

CWEP
Board Meeting Minutes
May 16, 2019

The Carthage Water & Electric Plant Board met in regular session May 16, 2019, 2:00 pm at the CWEP Office, 627 W. Centennial, Carthage, MO.

Board:

Neel Baucom-President, Danny Lambeth-Vice President, G. Stephen Biemdiek-Secretary, Darren Collier-Liaison, Brian Schmidt-Member, Ron Ross-Member, Pat Goff-Member.

Staff: Chuck Bryant-General Manager, Cassandra Ludwig-General Counsel, Jason Peterson-Director IT & Broadband, Megan Stump-Executive Assistant, Jason Choate-Director of Water Services, Kelli Nugent-CFO, Kevin Emery-Director of Power Services, Stephanie Howard-Director of Business & ED

President Baucom called the meeting to order at 2:00 pm.

Additions/Changes To The Agenda: None.

Approval of Minutes:

A motion by Goff and seconded by Beimdiek to approve the minutes of the regular meeting of April 18, 2019, as presented passed unanimously.

Approval of Disbursements:

A motion by Lambeth and seconded by Beimdiek to approve disbursements for April in the amount of \$2,822,107.89 passed unanimously.

Financial Statement:

CFO Nugent presented the financials for April noting that net income for the utility combined was \$187,000 and \$300,000 more than budget and prior year respectively for the month. She noted that for the year net income is \$1.6 million more than budget, or 75%, and approximately more than prior year to date, or 35%.

A motion by Beimdiek and seconded by Goff to approve April financials passed unanimously.

Committee Reports: None.

Citizen's Participation Period: None.

Old Business: None

New Business:

Recommendation To Proceed With Purchasing Products For The "Midtown" Fiber Expansion

General Manager Bryant reported the the communications department is requesting the purchase of fiber cable and materials needed to extend residential fiber service to prospective locations located in the area informally referred to as "Midtown" which is south of Centennial Avenue and North of Fairlawn Avenue between Garrison and Grand. This area consists of approximately 250 service locations. The cost of the purchase will be in the amount of \$36,026.26, which exceeds the \$25,000.00 threshold that requires formal bidding. CWEP is able to purchase the requested items from an approved vendor, under a cooperative contract in which the bidding process has already been done and falls within the guidelines of our purchasing policy. CWEP will have supporting documentation to confirm the lead agency followed all proper steps in their procurement bidding process.

GM Bryant recommends moving forward with the purchasing of products for the "Midtown" fiber expansion.

A motion by Lambeth and seconded by Beimdiek to approve purchasing the products for the "Midtown" fiber expansion, passed unanimously.

Consideration Of Bids For The Purchase And Installation Of A 16" Gate Valve Project

General Manager Bryant noted that a proposal was issued for the purchase and specialized installation of a 16" gate valve project for the water department. Carthage Water & Electric Plant received proposals from three vendors. Core & Main submitted a proposal for \$34,000.00, Schulte Supply Inc. for \$26,894.53, and Municipal Pipe Services for \$26,500.00.

GM Bryant recommended awarding the valve purchase and service installation project to Municipal Pipe Services in the amount of \$26,500.00.

A motion by Ross and seconded by Schmidt to award the valve purchase and service installation project to Municipal Pipe Services in the amount of \$26,500.00, passed unanimously.

Staff Reports:

General Manager Bryant reviewed some of the major points to the budget this year and informed the board that the budget meeting with the city went very well. Bryant reported that the City of Lockwood has asked for help from Carthage Water & Electric Plant in regard to electric. Bryant added that CWEP will be sending a crew at least once a month to assist Lockwood with their

electric system. GM Bryant updated the board on the status of the Tristate Coalition Project.

General Counsel Ludwig updated the board on legislative issues.

Director IT & Broadband Peterson reported the communications department currently has FTTH internet service available to 859 homes and serve FTTH internet service to 276 homes. Peterson announced that Landon Dobbs has submitted his resignation, his last day will be May 17th.

Director of Business & ED Howard announced she attended APPA's Energy Efficiency Management Certificate Program this month and it was very informative.

Executive Assistant Stump reported that the tower to tower run was held this past Saturday and was a great success. With about 75 runners participating, Carthage Water & Electric Plant raised over \$1600.00 for Water for People. Stump reminded the board that the company picnic will be held this Saturday, rain or shine.

Board Member Comments

Liaison Collier expressed his appreciation to Kristian Terry on a very informative water treatment plant tour. Collier also informed the board that a new Railroad Crossing will be put in on Chestnut courtesy of Arkansas & Missouri Railroad and MODOT.

Pat Goff commended Barry Bland for his tour through the water treatment plant.

At 3:23 the meeting adjourned.