<u>NAME</u>	<u>STATUS</u>	<u>STATUS DATE/TIME</u>	<u>FILED DATE</u>	<u>OFFENSE</u>	<u>PLEA</u>	<u>PLEA DATE</u>	<u>CONVICTION DATE</u>	<u>TOTAL DUE</u>
170535221	ACUNA, DESIREE MONTANA	TR	12/20/2018 9:00	11/7/18	DOG AT LARGE	NG	11/8/18		\$ 85.00
170535222	ACUNA, DESIREE MONTANA	TR	12/20/2018 9:00	11/7/18	DOG AT LARGE-2ND OFFENSE	NG	11/8/18		\$ 135.00
170535223	ACUNA, DESIREE MONTANA	TR	12/20/2018 9:00	11/7/18	VICIOUS DOG	NG	11/8/18		\$ 29.00
170537880	ACUNA, DESIREE MONTANA	IA	12/20/2018 9:00	11/21/18	PETIT THEFT				\$ 29.00
170536991	ADAMS, KALEB RAY	TR	1/10/2019 14:00	11/21/18	NO OPERATORS LICENSE	NG	11/30/18		\$ 189.00
170536992	ADAMS, KALEB RAY	TR	1/10/2019 14:00	11/21/18	NO PROOF OF INSURANCE	NG	11/30/18		\$ 29.00
170536993	ADAMS, KALEB RAY	TR	1/10/2019 14:00	11/21/18	C & I DRIVING	NG	11/30/18		\$ 185.00
170536994	ADAMS, KALEB RAY	TR	1/10/2019 14:00	11/21/18	IMPROPER REGISTRATION	NG	11/30/18		\$ 124.00
170537544	ADAMS, KALEB RAY	TR	1/10/2019 14:00	11/21/18	PETIT THEFT	NG	11/30/18		\$ 29.00
#####	AGUILAR, WILLIAM	CL	11/29/18	11/21/18	NO OPERATORS LICENSE	PG	11/29/2018	11/29/2018	
#####	AGUILAR, WILLIAM	TR	1/10/19	11/21/18	STOP SIGN	NG	11/29/2018		134
#####	ALEXANDER, DONOVAN	IA	12/13/18	11/21/18	TRESPASS				229
#####	ALFORD, SHANE FRANKLIN	IA	12/20/18	11/21/18	SEATBELT				10
#####	ALFORD, SHANE FRANKLIN	IA	12/20/18	11/21/18	TRAFFIC CONTROL DEVICE				134
#####	ANDERSON, CYNTHIA L	IA	12/20/18	11/21/18	PETIT THEFT				29
#####	ANDERSON, CYNTHIA L	IA	12/20/18	11/21/18	TRESPASS				229
#####	ANDERSON, DARELL WAYNE	CL	11/26/18	11/21/18	SPEEDING 10 - 15 OVER	PG	11/26/2018	11/26/2018	
#####	ANDRADE, EUNICE	CL	11/30/18	11/21/18	NO OPERATORS LICENSE	PG	11/30/2018	11/30/2018	
#####	ARIAS-RIVAS, JOSE L	CL	11/29/18	11/21/18	IMPROPER EQUIPMENT	PG	11/29/2018	11/29/2018	
#####	ARIAS-RIVAS, JOSE L	CL	11/29/18	11/21/18	NO OPERATORS LICENSE	PG	11/29/2018	11/29/2018	
170537344	BACON, SAWYER BENJAMIN O	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$ 29.00
170537626	BAPTISTA, RON	TR	1/10/2019 14:00	11/21/18	NO PROOF OF INSURANCE	NG	11/29/18		\$ 29.00
170536503	BEEZLEY, DUSTIN MICHAEL	IA	12/13/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$ 124.00
170536024	BELL, JOEL ALEXANDER	IA	12/13/2018 9:00	11/21/18	PROPERTY DESTRUCTION				\$ 29.00
170537002	BETTIS, BRIANA FAELON	IA	12/13/2018 9:00	11/21/18	PETIT THEFT 3RD OFFENSE OR SUB				\$ 379.00
170537332	BLEDSE, DONNA MARIE	IA	1/10/2019 9:00	11/21/18	NO PROOF OF INSURANCE				\$ 29.00
170537639	BOYD JR, GEORGE	CL	12/6/2018 10:06	11/30/18	IMPROPER REGISTRATION	PG	12/3/18	12/3/18	
170537876	BOYD, SHAWNEE	IA	12/13/2018 9:00	11/21/18	PETIT THEFT				\$ 29.00
170537598	BROOKS, ALLONZO	IA	12/13/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$ 29.00
170537535	BURKE, CORY ALAN	CL	11/29/2018 11:58	11/21/18	SEATBELT	PG	11/26/18	11/26/18	
170537147	BUSBY, JAKE AMMON	IA	11/8/2018 9:00	11/21/18	DRIVING WHILE INTOXICATED				\$ 29.00
170537338	CAMPBELL, CHARLAMEINGE NICO	IA	12/13/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$ 124.00
170537345	CANCINOS GOMEZ, OZIRIS N	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$ 29.00

170537832	CANCINOS, ALISON A	IA	12/20/2018 9:00	11/21/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170537631	CARNES, KEVIN LEE	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537364	CARRETO SERRANO, KAREN ESMEI	IA	1/10/2019 9:00	11/27/18	ASSAULT-4TH DEGREE				\$	29.00
170536825	CARSON, BENJAMIN LEON	TR	1/10/2019 14:00	11/21/18	NO PROOF OF INSURANCE	NG	11/29/18		\$	29.00
170537003	CHENEY, BRANDON MICHAEL	IA	12/13/2018 9:00	11/7/18	DRIVING WHILE SUSPENDED				\$	29.00
170537346	CHOENS, JEREMY LEE	IA	12/20/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170537347	CHOENS, JEREMY LEE	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537532	CONNER, JAMIE	IA	1/10/2019 9:00	11/21/18	SPEEDING 10 - 15 OVER				\$	159.00
170537333	CORTEZ LOPEZ, DINA	CL	11/30/2018 11:36	11/21/18	NO OPERATORS LICENSE	PG	11/30/18	11/30/18		
170537334	CORTEZ LOPEZ, DINA	CL	11/30/2018 11:36	11/21/18	SEATBELT	PG	11/30/18	11/30/18		
170537335	CORTEZ LOPEZ, DINA	CL	11/30/2018 11:37	11/21/18	CHILD RESTRAINT	PG	11/30/18	11/30/18		
170536932	COUNTS, DOROTHY DAWN	UF	12/20/2018 9:00	11/21/18	PETIT THEFT	PG	11/29/18	11/29/18	\$	279.00
170536933	COUNTS, DOROTHY DAWN	UF	12/20/2018 9:00	11/21/18	PETIT THEFT	PG	11/29/18	11/29/18	\$	279.00
170537007	CRUZ CHUTA, LUIZ ADOLFO L A	IA	12/20/2018 9:00	11/20/18	PETIT THEFT 1ST OFFENSE				\$	279.00
170536762	CRUZ, FRANCISCO	DJ	11/29/2018 9:00	11/21/18	NO PROOF OF INSURANCE					
170537240	DANIELS, KELLY MAY	IA	12/13/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170537241	DANIELS, KELLY MAY	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170537537	DAVIS, ALAN A	IA	12/13/2018 9:00	11/21/18	SPEEDING 10 - 15 OVER				\$	159.00
170537026	DELEON-HERNANDEZ, DIANA-EDEI	UF	12/13/2018 9:00	11/21/18	LEAVE SCENE OF ACCIDENT	PG	11/29/18	11/29/18	\$	250.00
170537027	DELEON-HERNANDEZ, DIANA-EDEI	UF	12/13/2018 9:00	11/21/18	NO OPERATORS LICENSE	PG	11/29/18	11/29/18	\$	189.00
170536716	DODSON, MELINDA DAWN	IA	12/20/2018 9:00	11/21/18	DOMESTIC ASSAULT-3RD DEGREE				\$	29.00
170536247	DOUGLAS, ALEESIA	UF	1/10/2019 9:00	11/21/18	OVERTIME PARKING	PG	11/29/18	11/29/18	\$	40.00
170536504	DOZA ADAMS, JUSTIN	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170536516	DUMONT, CHRISTOPHER SPENCEF	IA	12/20/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170537545	DUNHAM, TERRY J	CL	11/28/2018 14:27	11/21/18	SEATBELT	PG	11/28/18	11/28/18		
170537546	DUNHAM, TERRY J	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537031	DUNN 2ND, MICHAEL BRYAN	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537227	ECK, LAUREN BARBARA	WI	12/13/2018 9:00	11/21/18	FAIL TO YIELD RIGHT OF WAY-STOF				\$	134.00
170537547	ESHOM, MELANIE LYNN	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537011	FELIX, WAINRICK Y	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170537012	FELIX, WAINRICK Y	IA	12/20/2018 9:00	11/21/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170535218	FINLEY, JONATHAN M	UF	12/13/2018 9:00	11/21/18	DOG AT LARGE	PG	11/29/18	11/29/18	\$	85.00
170533941	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533942	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	PETIT THEFT				\$	29.00

170533943	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533944	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170533945	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533946	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533947	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533948	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533949	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533950	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170533951	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533952	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533953	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533954	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533955	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533956	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533957	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170533958	GARRISON, BRANDI L	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170536099	GARRISON, CRYSTAL LEA	IA	1/10/2019 9:00	11/21/18	PETIT THEFT				\$	29.00
170536100	GARRISON, CRYSTAL LEA	IA	1/10/2019 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170537883	GERSTNER, CANDACE DANIELLE	IA	12/20/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170536934	GILMORE, RIVER JORDAN JOEL	UF	12/20/2018 9:00	11/21/18	PETIT THEFT	PG	11/29/18	11/29/18	\$	279.00
170537589	GOMEZ-INTERIANO, HECTOR	IA	12/13/2018 9:00	11/21/18	NO OPERATORS LICENSE				\$	189.00
170537590	GOMEZ-INTERIANO, HECTOR	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537591	GOMEZ-MENDEZ, RUBEN	IA	12/13/2018 9:00	11/21/18	NO OPERATORS LICENSE				\$	189.00
170537592	GOMEZ-MENDEZ, RUBEN	IA	12/13/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170536102	GOMEZ ORDONEZ, JACQUELYN SU	IA	12/13/2018 9:00	11/21/18	NO OPERATORS LICENSE				\$	189.00
170536103	GOMEZ ORDONEZ, JACQUELYN SU	IA	12/13/2018 9:00	11/21/18	FOLLOW TOO CLOSE				\$	134.00
170537343	GONZALEZ-LOPEZ, LEONDRO	IA	12/13/2018 9:00	11/13/18	ASSAULT-4TH DEGREE				\$	29.00
170536508	GOODMAN, SHERRI D	IA	12/13/2018 9:00	11/21/18	DOMESTIC ASSAULT-3RD DEGREE				\$	29.00
170537446	GOODSON, JONATHAN	UF	12/13/2018 9:00	11/21/18	NO OPERATORS LICENSE	PG	12/7/18	12/7/18	\$	189.00
170536502	HARPER 3RD, RICHARD RAY	IA	12/13/2018 9:00	11/21/18	TRESPASS				\$	229.00
170537439	HARTER, LORI LYNNETTE	DP	11/29/2018 9:00	11/21/18	FAIL TO YIELD RIGHT OF WAY-STOF					
170536514	HEINZ, STEPHEN	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170536770	HENRIQUESDIAZ, JOSE	IA	12/13/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170537246	HENSLEY, ANGELICA	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE SUSPENDED				\$	29.00

170537310	HENSON, CAMRY DEANNE	IA	12/20/2018 9:00	11/21/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170537311	HENSON, CAMRY DEANNE	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170537028	HERNANDEZ-GONZALEZ, NANCY A	IA	1/10/2019 9:00	11/21/18	ALLOW UNLICENSED DRIVER TO DF				\$	89.50
170536501	HERNANDEZ, CASSANDRA	VD	12/7/2018 9:00	11/21/18	FAIL TO RETURN RENTAL PROPERT					
170537841	HERNANDEZ, JOSE	IA	1/10/2019 9:00	11/26/18	DRIVING WHILE SUSPENDED				\$	29.00
170537236	HERRERA PEREZ, ROCIO	IA	12/13/2018 9:00	11/21/18	NO OPERATORS LICENSE				\$	189.00
170537742	HILL, LOEGAN DRAYE	DP	11/29/2018 9:00	11/21/18	IMPROPER REGISTRATION					
170537743	HILL, LOEGAN DRAYE	DP	11/29/2018 9:00	11/21/18	SEATBELT					
170536556	HODSON, DUSTY RAY	IA	1/10/2019 9:00	11/21/18	TRESPASS				\$	229.00
170537637	HOPPER, COURTNEY LYNNETTE	IA	12/20/2018 9:00	11/21/18	TRESPASS				\$	229.00
170537638	HOPPER, COURTNEY LYNNETTE	IA	12/20/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170537444	HOUSTON, KATHERINE	IA	12/13/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170537445	HOUSTON, KATHERINE	IA	12/13/2018 9:00	11/21/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170537354	HUDSON, TONY LEE	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE REVOKED				\$	29.00
170537355	HUDSON, TONY LEE	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537356	HUDSON, TONY LEE	IA	12/20/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170537330	ISLEY, BRAXTON SCOTT	WI	2/28/2019 14:00	11/21/18	DRIVING WHILE REVOKED				\$	29.00
170537331	ISLEY, BRAXTON SCOTT	WI	2/28/2019 14:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537533	JOHNSON, JENNIFER JEAN	UF	12/27/2018 9:00	11/21/18	IMPROPER REGISTRATION	PG	11/29/18	11/29/18	\$	124.00
170537534	JOHNSON, JENNIFER JEAN	DJ	11/29/2018 9:00	11/21/18	NO PROOF OF INSURANCE					
170537243	JONES, JEREMIAH W	IA	12/20/2018 9:00	11/21/18	LEAVE SCENE OF ACCIDENT				\$	29.00
170537313	JULIAN, ELIGH BRADLEY	IA	12/20/2018 9:00	11/21/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170537314	JULIAN, ELIGH BRADLEY	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170536764	KENNERK, ANDREW	UF	12/27/2018 9:00	11/21/18	IMPROPER REGISTRATION	PG	11/29/18	11/29/18	\$	124.00
170537879	KENNERK, ANDREW	UF	12/27/2018 9:00	11/21/18	PETIT THEFT	PG	11/29/18	11/29/18	\$	279.00
170536768	KOBEL, GARY DALE	IA	12/20/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170536769	KOBEL, GARY DALE	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537352	KOLLMAYER, KEVIN JOHN	IA	12/20/2018 9:00	11/21/18	SEATBELT				\$	10.00
170537353	KOLLMAYER, KEVIN JOHN	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537549	KUYKENDALL, CHRISTOPHER TROY	IA	12/13/2018 9:00	11/21/18	STOP LIGHT-STEADY RED				\$	134.00
170536249	LANYON, ROLAND SCOTT	IA	12/20/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170537741	LARA, MARIA DE JESUS	UF	12/27/2018 9:00	11/21/18	LEAVE SCENE OF ACCIDENT	PG	11/29/18	11/29/18	\$	250.00
170536927	LATSON, BURNEST MICHAEL AVER	IA	1/10/2019 9:00	11/21/18	PETIT THEFT				\$	29.00
170537586	LEON-GARCIA, RIGOBERTO	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE SUSPENDED				\$	29.00

170537228	LIBERTY, ALEXIS DALE DECKARD	UF	12/20/2018 9:00	11/21/18	IMPROPER EQUIPMENT	PG	11/29/18	11/29/18	\$	225.00
170537632	LINDER, JAMES	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE INTOXICATED				\$	29.00
170536555	LIVINGSTON, JOSEPH ALLEN	IA	1/10/2019 9:00	11/21/18	TRESPASS				\$	229.00
170537336	LOGAN, EARL WAYNE	IA	12/20/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170537337	LOGAN, EARL WAYNE	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537601	LOPEZ-DELEON, MARCO	CL	11/27/2018 12:50	11/21/18	NO OPERATORS LICENSE	PG	11/27/18	11/27/18		
170536558	LOVETT, LEANNA D	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170536500	LUTZ, DON RAY	IA	12/20/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170537551	MAJOR, MICHAEL	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE INTOXICATED				\$	29.00
170535090	MALDONADO, MARIO	IA	12/20/2018 9:00	11/21/18	PROPERTY DESTRUCTION				\$	29.00
170535094	MALDONADO, MARIO	IA	12/13/2018 9:00	11/21/18	PROPERTY DESTRUCTION				\$	29.00
170537602	MANKA, DYLAN KENNETH	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE INTOXICATED				\$	29.00
170537603	MANKA, DYLAN KENNETH	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE REVOKED				\$	29.00
170537604	MANKA, DYLAN KENNETH	IA	12/20/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170537605	MANKA, DYLAN KENNETH	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537606	MANKA, DYLAN KENNETH	IA	12/20/2018 9:00	11/21/18	C & I DRIVING				\$	185.00
170537607	MANKA, DYLAN KENNETH	IA	12/20/2018 9:00	11/21/18	SEATBELT				\$	10.00
170537608	MANKA, DYLAN KENNETH	IA	12/20/2018 9:00	11/21/18	IMPROPER EQUIPMENT				\$	134.00
170537609	MANKA, DYLAN KENNETH	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170537610	MANKA, DYLAN KENNETH	IA	12/20/2018 9:00	11/21/18	POSS INTOX BY A MINOR				\$	29.00
170535425	MARKS, SETH EDWARD	IA	1/10/2019 9:00	11/21/18	TRESPASS				\$	229.00
170537245	MATUL ALVAREZ, EYMI ISIDRA	IA	12/20/2018 9:00	11/21/18	FAIL TO YIELD RIGHT OF WAY-STOF				\$	134.00
170537349	MAYNARD, JAMES GERALD JR	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537350	MAYNARD, JAMES GERALD JR	IA	12/20/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170537539	MC MILLEN, SHELBY LYNN	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537540	MC MILLEN, SHELBY LYNN	IA	12/20/2018 9:00	11/21/18	CHILD RESTRAINT				\$	125.00
170536515	MCCARLEY, JESSE	UF	11/29/2018 9:00	11/19/18	PETIT THEFT 1ST OFFENSE	NC	11/26/18	11/26/18	\$	279.00
170536557	MCCARTY, TAMISHA MARIE	IA	12/20/2018 9:00	11/21/18	DOMESTIC ASSAULT-3RD DEGREE				\$	29.00
170537235	MCDONALD, SHELLEY KAY-LYNN	IA	12/13/2018 9:00	11/21/18	IMPROPER BACKING				\$	134.00
170537309	MCKINNEY, AMBER M	IA	12/20/2018 9:00	11/21/18	OBSTRUCT OFFICER				\$	29.00
170536252	MEEHL, BETHANY	UF	12/13/2018 9:00	11/27/18	OVERTIME PARKING	PG	12/6/18	12/6/18	\$	40.00
170537634	MENDIOLA, NICOLE LEANNE	IA	12/13/2018 9:00	11/21/18	PROPERTY DESTRUCTION				\$	29.00
170535224	MERLOS, DELMI ABIGAL	CL	12/6/2018 13:39	11/21/18	DOG AT LARGE	PG	12/6/18	12/6/18		
170537292	MICHAELS, ABBY RYAN	WI	12/13/2018 9:00	11/21/18	DRIVING WHILE INTOXICATED				\$	29.00

170537628	MILLARD, CHANDRA MARIE	IA	1/10/2019 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170537234	MILLER, JOSHUA DWAYNE	IA	12/13/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170535225	MILLER, NOAH RILEY	IA	12/20/2018 9:00	11/21/18	DOG AT LARGE				\$	85.00
170536025	MOHR, KAYLA NICHOLE	IA	12/13/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170537231	MOHR, ROLANA D	IA	12/13/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170537232	MOHR, ROLANA D	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537629	MOHR, ROLANA D	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537342	MOLINA JACINTO, SANTOS GERAR	IA	12/13/2018 9:00	11/21/18	NO OPERATORS LICENSE				\$	189.00
170537247	MOORE, MACHELL LYN	IA	12/20/2018 9:00	11/21/18	LEAVE SCENE OF ACCIDENT				\$	29.00
170537248	MOORE, MACHELL LYN	IA	12/20/2018 9:00	11/21/18	FAIL TO DRIVE ON RIGHT SIDE OF S				\$	134.00
170536505	MORGA-LOPEZ, MIGUEL ANGEL	IA	12/13/2018 9:00	11/21/18	DOMESTIC ASSAULT-3RD DEGREE				\$	29.00
170537029	MORGAN, EVERETT JEROME JR	IA	12/20/2018 9:00	11/21/18	STOP SIGN				\$	134.00
170537538	MYERS, ALEX MICHAEL	IA	12/20/2018 9:00	11/21/18	SPEEDING 10 - 15 OVER				\$	159.00
170537030	MYERS, FELICIA D	IA	12/20/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170535093	NANCE, MACKENZIE	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170537587	NAVARRO, MICHELLE	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE SUSPENDED				\$	29.00
170537588	NAVARRO, MICHELLE	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170536250	NEESE, PHILIP JB	IA	12/20/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170536251	NEESE, PHILIP JB	IA	12/20/2018 9:00	11/21/18	TRESPASS				\$	229.00
170536997	NEWMAN, KYLE STEPHEN	IA	12/20/2018 9:00	11/21/18	LEAVE SCENE OF ACCIDENT				\$	29.00
170537526	NKWENTI, EFFENDI NKWENDE	TR	2/14/2019 14:00	11/21/18	DRIVING WHILE INTOXICATED	NG	11/29/18		\$	29.00
170536761	OCHOA-REYES, JOSE L	CL	11/27/2018 15:47	11/21/18	NO OPERATORS LICENSE	PG	11/27/18	11/27/18		
170537233	OGLE, ZACHORY RYAN	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537174	OLIVAS, MARLENA YVONNE	WI	11/29/2018 9:00	11/7/18	DRIVING WHILE INTOXICATED				\$	29.00
170537230	ORTIZ, ARI ALEXIS	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537443	OVERMAN, JONATHAN ISAAC	WI	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170536995	OXLAJ-GONZALES, KATERINEE-DEF	IA	12/20/2018 9:00	11/21/18	FAIL TO YIELD RIGHT OF WAY-STOF				\$	134.00
170536996	OXLAJ-GONZALES, KATERINEE-DEF	IA	12/20/2018 9:00	11/21/18	NO OPERATORS LICENSE				\$	189.00
170536759	OXLAJ-LOPEZ, SANTOS U	UF	12/13/2018 9:00	11/21/18	NO OPERATORS LICENSE	PG	11/29/18	11/29/18	\$	126.00
170536760	OXLAJ-LOPEZ, SANTOS U	DJ	11/29/2018 9:00	11/21/18	NO PROOF OF INSURANCE					
170537600	OZAN, LEAH TASHA	IA	12/13/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170537447	PALMA, WILLIAM	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537448	PALMA, WILLIAM	IA	12/13/2018 9:00	11/21/18	DRIVING WHILE REVOKED				\$	29.00
170537449	PAXTOR, BOLVIN	CL	12/4/2018 16:45	11/21/18	NO OPERATORS LICENSE	PG	12/4/18	12/4/18		

170537450	PAXTOR, BOLVIN	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE					\$	29.00
170531828	PERRY, TAYLOR	SA	1/24/2019 9:00	11/21/18	POSS CONTROLLED SUBSTANCE	PG	11/29/18	11/29/18		\$	29.00
170531829	PERRY, TAYLOR	SA	1/24/2019 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL	PG	11/29/18	11/29/18		\$	29.00
170537329	PHILLIPS, PAUL LOREN	CL	11/29/2018 8:19	11/21/18	IMPROPER REGISTRATION	PG	11/29/18	11/29/18			
170537348	PINA, ALEJANDRA ABIGAIL	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE					\$	29.00
170537877	PLUMMER, JONATHAN	IA	12/13/2018 9:00	11/21/18	PETIT THEFT					\$	29.00
170537878	PLUMMER, JONATHAN	IA	12/13/2018 9:00	11/21/18	TRESPASS					\$	229.00
170537339	POTTER, ROBERT F	IA	12/20/2018 9:00	11/21/18	SEATBELT					\$	10.00
170533170	PURKEY, LEROY DONALD	IA	12/13/2018 9:00	11/21/18	PETIT THEFT					\$	29.00
170536098	PUTNEY, DAVID L	WI	12/20/2018 9:00	11/21/18	ASSAULT-4TH DEGREE					\$	29.00
170537633	RACE, TRAVIS DALE	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE					\$	29.00
170531832	RAGLSND, WHITNEU	SA	1/24/2019 9:00	11/21/18	POSS CONTROLLED SUBSTANCE	PG	11/29/18	11/29/18		\$	29.00
170531833	RAGLSND, WHITNEU	SA	1/24/2019 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL	PG	11/29/18			\$	29.00
170535091	RAMOS-WILLIAMS, TIJAUNA LYCH	IA	12/20/2018 9:00	11/21/18	IMPROPER REGISTRATION					\$	124.00
170535092	RAMOS-WILLIAMS, TIJAUNA LYCH	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL					\$	29.00
170537357	RANDOLPH, CHASE MICHAEL	IA	12/20/2018 9:00	11/21/18	SPEEDING 10 - 15 OVER					\$	159.00
170537542	REEVES, LEE ANN	TR	1/10/2019 14:00	11/21/18	DRIVING WHILE SUSPENDED	NG	11/29/18			\$	29.00
170537536	REHBACH NOLASCO, BRAYAN R	IA	1/10/2019 9:00	11/21/18	ASSAULT-4TH DEGREE					\$	29.00
170537440	REHBACH, JAQUELIENNE	IA	12/20/2018 9:00	11/21/18	NO OPERATORS LICENSE					\$	189.00
170537441	REHBACH, JAQUELIENNE	IA	12/20/2018 9:00	11/21/18	C & I DRIVING					\$	185.00
170537442	REHBACH, JAQUELIENNE	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE					\$	29.00
170537828	RICKMAN, ROSCOE D	IA	12/20/2018 9:00	11/21/18	IMPROPER EQUIPMENT					\$	134.00
170537829	RICKMAN, ROSCOE D	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE INTOXICATED					\$	29.00
170537830	RICKMAN, ROSCOE D	IA	12/20/2018 9:00	11/21/18	OBSTRUCT OFFICER					\$	29.00
170537831	RICKMAN, ROSCOE D	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL					\$	29.00
170537293	RIVAS, MIGUEL ANGEL	IA	1/10/2019 9:00	11/21/18	DRIVING WHILE INTOXICATED					\$	29.00
170537294	RIVAS, MIGUEL ANGEL	IA	1/10/2019 9:00	11/21/18	DRIVING WHILE SUSPENDED					\$	29.00
170537295	RIVAS, MIGUEL ANGEL	IA	1/10/2019 9:00	11/21/18	NO PROOF OF INSURANCE					\$	29.00
170537296	RIVAS, MIGUEL ANGEL	IA	1/10/2019 9:00	11/21/18	IMPROPER EQUIPMENT					\$	134.00
170536506	ROBERTSON, BARBARA MARIE	IA	1/10/2019 9:00	11/21/18	FAIL TO YIELD RIGHT OF WAY-UNC					\$	134.00
170537550	ROCIO MARIBEL, HIDALGO	CL	11/29/2018 16:02	11/21/18	NO OPERATORS LICENSE	PG	11/29/18	11/29/18			
170537005	RODRIGUEZ, RODOLFO ISAAC	IA	12/13/2018 9:00	11/21/18	IMPROPER REGISTRATION					\$	124.00
170537006	RODRIGUEZ, RODOLFO ISAAC	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE					\$	29.00
170536511	ROMERO, WILLIAM V	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE REVOKED					\$	29.00

170536512	ROMERO, WILLIAM V	IA	12/20/2018 9:00	11/21/18	OBSTRUCT OFFICER				\$	29.00
170536513	ROMERO, WILLIAM V	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170536763	ROSS, BRANDON	IA	1/10/2019 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170535219	ROSSON, WENDY E	TR	1/10/2019 14:00	11/21/18	VICIOUS DOG	NG	11/29/18		\$	29.00
170535220	ROSSON, WENDY E	UF	12/27/2018 9:00	11/21/18	NO RABIES VACCINATION	PG	11/29/18	11/29/18	\$	189.00
170537530	RUIZ, ALYC LAYNE	UF	12/27/2018 9:00	11/21/18	SPEEDING 10 - 15 OVER	PG	11/29/18		\$	159.00
170537531	RUIZ, ALYC LAYNE	UF	12/27/2018 9:00	11/21/18	IMPROPER REGISTRATION	PG	11/29/18	11/29/18	\$	124.00
170536771	SALAZAR, MARIA SUZANA	IA	12/20/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170537826	SALAZAR, MARIA SUZANA	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE SUSPENDED				\$	29.00
170537827	SALAZAR, MARIA SUZANA	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170537834	SANCHEZ-MENDEZ, MARIO Y	IA	12/20/2018 9:00	11/21/18	STOP SIGN				\$	134.00
170537835	SANCHEZ-MENDEZ, MARIO Y	IA	12/20/2018 9:00	11/21/18	NO OPERATORS LICENSE				\$	189.00
170537836	SANCHEZ-MENDEZ, MARIO Y	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170536020	SANTOS, FRADIR	IA	1/10/2019 9:00	11/21/18	NO OPERATORS LICENSE				\$	189.00
170536021	SANTOS, FRADIR	IA	1/10/2019 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170536248	SAUCEDA, ADAM LUKES	UF	12/27/2018 9:00	11/21/18	PETIT THEFT	PG	11/29/18	11/29/18	\$	279.00
170537226	SAUCEDA, ADAM LUKES	UF	12/27/2018 9:00	11/21/18	PETIT THEFT	PG	11/29/18	11/29/18	\$	279.00
170536559	SCHARFF, KIMBERLEY K	IA	12/13/2018 9:00	11/21/18	IMPROPER TURN				\$	134.00
170537630	SCHRADER, STACEY LAUREN	WI	12/20/2018 9:00	11/21/18	SPEEDING 10 - 15 OVER				\$	159.00
170531830	SEITZ, ZOE	SA	1/24/2019 9:00	11/21/18	POSS CONTROLLED SUBSTANCE	PG	11/29/18	11/29/18	\$	29.00
170531831	SEITZ, ZOE	SA	1/24/2019 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL	PG	11/29/18	11/29/18	\$	29.00
170536507	SHRUM, LINDSAY M	IA	12/13/2018 9:00	11/21/18	DRIVING WHILE SUSPENDED				\$	29.00
170536998	SMITH, JAMEY LEE	IA	12/20/2018 9:00	11/21/18	PETIT THEFT 2ND OFFENSE				\$	329.00
170536999	SMITH, JAMEY LEE	IA	12/20/2018 9:00	11/21/18	TRESPASS				\$	229.00
170537000	SMITH, JAMEY LEE	IA	12/20/2018 9:00	11/21/18	TRESPASS				\$	229.00
170537001	SMITH, JAMEY LEE	IA	12/20/2018 9:00	11/21/18	TRESPASS				\$	229.00
170536022	SNEED, SAMUEL M	IA	1/10/2019 9:00	11/21/18	PROPERTY DESTRUCTION				\$	29.00
170536023	SNEED, SAMUEL M	IA	1/10/2019 9:00	11/21/18	TRESPASS				\$	229.00
170537229	SNETHEN, ARTHUR R	IA	1/10/2019 9:00	11/21/18	DRIVING WHILE REVOKED				\$	29.00
170537340	SOSA, MARY E	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537341	SOSA, MARY E	IA	12/13/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170536496	SPAINHOWARD 2ND, EDDIE RAY	UF	12/20/2018 9:00	11/21/18	POSS CONTROLLED SUBSTANCE	PG	11/29/18	11/29/18	\$	529.00
170536497	SPAINHOWARD 2ND, EDDIE RAY	UF	12/20/2018 9:00	11/21/18	SEATBELT	PG	11/29/18	11/29/18	\$	10.00
170536990	SPARKS, SARA	IA	1/10/2019 9:00	11/21/18	ASSAULT-4TH DEGREE				\$	29.00

170536498	SWIGERT, KAITLYN MARIE	IA	1/10/2019 9:00	11/21/18	DRIVING WHILE SUSPENDED				\$	29.00
170537305	TATUM, GREGORY C	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537306	TATUM, GREGORY C	IA	12/20/2018 9:00	11/21/18	STOP SIGN				\$	134.00
170537307	TATUM, GREGORY C	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE INTOXICATED				\$	29.00
170537308	TATUM, GREGORY C	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170537297	TAYLOR, DARRY WAYNE	TR	1/10/2019 14:00	11/21/18	NO OPERATORS LICENSE	NG	11/29/18		\$	189.00
170537298	TAYLOR, DARRY WAYNE	UF	12/27/2018 9:00	11/21/18	IMPROPER REGISTRATION	PG	11/29/18	11/29/18	\$	124.00
170537543	TAYLOR, TIFFANI PEARL	IA	12/20/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170536509	TAYLOR, TIMOTHY EMMETT PARIS	IA	12/20/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170536510	TAYLOR, TIMOTHY EMMETT PARIS	IA	12/20/2018 9:00	11/21/18	DRIVING WHILE REVOKED				\$	29.00
CT000026	THOMAS, CHARLES EDWARD	IA	1/10/2019 9:00	11/30/18	DRIVING WHILE INTOXICATED				\$	29.00
170536767	THOMAS, HEATHER LYN	TR	1/10/2019 14:00	11/21/18	NO PROOF OF INSURANCE	NG	11/29/18		\$	29.00
170537541	THOMAS, JAMES LEE	IA	12/20/2018 9:00	11/21/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170537244	VANDEBURG, JASON DELBERT	UF	12/27/2018 9:00	11/15/18	DRIVING WHILE SUSPENDED	PG	11/15/18	11/15/18	\$	279.00
170537593	VANDERPOOL, ANGELA J	IA	12/13/2018 9:00	11/21/18	FAIL TO DRIVE ON RIGHT SIDE OF S				\$	134.00
170537594	VANDERPOOL, ANGELA J	IA	12/13/2018 9:00	11/21/18	FAIL TO SIGNAL				\$	134.00
170537595	VANDERPOOL, ANGELA J	IA	12/13/2018 9:00	11/21/18	DRIVING WHILE INTOXICATED				\$	29.00
170537596	VANDERPOOL, ANGELA J	IA	12/13/2018 9:00	11/21/18	IMPROPER EQUIPMENT				\$	134.00
170537597	VANDERPOOL, ANGELA J	IA	12/13/2018 9:00	11/21/18	DRIVING WHILE SUSPENDED				\$	29.00
170537528	VAUGHAN, CHAD EVERETT	WI	11/29/2018 9:00	11/21/18	PETIT THEFT 2ND OFFENSE				\$	329.00
170537529	VAUGHAN, CHAD EVERETT	WI	11/29/2018 9:00	11/21/18	PETIT THEFT				\$	29.00
170537032	VAUGHAN, LOGAN MICHAEL	IA	12/20/2018 9:00	11/21/18	FAIL TO YIELD RIGHT OF WAY-STOF				\$	134.00
170537237	VICENTE-CANCINOS, MILBER	IA	12/13/2018 9:00	11/21/18	NO OPERATORS LICENSE				\$	189.00
170537238	VICENTE-CANCINOS, MILBER	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537239	VICENTE-CANCINOS, MILBER	IA	12/13/2018 9:00	11/21/18	FOLLOW TOO CLOSE				\$	134.00
170537008	VILLATORO, DIXI	IA	12/13/2018 9:00	11/21/18	FOLLOW TOO CLOSE				\$	134.00
170537009	VILLATORO, DIXI	IA	12/13/2018 9:00	11/21/18	NO PROOF OF INSURANCE				\$	29.00
170537010	VILLATORO, DIXI	IA	12/13/2018 9:00	11/21/18	NO OPERATORS LICENSE				\$	189.00
170536930	WEBB, DEVON AREIL-DAWN	UF	12/20/2018 9:00	11/21/18	PETIT THEFT	PG	11/29/18	11/29/18	\$	279.00
170536931	WEBB, DEVON ARIEL-DAWN	UF	12/20/2018 9:00	11/21/18	PETIT THEFT	PG	11/29/18	11/29/18	\$	279.00
170536928	WEBB, TINA MARIE	UF	12/13/2018 9:00	11/21/18	PETIT THEFT	PG	11/29/18	11/29/18	\$	279.00
170536929	WEBB, TINA MARIE	UF	12/13/2018 9:00	11/21/18	PETIT THEFT	PG	11/29/18	11/29/18	\$	279.00
170537165	WENGER, BETHANY NICOLE	TR	1/10/2019 14:00	11/21/18	DRIVING WHILE INTOXICATED	NG	11/29/18		\$	29.00
170537833	WHETSTONE, MISTY RENE	IA	12/20/2018 9:00	11/21/18	DOMESTIC ASSAULT-3RD DEGREE				\$	29.00
170537242	WHITFIELD, MICHAEL SCOTT	IA	12/13/2018 9:00	11/21/18	DOMESTIC ASSAULT-3RD DEGREE				\$	29.00
170537635	WHITTINGTON, ADAM DEVON	IA	12/13/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170537636	WHITTINGTON, ADAM DEVON	IA	12/13/2018 9:00	11/21/18	PETIT THEFT				\$	29.00

170537627	WILSON, TYRIN TERRELL	UF	1/10/2019 9:00	11/21/18	POSS INTOX BY A MINOR	PG	11/29/18	11/29/18	\$	400.00
170537351	WISEMAN, KYLE WILLIAM	IA	12/20/2018 9:00	11/21/18	IMPROPER REGISTRATION				\$	124.00
170537301	WYRICK, CRYSTAL D	IA	12/20/2018 9:00	11/21/18	POSS CONTROLLED SUBSTANCE				\$	29.00
170537302	WYRICK, CRYSTAL D	IA	12/20/2018 9:00	11/21/18	POSSESSION DRUG PARAPHERNAL				\$	29.00
170537303	WYRICK, CRYSTAL D	IA	12/20/2018 9:00	11/21/18	PETIT THEFT 2ND OFFENSE				\$	329.00
170537304	WYRICK, CRYSTAL D	IA	12/20/2018 9:00	11/21/18	TRESPASS				\$	229.00

**STATUS DESCRIPTION:**

CL	CLOSED	18
DJ	DISMISSED BY JUDGE	3
DP	DISMISSED BY PROSECUTOR	3
SA	SENTENCING	6
IA	INTIAL ARRAIGNMENT	229
TR	TRIAL	17
UF	UNPAID FINES	29
VD	VOIDED DOCKET	1
WI	ATTORNEY ENTERED	10
	<b>TOTAL</b>	<b>316</b>

## **"Rosenberg's Rules of Order"**

*(Simple Rules of Parliamentary Procedure for the 21st Century)*

### **Introduction**

The rules of procedure at meetings should be simple enough for most people to understand. Unfortunately, that has not always been the case. Virtually all clubs, associations, boards, councils and bodies follow a set of rules - "Robert's Rules of Order" - which are embodied in a small, but complex, book. Virtually no one I know has actually read this book cover to cover. Worse yet, the book was written for another time, and for another purpose. If one is chairing or running a Parliament, then "Robert's Rules of Order" is a dandy and quite useful handbook for procedure in that complex setting. On the other hand, if one is running a meeting of, say, a 5-member body with a few members of the public in attendance, a simplified version of the rules of parliamentary procedure is in order.

Hence, the birth of "Rosenberg's Rules of Order."

What follows is my version of the rules of parliamentary procedure, based on my 20 years of experience chairing meetings in state and local government. These rules have been simplified for the smaller bodies we chair or in which we participate, slimmed down for the 21st Century, yet retaining the basic tenets of order to which we have grown accustomed.

This treatise on modern parliamentary procedure is built on a foundation supported by the following four pillars: (1) Rules should establish order. The first purpose of rules of parliamentary procedure is to establish a framework for the orderly conduct of meetings. (2) Rules should be clear. Simple rules lead to wider understanding and participation. Complex rules create two classes: those who understand and participate; and those who do not fully understand and do not fully participate. (3) Rules should be user friendly. That is, the rules must be simple enough that the public is invited into the body and feels that it has participated in the process. (4) Rules should enforce the will of the majority while protecting the rights of the minority. The ultimate purpose of rules of procedure is to encourage discussion and to facilitate decision-making by the body. In a democracy, majority rules. The rules must enable the majority to express itself and fashion a result, while permitting the minority to also express itself, but not dominate, and fully participate in the process.

### **The Role of the Chair**

While all members of the body should know and understand the rules of parliamentary procedure, it is the Chair of the body who is charged with applying the rules in the conduct of the meeting. The Chair should be well versed in those rules. The Chair, for all intents and purposes, makes the final ruling on the rules every time the Chair states an action. In fact, all decisions by the Chair are final unless overruled by the body itself.

Since the Chair runs the conduct of the meeting, it is usual courtesy for the Chair to play a less active role in the debate and discussion than other members of the body. This does not mean that the Chair should not participate in the debate or discussion. To the contrary, the Chair as a member of the body has the full right to participate in the debate, discussion and decision-making of the body. What the Chair should do, however, is strive to be the last to speak at the discussion and debate stage, and the Chair should not make or second a motion unless the Chair is convinced that no other member of the body will do so at that point in time.

### **The Basic Format for an Agenda Item Discussion**

Formal meetings normally have a written, often published agenda. Informal meetings may have only an oral or understood agenda. In either case, the meeting is governed by the agenda and the agenda constitutes the body's agreed-upon roadmap for the meeting. And each agenda item can be handled by the Chair in the following basic format:

**First**, the Chair should clearly announce the agenda item number and should clearly state what the agenda item subject is. The Chair should then announce the format (which follows) that will be followed in considering the agenda item.

**Second**, following that agenda format, the Chair should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the Chair, a member of the body, a staff person, or a committee chair charged with providing input on the agenda item.

**Third**, the Chair should ask members of the body if they have any technical questions of clarification. At this point, members of the body may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond.

**Fourth**, the Chair should invite public comments, or if appropriate at a formal meeting, should open the public meeting for public input. If numerous members of the public indicate a desire to speak to the subject, the Chair may limit the time of public speakers. At the conclusion of the public comments, the Chair should announce that public input has concluded (or the public hearing as the case may be is closed).

**Fifth**, the Chair should invite a motion. The Chair should announce the name of the member of the body who makes the motion.

**Sixth**, the Chair should determine if any member of the body wishes to second the motion. The Chair should announce the name of the member of the body who seconds the motion. (It is normally good practice for a motion to require a second before proceeding with it, to ensure that it is not just one member of the body who is interested in a particular approach. However, a second is not an absolute requirement, and the Chair can proceed with consideration and vote on a motion even when there is no second. This is a matter left to the discretion of the Chair.)

**Seventh**, if the motion is made and seconded, the Chair should make sure everyone understands the motion. This is done in one of three ways: (1) The Chair can ask the maker of the motion to repeat it. (2) The Chair can repeat the motion. (3) The Chair can ask the secretary or the clerk of the body to repeat the motion.

**Eighth**, the Chair should now invite discussion of the motion by the body. If there is no desired discussion, or after the discussion has ended, the Chair should announce that the body will vote on the motion. If there has been no discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

**Ninth**, the Chair takes a vote. Simply asking for the "ayes", and then asking for the "nays" normally does this. If members of the body do not vote, then they "abstain". Unless the rules of the body provide otherwise (or unless a super-majority is required as delineated later in these rules) then a simple majority determines whether the motion passes or is defeated.

**Tenth**, the Chair should announce the result of the vote and should announce what action (if any) the body has taken. In announcing the result, the Chair should indicate the names of the members of the body, if any, who voted in the minority on the motion. This announcement might take the following form: "The motion passes by a vote of 3-2, with Smith and Jones dissenting. We have passed the motion requiring 10 days notice for all future meetings of this body."

#### **Motions in General**

Motions are the vehicles for decision-making by a body. It is usually best to have a motion before the body prior to commencing discussion of an agenda item. This helps the body focus.

Motions are made in a simple two-step process. First, the Chair should recognize the member of the body. Second, the member of the body makes a motion by preceding the member's desired approach with the words: "I move . . . ." So, a typical motion might be: "I move that we give 10-day's notice in the future for all our meetings."

The Chair usually initiates the motion by either (1) Inviting the members of the body to make a motion. "A motion at this time would be in order." (2) Suggesting a motion to the members of the body. "A motion would be in order that we give 10-day's notice in the future for all our meetings." (3) Making the motion. As noted, the Chair has every right as a member of the body to make a motion, but should normally do so only if the Chair wishes to make a motion on an item but is convinced that no other member of the body is willing to step forward to do so at a particular time.

#### **The Three Basic Motions**

There are three motions that are the most common and recur often at meetings:

**The basic motion.** The basic motion is the one that puts forward a decision for the body's consideration. A basic motion might be: "I move that we create a 5-member committee to plan and put on our annual fundraiser."

**The motion to amend.** If a member wants to change a basic motion that is before the body, they would move to amend it. A motion to amend might be: "I move that we amend the motion to have a 10-member committee." A motion to amend takes the basic motion which is before the body and seeks to change it in some way.

**The substitute motion.** If a member wants to completely do away with the basic motion that is before the body, and put a new motion before the body, they would move a substitute motion. A substitute motion might be: "I move a substitute motion that we cancel the annual fundraiser this year."

"Motions to amend" and "substitute motions" are often confused. But they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a "motion to amend" or a "substitute motion" is left to the chair. So that if a member makes what that member calls a "motion to amend", but the Chair determines that it is really a "substitute motion", then the Chair's designation governs.

#### **Multiple Motions Before the Body**

There can be up to three motions on the floor at the same time. The Chair can reject a fourth motion until the Chair has dealt with the three that are on the floor and has resolved them.

When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed first on the last motion that is made. So, for example, assume the first motion is a basic "motion to have a 5-member committee to plan and put on our annual fundraiser." During the discussion of this motion, a member might make a second motion to "amend the main motion to have a 10-member committee, not a 5-member committee to plan and put

on our annual fundraiser." And perhaps, during that discussion, a member makes yet a third motion as a "substitute motion that we not have an annual fundraiser this year." The proper procedure would be as follows:

**First**, the Chair would deal with the third (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion passed, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the body of the third motion (the substitute motion). No vote would be taken on the first or second motions. On the other hand, if the substitute motion (the third motion) failed then the Chair would proceed to consideration of the second (now, the last) motion on the floor, the motion to amend.

**Second**, if the substitute motion failed, the Chair would now deal with the second (now, the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment (should the committee be 5 members or 10 members). If the motion to amend passed the Chair would now move to consider the main motion (the first motion) as amended. If the motion to amend failed the Chair would now move to consider the main motion (the first motion) in its original format, not amended.

**Third**, the Chair would now deal with the first motion that was placed on the floor. The original motion would either be in its original format (5-member committee), or, if amended, would be in its amended format (10-member committee). And the question on the floor for discussion and decision would be whether a committee should plan and put on the annual fundraiser.

#### **To Debate or Not to Debate**

The basic rule of motions is that they are subject to discussion and debate. Accordingly, basic motions, motions to amend, and substitute motions are all eligible, each in their turn, for full discussion before and by the body. The debate can continue as long as members of the body wish to discuss an item, subject to the decision of the Chair that it is time to move on and take action.

There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the body to move on. The following motions are not debatable (that is, when the following motions are made and seconded, the Chair must immediately call for a vote of the body without debate on the motion):

**A motion to adjourn.** This motion, if passed, requires the body to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

**A motion to recess.** This motion, if passed, requires the body to immediately take a recess. Normally, the Chair determines the length of the recess which may be a few minutes or an hour. It requires a simple majority vote.

**A motion to fix the time to adjourn.** This motion, if passed, requires the body to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.

**A motion to table.** This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on "hold". The motion can contain a specific time in which the item can come back to the body: "I move we table this item until our regular meeting in October." Or the motion can contain no specific time for the return of the item, in which case a motion to take the item off the table and bring it back to the body will have to be taken at a future meeting. A motion to table an item (or to bring it back to the body) requires a simple majority vote.

**A motion to limit debate.** The most common form of this motion is to say: "I move the previous question" or "I move the question" or "I call the question." When a member of the body makes such a motion, the member is really saying: "I've had enough debate. Let's get on with the vote". When such a motion is made, the Chair should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a 2/3 vote of the body. Note: that a motion to limit debate could include a time limit. For example: "I move we limit debate on this agenda item to 15 minutes." Even in this format, the motion to limit debate requires a 2/3 vote of the body. A similar motion is a **motion to object to consideration of an item.** This motion is not debatable, and if passed, precludes the body from even considering an item on the agenda. It also requires a 2/3 vote.

#### **Majority and Super-Majority Votes**

In a democracy, a simple majority vote determines a question. A tie vote means the motion fails. So in a 7-member body, a vote of 4-3 passes the motion. A vote of 3-3 with one abstention means the motion fails. If one member is absent and the vote is 3-3, the motion still fails.

All motions require a simple majority, but there are a few exceptions. The exceptions come up when the body is taking an action which, effectively, cuts off the ability of a minority of the body to take an action or discuss an item. These extraordinary motions require a 2/3 majority (a super-majority) to pass:

**Motion to limit debate.** Whether a member says "I move the previous question" or "I move the question" or "I call the question" or "I move to limit debate", it all amounts to an attempt to cut off the ability of the minority to discuss an item, and it requires a 2/3 vote to pass.

**Motion to close nominations.** When choosing officers of the body (like the Chair) nominations are in order either from a nominating committee or from the floor of the body. A motion to close nominations effectively cuts off the right of the minority to nominate officers, and it requires a 2/3 vote to pass.

**Motion to object to the consideration of a question.** Normally, such a motion is unnecessary since the objectionable item can be tabled, or defeated straight up. However, when members of a body do not even want an item on the agenda to be considered, then such a motion is in order. It is not debatable, and it requires a 2/3 vote to pass.

**Motion to suspend the rules.** This motion is debatable, but requires a 2/3 vote to pass. If the body has its own rules of order, conduct or procedure, this motion allows the body to suspend the rules for a particular purpose. For example, the body (a private club) might have a rule prohibiting the attendance at meetings by non-club members. A motion to suspend the rules would be in order to allow a non-club member to attend a meeting of the club on a particular date or on a particular agenda item.

#### **The Motion to Reconsider**

There is a special and unique motion that requires a bit of explanation all by itself: the motion to reconsider. A tenet of parliamentary procedure is finality. After vigorous discussion, debate, perhaps disagreement and a vote, there must be some closure to the issue. And so, after a vote is taken, the matter is deemed closed, subject only to a re-opener if a proper motion to reconsider is made.

A motion to reconsider requires a majority vote to pass, but there are two special rules that apply only to the motion to reconsider. First, is timing. A motion to reconsider must be made at the meeting where the item was first voted upon or at the very next meeting of the body. A motion to reconsider made at a later time is untimely. (The body, however, can always vote to suspend the rules and by a 2/3 majority, can allow a motion to reconsider to be made at another time.) Second, a motion to reconsider can only be made by certain members of the body. Accordingly, a motion to reconsider can only be made by a member who voted in the majority on the original motion. If such a member has a change of heart, he or she can make the motion to reconsider (any other member of the body may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order. The purpose of this rule is finality. If a member of the minority could make a motion to reconsider, then the item could be brought back to the body again and again. That would defeat the purpose of finality.

If the motion to reconsider passes, then the original matter is back before the body, and a new original motion is then in order. The matter can be discussed and debated as if it were on the floor for the first time.

#### **Courtesy and Decorum**

The rules of order are meant to create an atmosphere where the members of the body and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the Chair and the members of the body to maintain common courtesy and decorum. Unless the setting is very informal, it is always best for only one person at a time to have the floor, and it is always best for every speaker to be first recognized by the Chair before proceeding to speak.

The Chair should always ensure that debate and discussion of an agenda item focuses on the item and the policy in question, not the personalities of the members of the body. Debate on policy is healthy, debate on personalities is not. The Chair has the right to cut off discussion that is too personal, is too loud, or is too crude.

Debate and discussion should be focused, but free and open. In the interest of time, the Chair may, however, limit the time allotted to speakers, including members of the body.

Can a member of the body interrupt the speaker? The general rule is "no." There are, however, exceptions. A speaker may be interrupted for the following reasons:

**Privilege.** The proper interruption would be: "point of privilege." The Chair would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person's ability to hear.

**Order.** The proper interruption would be: "point of order." Again, the Chair would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the Chair moved on to a vote on a motion that permits debate without allowing that discussion or debate.

**Appeal.** If the Chair makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the chair. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the Chair is deemed reversed.

**Call for orders of the day.** This is simply another way of saying, "Let's return to the agenda." If a member believes that the body has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the Chair discovers that the agenda has not been followed, the Chair simply reminds the body to return to the agenda item properly before them. If the Chair fails to do so, the Chair's determination may be appealed.

**Withdraw a motion.** During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the Chair may ask the person who seconded the motion if he or she wishes to make the motion, and any other member may make the motion if properly recognized.

#### **Special Notes About Public Input**

The rules outlined above will help make meetings very public-friendly. But in addition, and particularly for the Chair, it is wise to remember three special rules that apply to each agenda item:

**Rule One:** Tell the public what the body will be doing.

**Rule Two:** Keep the public informed while the body is doing it.

**Rule Three:** When the body has acted, tell the public what the body did.