

**COMMITTEE ON INSURANCE/AUDIT AND CLAIMS  
TUESDAY, OCTOBER 22, 2019  
CITY HALL COUNCIL CHAMBERS**

**COMMITTEE MEMBERS PRESENT:** Ceri Otero, David Armstrong, Kirby Newport and Ed Barlow.

**OTHER COUNCIL MEMBERS:** None.

**OTHERS PRESENT:** City Administrator Tom Short and City Clerk Traci Cox

Chairperson Ceri Otero called the meeting to order at 5:00 P.M.

**OLD BUSINESS:**

**Approval of minutes from previous meeting:** On a motion by Mr. Armstrong, the minutes of the October 8, 2019 meeting were approved 4-0.

**Review and approval of the Claims Report:** The Committee discussed items regarding the Claims Report before it was approved 4-0 on a motion by Mr. Newport.

**NEW BUSINESS:**

1. **Staff Reports:** City Clerk Traci Cox reported there will not be an increase in employee health insurance rates for the next calendar year. Staff is still working to finalize the health insurance plan renewal. The Wellness Committee is working on offering a flu shot clinic for employees.

Mr. Short reported the State had revoked the sales tax license for Chad's Garage, so the City will be contacting the business regarding their license issued by the City. Requests for proposals to conduct a compensation and benefit analysis were sent to 14 vendors. The proposals are due back by November 8.

**ADJOURNMENT:** Mr. Newport made a motion to adjourn at 5:28 PM. Motion carried 4-0.

Traci Cox  
City Clerk