

CWEP
Board Meeting Minutes
June 20, 2019

The Carthage Water & Electric Plant Board met in regular session June 20, 2019, 4:00 pm at the CWEP Office, 627 W. Centennial, Carthage, MO.

Board:

Danny Lambeth-Vice President, G. Stephen Beimdiek-Secretary, Darren Collier-Liaison, Brian Schmidt-Member, Ron Ross-Member, Pat Goff-Member.

Staff:

Chuck Bryant-General Manager, Cassandra Ludwig-General Counsel, Jason Peterson-Director IT & Broadband, Megan Stump-Executive Assistant, Meagan Milliken-Customer Relations Mgr., Jason Choate-Director of Water Services, Kelli Nugent-CFO, Kevin Emery-Director of Power Services, Stephanie Howard-Director of Business & ED

Vice President Lambeth called the meeting to order at 4:00 pm.

Additions/Changes To The Agenda: None.

Approval of Minutes:

A motion by Beimdiek and seconded by Schmidt to approve the minutes of the regular meeting of May 16, 2019, as presented passed unanimously.

Approval of Disbursements:

A motion by Beimdiek and seconded by Goff to approve disbursements for May in the amount of \$2,936,603.77 passed unanimously.

Financial Statement:

CFO Nugent presented the financials for May noting that net income for the utility combined was \$122,000 more than budget but \$47,000 less than prior year for the month. She noted that for the year net income is \$1.8 million more than budget, or 83%, and approximately \$978,000 more than prior year to date, or 32%.

A motion by Beimdiek and seconded by Schmidt to approve May financials passed unanimously.

Citizen's Participation Period: None

Old Business: None

New Business:

CONSIDERATION OF BIDS FOR INCREASING PUMPING CAPACITY OF WELL #17

General Manager Bryant reported that the water department is requesting an upgrade on Well #17's pump and motor. With its current capacity, Well #17 can supply approximately 50% of demand for the south pressure district. The remaining must be pumped from the Water Treatment Plant in order to meet total demand. With an upgrade, it is anticipated that Well #17 will be the sole supplier for the south pressure district approximately 75% of the year. It is projected that this investment will payback in less than two years by reducing our energy cost. Carthage Water and Electric Plant received a quote from Flynn Drilling to upgrade this Well's capacity in the amount of \$65,769.00. GM Bryant recommends moving forward with Flynn Drilling to increase the capacity of Well #17.

A motion by Goff and seconded by Schmidt to approve upgrading Well #17's pump and motor, passed unanimously.

CONSIDERATION ON THE PURCHASE OF THREE HALF-TON PICKUP TRUCKS

General Manager Bryant noted a request to proceed with the purchase of three half-ton pickups, which were budgeted for Carthage Water and Electric Plant's new fiscal year. One purchase will be for a crew cab in the amount of \$30,681.00 and two will be for extended cabs for \$26,930.00 each. All pickups meet CWEP's required specifications and will be purchased from Putnam Chevrolet under the MoDOT State Contract.

A motion by Goff and seconded by Schmidt to approve the purchase of three half-ton pickups, passed unanimously.

CONSIDERATION ON THE PURCHASE OF AN ARTICULATING AERIAL DEVICE BUCKET TRUCK

General Manager Bryant reported a request to proceed with the purchase of a new articulating telescopic aerial device bucket truck, which was budgeted for the new fiscal year. This truck meets CWEP's specifications and will be purchased from Altec Industries, Inc. in the amount of \$149,955.00 under MoDOT State Contract, which provides competitive pricing and substantial savings.

A motion by Schmidt and seconded by Goff to approve the purchase of an articulating telescopic aerial device bucket truck, passed unanimously.

Staff Reports:

General Manager Bryant reported a major water loss on Fairview from a collapsed water main that was left exposed during construction for the Fairview road widening. Bryant commended Joel Terry in the power plant and staff with the water department for their quick response and long hours on the job site. GM Bryant also commended staff on their involvement in their field of work throughout the state and being experts in their field, he added that it's a good representation of not only Carthage Water & Electric but also a compliment to the Municipalities around.

CFO Nugent updated the board on the status of the new outage call handling feature on the app. Nugent reported that a consultant for AMI has been selected and added that she is working on finishing up year end.

Director of Power Services Emery stated that natural gas prices are pretty cheap. Emery reported that the permit was approved for the street light project on Garrison and Fairlawn.

Customer Relations Manager Milliken reported that she has been helping Shawnte with the new features on the app. Milliken also noted the different events she has been a part of this month including Food Truck Friday and Safety town Day at the YMCA.

Executive Assistant Stump reported that CWEP had 10 volunteers for United Ways Day of Caring. Stump informed the Board of the upcoming blood drive held in the Community Room on July 19, 2019.

Board Member Comments

At 4:31 pm a motion by Beimdiek and seconded by Goff to close a portion of the meeting into closed session pursuant to Section 610.021 (3) of the Sunshine Law, passed unanimously.

At 5:08 pm the meeting reconvened in open session. A motion by Beimdiek and seconded by Goff to amend the contract of General Manager Bryant passed unanimously.

At 5:17 pm the meeting adjourned.