

**COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, AUGUST 11, 2020
5:00 p.m.**

COMMITTEE MEMBERS PRESENT: Ceri Otero, David Armstrong, Seth Thompson, and Craig Diggs.

OTHER COUNCIL MEMBERS:

OTHERS PRESENT: City Administrator Tom Short and City Clerk Traci Cox.

Chair Ceri Otero called the meeting to order at 5:00 P.M.

OLD BUSINESS:

Approval of minutes from previous meeting: On a motion by Mr. Armstrong, the minutes of the July 28, 2020 meeting were approved 4-0.

Review and approval of the Claims Report: The Committee discussed items regarding the Claims Report. Mr. Diggs moved to approve the claims. Motion carried 4-0.

NEW BUSINESS:

1. **Consider and discuss updated COVID-19 Employee Leave Policy.** City Attorney Nate Dally outlined changes and explained the policy in detail. Mr. Armstrong made a motion to approve the policy and forward to council. Motion carried.
2. **Staff Reports:** Mr. Short reported on funds that had not been paid to the Chamber of Commerce for June 2020. The Chamber is in the process of auditing expenses and a refund to the city may occur. To keep the expense in the proper fiscal year, the invoice will be paid. Ms. Cox reported on activities of the Wellness Committee.
3. **Member Reports:** None.

ADJOURNMENT: Mr. Armstrong made a motion to adjourn at 5:40 PM. Motion carried 4-0.

Traci Cox
City Clerk