

MINUTES OF THE MEETING OF THE CITY COUNCIL  
CITY OF CARTHAGE, MISSOURI  
October 22, 2019

The Carthage City Council met in regular session on the above date at 6:30 P.M. in the City Hall Council Chambers with Mayor Dan Rife presiding. Fire Chief Roger Williams gave the invocation and Police Chief Greg Dagnan led the flag salute.

The following Council Members answered roll call: David Armstrong, Mike Daugherty, Ceri Otero, Darren Collier, Kirby Newport, Ed Barlow, Juan Topete, and Ray West. Council Members Alan Snow and James Harrison were absent. City Administrator Tom Short and City Attorney Nate Dally were present.

The following Department Heads were present: Police Chief Greg Dagnan, Fire Chief Roger Williams, Public Works Director Zeb Carney, Parks & Recreation Director Mark Peterson and City Clerk Traci Cox.

Mr. Daugherty made a motion, seconded by Mr. Collier, to approve the minutes of the October 8, 2019 Council Meeting. Motion carried unanimously.

During Citizen's Participation Period: Mark Elliff, President of the Chamber of Commerce and Economic Development Director, gave an update on Project Vacca and thanked all staff involved with Maple Leaf for their hard work. Niki Cloud, Convention and Visitors Bureau Director, reported on her attendance at the Governor's Conference and meetings with Sign Design for banners to be placed on the square and the bridge on the east end of the city. Ms. Cloud reported on a possible merger of the CVB and the Chamber of Commerce that has been voted on by both entities. The possible merger will be presented at the November 4 Budget Ways & Means Committee meeting. Mr. Elliff discussed some of the benefits of merging and also stated the by-laws would have to be changed.

Mr. Topete reported the Budget, Ways and Means Committee is between meetings with the next meeting scheduled for November 4. He encouraged all council members to attend the meeting.

Ms. Otero reported the Committee on Insurance/Audit and Claims met on this date in the Council Chambers and approved the claims. The Wellness Committee is currently working to organize an employee flu shot clinic.

Mr. Collier reported the Public Safety Committee met on October 21. Mr. Collier made a motion, seconded by Mr. Newport, to close Grand between Highland and Fairview for the Run Through the Lights to be held on December 17 beginning at 6:30 p.m. Motion carried. Mr. Collier made a motion, seconded by Mr. Daugherty, to approve street closures for the Christmas parade as in years past on Chestnut, 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> and Main Street and to vacate the parking spots on the inside corners of the square. This event will be held on December 2 from 5:00-8:00 p.m. Motion passed. The Committee has approved a school zone at Fairview. Signs will be added to transition traffic coming into

town. This will require an ordinance change that will be presented at a future Council Meeting. The request for an ADA approved crosswalk at 2<sup>nd</sup> & Grant has been put on hold due to deteriorating sidewalks. Parking issues at 15<sup>th</sup> and James were discussed but no action taken. Staff are working on an agreement with Butterball for the installation of a crosswalk and speed humps with the City doing the work and Butterball compensating the City. Abi Almandinger presented proposed changes to the parking ordinances regarding parking on City lots that would limit long-term parking to 14 days. Ms. Almandinger also discussed plans for Vision Carthage to revitalize parking lots at 6<sup>th</sup> and Main and 5<sup>th</sup> and Grant. For Halloween, the square will be closed from the end of school to the end of business hours, and Grand Street will be closed from Macon to Centennial from 4:00 p.m. to 9:00 p.m. Deputy Fire Chief David Myers has announced his retirement effective December 22 after 25 years of service.

Mr. Topete reported the Public Services Committee met on October 15. Copiers from the Public Works Department and City Hall were declared obsolete. This is being presented in Resolution 1885. Mary Riley contacted Parks Director Mark Peterson about putting barn quilts on the north exterior of Memorial Hall, but no action was taken. Bids for the golf course wide area mower were reviewed. Professional Turf Products presented a bid for a new Toro Groundsmaster 4000D for \$63,425 or a demo Groundsmaster for \$53,000. Kansas Golf and Turf presented a bid for a new Jacobson HR 600 for \$57,669 or a demo Jacobson for \$52,600. Van Wall presented a bid for a new John Deere 1600 for \$51,000 or a demo for \$49,500. The City currently has a John Deere model which has been difficult to maintain. The budgeted amount for this item is \$51,000 under a 3 year lease of \$17,000 per year. Mr. Topete made a motion, seconded by Mr. Daugherty, to accept the lowest, best bid from Professional Turf Products for the Toro demo mower at \$53,000.

Mr. Daugherty reported the Public Works Committee is between meetings with the next meeting scheduled for November 5.

Special Committee and Board Liaison reports were given by Mr. Topete for the Kellogg Lake Board and Tree Board, Ms. Otero for the Jasper County Commissioners, Harry S Truman Coordinating Council, and the Carthage Humane Society, Mr. Barlow for the Planning, Zoning & Historic Preservation, and Mr. Collier for the Carthage Water and Electric Plant.

Mayor Rife reported on his attendance at the Maple Leaf Parade, and he had witnessed the setting of a stone at Pioneer Cemetery. Mayor Rife entertained a motion to form a 2020 Census Committee that would focus on increasing citizen participation in the census. Mr. Daugherty made a motion, seconded by Mr. Collier, to approve the appointment of Ceri Otero, Ray West, Juan Topete and Ed Barlow to the committee. Motion carried.

During Reports of Council Members, Mr. Armstrong stated he had read in the minutes from the Public Services Committee that Memorial Hall is in the Historic Preservation District and that was incorrect, Memorial Hall is not in the Historic Preservation District.

Police Chief Greg Dagnan reported only two cars had been towed during Maple Leaf.

Fire Chief Roger Williams gave an update on operations at Fire Station #2, and he reported ISO will be in town on October 25 for an inspection.

Public Works Director Zeb Carney reported Hunter Chase is being charged liquidated damages of \$500 per day due to the delay on the Fairview Widening project. Street Department employee Bob Sanders has announced his retirement effective January 3 after 25 years of service.

Parks Director Mark Peterson reported the last event of the season will be held this weekend at the golf course. Staff will then review the marketing plan and analyze operations in preparation of the next season.

City Administrator Tom Short reported on the following: a performance agreement with the City and Leggett and Platt, Project Vacca, evaluation of economic development reports, upgrades to the City's webpage, compensation and benefit study specifications have been sent out, and an agreement with the county to store office furniture during their renovation.

The Committee on Claims filed a report in the amount of \$1,495,981.76 against the following funds: General Revenue \$64,649.48, Public Health \$125,099.54, Parks Stormwater \$36,703.44, Golf \$4,131.94, Parks & Recreation \$7.42, Library \$25,000.00, Fire Protection \$414.89, Capital Improvements \$72,617.40, Payroll \$167,357.65 and Carthage Water & Electric \$1,000,000.00. Ms. Otero made a motion, seconded by Mr. Daugherty to accept the report and allow the claims. Motion carried.

There was no old or new business to conduct.

Mr. Armstrong made a motion, seconded by Mr. Newport, to approve Resolution 1885 – a Resolution approving the declaration of certain materials and pieces of equipment as surplus to the City's needs and authorizing their disposition. Resolution passed by a roll call vote of 8 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Newport, Otero, Topete and West.

During closing remarks, council members thanked all involved for their work with Maple Leaf festivities. Mr. Barlow stated he would like to promote discussions to highlight other streets in town for Halloween by moving the celebration to other areas.

Mr. West made a motion, seconded by Mr. Daugherty, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 7:17 PM.

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Dan Rife, Mayor

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Traci Cox, City Clerk