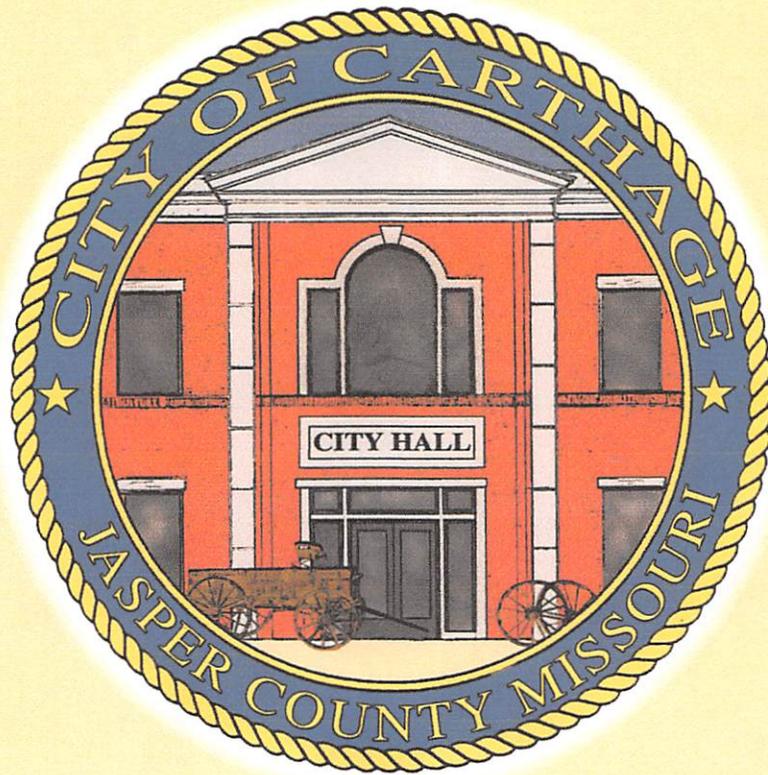


CITY OF CARTHAGE
ANNUAL OPERATING AND CAPITAL
BUDGET



FOR THE YEAR ENDING
June 30, 2020

**2019 – 2020 Budget
City of Carthage, Missouri
July 1, 2019 - June 30, 2020**

Mayor and City Council

Dan Rife, Mayor

City Council

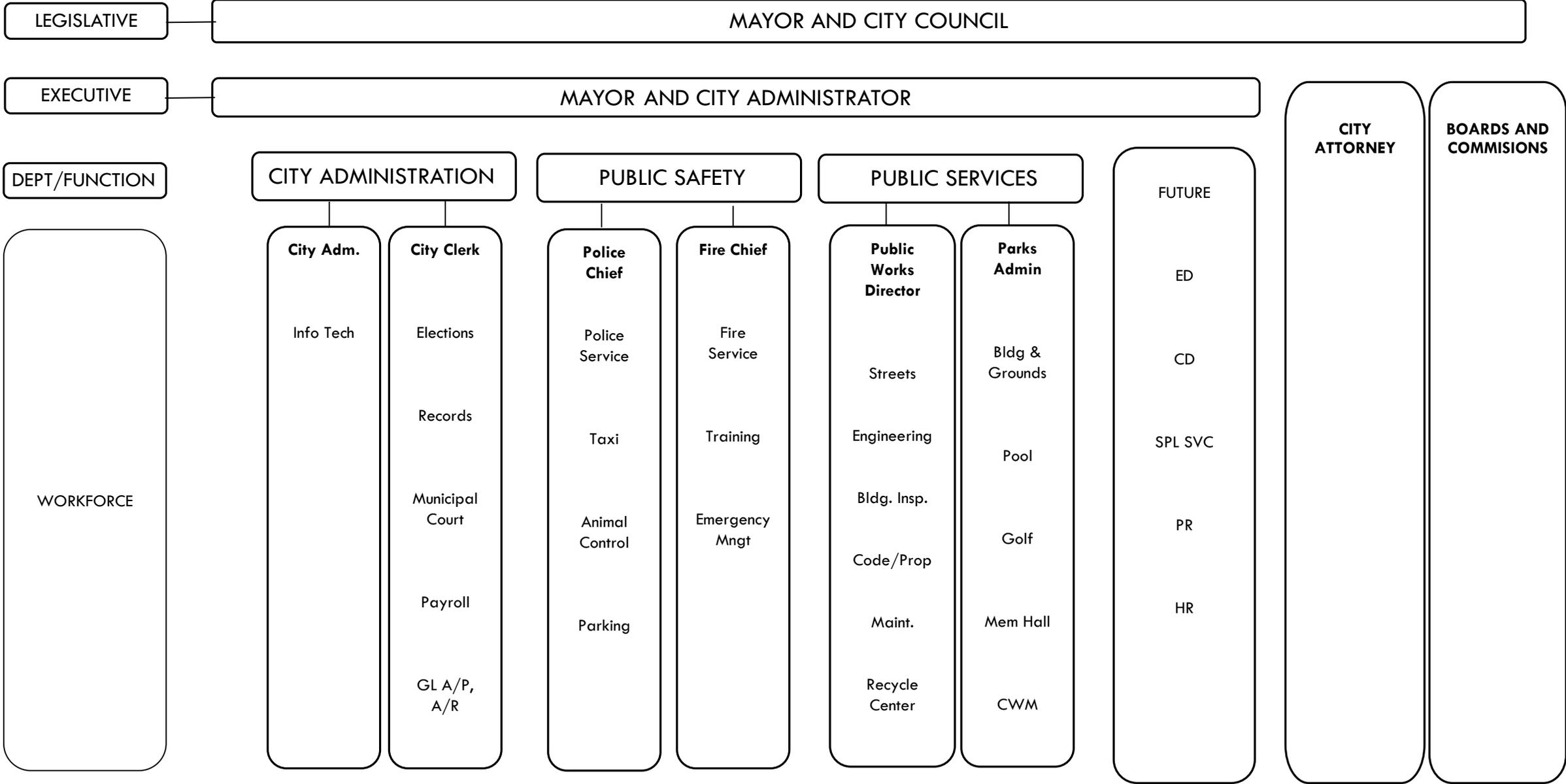
Juan Topete, Ward I
Ray West, Ward II
Mike Daugherty, Ward III
Alan Snow, Ward IV
Ed Barlow, Ward V

James Harrison, Ward I
David Armstrong, Ward II
Ceri Otero, Ward III
Darren Collier, Ward IV
Kirby Newport, Ward V

City Staff

City Administrator, Tom Short
City Clerk, Traci Cox
City Attorney, Nate Dally
Municipal Judge, Peter Lasley
Police Chief, Greg Dagnan
Fire Chief, Roger Williams
Public Works Director, Zeb Carney
Parks & Rec. Director, Mark Peterson

ORGANIZATION FUNCTION CHART

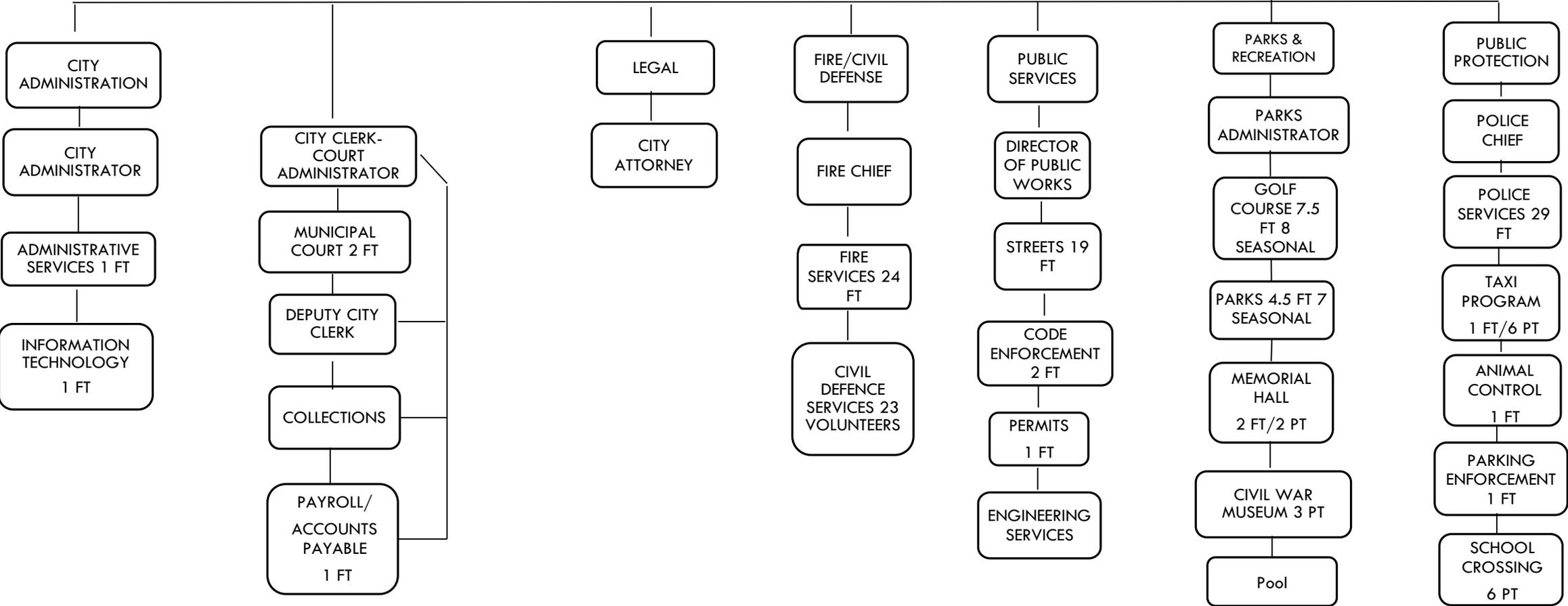


CITY OF CARTHAGE

CITIZENS OF CARTHAGE

CITY COUNCIL

MAYOR



City of Carthage Fiscal 2019 - 2020 Budget

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The City of Carthage
"America's Maple Leaf City"

June 7, 2019

The Honorable Dan Rife, Mayor
Members of the City Council
City of Carthage
326 Grant Street
Carthage, Missouri 64836

Mayor and City Council Members:

Based upon the City Council's Budget Ways & Means Committee budget hearings with Department Heads, outside agencies, and public hearings concerning the Fiscal 2020 budget, transmitted herein is the Committee's recommended Annual Operating and Capital Budget for the City of Carthage for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.

The originally submitted budget has been changed and modified throughout the hearing process based on input from the public, Mayor, Council Members and Department Heads. This final document reflects those changes discussed and approved by the Budget Ways & Means Committee. This document is being presented under the provisions of Article VII of the Home Rule Charter for the City of Carthage and Section 2.161 of the Carthage Code of Ordinances for Council consideration. The budget shall be adopted by the affirmative vote of a majority of the members of the Council on or before the last day of the fiscal year currently ending.

Adoption of the budget shall constitute an appropriation of the amounts specified therein as expenditures. Adopting and monitoring the budget to ensure financial stability of the City is one of the major functions of the City. The budget process affords the City the opportunity to balance the needs of the community with the resources available. The budget does not constitute a mandate to spend, only the authority to do so.

CITY 2020 BUDGET OVERVIEW

After the onset of the Great Recession in 2008, local governments across the country faced some of the worst financial challenges since the 1930s. Some communities exacted drastic across the board budget cuts and wholesale layoffs. Others eliminated entire departments and contracted out vital services. Many cities found it necessary to claw back employee benefits packages negotiated during better times. A few cities failed to adjust and were forced into municipal bankruptcy. Looking back at that difficult period some localities were better able than others to address the crisis¹. The City of Carthage was one of those cities that fared better. However, during this time period, from the 2008 to the 2009 budget year, the City's General Fund revenues dropped by over \$901,000. The City did not return to revenue levels at or above the amount in the 2008 budget year until the 2015 budget year.

In a January 2019 article in the Kansas City Star by Neil Nakahodo | Mark Davis, it was reported that "Economic growth will slow in 2019, forecasters say, and may lead to a recession in 2020. It all depends on ending the trade war and what the Federal Reserve does with monetary policy." Forecasts focus on when — not whether — the next U.S. recession is coming. The hand wringing mostly is about the United States' trade war with China, the Federal Reserve's plan for interest rate hikes, oil's plunging price tag and Wall Street's sudden year-end fire sale on stocks. As for good news,

economists largely agree a recession is not in the cards this year despite all their buzz about a coming downturn.

“The economy’s not falling apart, not by any stretch of the imagination,” said Mark Vitner, senior economist at Wells Fargo Securities Economics Group. Because much of the rest of the world economy already has begun to slow, and that is adding to the slowdown in the U.S. economy expected this year. Forecasters put off the next recession until 2020 largely because the U.S. economy currently enjoys a brisk pace of growth. “We just have to get through July without having a recession.”

Developing and adopting budgets that support strategic goals without exceeding available resources is a challenge at all times, but particularly when the economy is unstable². Consequently, because of the City’s limited ability to raise revenues, the City cannot be or do everything for everybody. Therefore, the City allocates limited resources to programs and services through the budget process. The budget sets forth the financial plan the City will follow in providing services to its citizens in any given year. The budget focus should be on overall “SUSTAINABILITY” of the core services the City provides. Pursuant to Council adopted policy, “Current revenues will be sufficient to support current operating expenditures to as great an extent as possible.” This will help ensure the long-term viability of the City. In part, the overall goals and priorities for the Fiscal 2020 Budget year (as adopted) are:

- To continue to deliver quality and efficient services residents expect from the City of Carthage.
- To the greatest extent possible, efforts shall be made to maximize the effective use of the limited resources available to the City.
- Priority will be given to those items necessary to maintain core service levels. Funding for expanded services and new programs will be considered after existing services are adequately funded.
- General Fund services should be supported by taxes and user fees to the extent appropriate for the character of the service and its user.

BUDGET SUMMARY

As provided in previous years, there are three summary forms which show the City’s total budget for Fiscal 2020. The first form is the “**Budget Summary**,” which shows the estimated beginning fund balance, estimated revenues, reserves on the fund balance, total funds available, requested expenditures (appropriations), and estimated ending fund balance for each separate fund which the City uses in operations. This form shows the entire City’s budget on one page for all budgets in which there will be an appropriation of funds for Fiscal Year 2020. This form also shows the difference between funds available (exclusive of the reserved balance) and requested appropriations. Therefore, the Budgeted Ending Fund Balance in the General Fund, for example, would have to equal zero as a minimum to maintain reserve policy levels and set-asides. The next form is the “**Budget Summary All Funds Appropriations**”. This form shows each separate fund of the City with its requested expenditures for the fiscal year. These are based on categories which consist of Personnel (PER), Supplies and Services (S&S), Travel & Training (T&T), and Capital (CAP) expenses. The total figures for each fund tie-in with the budgeted appropriation column on the “Budget Summary” form. The General Fund is further broken down by department on the “**General Fund Appropriations Summary**”. Each department is shown in a format similar to the categories in the previous summary and tie-in with the fund total and budgeted appropriation column on the “**Budget Summary**” form. The individual detailed budget sheets submitted by departments and agencies then tie-in to these summary sheets.

AGENCY REQUESTS

The individual requests from Agencies are presented in the following table comparing this year’s requests to previous years’ approval levels. The requests impact different funds of the City including **Public Health, Lodging Tax and the General Fund**. Selected Agencies presented their request to the Committee. The Chamber of Commerce, Humane Society and the Convention & Visitors Bureau

were invited to make presentations to the Committee. The requests from the other Agencies were handled through the submitted paperwork by each Agency. Because of the approval of the increase in the **Parks/Storm water Sales Tax** rate and the Memorandum of Understanding between the Library Board and the City, the Library's allocations were a simple calculation (40%) of the **Parks/Storm water Sales Tax** receipts, and the Library did not need to appear before the Committee. For the Council's information, the estimated amount that will be allocated to the Library is \$460,201. Increases in Agency requests were submitted from the Chamber of Commerce over last year's budget amount. The Committee is recommending approval of the Chamber of Commerce's request for the same level of funding as fiscal 2019 and amending the Agreement to incorporate changes regarding Vision, Mission, Goal and Objectives developed by City and CWEP staff working with the Chamber. The Humane Society Agreement is currently budgeted at \$33,000 with details to the Agreement being worked out pending a Public Safety Committee meeting regarding the future of the Feral Cat Ordinance Trap-Neuter & Release program.

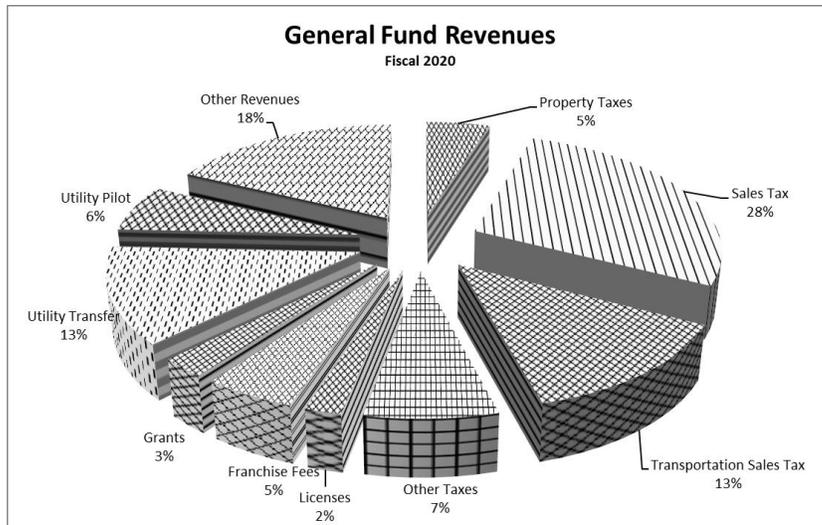
AGENCY REQUESTS:									
	Approved/ Actual 2013	Approved/ Actual 2014	Approved/ Actual 2015	Approved/ Actual 2016	Approved/ Actual 2017	Approved/ Actual 2018	Requested/ Approved 2019	Requested 2020	
Convention & Visitors Bureau	\$120,000	\$89,000	\$100,000	\$100,000	\$100,000	\$100,000	\$102,000	\$102,000	
Convention & Visitors Bureau (Wayfinding)	\$0	\$0	\$0	\$0	\$50,000	\$50,000	\$75,000	\$0	
Carthage Chamber of Commerce	\$106,720	\$119,720	\$111,720	\$111,720	\$111,720	\$111,720	\$118,075	\$153,000	
Humane Society	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$33,000	\$33,000	
Over 60 Center	\$22,000	\$22,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	
Carthage Youth Softball	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	
Carthage Merchants American Legion Baseball	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	
Carthage Youth Baseball (formerly Carthage Little League)	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	
Carthage Library (Pks/Strmw only)	\$105,000	\$133,863	\$192,196	\$210,000	\$456,541	\$455,029	\$451,715	\$460,201	

GENERAL FUND OVERVIEW

Based on projected revenues and requested expenditures from the departments and agencies, current total budgeted expenditures exceed revenues by approximately \$1,066,377. Additionally, operating expenditures, Personnel, Supplies and Services and Travel and Training, exceed projected revenues by \$144,530. Including Street/Engineering Projects (\$227,500), expenditures exceed revenues by \$372,030. The City Clerk and I have reviewed our information and determined the estimated beginning budgeted fund balance to begin the year. Although there will be a modest amount of funds from the fund balance which may be used to offset some of the differences, budgeted on-going revenues are insufficient to fully fund on-going expenditures. As was discussed at previous budget planning meetings, it was felt using (in an appropriate way) a portion of the fund balance was a sensible way to continue providing existing services for the citizens of the City and would have minimal impacts. The budget figures also include a STEP increase for appropriate employees but does not include a Cost of Living Adjustment (COLA). The recommendations of the Salary and Compensation Study by CBIZ were implemented in January 2016. Changes to the retirement systems were implemented in fiscal 2017 and a STEP increase approved in fiscal 2018 and 19.

GENERAL FUND REVENUES

Generally, as discussed at previous meetings and following the **Overall Goals and Priorities for Establishing the Fiscal 2020 Budget**, revenues are being projected as essentially flat compared to the current fiscal year. Revenues for 2020 are projected as being about 0.32% (\$27,846) above 2019



budget levels, and is mostly due to the Other General Revenue category. The **Transfers from Other Funds** line item, has a decrease of approximately \$77,434 from fiscal 2019. That decrease was offset by increases to **CW&E PILOT, Interest Income, Utility Transfer Payment and Rural Fire District** line items for \$50,000, \$43,835, \$47,056 and \$23,000 respectively. The Transfers from Other Funds line item does not include the Parks & Recreation Fund transferring a **one-time** additional amount due to an increased **Sur-charge payment** as was done in the Fiscal 2019 budget. Staff is still in discussions with the County

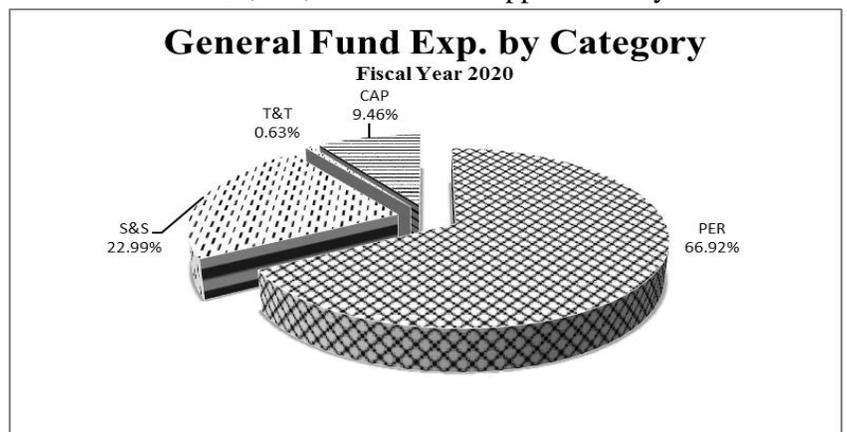
regarding the amounts and purposes for the Sur-charge, and are not anticipating it as a continued material source. There is also a \$14,240 increase in **Court Fines** from 2019's approved budget. Revenues in the **Grants** category are estimated to be less than fiscal 2019 by \$147,318. This is due to the reimbursement of the TAP Grant for the sidewalk for south 571 Highway. Otherwise, revenues would be in excess of the current year's budget and estimate. Our estimates and projections follow a combination of the general philosophy of projecting revenues pragmatically and anticipating changes known to occur in the upcoming year. The **1% Sales Tax**, our largest General Fund revenue source, is budgeted at an increase of approximately 0.84% (\$19,976). **Sales Taxes, General and Transportation**, make up approximately 41% of total General Fund revenues. Additionally, Sales Taxes are more than 3 times larger than the next highest revenue source (Utility Transfer Payment). Consequently, Sales Tax trends have a significant impact on the budget and the budget planning process. We have already addressed the trends of this year's collections compared to previous years. For the most part, as of the end of ten months of the fiscal year, the **general 1% Sales Tax** is about 4% higher than our previous budget's collections for this year for sales tax. Based on current collections, numbers are running about .64% (\$12,982) above anticipated revenues. Projections for the end of the fiscal year may amount to a positive \$15,266. (A reminder, that by Statute, the **Transportation Sales Tax**, which is following the same overall trend, has to be used solely for transportation purposes). The next largest category is the **Utility Transfer Payment** (and **PILOT** (Payment in Lieu of Tax) Payment). In 2014 the methodology of calculating the Transfer Payment was altered. The yearly Transfer payment to the City of Carthage for the fiscal year beginning July 1, 2014 was to be an amount equal to 3.5% of total Charges for Services for the Carthage Water and Electric Plant as delineated in Carthage Water & Electric Plant's Statement of Revenues, Expenses and Changes in Fund Net Assets for the year ended, beginning June 30, 2013 and for each June 30 thereafter. CW&EP also charges a **PILOT** payment to all water, wastewater and electric users inside the city limits of Carthage. This was established by ordinance by the City Council as part of the overall utility rates. The **PILOT**, is 3.5% for the gross electric, water, and wastewater retail sales to customers located within the City of Carthage, excepting any sales to the City or City departments. The **PILOT** payment was established as to not exceed the sum of \$100 per month for the combined electric, water and wastewater usage at each metered location of customers of CW&EP. The amounts for fiscal 2020 are \$1,136,234 and \$560,000 respectively.

The next major revenue source is the **Gas Tax**. Currently, Gas Tax is being budgeted 4.5% above fiscal 2019's budgeted amount. The main reason for this is the 2019 estimated receipts from this line item. At this point, actual collections are slightly higher than the projected budget. However, discussions in the Legislature indicate that a change may be proposed this session or in the near future. This coupled with the changes in rising gas prices, we think that consumption may decrease next year. We may want to re-visit this projection in the near future. Another major revenue source is **Property Taxes**. These are projected to stay pretty much flat over the next year. Our projections are based on historical data and projected increased property values. The estimate for fiscal 2019 includes the sur-charge payment which was briefly discussed above. Staff is still in discussions with the County regarding the amounts and purposes for the Sur-charge, and are not anticipating it's continuation in a material amount in the future. The **Transfers from Other Funds** number includes a transfer in from the Fire Sales Tax Fund of approximately \$284,643 and \$178,650 from the **Parks & Recreation Fund**. The overall plan from the beginning of the Fire Sales Tax collections was to use about half of it for capital acquisitions and the other half to supplement operations in the Fire Department. Over the past several years, we have discussed the overall flat revenue situation in the General Fund. Our current mix of revenue sources does not provide for any significant growth for enhanced services or in some estimations, enough to provide for existing services. In most cases, we are not keeping pace with maintaining current operations. Along that line we had looked at the possibility of additional revenue sources. Property taxes were dismissed due to the requirement of a vote and the limited amount of funds they would generate. Additionally, increases in assessed valuation in the City are negated for the most part by the Hancock Amendment. Based on current projections, operating revenues are less than expenses. The one main source of appreciable growth is our sales tax line items. This can be increased by additional retail and industrial development in the City generating additional sales tax. This is also a two-edged sword as these would be more sensitive to overall economic condition and consumer spending patterns which can fluctuate significantly. Because of the growth of the e-commerce sector, the Committee discussed the possibility of proposing a Use Tax election. However, due to "timing" issues and other local cities voting down the proposition, the Committee deferred pursuing this. The City should continue to be looking at an appropriate mix of revenue sources to provide long term stability to the community, including **Use Taxes**.

Those items aside, revenue estimates in general for next year are essentially comparable to the current fiscal year. The City Clerk and I have both independently projected revenues and come up with an overall negligible difference between our two sets of numbers. I feel that our projections are reasonable for this point in time and the upcoming year in light of the national, state and local economies.

GENERAL FUND EXPENDITURES

Overall, total requested expenditures for the Fund are \$9,744,543. This is approximately 1.35% (\$133,300) less than the approved 2019 budget. The **Personnel Services (PER)** category of the budget the fiscal 2020 budget (which is normally about 65% of total General Fund expenditures) is .12% (\$7,632) higher than the current year's approved budget. These numbers include a **STEP** increase for applicable personnel. However, the Budget does not include a Cost of Living Adjustment (**COLA**). Traditionally, if the City approves a



COLA, it is based on the U.S. Dept. of Laborer's Bureau of Labor Statistics Consumer Price Index for the Mid-West Region as of March which was 1.7%. The Budget Committee deferred any decision on a COLA until mid-year, and a review of the Fund's performance. You may recall that the City implemented the CBIZ Salary Study in January 2016, and enhanced the retirement benefit for all City employees in the fiscal 2017 budget. The increase also includes the three firefighters to man the South Fire Station and the Personnel expenses for the **IT** Department, which are lower due to the decision to contract out IT services versus staffing with City staff. This was a reduction of about \$48,000 from fiscal 2019. Additionally, the **Administration** Department had a lower personnel cost due to changes in staffing at lower amounts than approved in fiscal 2019. The increase also includes a combination of projected **health insurance premium**, changes for contributions in retirement funding based on the actuarial valuation reports, and changes in premiums for **Worker's Compensation Insurance** (which show up in the **Supplies & Services** category) for individual classifications of positions within the City. Lastly, there is one retirement contemplated for fiscal 2020. There were increases in the **City Attorney's** budget and the **Municipal Court's** last year due to the City not choosing to have violations of municipal ordinances heard at the Circuit Court. The Court and Attorney increases amounted to approximately 30.81% from the fiscal 2018 approved budgets. The City Attorney's budget for fiscal 2019 included additional support staff for the Prosecuting Attorney and additional Prosecuting Attorney hours. These changes did not include changes for the Bailiffs situation or any software changes under the new court rules. However, the changes for electronic court requirements are supposed to be covered by changes the State is in the process of implementing.

The **health & life insurance rates** approved previously also changed the renewal date for the plan. It is now on a calendar year basis. The premium changes in the budget for fiscal 2020 contemplates an increase of **12%** in rates overall for the plan year over the budgeted rates for 2019. These are based on preliminary discussions with the City's agent, and are the approximate same percentages we have budgeted for over the past few fiscal years. As this will be the City's first year with the new provider (**Anthem**) we do not have a claims history to project future changes. Therefore, the 12% projected increase is solely estimated on the medical inflation rate for this region of the country. The **Supplies & Services** (SS) category is 7.06% (\$147,685) above fiscal 2019's approved budget. A majority of the increase is attributed the **Police, Fire, IT** and **CMA** departments. In the **Police** Department the major change was in the contract service of housing City inmates. This line item increased \$15,000 from 2019. The increase is due to an increased number of prisoners and charges from the Sheriff to house them. The **Fire** Department increases are primarily due to the expenses associated with the new station. Overall, the **SS** increase is a little over \$10,000. The **IT** Department shows an increase in the **SS** Category of slightly over \$100,000 due to the decision to go with a consulting service as mentioned above, which was off-set by a decrease in the Personnel Services category of about \$50,000. The **CMA** Department originally showed an increase due to the requested increase in Economic Development services requested by the Chamber of Commerce. The Committee decided to recommend funding at the same level as fiscal 2019. The **Travel & Training** (TT) category is also slightly higher than the current Fiscal Year. The budget for 2020 is .31% (\$190) higher than 2019. The main reason for the increase is in the **Court** Department. As was reported earlier, the \$1 fee the City was charging as part of court costs was changed. Staff is still reviewing the impact of the change on the City budget and will recommend necessary changes. Currently, the fund that was collecting this fee may be closed out and the required Court training will come from the department as part of the General Fund. There were other small changes in the departments' requests for 2020. Included in the summary section is a consolidated **Travel & Training schedule** for all the departments in the General Fund and other relevant funds. We do not spend a significant amount on this item, but it is important to provide for continued training for City employees. In the **Capital** (CAP) category, the budget for 2020 is approximately 24% (\$288,807) less than 2019. There is a separate summary sheet of all the departmental requests for capital that have come through the budget process. Some of the capital requests are contractual obligations for lease purchases. Individual justification forms were

provided for all the capital requests during the **Five-year Capital** presentations earlier to the Budget Committee.

PUBLIC HEALTH FUND

Budgeted revenues are approximately 0.2% (\$420) above 2019's budgeted figures. Basically, the revenues in the Public Health Fund are fairly (flat) regular. We are showing the grant awarded by the Region M Board for next year at \$14,000. The grant includes the salary for a part-time employee at the recycling center. Revenues are in line with previous years and there are sufficient funds to support the requested expenditures. The **Region M Grant** for fiscal 2020 has been approved by the Region M Board, but is still awaiting approval by the Department of Natural Resources.

On the **expenditure** side, the budget is higher by about 31% (\$54,000) than the previous year. The Major change is in the **Capital Outlay** line item. The addition of a lease purchase for a new Street Sweeper is included as well as the lease purchase payment on the Leaf Vacuum. Due to the retirement of an employee in this fund, line items effecting salaries are down from the fiscal 2019 approved budget. The **Vet & Humane Society** line item is requested at an overall increased amount from last fiscal year. This is approximately a 21% (\$7,000) increase over the current year's budget. The Humane Society's request is the same base amount of \$33,000. However, medical and other fees included in the contract are included in this line item as well as the City's own Veterinarian fees. **Expenditures exceed revenues by approximately \$50,000.** The accumulated fund balance is basically being used to cover the difference.

CAPITAL IMPROVEMENTS SALES TAX FUND

In February 2011, the voters of the City of Carthage approved an extension of the one-half of one percent Capital Improvements Sales tax that would have terminated at the end of March 2012, for a twenty (20) year term. Pursuant to the Missouri Statutes, this fund was created to separately account for Sales Tax revenue received from the Capital Improvement Sales Tax. Until March 2012, this tax provided 95% of the funds generated to be used for principal and interest payments on previously approved water and wastewater bonds. The additional 5% of the tax revenues collected were retained by the City and restricted for capital improvements involving storm water runoff. From April 2012 forward, the City has been able to use 100% of these funds "for the purpose of funding capital improvements, including the operation and maintenance of capital improvements, which may be funded by issuing bonds which will be retired by the revenues received from the sales tax authorized by this section or the retirement of debt under previously authorized bonded indebtedness."

In fiscal 2020, eight projects are listed for \$1,718,427. These projects are listed on the **Summary Capital** list and the departmental page in the Budget Book. These have all been discussed at the **Five Year Capital** meetings except for the MODOT ADA project on Fairview. This was discussed by the Public Works Committee and approved for funding by the Council after the budget hearings. This fund also shows the portion of a repayment for the City's matching portion of the **Fairlawn Round-About** (MODOT) Cost-Share project. The current estimated total cost of the project is \$2,210,942. The City portion is estimated at \$1,105,471. The City's portion is due in full no later than eight (8) weeks prior to the Commission's project bid letting date of February 2020. We are looking at using an internal loan, via the City Council approved **Inter-fund loan policy** to fund this capital improvement as authorized by the Council in 2013.

Total budgeted expenditures are \$1,900,225. This compares to \$2,208,306 in fiscal 2019, \$560,365 in fiscal 2018, \$2,289,975 fiscal 2017, \$1,325,980 fiscal 2016, and \$1,180,453 in fiscal 2014. Revenue estimates are \$1,486,365 a 30.15% increase from fiscal 2019. This is due to accounting for the MODOT TAP Grant through this fund.

PARKS/STORMWATER SALES TAX

In November 2003, the voters of the City of Carthage approved a Parks/Stormwater Sales Tax in the amount of three-sixteenth (3/16th) of one percent (1%) for the purposes of storm water control and local parks including renovation, expansion and operation of the Carthage Public Library for a period of time not to exceed twenty (20) years in duration from its implementation date. In August 2015, the voters approved increasing this rate to one-half (1/2) of one percent (1%) for a twenty year period.

By a Memorandum of Understanding with the Library Board, the City and the Board agreed that receipts from the Parks/Storm water Sales Tax would be allocated to the Board in the amount of forty percent (40%), and to the City in the amount of sixty percent (60%) of collections received from the Missouri Department of Revenue. Funds previously calculated on the basis of collections of the Transportation Sales Tax also known as “hold harmless” would cease with the implementation of the one-half (1/2) of one percent (1%) Parks/Storm water Sales Tax. All Funds have to be appropriated by the City on an annual basis pursuant to the City’s budgeting procedures as delineated in the Carthage Code. The City will continue to pay the outstanding debt service on the Certificates of Participation (Series 2005 Library Project) which originally funded the expansion and renovation of the Library, from its sixty percent (60%) of the Parks/Storm water Sales Tax. The Library therefore budgets these funds as part of their operations without having to come to the City to request funds. The Library does have to provide to the City yearly, a copy of its Board approved annual operating budget no later than June 30 of each year, to be file with the City Clerk.

Capital expenditures make up the remainder of expenditures from this fund. The capital items are included in the **summary section** and amount to \$482,527. Total expenditures of \$1,108,316 contrasts to \$1,153,503 of revenues. A beginning fund balance of \$380,177 is projected.

The breakdown of Parks projects (which includes one Stormwater project) to storm water projects is 43% and 57% respectively.

FIRE SALES TAX

In November 2011, the voters of the City of Carthage approved a Fire Sales Tax in the amount of one-fourth (1/4th) of one percent (1%) for the purposes of providing revenues for the operations of the Carthage Fire Department for a period of time not to exceed twenty (20) years in duration from its implementation date. The Sales Tax will be used to **enhance the SAFETY** of those served by the Fire Department and to replace and upgrade equipment, including operations of the Department which includes emergency management functions.

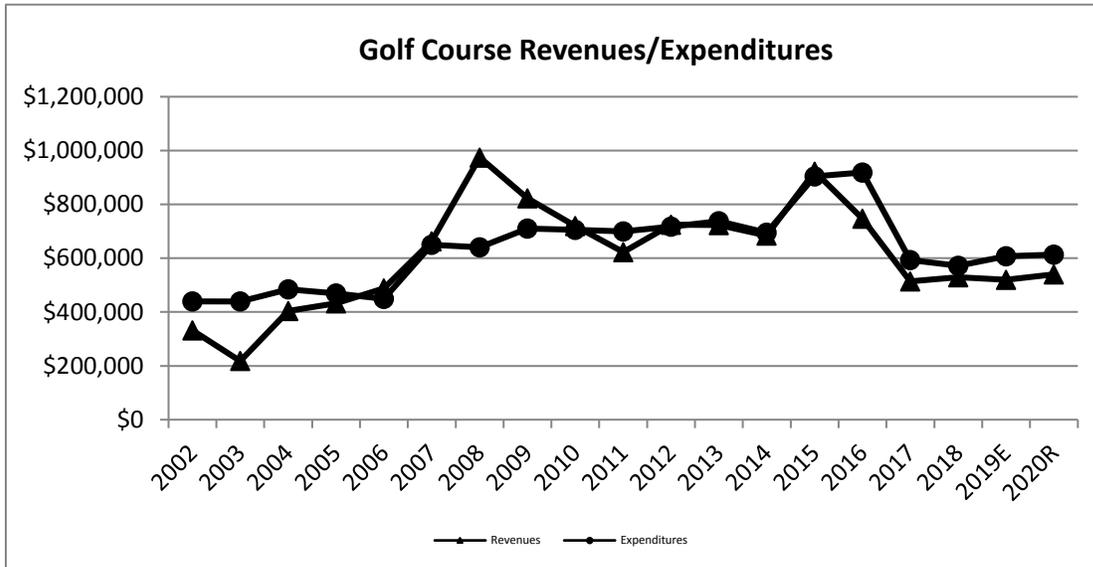
Revenues are projected at \$576,786 for fiscal 2020 with requested **expenditures** of \$ 533,759. The overall plan for the fund has been to use approximately one-half of the revenue stream for the acquisition of capital items and the other one-half to supplement operating expenses in the **Fire Department**.

The entrance to the new location of Fire Station #2 was completed in fiscal year 2016. Funds were budgeted from the Capital Improvements Sales Tax Fund in fiscal 2018 for construction of the station. Construction began in early 2018 with completion taking place in fiscal 2019. Capital requests are for personal protective equipment, self-contained breathing apparatus, fire hose, the lease purchase payment for a replacement fire engine, and the purchase of a replacement brush truck.

New **storm warning sirens** (approximately \$180,000) were purchased and installed in Fiscal 2012. Additionally, a new fire **pumper** (approximately \$459,000) was bid and ordered in Fiscal 2012 and delivered in early Fiscal 2013. Both projects were to be paid by the Fire Sales Tax. Because initial revenues were not adequate to cover the total expense of these projects, in Fiscal year 2012, the City Council approved an **Inter-fund loan policy** to fund capital improvements. Those loans were paid off in fiscal 2015.

GOLF COURSE FUND

Golf course **revenues** are being projected at a rate of approximately 2.29% (\$12,000) above 2019's budget level. These are primarily based on the rate increase recommended and approved by the Council at their April 2019 meeting. The grant from the Steadley Foundation has not been shown as the debt was paid off in fiscal 2016. The original financial commitment from the Foundation was paid



out in March of fiscal year 2010 in the amount of \$1,800,000. The City had requested, on a yearly basis, supplemental funds from the Foundation to help pay off the **debt**. The Steadley Foundation eventually paid off the entire debt issue. The City is extremely grateful to the Foundation for their commitment to the Course and the

improvements made to it. The City is doing all it can to maintain the course in as good a condition as possible based on the funds available. The revenue estimates also include an operating **subsidy from the General Fund**. It is requested for **\$80,000**. This is the same amount budgeted for the current fiscal year. At this point in time, it is estimated the transfer (subsidy) for this year, 2019, will be no higher than what has been approved in the original budget. But, it is still too early to determine the final amount as several large revenue months are still to occur. Rounds and revenues received at the course have been reported on throughout the year and have been problematic. Rounds as of the end of March 2019 were running right on budget projections. Revenues on the other hand were running 9.04% below projections (\$26,928). This was one of the major reasons why a fee adjustment was recommended to the Council. The estimated beginning **fund balance** is shown on the **Summary sheet**. This initially was established as an “Assigned” fund Balance for future debt service payments after and if, the Steadley funds were terminated. As the debt was paid off, the “Assignment” is no longer needed, and as done previously, will be requested to be released in full by the City for financial statement purposes. On numerous occasions, we have discussed the overall general concerns with the golfing industry since 2001 and the course renovation. Original projections on revenues have not panned out as expected necessitating transfers from the General Fund. There is currently a deficit in this operation that will be covered by the General Fund and the use of the fund balance. The fiscal 2020 budget will use a majority of its balance, requiring possibly increased subsidies in the future. The long-term concern still regards generating revenues to cover all operational expenses which will include capital and cart replacements. Through the Public Services Committee, a discussion of the long-term of the Golf Course will continue to take place.

Total **expenditures** in the Golf Fund are budgeted to decrease slightly (\$10,045) from the current year. This entails changes with the retirement of the Parks & Recreation Director and hiring of the current Golf Pro for that position. With the proposed configuration of the Golf and Parks Department, it is anticipated to reduce the Golf operating expenses by about \$35,000 which are incorporated in the budget. The major increases in the department are in the **Capital** line item. These include irrigation software and hardware up-grades and the lease purchase of a wide area mower. Expenditures, including capital, and lease-purchases of new capital, basically maintain a status-quo budget.

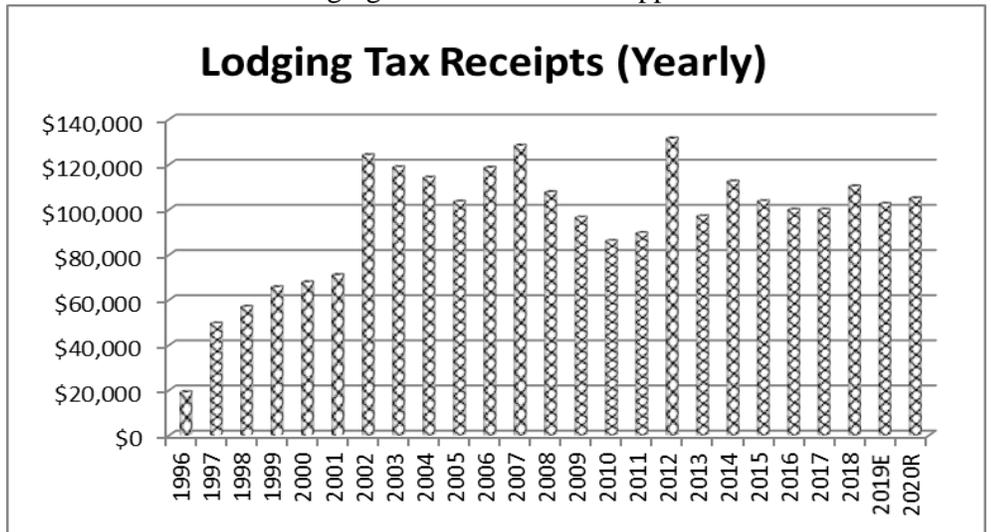
MYERS PARK FUND

In the fiscal 2018 budget, bids were approved for the renovation of the storm water pond in Myers Park. The low Bid of \$141,158 came in substantially below the original estimated amount. The original project for fiscal 2018 was an improvement and expansion to the storm water detention pond located at the northwest corner of Myers Park for \$320,000. Construction was completed earlier this fiscal year, 2019. For fiscal 2020, there are no additional anticipated projects requested. Improvements to the Park have been on a pay-as-you-go basis. As sales take place in the Park, the revenues are used to make necessary improvements to the Park's infrastructure. The improvements are mostly proposed in conjunction with enhancing the opportunities for further retail development of the Park. It is anticipated that as the **Fairlawn Round-About** project is completed, it will provide additional retail opportunities for the remaining vacant lots in the park. Once the roadway is opened, it is envisioned that more traffic will use this route and eventually establish warrants for traffic signals being installed on Garrison and HH.

LODGING TAX FUND

In April 2001, the voters authorized an increase in the Lodging Tax rate. The rate approved went from

2% to 4%. The allocation of Lodging Tax funds is provided contractually through the Carthage Convention and Visitors Bureau (CVB). Staff's **revenue** projections are based on current and past trends. Revenues for Lodging Tax for fiscal 2020 are estimated at \$105,050. Taking into account the increase approved in 2001, receipts are currently running slightly behind projections by approximately 8.39% for



year-to-date totals as of the end of April 2019. The trend since 2011 year-to-date, has been generally upward with a large spike in Fiscal Year 2012 (the Joplin tornado effect). As in the past, we will write the **contract** similar to the current year. The **request** from the CVB is for \$102,000. Basically, the structure of the payments to CVB will be based on actual collections of the tax. In other words, the contract will be a not-to-exceed amount based on actual collections.

ECONOMIC DEVELOPMENT FUND

This was a new fund which started in fiscal 2016. This fund resulted from the issuance of **Chapter 100 Bonds** for the purpose of providing tax incentives to Schreiber Foods, Inc. for their expansion project on Fairview Avenue. Pursuant to the City's **Industrial Development Bonds Policy**, the **Performance Agreement**, and as part of that project and financing, the City and Schreiber agreed to PILOTs (Payments in Lieu of Taxes) as a part of the personal property tax abatement. This fund records the anticipated PILOTs and the City then disbursing those to the appropriate public entities. Additionally, as part of the agreement, the City is to be reimbursed costs of up to \$1,500 per year for its work in the distribution. These funds are also accounted for in this fund.

CARTHAGE WATER & ELECTRIC PLANT

CW&EP's budget consists of the operations of the municipal water, wastewater and electric operations. These include Administration, Communications, Distribution, Production, Collection and Treatment of the various services provided by the utilities. The budget for this year continues to provide for the collection of the payment in lieu of taxes (**PILOT**) and the **Transfer** from the utilities to the General Revenue Fund. The level of the transfer amount had been discussed by CW&EP and the City in conjunction with recommended rate increases in Fiscal 2006. An amount of transfer and PILOT payment had been agreed to by the City and CW&EP as a result of those and other meetings. Three years ago, the City proposed an adjustment to the Transfer and Pilot payment amount calculations for the fiscal year. Those discussions established an adjusted methodology. The City proposed that the PILOT payment and the Transfer be separated from each other and change at individual rates. The adjusted methodology allows the PILOT amount to remain as it has, but the Transfer amount will be calculated at 3.5% of total Charges for Services for the Carthage Water and Electric Plant as delineated in Carthage Water & Electric Plant's Statement of Revenues, Expenses and Changes in Fund Net Assets for the year ended June 30 of the preceding year. The City has budgeted a total of \$1,696,234 for both accounts. This is divided into \$560,000 from the PILOT payment and \$1,136,234 as transfers.

In August 2014, CW&EP recommended the Council call an election in authorizing the issuance of \$6,000,000 for improvements at the Waste Water Treatment Plant. The issue passed. The improvements included constructing intermediate pumping facilities, activated sludge basins, and aeration equipment to provide adequate biological treatment capacity to meet future limits for ammonia-nitrogen; converting the existing racetrack type sludge holding tank to an aerobic digester, and install mixers in the two other sludge holding tanks, thereby providing improved stabilization of the waste sludge prior to land application, and constructing mechanical screening facilities ahead of the WWTP's raw sewage pumps. After additional review, CW&EP recommended delaying the initiation of this project due to changes in EPA's ammonia regulations. The project is anticipated to receive approval of Plans and specifications July 15, 2019, with an anticipated project completion date of May 2021. Because of the ammonia regulation issue, it is anticipated that the full authorized amount will not be used.

CW&EP in fiscal 2017, conducted a Power Supply Study and a Utility Rate Study. As a result of those studies and the requirements of the SRF program for the Wastewater Treatment Plant, to have a fee system adequate for each fund to support itself, the Board of Directors of CWEP recommended a three (3) year rate plan to the Council for all utilities provided. These rate re-alignments were presented as a phase-in for each of the utilities over a three (3) year time frame. The third year of those adjustments are scheduled for implementation July 1, 2019, the beginning of fiscal year 2020.

CW&EP progresses to work to serve the needs of the City in a competitive environment by identifying future needs and desires of the customers. CW&EP, through its economic development efforts, is also working toward creating, fostering and promoting an environment conducive to attracting, expanding and retaining business and industry; promoting economic vitality and diversifying the city's tax base; increasing CWEP load and improving the overall quality of life for the citizens of Carthage. CW&EP continues to focus on development and infrastructure needs for a Carthage Industrial Park. Along these lines, the Economic Development Director at Chamber of Commerce has begun meeting regularly with the Director of Business and Economic Development from CW&EP to collaborate on proposed economic development projects including an industrial park.

Overall, CW&EP continues to position itself to meet the challenges that may be posed by the changes of the electric and utility industry. CW&EP's budget continues to provide for capital improvements to the systems. CW&EP's summary budget is attached as Appendix I.

CONCLUSION

In the current economic times, the City continues to provide the infrastructure to support continued community development including improving arterial roads, overlaying residential and collector streets with City, State and Federal funds. Additionally, the City continues working with our economic development partners to provide for expanded opportunities for citizens. All in all, the City is accomplishing improving the quality of life for its residents.

The 2019-2020 Budget addresses the need for quality public services and provides for a conscientious and practical plan to achieve the City's goals. The provision of giving priority to those items necessary to maintain current service levels for the City has been met for the most part, in this budget and illustrates the Council's commitment of providing comparable service levels previously enjoyed by the citizens of Carthage in light of projected revenue levels. It is believed this budget sets a responsible course for the future of the City, leading into a stronger, more formidable position in the years to come.

In closing, I would like to express my appreciation to the Mayor, Budget Ways & Means Chairman and Committee, the Council, and the Department Heads for their diligent efforts in making this budget year successful.

Respectfully submitted,

Tom Short

Tom Short, City Administrator

¹The Need for Financial Sustainability April 2017 Lincoln Institute of Land Policy

²April 2010 Government Finance Review

BUDGET DOCUMENT OVERVIEW

To make it easier to find desired information, dividers have been used to separate major segments of the budget document. Listed below is a summary of the system used:

TABS: Marking the six major sections comprising the Budget;

- Table of Contents
- Introduction
- Budget Summaries
- General Fund
- Special Revenue Funds
- Appendix

DESCRIPTION PAGES: Description of separate funds and departments.

- General Revenue Fund
- Public Health Fund
- Landfill Closure Fund
- Capital Improvement Tax Fund
- Lodging Tax Fund
- Fair Acres Fund
- Golf Fund
- Civic Enhancement Fund
- Park & Recreation Fund
- Myers Park Fund
- Judicial Education Fund
- Regional Storm water Fund
- Public Safety Fund
- Community Development Block Grant Fund
- Parks/Stormwater Sales Tax Fund
- Fire Sales Tax Fund
- Inmate Security Fund
- Peachtree Community Improvement Development Fund
- Public Facilities/Bond Fund
- Economic Development Fund

According to the budgeting standards established by the Government Finance Officers Association of the United States and Canada (GFOA), a municipal budget document shall serve as a policy document, an operations guide, a financial plan and as a communications medium. The 2019/2020 budget for the City of Carthage satisfies these criteria.

The City of Carthage operates under an elected Mayor/Council form of government. The City's fiscal year occurs from July 1 to June 30. The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The City's funds utilize the modified accrual basis of accounting. These funds are described in detail in the budget document. The budget organizes the funds into two major categories, General Fund Budget and Special Revenue Funds.

The General fund, which is marked by both a tab and a description page, is the City's primary fund. The General Fund is divided into six activities:

- General Administration
- Public Protection
- Fire & Civil Defense
- Public Services
- Parks & Recreation
- Non-Departmental

The tab marked "Special Revenue Funds" separate the funds which are kept separate from the General Fund. "Special Revenue Funds" are established when a statute, local ordinance or generally accepted accounting principles require that specific moneys be set aside for certain purposes. Included in this category are the following funds:

- General Revenue Fund
- Public Health Fund
- Landfill Closure Fund
- Capital Improvement Tax Fund
- Lodging Tax Fund
- Fair Acres Fund
- Golf Fund
- Civic Enhancement Fund
- Park & Recreation Fund
- Myers Park Fund
- Judicial Education Fund
- Regional Storm water Fund
- Public Safety Fund
- Community Development Block Grant Fund
- Parks/Stormwater Sales Tax Fund
- Fire Sales Tax Fund
- Inmate Security Fund
- Peachtree Community Improvement Development Fund
- Public Facilities/Bond Fund
- Economic Development Fund

Basis of Budgeting

Annual budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Governmental fund type budgets are prepared on a modified accrual basis. Governmental revenues are budgeted when they are measurable and available and expenditures are budgeted in the period in which the liability is incurred. All proprietary fund types are budgeted using a flow of economic resources measurement focus and use the accrual basis of accounting. Revenues are budgeted when they are earned and measurable and expenses are budgeted in the period in which the liability was incurred.

Each of these funds is described in detail on the description pages.

Overall Goals and Priorities for Establishing Fiscal 2020 Budget

The City allocates limited resources to programs and services through the budget process. A budget is a document that sets forth the financial plan the City will follow in providing services to its citizens in any given year. It contains guidelines for normal operations as well as capital improvements to benefit the future of the City. It is also an instrument whereby basic policies of the City can be presented along with their impact on services and operations. Further, the budget is used to monitor operations and assist its Department Heads in performing their directives. Finally, the budget is the device that communicates to its readers the direction the City will follow in the future. As a result, it is one of the most important activities undertaken by the City. As the focal point for key resource decisions, the budget process is a powerful tool. The quality of decisions resulting from the budget process and the level of their acceptance depends on the characteristics of the budget process that is used.

The mission of the budget process is to help decision makers make informed choices about the provision of services and capital assets and to promote stakeholder participation in the process. The Principles of the Budget Process are: 1). Establish Broad Goals to Guide Government Decision Making. 2). Develop Approaches to Achieve Goals. 3). Develop a Budget Consistent with Approaches to Achieve Goals. 4). Evaluate Performance and Make Adjustments.

Vision

Carthage is a prosperous city of opportunity -- a great place to raise a family and a vibrant destination that maintains its historical character while welcoming the future.

Mission Statement

The mission of the City of Carthage is to provide and maintain essential, quality public services that meet the collective basic needs of our residents in a cost effective, responsive, and professional manner given the changing needs and resources available and to identify and seize opportunities for a higher quality of life, while protecting our legacy and maintaining our historical sense of community values.

Budget

As provided in the Code of Carthage, The budget shall provide a complete financial plan for City funds and activities for the ensuing fiscal year. Additionally, the City of Carthage shall annually adopt a balanced budget. A balanced budget is where a fund's expenditures are less than or equal to revenues and available fund balances. Any year end operating excess of revenues and other sources over expenditures and other uses in a fund will revert to the appropriate fund balance for use in maintaining fund balance levels set by policy and be available for appropriation by the Council.

The **overall goals and priorities** for the Fiscal 2020 Budget year are:

- To continue to deliver quality and efficient services residents expect from the City of Carthage.
- To the greatest extent possible, efforts shall be made to maximize the effective use of the limited resources available to the City.
- To provide budgetary control through accurate tracking of expenditures against budget projections and take any corrective action as necessary.

- **Priority** will be given to those items necessary to **maintain core service levels**. Funding for expanded services and new programs will be considered after existing services are adequately funded.
- The Budget shall provide for adequate **maintenance of capital plant and equipment** and for their orderly replacement.
- To the greatest extent possible, the budget shall be structured to provide City employees with a safe and pleasant work environment, **adequate compensation** (in relation to current economic conditions) including analysis of the impact of changes to Missouri's minimum wage, and the proper tools to accomplish the tasks assigned to them. Staff shall analyze current staffing levels to determine if economies can be obtained by consolidation, re-assignment or elimination of positions while maintaining core services.
- Continued monitoring of Municipal court operational costs in light of State changes.
- Staff shall analyze the current **level of benefits** associated with compensation to determine if changes are recommended due to the current financial situation including use and development of wellness programs.
- **Avoid** "Feast and Famine" budgetary actions which allow some City operations to thrive while others fail in their public mission.
- Incorporate more fully a critical evaluation and analysis of the status quo. Develop sound processes and methodology to move toward cost recovery and/or where appropriate divestiture or contracting for City services. Department Heads will provide

an analysis of their operation's core services to the City Administrator.

- Design the **Budget Document** and procedures that are useful to the Mayor, Council, Department Heads and the public.
- Provide in the **Budget Document** sufficient information to clearly **communicate** to the public the uses to which public funds are being put.
- Provide in the **Budget Document** an outline of the organization of City government. This includes listing the mission of each department, along with a summary of services to be provided.
- In fiscal 2020, continued preference will be given to enhancements in the City's Park system including enhancing, expanding and connecting Parks & Recreation facilities and programs.
- Continued focus on technology enhancements including the operations of a separate Information Technology (IT) Department to consolidate the City's IT functions and services to enhance the City's uses of technology.
- Continued preference will be given to identification and elimination of drainage problems within the City of Carthage.
- Continued focus on the staffing and operations of the South Fire Station.
- To create, foster and promote an environment conducive to attracting, expanding and retaining business and industry; promoting economic vitality and diversifying the city's tax base; increasing CWEP load and improving the overall quality of life for the citizens of Carthage. Preference and focus to be placed on development and infrastructure needs for a Carthage Industrial Park.
- Review of Annexation issues to provide a rational, consistent and objective methodology for making annexation

decisions when seeking to annex property within the City's development area.

Revenues

Current revenues will be sufficient to support current operating expenditures to as great an extent as possible.

- The City will seek to **avoid** dependence on temporary or unstable revenues to fund conventional City services.
- The City will seek to **avoid** dependence on federal revenues to fund ongoing conventional City services.
- General Fund **services** should be supported by taxes and user fees to the extent appropriate for the character of the service and its user.
- **Revenue estimates** will be based on the following factors:
 - Legislative action
 - Consultation with departments directly involved in raising certain revenues
 - Review of revenue history
 - Economic trends (both locally and nationally)
 - Current indexes (both locally and nationally)
 - The City will evaluate establishing user charges and fees at levels related to the full cost of providing the service where appropriate.
 - To evaluate other additional revenue sources to provide for continuing City services. Specifically, monitor and evaluate the feasibility of the implementation of a Use Tax in the City of Carthage through a public vote.

- Grant funds or similar contractual revenue of a temporary nature will be budgeted only if they are committed at the time of the preliminary budget. Otherwise, separate appropriations will be made during the year as grants are awarded or contracts made.

Expenditures

- Department Heads are to prepare a "Maintenance" request which focuses on **maintaining core services** as currently provided by the department. No additional services or enhancements in service levels will be considered this year due to current economic conditions. Any increases in expenditure from 2019 levels will require separate written justification to be provided to the City Administrator for review upon submission of the budget packet.
- All budget submissions will be reviewed in light of changes in appropriate inflationary indexes and the overall economic conditions.
- Department Heads are to "hold the line" on personnel. No net increase in head count will be submitted as part of the maintenance submission. Any proposed additional increase in head count will be submitted separately as part of an additional or enhanced service level request and shall be fully offset, or justified by corresponding increased revenues generated by the position or program, or service levels.
- Staff will scrutinize personnel costs as a percentage of the total budget and evaluate the City's current position in relation to other area cities.

Capital Improvements Program

- The City prepares a five year Capital Improvements Program (CIP), updated annually, including projects and equipment for all funds. This program was funded through either unreserved fund-balance funds, or on-going revenues from all applicable funds. There is now a dedicated funding mechanism for appropriate capital projects through the renewal of the one-half cent Capital Improvements Sales Tax. The vote to renew allocated 100% to City capital projects. Additionally, the Parks/Storm Water Sales Tax was increased and extended in 2015 to allow for 40% of collections to go directly to the Library and 60% to the City. The City's portion will go to paying off the remaining debt service on the Library Expansion Issue and to Parks and Storm Water projects. Staff will recommend distribution between Parks and Storm Water projects established on a priority basis. The CIP is considered by the City Council at the same date as the annual operating fund budgets. The budget year projects are included in the annual budget of the specific department.

Evaluation criteria that are used to consider and prioritized projects for funding are:

- The project's need to meet legal mandates (Federal, State, and Local).
- The project's impact on health and safety issues.
- The project's meeting a current deficiency.
- The impact of the project's deferral.
- Conformance to adopted plans.

- Neighborhood development impact.
- Impact on quality of life (environmental, aesthetic, and social effects).
- Economic development impacts.
- Relationship to other projects.

Investments

- The primary objective of the City's investment activities is the preservation of capital and the protection of investment principal. Diversification and yield compromises are required so that potential losses on individual securities do not exceed other investment generated income.
- Investments shall be made so as to provide sufficient liquidity to meet the funding needs of the City as they arise. Liquidity is defined as the capability to convert cash, when required, without adversely affecting principal or interest.
- Cash assets shall be managed to produce the highest return available consistent with safety and liquidity. The market average rate of return shall be the net investment earnings objective.
- The investment officer shall competitively bid all investments in conjunction with the bi annual bidding of banking services.

Debt Policy

- When considered necessary, long-term debt may be used to provide for capital acquisitions and construction. Long-term debt will not be used to fund operating expenses except in extraordinary circumstances as authorized by the City Council.

- The City will evaluate the issuance of any debt instrument in view of its long range Capital Improvements Program on projects that are more than routine and when project cash requirements exceed normal cash flow (pay as you go) payment.
- The City will evaluate issuing debt instruments on a case by case basis with an analysis of its impact on the City's overall financial position.
- The City's preference for the issuance of debt would be revenue bonds, special assessment bonds or other self-supporting bonds rather than General Obligation Bonds which are supported entirely by property taxes.
- The maturity date of any issue will not exceed the reasonable expected useful life of the project so financed.
- Inter-fund loans may be provided at interest rates determined by current outside investments. Such loans should be paid back based on a schedule approved by the City Council.
- The City will evaluate the use of **Lease Purchasing** based on the length of the useful life of the asset, interest costs and the duration of the payment schedule.
- City staff and the City's financial advisor monitor the municipal bond market for opportunities to obtain interest savings by **refunding** outstanding debt. As a general rule, the net present value savings of a particular refunding should be in the range of 3-5% of the refunded maturities for further consideration.

Fund Balance Policy

It is essential that governments maintain adequate levels of **fund balance** to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures), to provide sufficient

cash flow to meet operating needs and to ensure stable tax rates. The City must meet these financial obligations year-round, which would be difficult, if not impossible, without maintaining a certain minimum fund balance due to the cyclical nature of revenues, expenditures, and capital projects. **Fund Balances** are the foundation of financial flexibility. **Fund Balances** provide a government with options to provide a financial base sufficient to sustain municipal services which maintain the social well-being and physical conditions of the City, the ability to withstand local and regional economic trauma, to adjust to changes in service requirements of the City, and to respond to other changes as they affect the community. Additionally, suitable fund balance levels permit a city to maintain an appropriate credit rating in the financial community and assure taxpayers that city government is maintained in sound fiscal condition. The City will maintain cumulative fund balances to provide counter-cyclical balance, to protect the City from unforeseen contingencies and to allow an accumulation of resources to finance foreseeable general governmental capital projects. The objective of the fund balance policy is not to hold resources solely as a source of interest revenue, but rather to provide adequate resources for cash flow and contingency purposes, while maintaining reasonable tax rates and charges for services. Fund balances shall be adequate to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures and unforeseen circumstances. These funds may be used at the City's discretion to address situations such as, temporary cash flow shortages, emergencies, unanticipated economic downturns, and one-time opportunities.

- Annual budgets for the General Fund have used portions of the unassigned fund balance for capital projects and acquisitions. City staff went through an

exercise of determining the appropriate level of the Unassigned Fund Balance in the General Fund as outlined in the GFOA's Recommended Practice. The analysis indicated the City had a moderate to high level of risk to retain through reserves. The Budget Ways & Means Committee therefore recommends an Unassigned Fund Balance in the General Fund of 35% of expenditures. Additionally, the Committee recommends \$3,000,000 be classified as Assigned for the intent of possible work involving Economic Development, and \$3,902,025 Assigned for the intent of possible Capital Outlays.

- The General Fund's Unassigned Fund Balance will be calculated based on the adopted annual operating budget. These funds will be used to avoid cash flow interruptions, generate interest income, reduce need for short term borrowing, cover unforeseen catastrophes and assist in maintaining what is considered an investment grade bond rating capacity, in addition to possibly supplement on-going revenues and expenditures where warranted.
- For Fiscal 2020 the Committee recommends spendable fund balances be set at a level commensurate with maintaining core services and personnel levels as specified above for other than General Fund purposes.
- Any set aside projects will be in addition to these amounts.

Annual Audit

Section 3.8 of the Charter of the City of Carthage states the Council shall provide for an independent audit of all City accounts at least annually. An annual audit shall be performed by an **independent** accounting firm which will issue

an official opinion on the annual financial statements with a management letter detailing areas that could be improved. The product, or results, of an audit is a report of how appropriately an organization's financial statements depict its financial condition and results of its operations. Bondholders, outside creditors and the taxpaying citizen are interested in having an audit as additional assurance of the reliability of the financial statements. These people can rely on the auditor's opinion that the statements are fairly presented in accordance with generally accepted accounting principles (GAAP) on a consistent basis. As the budget is a complete financial plan for City funds and activities for the ensuing fiscal year, the Audit concludes the yearly budget process. Bondholders, outside creditors and the taxpaying citizen are interested in having an audit as additional assurance of the reliability of the financial statements. These people can rely on the auditor's opinion that the statements are fairly presented in accordance with generally accepted accounting principles on a consistent basis. The auditors must be a **CPA** firm that has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. Section 105.145 of the Revised Statutes of Missouri (RSMo) requires all municipalities to file an annual financial report with the State Auditor's office.

Budgetary Controls

The City shall maintain a budgetary control system to ensure adherence to the adopted budget and associated appropriations. Monthly **reports** shall be provided comparing actual revenues and expenditures to budgeted amounts. The legal level for expenditure control is the Fund level. Each Department Head is responsible for the budget in their respective departments. In order to enhance the ability to successfully execute the

budget, achieve long-range goals, facilitate achievement of programmatic, financial goals, and promote budgetary compliance, the Level-of-Control for administration of the Budget is established at the category level. Within the General Fund, Public Health Fund and the Golf Fund, the Budget Officer is authorized to transfer budgeted amounts between categories and departments within operating funds provided such **transfers** do not alter total expenditures approved by the City Council for the Fund. Any increase in appropriation at the fund level, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, shall require the approval of the City Council. Such amendment shall be provided by formal action of the City Council.

**CITY OF CARTHAGE BUDGET CALENDAR
FISCAL YEAR 2019 – 2020**

January 14, 2019	Monday	Discuss Fiscal 2019 mid-year budget status
February 11, 2019	Monday	Committee/Council, work session goal setting
February 25, 2019	Monday	Distribute budget forms to Departments and Agencies
March 11, 2019	Monday	Committee review & discuss 5yr. CIP
March 15, 2019	Friday	All budget requests due in to CA Completion of revenue estimates
Mar 25, 27-28, 2019	Mon, Wed-Th	Department meetings with CA/Chair/Mayor
April 22, 2019	Monday	Budget Committee meetings with Agencies
Apr 22, 24-25, 2019	Mon/Wed/Th	Budget Committee meetings. with Departments and begin perfection
May 13, 2019	Monday	Budget Committee perfection of budget
June 07, 2019	Friday	Printing of perfected budget
June 11, 2019	Tuesday	First reading of Fiscal 2020 Budget
June 25, 2019	Tuesday	Second reading of Fiscal 2020 Budget

**FISCAL 2019 BUDGET HEARING SCHEDULE
APRIL 22, 24, 25, 2019**

The Budget Ways & Means Committee will meet with the City departments and agencies in the Council Chambers to discuss Fiscal 2020 Budget requests. The schedule for these meetings is listed below. The meetings will be held with a question and answer format to discuss the budget requests, programs and services for the upcoming fiscal year.

APRIL 22, 2019 (MONDAY) DEPARTMENT & AGENCY HEARINGS

- 5:30 P.M.....Overview
- 5:40 P.M..... Convention & Visitors Bureau
- 6:15 P.M.....Humane Society
- 6:45 P.M.....Chamber of Commerce
- 7:15 P.M.....Adjourn

APRIL 24, 2019 (WEDNESDAY) DEPARTMENT HEARINGS

- 5:30 P.M.....Overview of Fiscal 2020 Budget
- 5:40 P.M.....General Fund/Departments
- 6:15 P.M.....Break
- 6:30 P.M.....Golf Course Fund
- 6:45 P.M.Public Health Fund
- 7:00 P.M.....Capital Improvement Tax Fund
- 7:15 P.M.....Parks/Stormwater Sales Tax Fund
- 7:30 P.M.....Fire Protection Sales Tax Fund
- 7:45 P.M.....**Other Funds:** Landfill Closure; Park & Recreation; Myers Park; Peachtree Community Improvement District; Judicial Education; Economic Development.
- 8:45 P.M.....Adjourn

APRIL 25, 2019 (THURSDAY) BEGIN PERFECTION PROCESS

- 5:30 P.M.....Carthage Water & Electric Plant
- 6:30 P.M.....Perfection Discussions/Deliberations

BUDGET SUMMARIES

The Budget Summaries consist of three (3) forms which financially, show the entire City's operations for the coming fiscal year. The three forms are the "**Budget Summary**," "**Budget Summary All Funds Appropriations**," and "**General Fund Appropriations Summary**."

The "**Budget Summary**" shows all the budgeted funds (on a fund by fund basis) of the City for the coming fiscal year. The form reports the estimated Budgeted Beginning Fund Balance, estimated Budgeted Revenues, any Reserves on the fund balance, total Budgeted Funds Available for appropriations, Budgeted Appropriations for the fiscal year and, the estimated Ending Fund Balance at the end of the fiscal year. This form gives a thumb nail sketch of the entire operating and capital budget for the City for the coming fiscal year. All the detail in the remainder of the budget document support this form is one form or another.

The "**Summary All Funds Appropriations**" form shows fund operations by categories of Personal Services, Supplies & Services, Travel & Training and Capital appropriations on a fund by fund basis for all funds controlled by the City. Funds, with more than one department, are shown in a departmentalized format. These numbers flow up to the **Budget Summary** form's Budgeted Appropriation column for each Fund.

The "**General Fund Appropriations Summary**" shows the General Revenue Fund departmental operations by categories of Personal Services, Supplies & Services, Travel & Training and Capital appropriations on a department by department basis in the fund. The category totals relate directly to the individual operating department's line item appropriation. These numbers flow up to the **Budget Summary All Funds Appropriations** form for the General Fund.

**BUDGET SUMMARY
FISCAL 2020**

Fund	Budgeted Beginning Fund Balance	2019/2020 Budgeted Revenues	Reserved Balance*	Budgeted Funds Available	2019/2020 Budgeted Appropriation	Budgeted Ending Fund Balance
General	\$6,030,279	\$ 8,678,166	\$ 3,087,943.54	\$ 11,620,502	\$ 9,744,543	\$ 1,875,959
Public Health	359,176	177,220	0	536,396	228,094	308,302
Landfill Closure	940,969	186,798	0	1,127,767	830,577	297,190
Capital Improvement Tax	1,846,640	1,486,365	0	3,333,005	1,900,225	1,432,780
Lodging Tax	37,532	105,050	0	142,582	103,500	39,082
Fair Acres Complex/Bond	0	0	0	0	0	0
Golf Course	127,138	540,025	0	667,163	613,011	54,152
Civic Enhancement Fund	57,198	0	0	57,198	0	57,198
Park & Recreation Fund	72,193	178,650	0	250,843	248,650	2,193
Myers Park	417,479	1,500	0	418,979	0	418,979
Judicial Education	0	2,000	0	2,000	0	2,000
Regional Stormwater Detention	8,521	10	0	8,531	0	8,531
Public Safety Grants	116	0	0	116	0	116
Community Development Block Grants	0	0	0	0	0	0
Parks/Stormwater Sales Tax	380,177	1,153,503	0	1,533,680	1,108,316	425,363
Fire Protection Sales Tax	770,938	576,786	0	1,347,724	533,759	813,965
Inmate Security Fund	12,925	4,100	0	17,025	3,900	13,125
Peachtree Community Improvement District	42,500	11,500	0	54,000	0	54,000
Public Facilities/Bond Fund	3,943,430	25,000	0	3,968,430	3,543,309	425,121
Economic Development	6,039	131,886	0	137,925	131,886	6,039

* Figure represents 38% of operating expenditures in the General Fund, plus any specific "reserves".
Golf Fund reserve represents funds available for debt service.

**BUDGET SUMMARY ALL FUNDS APPROPRIATIONS
FISCAL 2020**

Fund/Department	PER	S&S	T&T	CAP	TOTAL
General	\$ 6,521,348	\$ 2,240,348	\$ 61,000	\$ 921,847	\$ 9,744,543
Public Health	58,089	95,609	0	74,396	228,094
Landfill Closure	0	0	0	830,577	830,577
Capital Improvement Tax	0	181,798	0	1,718,427	1,900,225
Lodging Tax Other	0	103,500	0	0	103,500
Fair Acres Sports Complex/Bond	0	0	0	0	0
Golf Course	352,779	172,092	250	87,890	613,011
Golf Maintenance	352,779	169,692	250	87,890	610,611
Golf Driving Range	0	2,400	0	0	2,400
Civic Enhancement	0	0	0	0	0
Park & Recreation Fund	0	248,650	0	0	248,650
Myers Park	0	0	0	0	0
Judicial Education	0	0	0	0	0
Regional Stormwater Detention	0	0	0	0	0
Public Safety Grants	0	0	0	0	0
Community Development Block Grants	0	0	0	0	0
Parks/Stormwater Sales Tax	0	625,789	0	482,527	1,108,316
Fire Protection Sales Tax	0	284,643	0	249,116	533,759
Inmate Security Fund	0	3,900	0	0	3,900
Peachtree Community Improvement District	0	0	0	0	0
Public Facilities/Bond Fund	0	0	0	3,543,309	3,543,309
Economic Development	0	131,886	0	0	131,886
TOTAL	\$ 6,932,216	\$ 4,088,215	\$ 61,250	\$ 7,908,089	\$ 18,989,770

**GENERAL FUND APPROPRIATIONS SUMMARY
FISCAL 2020**

PRINT DATE:

29-May-19

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Department	PER	S&S	T&T	CAP	TOTAL
General Administration	\$ 385,521	\$ 104,567	\$ 6,900	\$ -	496,988
Municipal Court	108,462	13,957	3,400	0	125,819
City Attorney/Gen Adm	63,845	24,515	750	0	89,110
Civil War Museum	24,260	12,045	0	5,000	41,305
Police	2,338,915	411,481	27,175	99,979	2,877,549
City Taxi Service	42,823	16,489	300	0	59,612
Street Department	945,154	397,556	1,000	132,328	1,476,038
Public Works Department	381,315	135,275	1,650	2,550	520,790
Fire Department	1,717,762	241,540	6,675	10,500	1,976,477
Emergency Management	0	4,450	1,400	4,500	10,350
Park Department	291,869	148,018	500	85,450	525,837
Pool	0	64,700	0	0	64,700
Central Municipal Activities	15,192	499,869	8,000	0	523,061
Information Technology	69,324	108,488	3,250	108,000	289,062
Capital Improvements	0	0	0	203,440	203,440
Street/Engineering Projects	0	0	0	227,500	227,500
Memorial Hall	136,906	57,399	0	42,600	236,905
TOTAL	\$ 6,521,348	\$ 2,240,348	\$ 61,000	\$ 921,847	\$ 9,744,543

GENERAL FUND CAPITAL ITEMS		
DEPT	ITEM DESCRIPTION	COST
Civil War Museum	New Video for Civil War Museum	5,000
	TOTAL CAPITAL ITEMS REQUEST	5,000
Police	Police Vehicle Replacement Project	75,268
	Police Light Bar Replacement Project	7,020
	Ballistic Vest Protection Project	2,975
	Taser Replacement Project	4,840
	Body Worn Camera Replacement Project	7,000
	Furniture Replacement Project	2,876
	TOTAL CAPITAL ITEMS REQUEST	99,979
Street	Grader Lease Purchase Payment	36,711
	Dumptruck and Loader Lease Purchase Payment	10,717
	Crack Sealant	9,500
	Paint Sprayer	7,200
	Mowing Tractor	29,500
	Truck Replacement	32,500
	Power Broom for Skid Steer	6,200
	TOTAL CAPITAL ITEMS REQUEST	132,328
Public Works	ESRI	1,550
	Aerial Photography	1,000
	TOTAL CAPITAL ITEMS REQUEST	2,550
Fire	House Demolition & Parking Lot Install	8,000
	Weight/Exercise Room Equipment	2,500
	TOTAL CAPITAL ITEMS REQUEST	10,500
Emergency Mgmt.	Storm Siren Batteries	4,500
	TOTAL CAPITAL ITEMS REQUEST	4,500
	Trailer	2,000
	Truck	28,500
	Park Mowers	18,000
	Concrete Floor at Fair Acres	4,200
	Tractor/Loader at Fair Acres	24,500
	Bucket Truck Repair	8,250
	TOTAL CAPITAL ITEMS REQUEST	85,450
Information Tech.	Financial Software	40,000
	Printer Copier Replacement	16,000
	Microsoft/ Adobe Licensing	10,000
	IT Office/ Training Room Furnishings	5,000
	Network Infrastructure	5,000
	IP Cameras	6,000
	Police/Fire MDT	6,000
	Computer/Tablet Replacement	17,000
	Projectors	3,000
	TOTAL CAPITAL ITEMS REQUEST	108,000
	City Hall Stucco & Exterior Plaster	20,590
	City Hall Concrete & Asphalt Power Wash and Seal Coat	3,850
	City Hall Lighting Upgrades	25,000
	America in Bloom (Planters Phase II)	4,000
	Bridge Maintenance	40,000
	Sycamore Bridge Demo	85,000
	Sidewalk Incentive Program	25,000
	TOTAL CAPITAL ITEMS REQUEST	203,440
Street/Eng.	Milling	40,000
	High Street	27,500
	Hazel St. Phase 1	160,000
	TOTAL CAPITAL ITEMS REQUEST	227,500
Memorial Hall	New Stage Curtain for Main Auditorium	9,700
	Ceiling in Main Auditorium	17,900
	LED Lighting for the Main Auditorium	15,000
	TOTAL CAPITAL ITEMS REQUEST	42,600
	TOTAL GENERAL FUND CAPITAL ITEMS REQUEST	921,847

FUND	OTHER FUNDS ITEM DESCRIPTION	COST
Public Health	Street Sweeper	59,396
	Leaf Vacuum Lease Purchase Payment	15,000
	TOTAL CAPITAL ITEMS REQUEST	74,396
Landfill Closure	Fairlawn Round About	830,577
	TOTAL CAPITAL ITEMS REQUEST	830,577
Capital Improv. Sales Tax	Parking Lot Project (PD)	18,000
	River St. Widening and Stormwater	418,548
	River St. Bridge Replacement	385,000
	Parks/Golf Maintenance Addition	59,400
	Memorial Hall Parking Lot	104,000
	TAP ADA Central Ave.	523,479
	City Bridges Structure Work	140,000
	MODOT ADA Project Fairview/Garrison	70,000
	TOTAL CAPITAL ITEMS REQUEST	1,718,427
Golf	Equipment Lease	54,690
	irrigation software and hardware up-grades	15,700
	Wide Area Mower	17,500
	TOTAL CAPITAL ITEMS REQUEST	87,890
Parks/Stmw Sales Tax	College Ave. Curb and Stormwater	76,952
	14th Street Stormwater	17,000
	Stormwater Mappng and Study	20,000
	Highland to Centennial St. Stormwater West of Garrison	45,000
	Airport Dr. to Gene Taylor	97,000
	4th St. and Maple Stormwater	48,000
	Pickle Ball Courts	14,350
	Playground Surface	10,000
	Shelter in Municipal	4,200
	Ball Fencing	48,000
	Municipal Park Stormwater Repair	40,000
	Carter Park Entrance Repair	11,300
	Big Shelter repairs	5,725
	Parks Master Plan	45,000
		TOTAL CAPITAL ITEMS REQUEST
Fire Sales Tax	Personal Protective Equipment	15,500
	Self Contained Breathing Apparatus (SCBA Project)	21,000
	Replace Fire Hose	3,000
	Replace Fire Engine	124,616
	Brush Truck Replacement	85,000
	TOTAL CAPITAL ITEMS REQUEST	249,116
Public Facilities Bond	Economic Development	3,543,309
	TOTAL CAPITAL ITEMS REQUEST	3,543,309
	TOTAL OTHER FUNDS CAPITAL ITEMS REQUEST	6,986,242
	GRAND TOTAL ALL CAPITAL ITEMS REQUEST	7,908,089

Travel & Training All Funds FY 2020

<u>DEPT.</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>STAFF</u>	<u>COST</u>	<u>SUB-TOTAL</u>	<u>SUB-TOTAL</u>	<u>GRAND TOTAL</u>
Admin.	MOCCFOA	COLUMBIA	MARCH	TRACI COX	1,300			
	GFOA	LAKE OF THE OZARKS	MAY	TRACI COX	1,200			
	GFOA	COLUMBIA	NOV	TRACI COX	800			
	MPR	BRANSON	OCT	TBD	200			
	SWMOCCFOA	VARIOUS	TBD	TRACI COX, M. MILLER	150			
	ICMA/MCMA/OTHER	TBD	TBD	TOM SHORT	3,250			
		TOTAL TRAVEL/TRAINING REQUEST					\$ 6,900	
Court	MACA Spring Conf	Tan-Tar-A	May	Court Admin	1,250			
	MACA Fall Conf	Rolla	Sept	Court Admin & Clerk	900			
	MMACJA Conference	Lodge of Four Seasons	May	Judge	950			
	SWMACA Divisional Mtgs	Various	TBD	Court Admin & Clerk	300			
		TOTAL TRAVEL/TRAINING REQUEST					\$ 3,400	
Attorney	Municipal Atty Conference	Lake of the Ozarks	Summer	Attorney	750			
		TOTAL TRAVEL/TRAINING REQUEST					\$ 750	
Police	<u>TYPE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>STAFF</u>	<u>COST</u>			
	V Acad for Dispatchers	Internet	Monthly	Dispatchers	1,000			
	V Acad for Officers	Internet	Monthly	All Officers	5,500			
	MULES MDT Recertification	Springfield	August	All Officers	600			
	Firearms training (range masters)	Unknown	Yearly	2 RM	1,200			
	Basic Narcotics Investigation	Unknown	Yearly	New Narc	600			
	State DARE Curriculum for New Officers	Jefferson City	Yearly	DARE	350			
	Critical Stress management	Local	Bi-yearly	All	1,500			
	Reid Technique for interviews & Interrogation	Unknown	Yearly	New Det	895			
	DNA Evidence	Unknown	Yearly	New Inves	150			
	Crime Scene Investigator Certification	Unknown	Yearly	New Inves	1,000			
	Missouri Police Chiefs Conference	Jefferson City	Bi-yearly	Chief	900			
	LETSAC Conference	Lake of the Ozarks	Yearly	2 DWI Team	1,000			
	Type III Breathalyzer class	Local	One time	All New Off	700			
	Drug Recognition School	Unknown	One time	2 DWI Team	600			
	Misc. One Day Classes POST Certified	Joplin	Unknown	All Officer	6,075			
	Travel Expenses Not Related to Training	Unknown	Unknown	All Officer	500			
	Communications Officers Conference	Lake of the Ozarks	Yearly	TAC officer	700			
	MULES School for Comm. Officers	Springfield	One time	New Comm	500			
	Fleet Managers School (2 People,trans)	St. Louis	Yearly	Fleet Off.	1,300			
	Arbinger Training	Carthage	One time	10 Officers	1,500			
	Financial Peace University	Internet	One Time	New Off	605			
		TOTAL TRAVEL/TRAINING REQUEST					\$27,175	
Taxi	Federally Mandated Training				300			
		TOTAL TRAVEL/TRAINING REQUEST					\$ 300	
Street	LPA and Safety	TBD	TBA	Supervisor and Labor	1,000			
		TOTAL TRAVEL/TRAINING REQUEST					\$ 1,000	
Public Works	ICC Building Code Training	TBD	TBD	Building Inspectors	700			
	ADA Compliance	TBD	TBD	Building/Property Inspector	250			
	FEMA	Lake of the Ozarks	April	Director/Building Inspector	700			
		TOTAL TRAVEL/TRAINING REQUEST					\$ 1,650	
Fire	Target Solutions Training Management	Online Based	Annually	All	2,449			
	Summer Fire School	Columbia, Mo.	TBD	3	2,000			
	Joplin Training Center	Joplin	Annually	All	700			
	MO Chiefs Conference	TBD	TBD	2	500			
	Fire Officer-1	TBD	TBD	3	500			
	Miscellaneous	Carthage		All	526			
		TOTAL TRAVEL/TRAINING REQUEST					\$ 6,675	
Emergency Management	4-Corners EMD Conference	Branson	November	3	1,200			
	Meals for required out of town meetings		Quarterly	3	200			
		TOTAL TRAVEL/TRAINING REQUEST					\$ 1,400	
Parks	General	TBA	TBA	Park Maintenance	500			
		TOTAL TRAVEL/TRAINING REQUEST					\$ 500	
Central Municipal Act.	MML	St. Charles	SEPT	COUNCIL & STAFF	8,000			
		TOTAL TRAVEL/TRAINING REQUEST					\$ 8,000	
Information Tech.	CBT Nuggets	Virtual	NA	ALL	1,000			
	Local IT Seminars	Local	Unknown	ALL	750			
	MSCIC Annual Meeting	TBD	TBD	IT Manager	1,500			
		TOTAL TRAVEL/TRAINING REQUEST					\$ 3,250	
		TOTAL GENERAL FUND TRAVEL/TRAINING REQUEST					\$ 61,000	
		<u>OTHER FUNDS TRAVEL / TRAINING FORM</u>						
	<u>TYPE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>STAFF</u>	<u>COST</u>	<u>SUB-TOTAL</u>	<u>SUB-TOTAL</u>	<u>GRAND TOTAL</u>
Golf	General	TBA	TBA	Golf Maintenance	250			
		TOTAL TRAVEL/TRAINING REQUEST				\$ 250		
		TOTAL OTHER FUND TRAVEL/TRAINING REQUEST					\$ 250	
		GRAND TOTAL ALL FUNDS TRAVEL/TRAINING REQUEST						\$ 61,250

GENERAL FUND

GENERAL REVENUE FUND

The General Fund is the City's primary tax supported operations fund. It is used to account for revenues and expenditures for General Administration, Police & Transportation, Fire & Emergency Management, Public Services, Parks & Recreation and Central Municipal Activities.

BUDGET SUMMARY

GENERAL FUND

Projected Beginning Fund Balance 7/01/2019	\$ 6,030,279	
Projected Income	8,678,166	
Reserved Fund Balance	-3,087,944	
Funds Available		11,620,501
Approved Expenditures	-9,744,543	
Income and Balance over/(under) Expenditures	*	1,875,958
Projected Fund Balance 6/30/2020 *		<u>\$ 4,963,902</u>

* Income and Balance over/(under) Expenditures plus reserved fund balance

AUTHORIZED PERSONNEL	Full Time	Part Time/Seasonal
	106	42

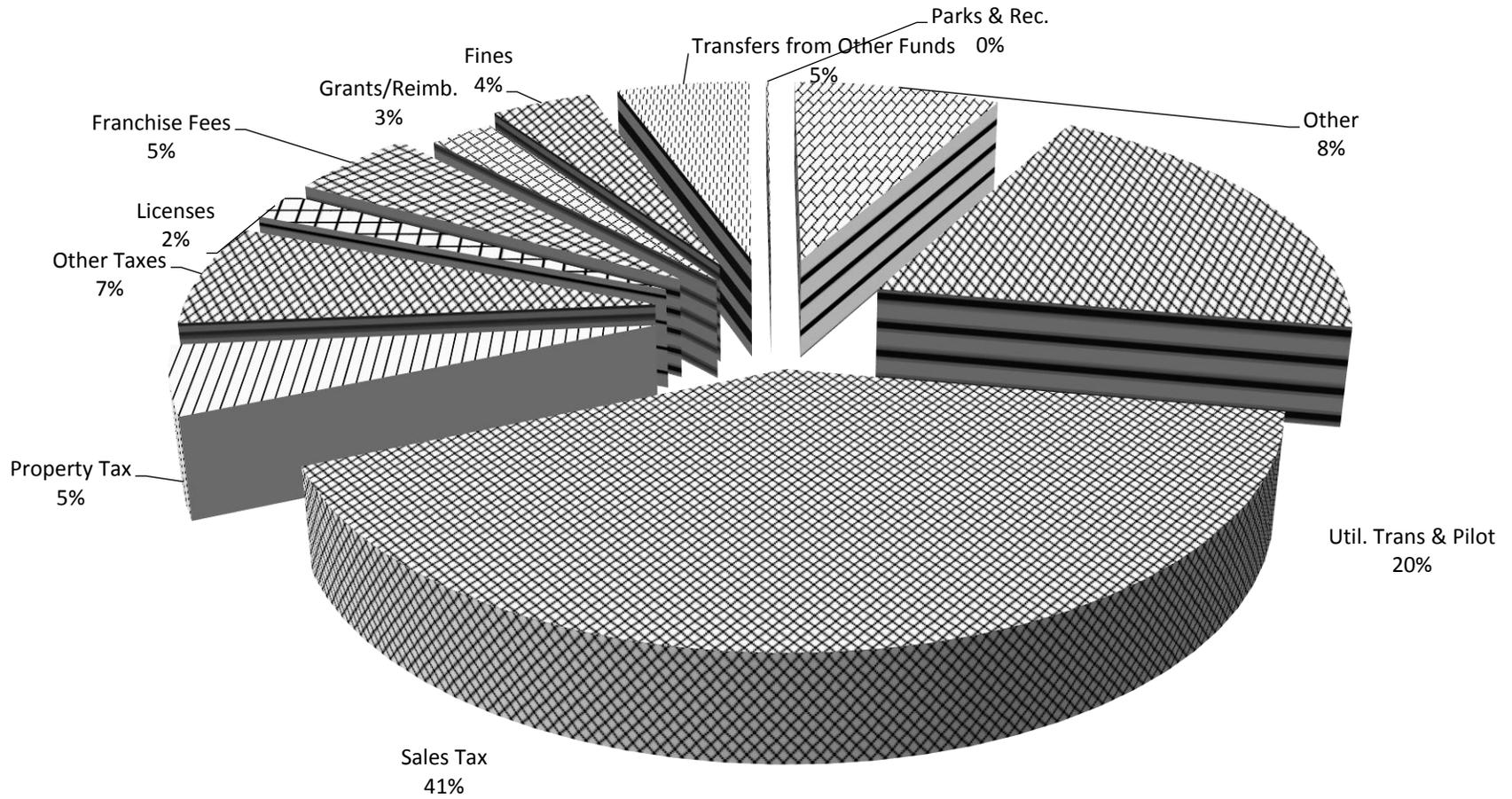
BUDGET HIGHLIGHTS

Individual departmental highlights are detailed on the following pages. The General Fund Budget will allow all departments to provide service levels at approximately the same level as the previous fiscal year. Based on the Budget Ways & Means Committee recommended budget for Fiscal 2020, the projected ending fund balance for the General Fund will change to approximately \$4,963,902. This amount includes the thirty-five (35%) percent operating reserves for emergencies of other approved expenditures. Additionally, expenditures exceed revenues by approximately \$1,066,377. Capital expenditures account for approximately \$921,847 and are essentially funded through the accumulated and unallocated fund balance. "Operating Expenditures" exceed revenues by \$144,530.

For the 1995 fiscal year, a policy was established to maintain a minimum fund balance equal to 33.33% of the General Fund annual operating expenditures excluding capital improvements. In Fiscal year 2000, the Budget Ways & Means Committee revised that amount to a recommended 25% which was approved by the Council with the adoption of the budget. This fiscal year, the City developed a more detailed fund balance policy based on The Government Finance Officers Association's Recommended Practices "Risk Analysis". As a result, the recommended review indicated a reserved fund balance level of 35%. The Budget Ways & Means Committee adopted a 35% reserve level which is incorporated and recommended with the adoption of this budget.

General Fund Revenues

Fiscal 2020



		Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
110	GENERAL FUND REVENUE						
	Taxes:						
31110.000	Property Taxes	\$429,284	\$573,887	\$420,719	\$576,297	\$425,000	1.02%
31120.000	Intangible Tax	3,573	3,821	500	41	350	-30.00%
31301.000	Sales Tax	2,280,705	2,352,583	2,386,069	2,383,403	2,406,045	0.84%
33560.000	Cigarette Tax	51,968	51,260	50,000	51,700	51,000	2.00%
33540.000	Gas Tax	574,691	580,289	550,000	578,921	575,000	4.55%
0.000	Local Use Sales Tax	0	0	0	0	0	
31302.000	Transportation Tax	1,088,990	1,115,873	1,139,527	1,137,967	1,148,777	0.81%
	Total Taxes	\$ 4,429,211	\$ 4,677,713	\$ 4,546,815	\$ 4,728,329	\$ 4,606,173	1.31%
	Licenses & Fees:						
	Licenses						
32100.000	Occupation Licenses	118,124	125,907	117,500	117,000	118,000	0.43%
32200.000	Other Licenses & Permits	49,073	85,080	67,300	51,430	55,000	-18.28%
	Sub-Total	\$ 167,197	\$ 210,987	\$ 184,800	\$ 168,430	\$ 173,000	-6.39%
	Franchise Fees						
31821.000	MGE Gas Service	185,734	211,963	200,442	238,459	215,000	7.26%
31822.000	Telephone Franchise ALL	269,279	218,274	215,000	187,087	173,500	-19.30%
31823.000	S.W. Cable	53,552	48,578	48,000	48,588	48,500	1.04%
31824.000	Franchise Fees - Protested	0	0	0	0	0	
	Sub-Total	\$ 508,565	\$ 478,815	\$ 463,442	\$ 474,134	\$ 437,000	-5.71%
	Total License & Fees	\$ 675,762	\$ 689,802	\$ 648,242	\$ 642,564	\$ 610,000	-5.90%
	Grants/Reimbursements:						
33003.000	Emergency Mgmt. Grant	31,174	32,221	30,707	31,879	32,000	4.21%
33410.000	Taxi Grant & Fares	57,963	52,554	49,500	49,375	50,000	1.01%
33400.000	Police Grant/Res. Off.	91,885	69,638	75,167	111,636	113,301	50.73%
33405.000	Misc. Police Revenue	20,290	22,109	21,000	16,844	18,000	-14.29%
33406.000	School Crossing Guards	6,784	7,990	7,000	8,000	8,000	14.29%
36401.000	Grant	0	12,067	147,318	140,663	0	-100.00%
	Total Grants	208,097	196,579	330,692	358,397	221,301	-33.08%
	Other General Revenue:						
34110.000	Municipal Court Fines	320,784	312,793	315,760	334,326	330,000	4.51%
34113.000	Police Training Fines	8,264	8,293	7,526	8,057	8,247	9.59%
34114.000	Parking Fines	832	4,993	4,200	4,570	4,200	0.00%
400.***	Uncollected Fines	0	0	0	0	0	
35110.000	Domestic Violence Fine	6,979	7,113	5,771	7,217	7,200	24.75%
34001.000	Oiling & Repairing Streets	210,451	115,853	80,257	129,304	95,000	18.37%
34002.000	Public Works Fees Misc	350	600	300	200	200	-33.33%
39600.000	Misc. Revenues *	41,616	31,086	23,000	19,380	19,000	-17.39%
36201.000	Rents	315	0	0	0	0	
33001.000	CW&E PILOT	505,075	534,978	510,000	559,075	560,000	9.80%
33002.000	CW&EP Eco.Dev. Reimb.	41,895	47,110	59,038	55,038	59,038	0.00%
34780.000	Civil War Walk-Ins	3,188	4,365	3,800	4,479	4,000	5.26%
34790.000	Civil War Souvenirs	4,647	6,509	5,300	7,112	6,000	13.21%
34750.000	Memorial Hall Rents	53,573	52,676	48,900	48,167	50,000	2.25%
34760.000	Memorial Hall Sign Rents	1,165	200	0	465	300	
36110.000	Interest Income	7,624	8,008	6,165	88,117	50,000	711.03%
36111.000	Investment Interest/Div/Fe	6,290	12,919	0	0	0	

		Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
39100.000	Trans from Other Funds **	458,674	461,729	540,727	545,709	463,293	-14.32%
39210.000	Sale of Surplus Property	5,657	8,588	3,500	3,550	4,000	14.29%
33800.000	Utility Transfer Payment	1,101,180	1,087,300	1,089,178	1,089,178	1,136,234	4.32%
34220.000	Rural Fire District	415,685	424,886	412,000	437,325	435,000	5.58%
35520.000	Collection Fees	-6	-4	50	30	30	-40.00%
34130.000	Zoning Applications	1,225	670	1,000	500	500	-50.00%
	Total Other	3,195,464	3,130,665	3,116,472	3,341,799	3,232,242	3.71%
	Other Revenue:						
34731.000	Rental/Skating Rink	3,600	3,600	3,600	3,600	3,600	0.00%
34732.000	Rental/Shelter	4,750	4,676	4,500	4,625	4,850	7.78%
34733.000	Rental/Sports Facilities	0	0	0	0	0	
34720.000	Pool Receipts	0	0	0	0	0	
34721.000	Concession Sales/Pool	0	0	0	0	0	
36404.000	Donations	250	0	0	0	0	
	Sub-Total	8,600	8,276	8,100	8,225	8,450	4.32%
Total Parks & Recreation		8,600	8,276	8,100	8,225	8,450	4.32%
TOTAL GENERAL REVENUE		\$ 8,517,134	\$ 8,703,036	\$ 8,650,320	\$ 9,079,313	\$ 8,678,166	0.32%

* Includes additional revenues previously collected in the Parks Department.

** Includes an operating transfer of \$178,650 from the Parks & Recreation Fund, and \$284,643 from the Fire Sales Tax Fund.

09-May-19

General Revenue Fund Income:	\$ 8,678,166 **
General Revenue Fund Balance:	6,030,279
Reserved Fund Balance:	-3,087,944
Funds Available:	11,620,502
Grand Total Gen Rev Expenses:	-9,744,543
Available Funds (over)/under Exp.:	<u>\$ 1,875,959</u>

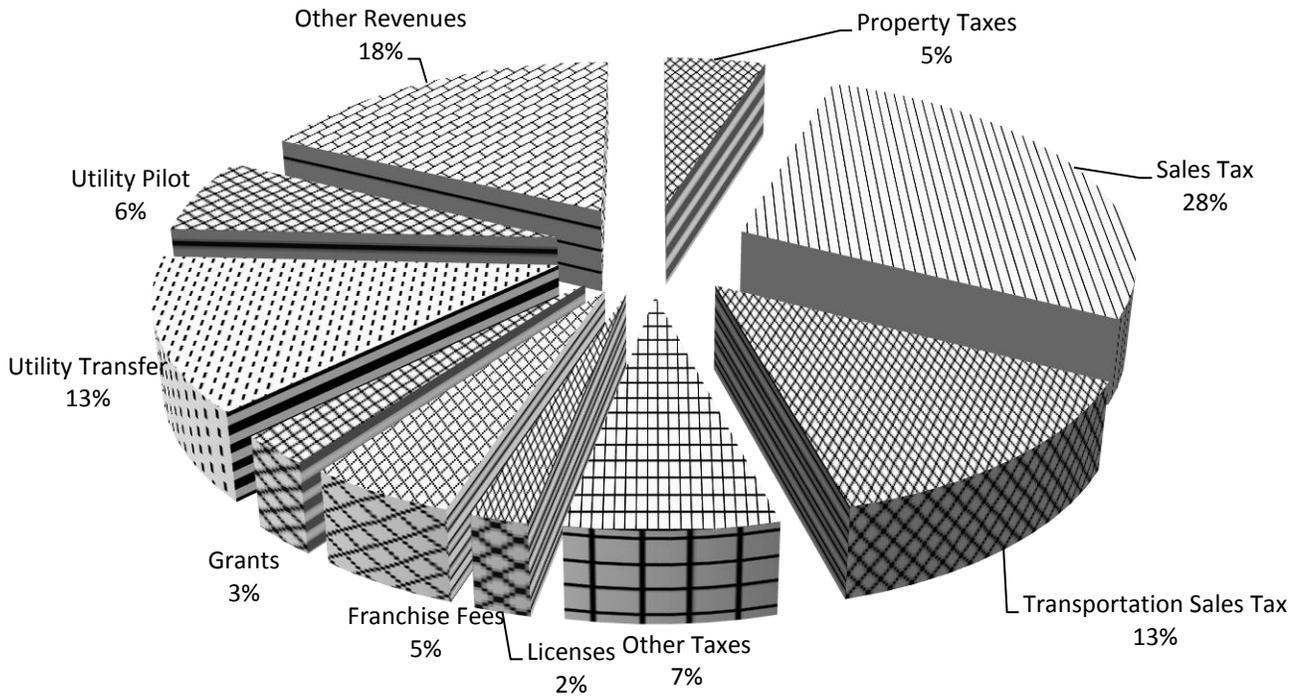
REQUESTS: DEPARTMENTS	APPROPRIATION			CUMULATIVE TOTALS			
	OPERATIONS	CAPITAL	TOTAL	W/CAPITAL	INCOME	W/O CAPITAL	INCOME
General Administration	\$ 496,988	\$ 0	\$ 496,988	\$ 496,988	\$ 8,181,178	\$ 496,988	\$ 8,181,178
Municipal Court	\$ 125,819	\$ 0	\$ 125,819	622,806	8,055,360	622,806	8,055,360
City Attorney	89,110	0	89,110	711,916	7,966,250	711,916	7,966,250
Memorial Hall	194,305	42,600	236,905	948,821	7,729,345	906,221	7,771,945
Civil War Museum	36,305	5,000	41,305	990,126	7,688,040	942,526	7,735,640
Police	2,777,570	99,979	2,877,549	3,867,675	4,810,491	3,720,096	4,958,070
City Taxi Service	59,612	0	59,612	3,927,287	4,750,879	3,779,708	4,898,458
Street Department	1,343,710	132,328	1,476,038	5,403,325	3,274,841	5,123,418	3,554,748
Public Works Department	518,240	2,550	520,790	5,924,116	2,754,050	5,641,659	3,036,507
Fire Department	1,965,977	10,500	1,976,477	7,900,593	777,573	7,607,636	1,070,530
Emergency Management	5,850	4,500	10,350	7,910,943	767,223	7,613,486	1,064,680
Parks Department	440,387	85,450	525,837	8,436,780	241,386	8,053,873	624,293
Pool	64,700	0	64,700	8,501,480	176,686	8,118,573	559,593
Street/Engineering Projects	0	227,500	227,500	8,728,980	(50,814)	8,118,573	559,593
Sub-Total	8,118,573	610,407	8,728,980	8,728,980	(50,814)	8,118,573	559,593
Central Municipal Activities*	377,986	0	377,986	9,106,966	(428,800)	8,496,559	181,607
Information Technology	181,062	108,000	289,062	9,396,028	(717,862)	8,677,621	545
Sub-Total	559,048	108,000	667,048	9,396,028	(717,862)	8,677,621	545
CAPITAL PROJECTS:							
Capital Improvements	0	203,440	203,440	9,599,468	(921,302)	8,677,621	545
Sub-Total	0	203,440	203,440	9,599,468	(921,302)	8,677,621	545
AGENCY REQUESTS:							
Chamber of Commerce	118,075	0	118,075	9,717,543	(1,039,377)	8,795,696	(117,530)
Library (HH)	0	0	0	9,717,543	(1,039,377)	8,795,696	(117,530)
Over-Sixty	21,000	0	21,000	9,738,543	(1,060,377)	8,816,696	(138,530)
Carthage Merchants Baseball	2,000	0	2,000	9,740,543	(1,062,377)	8,818,696	(140,530)
Youth Softball	2,000	0	2,000	9,742,543	(1,064,377)	8,820,696	(142,530)
Youth Baseball	2,000	0	2,000	9,744,543	(1,066,377)	8,822,696	(144,530)
Sub-Total	145,075	0	145,075	9,744,543	(1,066,377)	8,822,696	(144,530)
	\$ 8,822,696	\$ 921,847	\$ 9,744,543	\$ 9,744,543	\$ (1,066,377)	\$ 8,822,696	\$ (144,530)

*Excludes Agency requests which are listed below.

**includes all revenue sources including capital grants and one time funds.

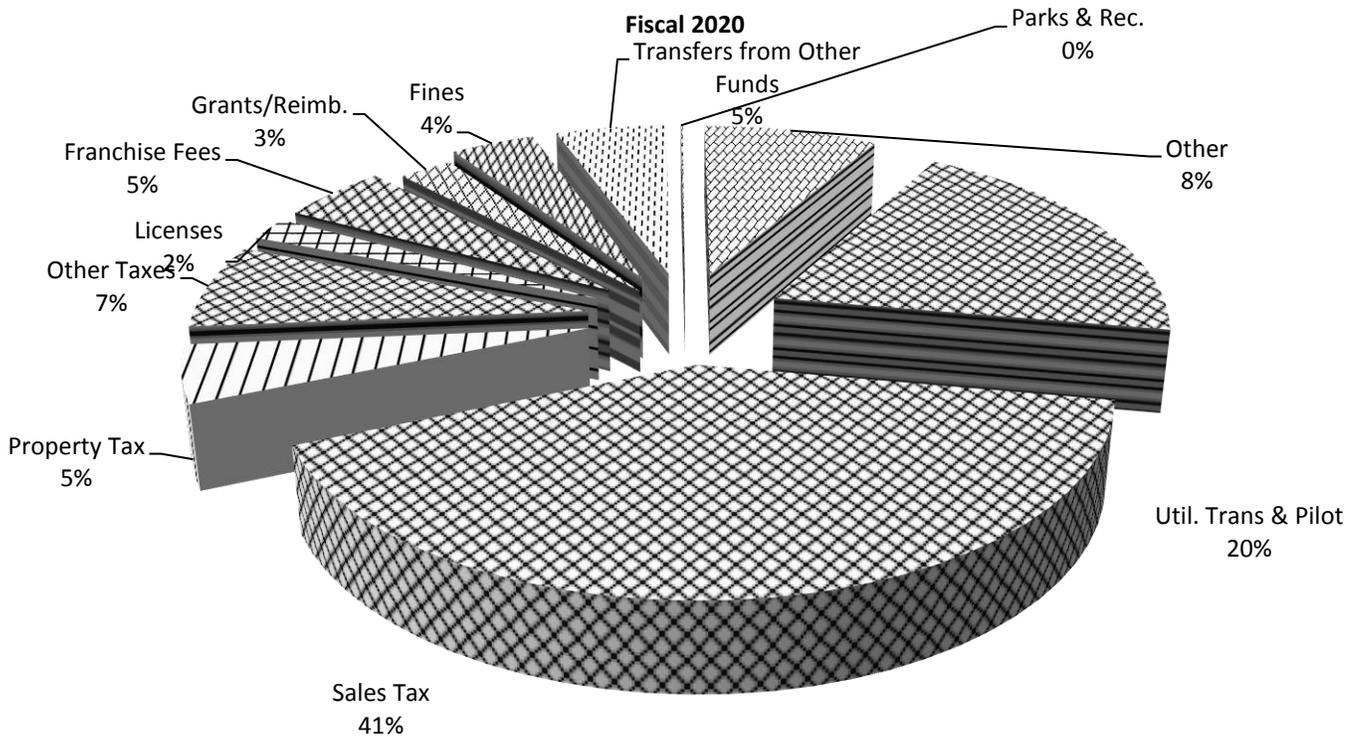
General Fund Revenues

Fiscal 2020



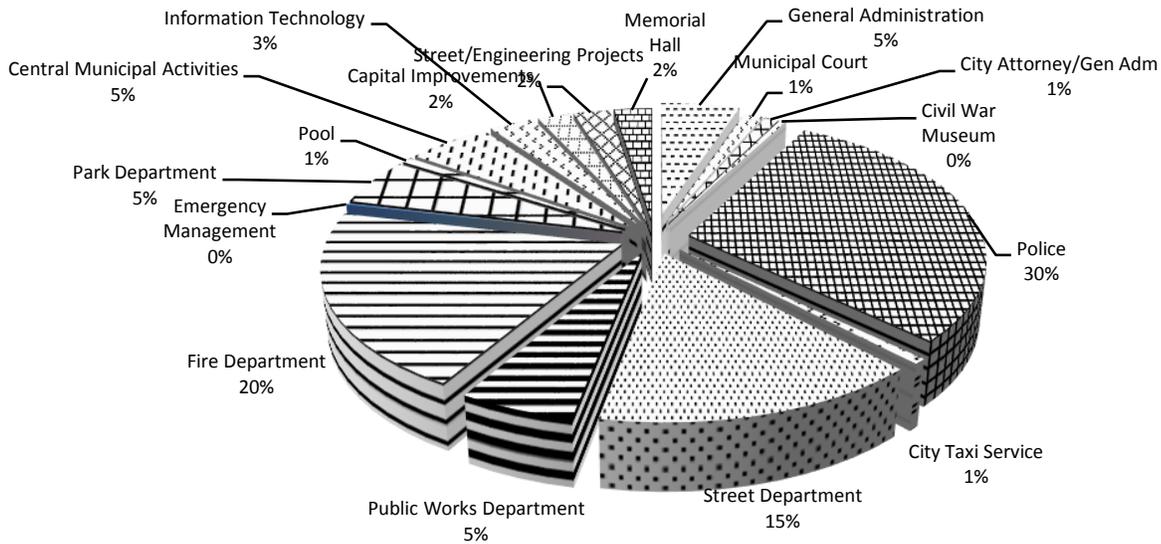
General Fund Revenues

Fiscal 2020



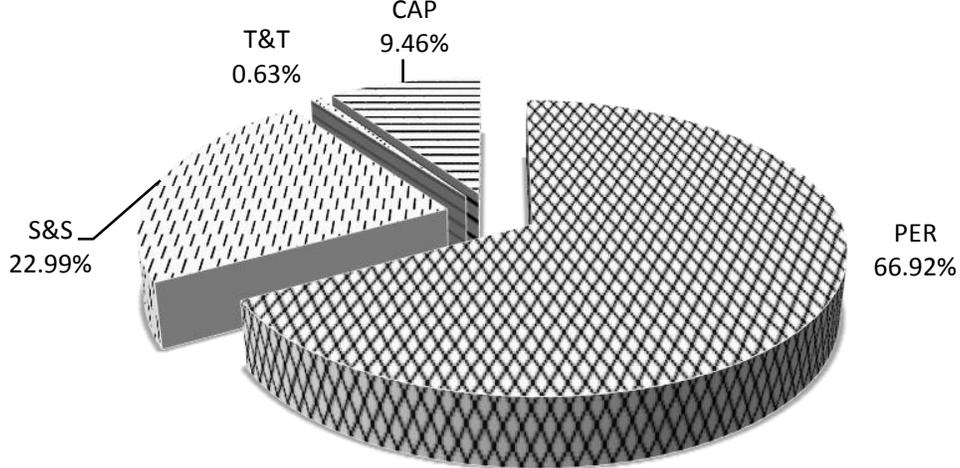
General Fund Expenditures by Dept.

Fiscal Year 2020



General Fund Exp. by Category

Fiscal Year 2020



GENERAL
REVENUE FUND
DEPARTMENTAL
EXPENDITURES

**GENERAL FUND APPROPRIATIONS SUMMARY
FISCAL 2020**

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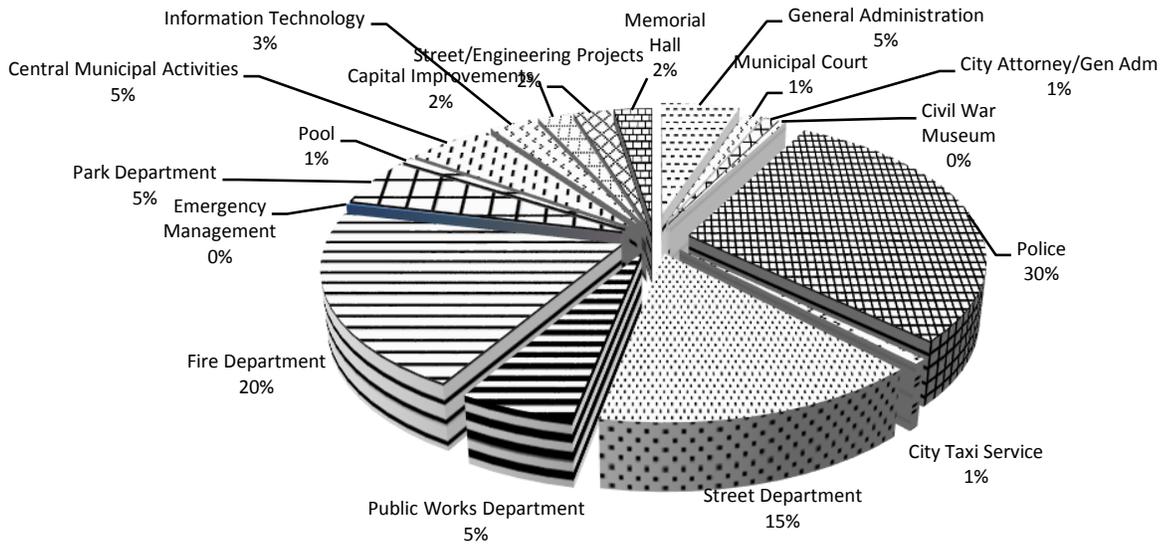
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Department	PER	S&S	T&T	CAP	TOTAL
General Administration	\$ 385,521	\$ 104,567	\$ 6,900	\$ -	496,988
Municipal Court	108,462	13,957	3,400	0	125,819
City Attorney/Gen Adm	63,845	24,515	750	0	89,110
Civil War Museum	24,260	12,045	0	5,000	41,305
Police	2,338,915	411,481	27,175	99,979	2,877,549
City Taxi Service	42,823	16,489	300	0	59,612
Street Department	945,154	397,556	1,000	132,328	1,476,038
Public Works Department	381,315	135,275	1,650	2,550	520,790
Fire Department	1,717,762	241,540	6,675	10,500	1,976,477
Emergency Management	0	4,450	1,400	4,500	10,350
Park Department	291,869	148,018	500	85,450	525,837
Pool	0	64,700	0	0	64,700
Central Municipal Activities	15,192	499,869	8,000	0	523,061
Information Technology	69,324	108,488	3,250	108,000	289,062
Capital Improvements	0	0	0	203,440	203,440
Street/Engineering Projects	0	0	0	227,500	227,500
Memorial Hall	136,906	57,399	0	42,600	236,905
TOTAL	\$ 6,521,348	\$ 2,240,348	\$ 61,000	\$ 921,847	\$ 9,744,543

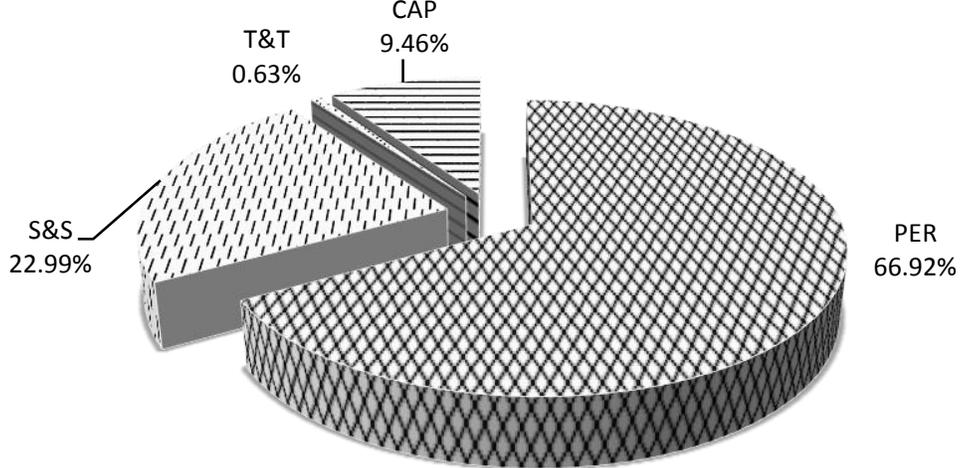
General Fund Expenditures by Dept.

Fiscal Year 2020



General Fund Exp. by Category

Fiscal Year 2020



ADMINISTRATION

The Administration Department consists of the Mayor, City Administrator and City Clerk's office.

EXPENDITURE SUMMARY

Total Expenditures	\$496,988
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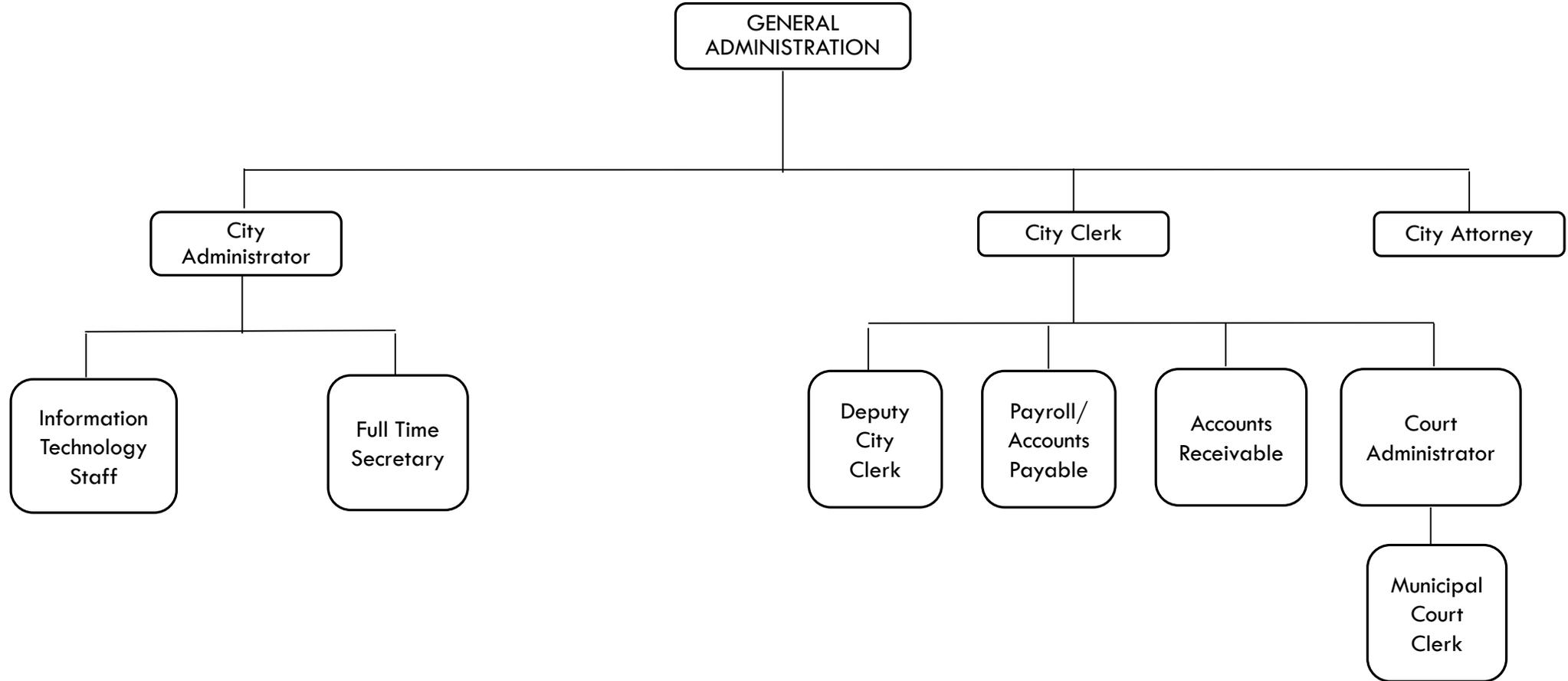
AUTHORIZED PERSONNEL	Full Time	Part Time
Elected Officials	11	0
Staff	6	0
Elected Officials	Staff	
Mayor	City Administrator	(1)
Council Member Ward I (2)	City Clerk/Finance Officer	(1)
Council Member Ward II (2)	Deputy City Clerk	(1)
Council Member Ward III (2)	Department Secretary	(1)
Council Member Ward IV (2)	Accts Payable Clerk	(1)
Council Member Ward V (2)	Accounts Receivable Clerk	(1)

BUDGET HIGHLIGHTS

The budget for Administration is approximately \$8,113 or 1.61% lower than Fiscal 2019. The budget leaves staff support at the same level as the previous fiscal year with an overall slight decrease in personnel costs due to employee turnover. Additional funding has been requested for telephone and internet expenses and a slight increase in computer services to cover annual increases in maintenance contracts.

No capital was requested in the Administration budget for fiscal year 2020.

CITY OF CARTHAGE



OPERATING BUDGET

FUND	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
ADMINISTRATION						
41000.100 Salaries	\$264,898	\$271,442	\$276,039	\$275,173	\$274,285	-0.64%
41000.130 Salaries Overtime	0	0	0	0	0	
41000.220 FICA	18,337	18,741	21,117	21,051	20,983	-0.64%
41000.230 Pension Plan	36,876	41,378	40,379	41,870	36,617	-9.32%
41000.210 Health Insurance	49,601	51,544	56,429	49,207	51,563	-8.62%
41000.290 Disability Insurance	1,397	1,481	2,087	1,441	2,073	-0.65%
41000.260 Workers' Compensation	1,131	518	550	578	547	-0.64%
41000.520 Other Insurance	1,658	6,823	8,000	7,463	7,610	-4.88%
41000.600 General Office Expense	11,287	11,920	18,000	13,863	18,000	0.00%
41000.530 Telephone	5,962	9,074	3,600	7,268	7,300	102.78%
41000.622 Utilities	7,242	8,391	11,000	8,678	11,000	0.00%
41000.550 Dues & Subscriptions	3,709	4,001	4,500	4,434	4,500	0.00%
41000.540 Legal Pubs & Advertising	245	163	500	310	500	0.00%
41000.330 Legal Fees	0	0	0	0	0	0.00%
41000.320 Audits	26,000	23,500	28,500	26,700	26,900	-5.61%
41000.312 Mayor / Adm / Expense	0	0	0	0	0	0.00%
41000.313 Council Expense	0	0	0	0	0	0.00%
41000.311 Election Expense	7,801	13,911	8,000	7,800	8,000	0.00%
41000.310 Assessor's Expense	1,455	0	0	0	0	
41000.340 Recodification	2,765	4,185	4,150	2,806	4,150	0.00%
41000.531 Computer Services	8,912	8,848	9,300	9,290	9,760	4.95%
41000.433 Building Maintenance	2,989	3,744	6,300	5,700	6,300	0.00%
41000.431 Vehicle Maintenance	0	0	0	0	0	0.00%
41000.626 Gasoline	0	0	0	0	0	
41000.700 Travel/Training	5,244	2,908	6,650	4,855	6,900	3.76%
00000.000 Mayor's Travel	0	0	0	0	0	
41000.800 Capital Outlay	12,796	3,500	0	0	0	
41000.699 Miscellaneous	0	0	0	0	0	
41000.498 Special Events	0	0	0	0	0	
TOTAL ADMINISTRATION	470,305	486,070	505,101	488,487	496,988	-1.61%

Work Load Indicators

	Fiscal Yr 2016 Actual	Fiscal Yr 2017 Actual	Fiscal Year 2018 Actual	Fiscal Year 2019 Estimated	Fiscal Year 2020 Projected
Number of:					
Council Meetings Conducted	24	23	23	23	24
Committee Meetings	67	73	72	62	72
Council Bills Processed	49	51	53	37	50
Payroll; W-2's	194	165	193	193	193
Payroll; Deductions	415,108	419,183	440,075	457,903	460,000
Taxes; Processed	801,805	911,147	752,054	713,618	715,000
Permits & Licenses Issued	461	490	469	469	469
Accounts Payable Processed	2,793	3,560	3,559	3,357	3,400
1099's Processed	7	10	15	15	15

MUNICIPAL COURT

The Municipal Court was established by Sec. 14-1 of the Carthage Code. The municipal court, known as the Carthage Municipal Court, is a Division of the Judicial Circuit Court 29 in Jasper County. Authority to establish a municipal court is provided in RSMo 479.020. The Court generally hears violations of municipal ordinances. The court retains the final authority to make factual determinations pertaining to allegations of a municipal ordinance violation, including, but not limited to, the use of a system of administrative adjudication preliminary to a determination by appeal to the court in question.

EXPENDITURE SUMMARY

Total Expenditures	\$125,819
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AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	2	1

BUDGET HIGHLIGHTS

The Municipal Court is under the supervision of the City Clerk and located at City Hall. The court personnel consists of the Municipal Judge (part-time), a Court Administrator, a Court Clerk, and a contract interpreter. The personnel costs make up approximately 90% of the court budget. The operating environment of municipal courts continues to change due to a series of State legislative actions and Supreme Court rule changes. It has become much more difficult to operate a municipal court. Current mandates require changing software programs to the state's software, Show Me Courts. Staff will continue to transition records to the new software. Court dockets have continued to grow. In order to run the Municipal Court more efficiently, court proceedings were changed from meeting half days each week to full days semi-monthly beginning January 2019. Travel and Training expenses for the Judge and Court Administrator were previously budgeted in the Judicial Education Fund; however, they have been moved back to the Municipal Court budget. Staff will continue to monitor the handling of the Judicial Education Fund during the year, making changes as necessary.

OPERATING BUDGET

FUND	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
MUNICIPAL COURT						
42000.100 Salaries	\$72,235	\$74,063	\$88,082	\$85,965	\$85,620	-2.80%
42000.130 Salaries Overtime	0	0	0	571	0	
42000.220 FICA	5,250	5,363	6,738	6,674	6,550	-2.80%
42000.230 Pension Plan	9,496	9,840	9,623	7,384	8,244	-14.32%
42000.210 Health Insurance	7,720	7,994	8,714	7,102	7,581	-13.00%
42000.290 Disability Insurance	340	347	651	334	467	-28.33%
42000.260 Workers' Compensation	228	232	207	116	187	-9.74%
42000.320 Professional Fees	3,195	4,271	4,500	4,448	4,500	0.00%
42000.520 Other Insurance	0	0	0	0	0	
42000.600 General Office Expense	4,013	3,839	5,200	5,034	5,200	0.00%
42000.530 Telephone	0	0	0	0	0	
42000.622 Utilities	0	0	0	0	0	
42000.550 Dues & Subscriptions	90	90	100	280	280	180.00%
42000.540 Legal Pubs & Advertising	0	0	0	0	0	
42000.330 Legal Fees	0	0	0	0	0	
42000.320 Audits	0	0	0	0	0	
42000.531 Computer Services	3,271	3,435	3,610	3,606	3,790	4.99%
42000.433 Building Maintenance	0	0	0	0	0	
42000.700 Travel/Training	0	0	0	0	3,400	
42000.800 Capital Outlay	1,541	874	0	0	0	
42000.699 Miscellaneous	0	0	0	0	0	
42000.498 Special Events	0	0	0	0	0	
TOTAL COURT	\$107,379	\$110,347	\$127,425	\$121,514	\$125,819	-1.26%

Work Load Indicators

	Fiscal Yr 2016 Actual	Fiscal Yr 2017 Actual	alendar 2018 Actual	Yealendar 2019 Estimated	Yealendar 2020 Projected
INCODE REPORT (File/Closed Offense Type)					
Total Filed Violations	4,714	4,387	4,918	4,673	4,659
Total # of Paid Fines	2,387	2,093	2,030	2,170	2,098
Total Before Judge	278	240	276	265	260
Dismissed by Judge	300	162	280	247	230
Dismissed by Prosecutor	807	957	1,150	971	1,026
Warrants Issued	3,204	3,016	3,229	3,150	3,132
Total Fees/Fines Paid	389,372	364,275	354,613	369,420	362,769

CITY ATTORNEY

In 1994, the City Attorney position was changed from an elected office to an appointed position.

EXPENDITURE SUMMARY

Total Expenditures	\$89,110
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AUTHORIZED PERSONNEL	Full Time	Part-Time
Staff	0	1
Attorney	0	1

BUDGET HIGHLIGHTS

In fiscal 2019 there was nearly a 44% increase in the City Attorney's budget. The majority of the increase was in salary related line items and office expenses. These were related to additional time provided by the City Attorney as well as the hiring of a part time employee dedicated to handling the prosecution side of City Court. With the changing of the courts system and the additional regulations on the executive branch of City government the City Attorney has been required to perform additional task on the prosecution side including maintaining its own files and filing system.

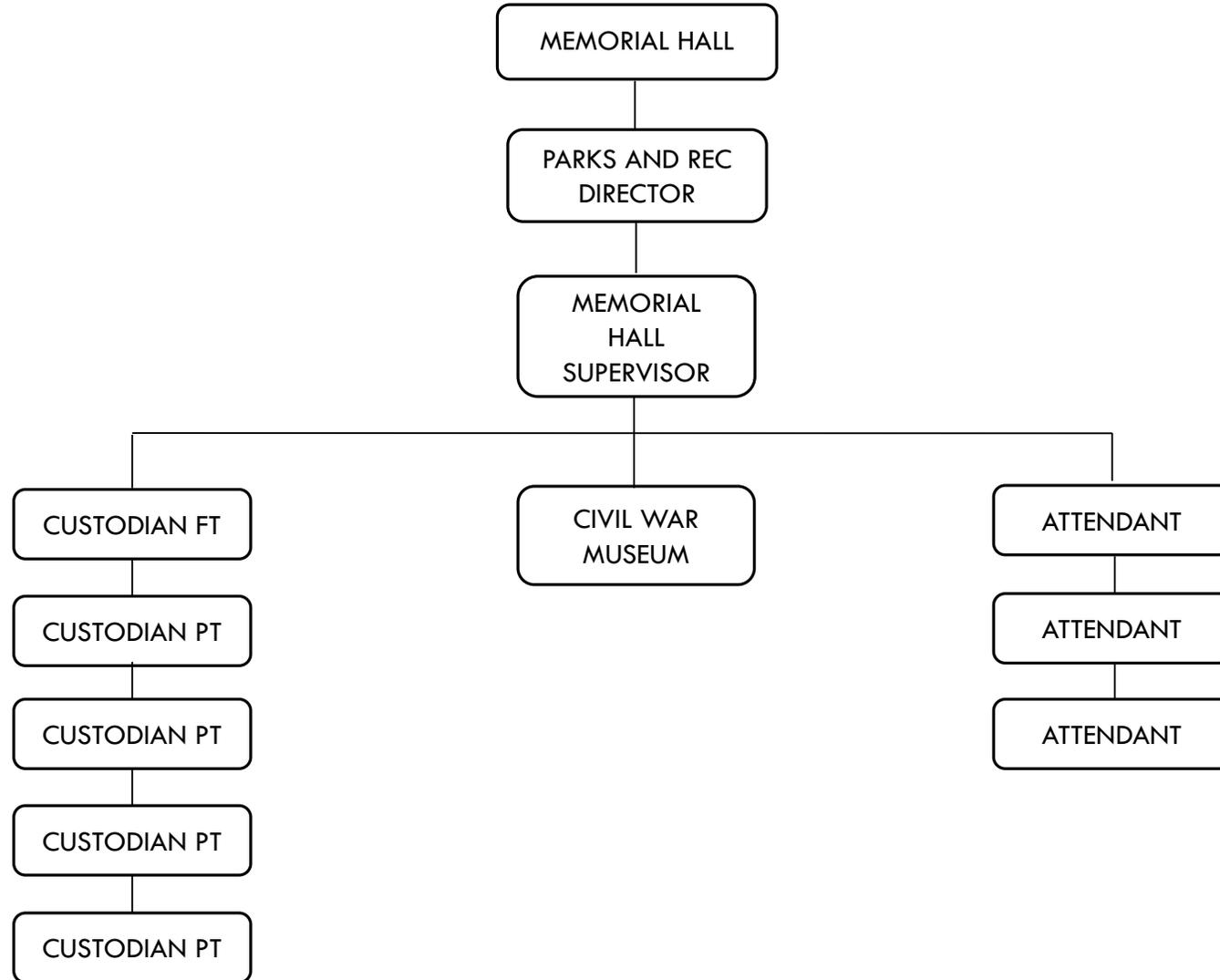
In fiscal 2020, there is a 1.9% overall increase in expenditures from fiscal 2019. This amounts to approximately \$1,600, and included a change in status for Group Health Insurance coverage (\$921), and about \$800 increase in office related expenses.

The City Attorney provides a wide range of legal services to the Mayor, City Council and Staff. The City Attorney also provides prosecution services for Municipal Court and has the primary responsibility of drafting Council Bills as requested by City Officials.

As of 2018 the City Attorney was required to operate and run an office that was independent of the Judicial Staff and maintain their own files to establish a momentous separation of powers.

This shows an expected change in the level of services provided by the Attorney from fiscal 2018 budget forward.

CITY OF CARTHAGE



MEMORIAL HALL

The Memorial Hall building is owned and operated by the City of Carthage. The building is rented for a variety of functions and activities including wedding receptions, meetings, dances, dinners and auctions. The building is also a meeting place for a number of veteran organizations.

EXPENDITURE SUMMARY

Total Expenditures \$236,905

AUTHORIZED PERSONNEL	Full Time	Part-Time
Staff	2	2
Supervisor (1)		
Custodian/Attendant (1)		
Part-time Custodian/Attendant (2)		

BUDGET HIGHLIGHTS

The budget for the Hall is approximately \$22,454 or 10.47% higher than Fiscal 2019. In addition to group health insurance, pension and worker's compensation insurance changes that impacted all budgets, the overall budget is a status-quo budget. The major change in the budget is in the Capital category. In the 2019 budget, there was \$15,600 in Capital items. This year, \$42,600 has been approved. The higher overall amount in the budget is attributable to the increase in Capital. In 2019 we had the hardwoods refinished on the stage as well as updating the kitchen. In 2018 we added a new epoxy floor in the Main Auditorium as well as new handrails outside.

The renovation of the Hall was completed in Fiscal 2003. The Hall's basement, main lobby and second floor were renovated. This was accomplished through a grant from the Missouri Veteran's Commission on a 50/50 basis. The City's match came from General Fund money. The project totaled approximately \$1,200,000. In Fiscal 2005 the basement was further renovated by the removal of a wall on the North side to increase the rentable space for larger events in the 100 person category. Rentals for this space have been impacted by the overall economy accordingly.

Rates were raised this year to ensure conformity with local markets and rates of similar structures. Accordingly, \$2,200 has again been budgeted for advertising and promotion. The Hall Supervisor will work closely with the Director of Convention and Visitor's Bureau to promote and advertise the Hall.

OPERATING BUDGET

FUND	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
MEMORIAL HALL						
45127.100 Salaries	\$ 84,660	\$ 85,827	\$ 94,998	\$ 86,000	\$ 96,287	1.36%
45127.130 Salaries Overtime	0	0	0	0	0	
45127.220 FICA	5,749	5,799	7,267	6,579	7,366	1.36%
45127.230 Pension Plan	8,315	8,897	9,651	8,636	8,984	-6.91%
45127.210 Health Insurance	26,052	26,984	29,587	22,845	23,527	-20.48%
45127.290 Disability Insurance	349	358	731	662	741	1.36%
45127.260 Workers Compensation	3,049	1,900	2,216	2,216	2,469	11.41%
45127.250 Unemployment	0	0	0	0	0	
45127.520 Other Insurance	465	5,817	6,900	6,900	6,750	-2.17%
45127.600 General Office Expense	182	301	500	500	500	0.00%
45127.530 Telephone	3,151	3,516	1,000	1,680	1,680	68.00%
45127.622 Utilities	22,152	23,993	27,500	25,500	27,500	0.00%
45127.325 Physical Examinations	0	0	0	0	0	
45127.433 Building Maintenance	11,150	15,533	12,000	12,000	12,000	0.00%
45127.605 Supplies	5,895	4,627	5,000	5,000	5,000	0.00%
45127.540 Advertising	1,340	1,377	1,500	1,500	1,500	0.00%
45127.700 Travel/Training	0	0	0	0	0	
45127.800 Capital Outlay	0	55,414	15,600	15,600	42,600	173.08%
45127.666 ADA Modifications	0	0	0	0	0	
TOTAL MEMORIAL HALL	\$ 172,509	\$ 240,342	\$ 214,451	\$ 195,618	\$ 236,905	10.47%

Work Load Indicators

	Fiscal Yr 2016 Actual	Fiscal Yr 2017 Actual	Fiscal Year 2018 Actual	Fiscal Year 2019 Estimated	Fiscal Year 2020 Projected
AUDITORIUM	143	131	130	140	150
BASEMENT AUD.	90	100	105	110	120
BASEMENT MISC.	1126	1152	1053	900	1100
DAVIS (C.D.L.)	0	0	0	0	0
DAVIS	0	0	0	0	0
SCHRANTZ	0	0	0	0	0
PERKINS	0	0	0	0	0
BAXTER	366	365	365	365	365
PERKINS CDL	44	43	43	45	45

CIVIL WAR MUSEUM

The Civil War Museum was established to inform the public about the historic “Battle of Carthage” and to provide an added attraction for visitors to the community. Throughout the year, a number of school classes visit the Museum and on occasion, tour groups also visit the facility. Since its opening June 1, 1992, thousands of persons have visited the site.

EXPENDITURE SUMMARY

Total Expenditures	\$41,305
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AUTHORIZED PERSONNEL	Full Time	Part-Time
Staff	0	2
Part-time Attendants (2)		

BUDGET HIGHLIGHTS

The budget for the Civil War Museum is approximately \$4,675 or 13.10% higher than Fiscal 2019. The primary reason for the increase is the capital. Included in this year’s capital is the addition of a new video for tourists to watch while visiting the Museum. We feel the wayfinding signs will increase visitors.

Operating hours were cut back fiscal year 2010 due to the economy. The Civil War Museum Board recommended that it close on Mondays throughout the year in order to meet the City’s mandate to reduce overall operating costs due to the overall economic situation in the nation and state. In Fiscal 2014 a project to replace the Exterior Windows of the Museum (\$3,000) was approved. The new windows were designed to match the existing historic look of the Museum.

This year’s budget again provides funds for advertising the Museum in the Lodging Tax Fund. With the passage of the additional Lodging Tax, it was felt that the Museum could be more effectively marketed by the City through a coordinated effort with local attractions. This will be accomplished in conjunction with the Convention & Visitors Bureau. The Museum is averaging about 4 to 5,000 visitors a year. Of this number, about 3 to 4,000 are not Carthage residents. In 2017, new vinyl signs were put on the double-sided billboard located by Precious Moments, the new signs were purchased with a grant. In 2014, new guttering and painting the exterior windows were provided in the budget. In 2015, we replaced the front doors with tinted glass doors with Civil War Museum signage on the doors. In 2017, we added vinyl signs over the windows on the front of the building which makes the Museum easier to locate and more professional.

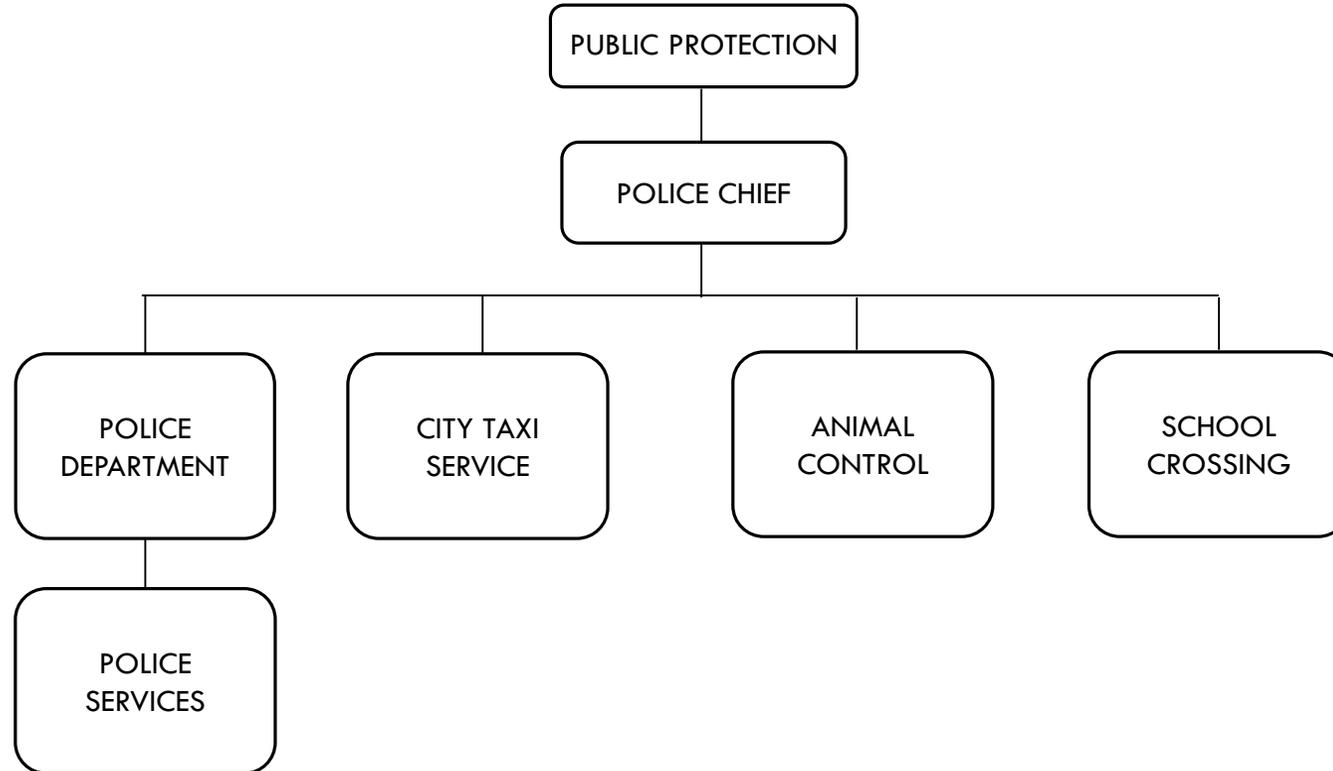
OPERATING BUDGET

FUND	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
CIVIL WAR MUSEUM						
45132.100 Salaries	\$22,273	\$23,896	\$22,376	\$22,376	\$ 22,376	0.00%
45132.130 Salaries Overtime	0	0	0	0	0	
45132.220 FICA	1,695	1,822	1,712	1,712	1,712	0.00%
45132.290 Disability Insurance	0	0	172	172	172	0.00%
45132.260 Workers Compensation	71	47	45	45	45	0.00%
45132.520 Other Insurance	93	949	1,200	1,200	1,075	-10.42%
45132.600 General Office Expense	97	183	150	150	150	0.00%
45132.530 Telephone	827	912	275	275	275	0.00%
45132.622 Utilities	3,002	3,307	4,200	3,000	4,000	-4.76%
45132.300 Professional Fees	0	0	0	0	0	
45132.433 Building Maintenance	2,330	1,859	1,500	1,500	1,500	0.00%
45132.540 Advertising	0	0	0	0	0	
45132.645 Retail Inventory	3,455	2,201	5,000	5,000	5,000	0.00%
45132.800 Capital Outlay	1,000	0	0	0	5,000	
45132.666 ADA Modifications	0	0	0	0	0	
TOTAL CIVIL WAR MUSEUM	\$ 34,843	\$ 35,176	\$ 36,630	\$ 35,430	\$ 41,305	12.76%

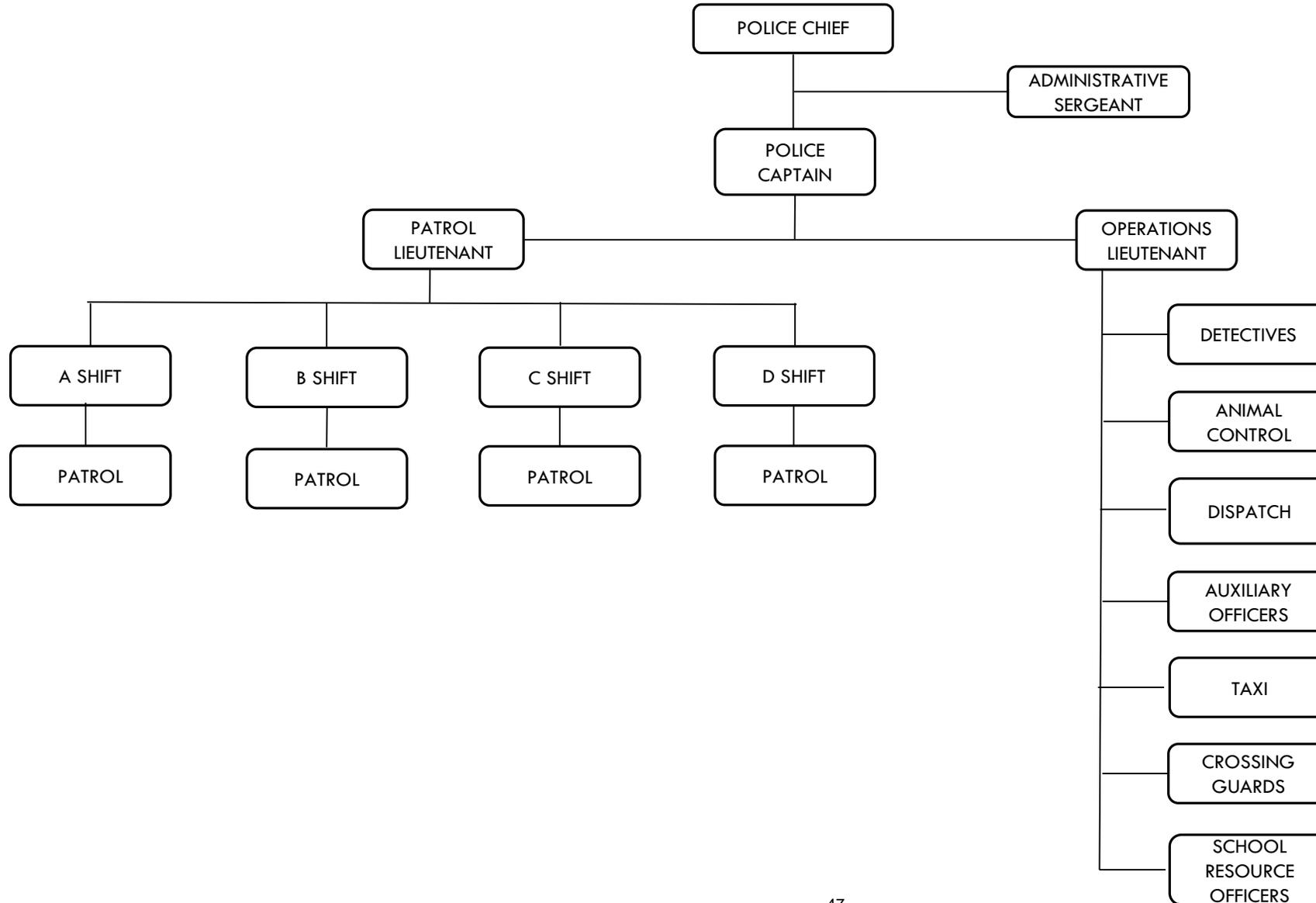
Work Load Indicators

	Fiscal Yr 2016 Actual	Fiscal Yr 2017 Actual	Fiscal Year 2018 Actual	Fiscal Year 2019 Estimated	Fiscal Year 2020 Projected
Yearly Attendance	4,102	3,510	3,791	4,000	4,200
Carthage	823	752	676	750	750
Tourists	3,279	2,758	3,115	3,250	3,450

CITY OF CARTHAGE



CITY OF CARTHAGE



POLICE

The Carthage Police Department provides Law Enforcement and Public Safety Services to the citizens of Carthage. In addition to “traditional” police functions, the department is responsible for Crossing Guards, Animal Control and Parking Control. The Carthage Police department is deeply involved within the community and strives to further the goal of improving the overall quality of life in Carthage through crime reduction and public service.

EXPENDITURE SUMMARY

Total Expenditures \$2,877,549

AUTHORIZED PERSONNEL		Full Time	Part Time
Officers		30	0
Civilian		6	8
Full-time Personnel Officers	Full-time Personnel Civilians		Part-time Personnel Civilians
Chief (1)			
Captain (1)	Dispatchers (4)		Crossing Guards (3)
Lieutenants (2)	Animal Control Officer (1)		PRN Dispatcher (1)
Detective (3)	Detective Clerk (1)		Auxiliary Officers (4)
Officers (incl. Sgts., Comm. Off., SRO) (23)			

BUDGET HIGHLIGHTS

The Fiscal Year 2020 budget shows an overall 9.27% increase over last fiscal year’s budget. The budgeted capital items account for the bulk of the decrease. Last year, \$330,000 was budgeted for a new Police Report Management System which was a one-time expense. Due to changes with the vendor, a lesser priced system was installed. Another increase of note is the increase in prisoner expense. The Sheriff had to raise the costs to house City prisoners due to an increase in numbers incarcerated and inflation. The increase was \$15,000 over last year’s contract amount. Items related to Salaries and associated costs dropped about \$1,100 from last year due to personnel changes and reassignments. These numbers also include increases due to employee raises and the related increase in employee benefits due to those raises, and an estimated increase in the City’s premium for Group Health Insurance. Other than these increases, approved budget dollars for the 2020 fiscal year are intended to maintain current levels of services to the citizens of Carthage.

OPERATING BUDGET

FUND	Actual	Actual	Approved	Estimated	Requested	Percent
	Budget Ending 6-30-17	Budget Ending 6-30-18	Budget Ending 6-30-19	Budget Ending 6-30-19	Budget Ending 6-30-20	Change FY 2019 2020
POLICE DEPARTMENT						
42110.100 Salaries	\$ 1,274,115	\$ 1,297,692	\$ 1,387,270	\$ 1,339,375	\$ 1,366,564	-1.49%
42110.130 Salaries Overtime	167,389	206,273	158,429	195,019	157,076	-0.85%
42110.220 FICA	102,445	103,219	113,845	114,573	116,558	2.38%
42110.230 Pension Plan	296,358	282,340	298,069	298,167	293,079	-1.67%
42110.500 Unemployment	0	0	0	0	0	
42110.210 Health Insurance	307,827	294,417	374,430	324,016	393,904	5.20%
42110.290 Disability Insurance	6,576	6,287	11,459	6,454	11,732	2.38%
42110.260 Workers' Compensation	76,928	43,558	58,456	54,337	60,881	4.15%
42110.520 Other Insurance	16,037	34,400	37,700	37,900	38,750	2.79%
42110.600 General Office Expense	14,986	12,936	12,000	12,420	12,000	0.00%
42110.530 Telephone	29,016	21,106	15,750	18,500	15,750	0.00%
42110.622 Utilities	14,697	20,118	17,600	20,800	17,600	0.00%
42110.531 Computer Services	37,818	45,734	30,000	28,000	30,000	0.00%
42110.550 Dues & Subscriptions	974	959	1,000	1,141	1,000	0.00%
42110.320 Professional Fees	12,528	15,529	12,480	11,862	12,480	0.00%
42110.500 Uniforms & Cleaning	23,052	30,563	17,500	28,000	17,500	0.00%
42110.325 Physical Examinations	3,012	4,948	3,000	3,222	3,000	0.00%
42110.434 Radio Maintenance	4,299	3,122	8,150	6,352	8,150	0.00%
42110.433 Building Maintenance	13,817	11,769	12,670	9,835	12,670	0.00%
42110.431 Vehicle Maintenance	26,283	39,314	22,000	34,492	22,000	0.00%
42110.626 Gasoline	38,225	50,506	68,200	47,749	68,200	0.00%
42110.507 Prisoner Expense	34,503	32,579	45,000	44,945	60,000	33.33%
42110.506 ID & Evidence	6,936	7,015	6,000	6,000	6,000	0.00%
42110.508 Ammo & Tear Gas	9,366	1,760	4,100	5,761	4,100	0.00%
42110.330 Public Relations / Crime Pi	2,218	1,727	1,000	1,000	1,000	0.00%
42110.700 Travel & Training	32,988	27,303	27,175	27,175	27,175	0.00%
42110.581 Training	0	0	0	0	0	
42110.310 Chief's Auto Expense	0	0	0	0	0	
42110.800 Capital Outlay	153,180	137,782	408,025	404,470	99,979	-75.50%
42110.498 Special Events	14,952	14,369	16,000	16,000	16,000	0.00%
42110.331 Dare/Grant Programs	449	2,970	1,400	750	1,400	0.00%
42110.497 Grant Match	0	0	0	0	0	
42110.505 Equipment Allowance	3,000	3,000	3,000	3,000	3,000	0.00%
42110.666 ADA Modifications	0	0	0	0	0	
TOTAL POLICE	\$ 2,723,974	\$ 2,753,294	\$ 3,171,708	\$ 3,101,315	\$ 2,877,549	-9.27%

CAPITAL ITEMS

ITEM DESCRIPTION	COST
Police Vehicle Replacement Project	75,268
Police Light Bar Replacement Project	7,020
Ballistic Vest Protection Project	2,975
Taser Replacement Project	4,840
Body Worn Camera Replacement Project	7,000
Furniture Replacement Project	2,876

TOTAL CAPITAL ITEMS REQUEST \$ 99,979

TRAVEL / TRAINING FORM

TYPE	LOCATION	DATE	STAFF	COST
V Acad for Dispatchers	Internet	Monthly	Dispatchers	1,000
V Acad for Officers	Internet	Monthly	All Officers	5,500
MULES MDT Recertification	Springfield	August	All Officers	600
Firearms training (range masters)	Unknown	Yearly	2 RM	1,200
Basic Narcotics Investigation	Unknown	Yearly	New Narc	600
State DARE Curriculum for New Officers	Jefferson City	Yearly	DARE	350
Critical Stress management	Local	Bi-yearly	All	1,500
Reid Technique for interviews & Interrogation	Unknown	Yearly	New Det	895
DNA Evidence	Unknown	Yearly	New Inves	150
Crime Scene Investigator Certification	Unknown	Yearly	New Inves	1,000
Missouri Police Chiefs Conference	Jefferson City	Bi-yearly	Chief	900
LETSAC Conference	Lake of the Ozarks	Yearly	2 DWI Team	1,000
Type III Breathalyzer class	Local	One time	All New Off	700
Drug Recognition School	Unknown	One time	2 DWI Team	600
Misc. One Day Classes POST Certified	Joplin	Unknown	All Officer	6,075
Travel Expenses Not Related to Training	Unknown	Unknown	All Officer	500
Communications Officers Conference	Lake of the Ozarks	Yearly	TAC officer	700
MULES School for Comm. Officers	Springfield	One time	New Comm	500
Fleet Managers School (2 People,trans)	St. Louis	Yearly	Fleet Off.	1,300
Arbinger Training	Carthage	One time	10 Officers	1,500
Financial Peace University	Internet	One Time	New Off	605
TOTAL TRAVEL/TRAINING REQUEST				\$27,175

Work Load Indicators

| Calendar Yr. |
|--------------|--------------|--------------|--------------|--------------|
| 2016 | 2017 | 2018 | 2019 | 2020 |
| Actual | Actual | Actual | Estimated | Projected |

Police Department

Arrests:	5,768	5,325	5,016	4,906	5,246
City Charges	4,552	4,352	3,966	3,900	4,193
State Charges	377	318	333	336	341
Juveniles	89	36	49	45	55
Other	719	619	668	625	658
Part I Crimes:	614	560	787	675	659
Murder	2	0	0	0	1
Non-Negligent Manslaughter	1	0	0	0	0
Rape/Sex Offenses	8	6	13	10	9
Robbery	6	2	4	5	4
Assault, Aggravated	27	42	30	35	34
Burglary	66	55	78	60	65
Larceny	475	435	605	525	510
Auto Theft	29	20	57	40	37
Part II Crimes:	237	179	242	216	319
Arson	3	1	1	1	2
Assault, Not Aggravated	234	178	241	215	217
Traffic:	6,542	6,281	5,861	5,835	6,130
Stops	6,296	5,990	5,565	5,550	5,850
Accidents	205	246	248	240	235
Injury Accidents	41	45	48	45	45
Communications:					
Calls for Service	32,358	28,706	28,092	31,000	30,039

TRANSPORTATION SERVICE

The City of Carthage provides a transportation service to citizens comprised of two vans, one handicapped equipped. The primary focus of the Taxi program is to provide an alternative and inexpensive transportation system for handicap and senior citizens.

EXPENDITURE SUMMARY

Total Expenditures	\$59,612
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AUTHORIZED PERSONNEL	Full Time	Part Time
Staff		
Taxi Drivers Part-time	0	4

BUDGET HIGHLIGHTS

The idea for a City operated Taxi Service originated in 1990, when the only remaining private taxi service in Carthage discontinued operations. Since the Police Department owned a surplus vehicle and was experienced in dispatching vehicles, the service was assigned to that department. Each year a grant request is submitted to the Missouri Highway & Transportation Commission to reimburse 50% of the net operating loss of the Taxi Service.

This year the budget is 1.43% lower than the previous fiscal year primarily because no vehicles in the Taxi program are scheduled for replacement. Vehicles need to have over 100,000 miles of use before MoDOT will consider replacement. Salaries are the same as last fiscal year. Reductions in Workman's Compensation Insurance and Other Insurance makes up the difference of \$863 from last year's budget. The taxi runs 89 hours a week. Those hours are divided among the regular four (4) regular drivers with their schedules set by the Police Department.

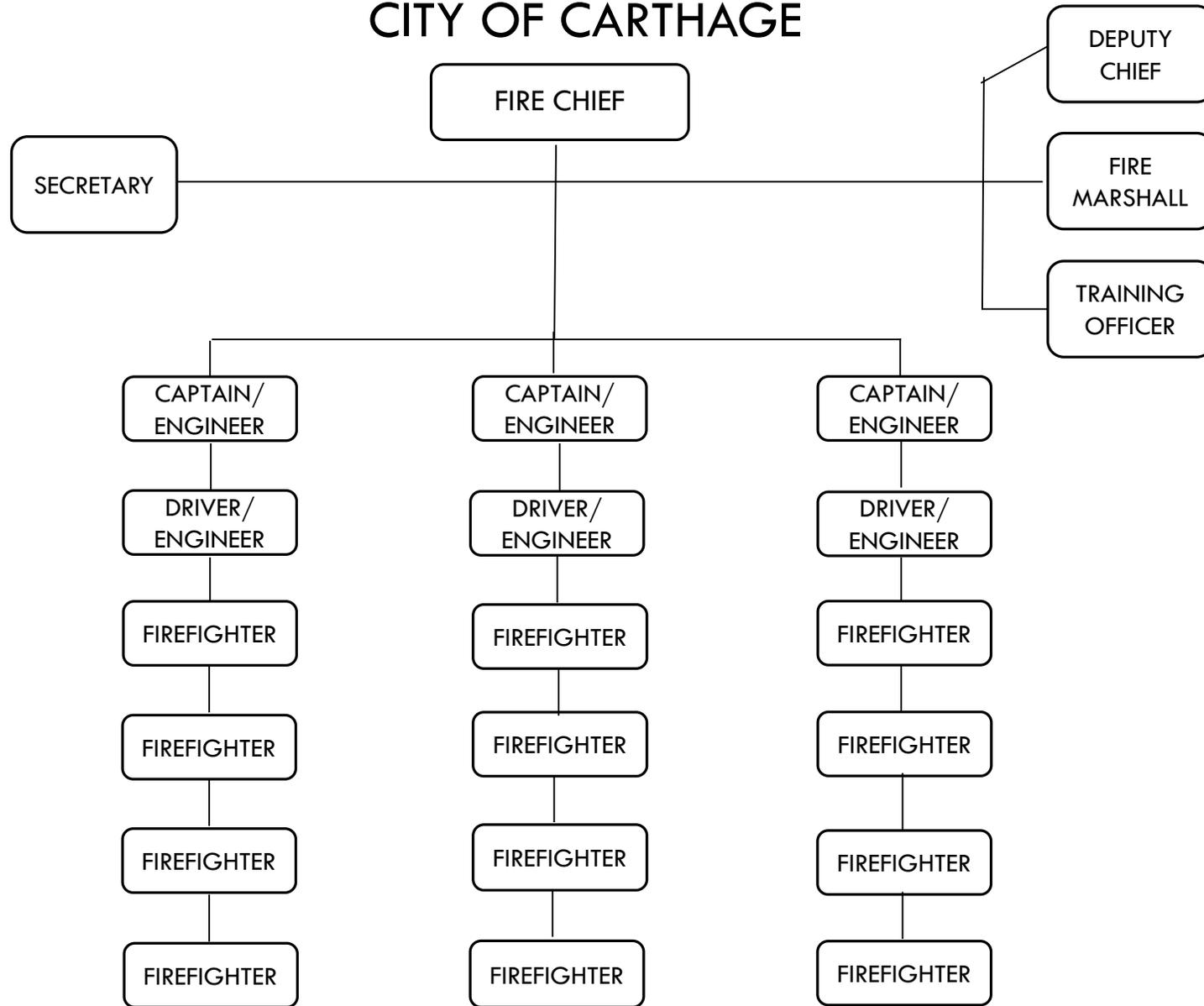
OPERATING BUDGET

FUND	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
CITY TAXI SERVICE						
42152.100 Salaries	\$ 43,196	\$ 43,144	\$ 39,780	\$ 39,780	\$ 39,780	0.00%
42152.220 FICA	3,332	3,292	3,043	3,043	3,043	0.00%
42152.230 Pension	0	0	0	0	0	
42152.210 Health Insurance	0	0	0	0	0	
42152.250 Unemployment	0	0	0	0	0	
42152.290 Disability Insurance	0	0	0	0	0	
42152.260 Workmen's Comp	4,634	3,372	2,920	2,920	2,864	-1.92%
42152.520 Other Insurance	1,457	1,793	1,907	1,907	1,100	-42.32%
42152.600 General Office Expense	610	480	850	121	850	0.00%
42152.530 Telephone	807	850	1,125	1,050	1,125	0.00%
42152.434 Radio Maintenance	0	0	350	0	350	0.00%
42152.431 Vehicle Maintenance	6,767	4,267	3,000	4,010	3,000	0.00%
42152.626 Gasoline	6,163	4,902	7,200	4,833	7,200	0.00%
42152.700 Travel/Training	0	0	300	0	300	0.00%
42152.800 Capital Outlay	11,193	12,230	0	0	0	
TOTAL TAXI SERVICE	\$ 78,159	\$ 74,328	\$ 60,475	\$ 57,664	\$ 59,612	-1.43%

Work Load Indicators

	Cal. Yr. 2016 Actual	Cal. Yr. 2017 Actual	Cal. Yr. 2018 Actual	Cal. Yr. 2019 Estimated	Cal Yr. 2020 Projected
<u>Transportation Department</u>					
Revenues:					
\$1 Taxi Rides	9,401	8,408	8,529	8,964	8,826
\$3 Taxi Rides	11,853	14,091	12,354	12,765	12,765
Rides:					
\$1 Taxi Rides	9,401	8,408	8,529	8,964	8,826
\$3 Taxi Rides	3,951	4,697	4,118	4,255	4,255

CITY OF CARTHAGE



FIRE

The mission of the Fire Department is to protect lives and property and to provide fire protection services to the citizens of Carthage. The Rural Fire District contracts with the City for fire protection services.

EXPENDITURE SUMMARY

Total Expenditures \$1,976,477

AUTHORIZED PERSONNEL		Full Time	Part-Time\Temporary
Firefighters		26	0
Clerical		1	0
Chief	(1)	Engineer	(6)
Deputy Chief	(1)	Firefighter	(13)
Fire Marshal	(1)	Paid on call	(0)
Training Chief	(1)	Department Secretary	(1)
Captain	(3)		

BUDGET HIGHLIGHTS

The Fire Department budget for fiscal year 2020 continues to focus on maintaining the level of service which was provided for in the previous year's budget and of which the citizens of Carthage are accustomed.

The 2020 Fire Department Budget reflects a .99% increase from fiscal year 2019. This equates to an increase of \$19,394. This budget reflects the continued increases that were included in last year's budget in anticipation of Station #2 operations. Adjustments have been made to telephone, utilities and other insurance lines to cover increases that have occurred with the opening of Station #2.

There are increases in the personnel costs that are due in part to projected step raises for all personnel.

Capital expenditures are reduced by 58%. Capital highlights for fiscal year 2020 include: A project for demolition of the house just to the west of Station #1 and installing a parking area (\$8,000). Weight and exercise equipment will also be replaced or upgraded (\$2,500).

OPERATING BUDGET

FUND	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
FIRE DEPARTMENT						
42210.100 Salaries	\$ 880,901	\$ 839,200	\$ 1,016,120	\$ 875,845	\$ 1,029,837	1.35%
42210.130 Salaries Overtime	51,715	67,121	60,000	59,000	60,000	0.00%
42210.220 FICA	66,333	64,455	82,323	71,516	83,373	1.28%
42210.230 Pension Plan	212,541	196,611	241,660	204,264	235,364	-2.61%
42210.250 Unemployment	0	1,284	0	0	0	
42210.210 Health Insurance	198,227	192,022	285,966	249,237	300,815	5.19%
42210.290 Disability Insurance	4,510	4,351	8,268	7,198	8,373	1.27%
42210.260 Worker's Comp.	74,215	51,918	64,346	61,045	69,290	7.68%
42210.520 Other Insurance	6,628	17,141	19,300	19,300	19,750	2.33%
42210.600 General Office Exp.	2,490	1,666	4,000	2,500	4,000	0.00%
42210.530 Telephone	5,409	6,993	8,025	7,300	12,000	49.53%
42210.622 Utilities	14,897	14,309	32,000	23,000	33,100	3.44%
42210.550 Dues and Subs.	2,875	2,559	6,000	4,500	6,000	0.00%
42210.500 Uniform Expense	4,455	5,094	6,000	6,000	6,000	0.00%
42210.325 Physicals	9,898	10,962	17,000	15,000	17,000	0.00%
42210.434 Radio Maintenance	715	165	1,900	500	1,900	0.00%
42210.433 Building Maint.	4,684	4,361	16,000	8,000	16,000	0.00%
42210.431 Vehicle Maintenance	12,363	9,977	15,000	13,000	15,000	0.00%
42210.432 Equipment Repairs	2,823	3,448	4,500	4,000	4,500	0.00%
42210.605 General Tools & Sup.	3,736	2,048	4,000	3,200	4,000	0.00%
42210.615 Safety Equipment	4,360	4,175	7,300	5,000	7,300	0.00%
42210.626 Gasoline	11,946	13,454	22,000	17,500	22,000	0.00%
42210.555 Fire Safety/Codes	368	382	2,000	1,000	2,000	0.00%
42210.531 Computer Services	70	0	1,200	600	1,200	0.00%
42210.700 Travel & Training	4,329	3,849	6,675	5,000	6,675	0.00%
42210.800 Capital Outlay	50,742	4,009	25,000	25,000	10,500	-58.00%
42210.699 Miscellaneous	388	57	500	500	500	0.00%
TOTAL FIRE DEPARTMENT	\$ 1,631,618	\$ 1,521,610	\$ 1,957,083	\$ 1,689,005	\$ 1,976,477	0.99%

Work Load Indicators

	Calendar 2016	Calendar 2017	Calendar 2018	Calendar 2019	Calendar 2020
Fire Department	Actual	Actual	Actual	Estimated	Projected
Residential Structure Fire	41	39	36	45	45
Commercial Structure Fire	2	3	6	3	3
Vehicle Fire	26	28	29	27	27
Natural Cover Fire	99	80	81	92	93
Motor Vehicle Accident	199	214	208	213	213
Medical Call	945	959	1,033	971	975
Hazardous Materials	33	37	43	39	39
Automatic/Mutual Aid	46	37	54	38	38
Miscellaneous	446	454	488	458	460
Totals:	1,837	1,851	1,978	1,887	1,893

TRAVEL / TRAINING FORM

TYPE	LOCATION	DATE	STAFF	COST
PFFIA Conference	St. Charles Mo.	Sept.- Oct.	2	1,950
Mo Chiefs Conference	Branson	February	2	500
Miscellaneous Training				4,225
Joplin Training Center	Joplin	All Year	All	
Drafting and Pump Operations	Carthage		All	
Search and Rescue Operation	Carthage		All	
Auto Extrication	Carthage		All	
Swift Water Boat Operations	Carthage		All	

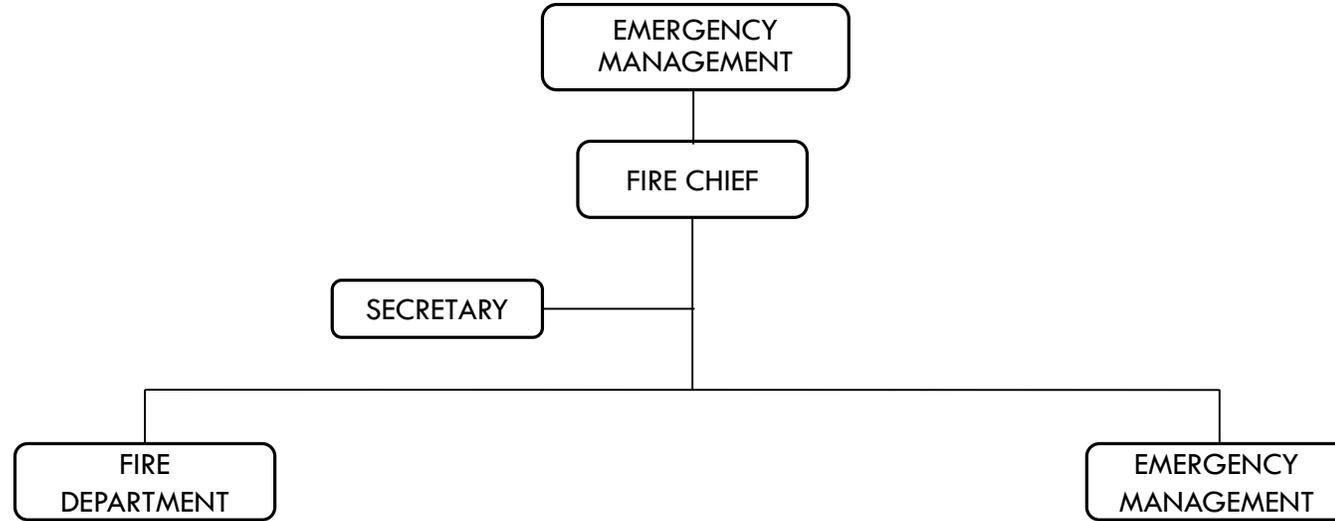
TOTAL TRAVEL/TRAINING REQUEST \$ 6,675

CAPITAL ITEMS

ITEM DESCRIPTION	COST
House Demolition & Parking Lot Install	8,000
Weight/Exercise Room Equipment	2,500

TOTAL CAPITAL ITEMS REQUEST \$ 10,500

CITY OF CARTHAGE



EMERGENCY MANAGEMENT

Emergency Management coordinates the volunteer response to natural and man-made disasters. It also provides compliance with federal and state emergency preparedness guidelines.

EXPENDITURE SUMMARY

Total Expenditures	\$10,350
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BUDGET HIGHLIGHTS

There is an increase to the fiscal year 2020 Emergency Management Budget as compared to fiscal year 2019. This budget reflects a maintenance budget which focuses on maintaining the current level of service provided to the citizens of Carthage. Supplies and Services will remain the same as in 2019. Travel and Training was raised from \$1,250 to \$1,400 to cover rising costs of hotels and conference registrations. Additionally, there is an increase to Capital expense figured in for this year (\$4,500) which provides for the replacement of all the batteries in the city wide storm siren system.

OPERATING BUDGET

FUND	Actual	Actual	Approved	Estimated	Requested	Percent
	Budget Ending 6-30-17	Budget Ending 6-30-18	Budget Ending 6-30-19	Budget Ending 6-30-19	Budget Ending 6-30-20	Change FY 2019 2020
EMERGENCY MANAGEMENT						
42910.260 Workers' Compensation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
42910.600 Office Expense	40	65	150	75	150	0.00%
42910.530 Telephone	626	717	800	754	800	0.00%
42910.622 Utilities	842	856	1,000	850	1,000	0.00%
42910.498 Special Events	0	0	0	0	0	
42910.500 Uniform Expense	0	0	0	0	0	
42910.520 Other Insurance	0	0	0	0	0	
42910.434 Radio Maintenance	0	0	400	200	400	0.00%
42910.431 Vehicle maintenance	0	0	0	0	0	
42910.432 Equipment Repairs	450	3,478	2,000	2,000	2,000	0.00%
42910.626 Gasoline	0	0	0	0	0	
42910.700 Travel & Training	1,064	1,102	1,250	1,248	1,400	12.00%
42910.800 Capital Outlay	0	25,538	0	0	4,500	
42910.340 Weather System	84	0	100	84	100	0.00%
Total Emergency Management	\$ 3,106	\$ 31,755	\$ 5,700	\$ 5,211	\$ 10,350	81.58%

TRAVEL / TRAINING FORM

TYPE	LOCATION	DATE	STAFF	COST
4-Corners EMD Conferenc	Branson	November	3	1,200
Meals for required out of town meetings		Quarterly	3	200

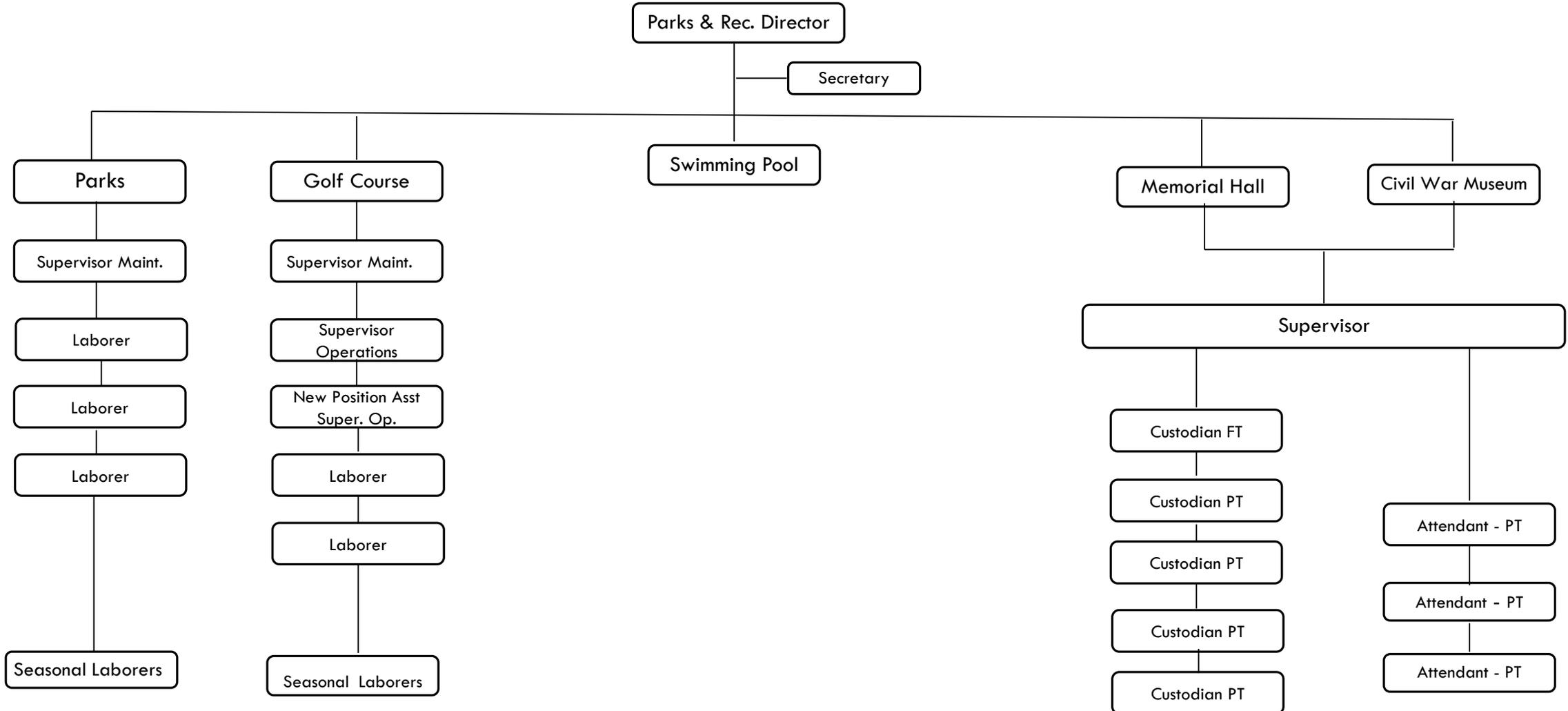
TOTAL TRAVEL/TRAINING REQUEST \$ 1,400

CAPITAL ITEMS

ITEM DESCRIPTION	COST
Storm Siren Batteries	\$ 4,500

TOTAL CAPITAL ITEMS REQUEST \$ 4,500

CITY OF CARTHAGE



PARKS

In 1999 the City moved the Parks & Recreation Departments under the auspices of the City's General Revenue Fund and provided oversight from the Council's Public Services Committee. This department provides maintenance and care for all municipal parks throughout the City.

EXPENDITURE SUMMARY

Total Expenditures	\$525,837
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AUTHORIZED PERSONNEL

	Full Time	Seasonal
Staff	5.5	Variable
Parks Administrator (1/2)		
Parks Supervisor (1)		
Parks Laborer (3)		
Secretary (1)		
Seasonal Parks Laborers		

BUDGET HIGHLIGHTS

This year we are looking at the continued emphasis on our parks infrastructure. There are a number of capital projects being funded through the Parks/Stormwater Sales Tax Fund. More storm water improvements within Municipal Park, possible pickle ball courts, fencing replacement at Fair Acres boy's fields, and continue working on playground surfacing.

For park maintenance we are looking at purchasing two new mowers. Also looking to add onto the existing maintenance building for improved functionality. Repairing our large bucket truck and buying a new trailer are also in this year's budget.

This year will be different from the recent past due to a new Director taking over the parks. Mr. Peterson has some wonderful ideas on things that can be done or at least try to do. He should be a great asset for the parks department and the City as a whole.

The Park Department continues to work with different organizations and groups such the Kellogg Lake Board, local garden clubs, Jasper County Fair Board, Jasper County Health Department, Carthage CVB, Carthage Chamber of Commerce and recently the Food Truck Friday event.

The Park Department continues to maintain a very large park system with minimal staffing along with doing some construction when the need arises.

OPERATING BUDGET	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
FUND						
PARKS DEPARTMENT						
45121.100 Salaries	\$ 210,077	\$ 194,516	\$ 203,904	\$ 201,130	\$ 199,914	-2.00%
45121.130 Salaries Overtime	0	0	0	0	0	
45121.220 FICA	15,498	13,729	15,599	15,386	15,293	-2.00%
45121.230 Pension Plan	24,116	22,581	25,614	25,000	22,564	-13.51%
45121.210 Health Insurance	37,508	40,255	42,948	42,900	52,820	18.69%
45121.290 Disability Insurance	1,136	1,086	1,324	1,265	1,278	-3.61%
45121.260 Workers' Compensation	13,852	8,598	6,935	6,900	7,493	7.45%
45121.520 Other Insurance	1,956	8,663	10,000	10,510	9,325	-7.24%
45121.600 General Office Expense	1,168	943	2,000	1,100	2,000	0.00%
45121.530 Telephone	3,850	3,984	1,000	1,706	2,500	60.00%
45121.622 Utilities	34,652	43,963	46,000	45,800	46,500	1.08%
45121.550 Dues & Subscriptions	445	75	50	50	50	0.00%
45121.500 Uniforms	1,126	1,035	1,200	1,150	1,200	0.00%
45121.433 Building Maintenance	2,168	3,240	4,200	3,800	4,200	0.00%
45121.430 Maintenance	27,057	33,944	36,000	35,600	36,000	0.00%
45121.435 Trees	80	59	250	225	250	0.00%
00000.000 Improvements/Boylan Tr	0	0	0	0	0	
45121.431 Vehicle Maintenance	2,251	6,181	11,070	5,900	10,000	-10.70%
45121.432 Equipment Repairs	6,981	6,277	11,105	10,500	11,000	-0.95%
45121.605 Tools & Supplies	1,582	3,516	3,500	3,000	3,500	0.00%
45121.626 Gasoline	11,340	11,931	14,000	1,210	14,000	0.00%
00000.000 Sanitation Charges	0	0	0	0	0	
00000.000 Kellogg Lake	0	0	0	0	0	
45121.700 Travel/Training	668	0	3,310	1,940	500	-562.00%
45121.800 Capital Outlay	26,389	32,276	23,300	23,000	85,450	72.73%
45121.699 Miscellaneous	0	0	0	0	0	
TOTAL PARKS	\$423,900	\$436,852	\$463,308	\$438,072	\$525,837	11.89%

Work Load Indicators

	Fiscal Yr 2016 Actual	Fiscal Yr 2017 Actual	Fiscal Year 2018 Actual	Fiscal Year 2019 Estimated	Fiscal Year 2020 Projected
<u>Parks Department</u>					
Number of:					
Acres Maintained	207	207	207	207	207
Parks Maintained	7	7	7	7	7
Play Structures Maintained	41	41	41	42	43
Buildings/Facilities Maintained	32	32	32	34	34
Facility Rentals	127	128	128	131	154

SWIMMING POOL

This department provides maintenance, care and management of the City's swimming pools.

EXPENDITURE SUMMARY

Total Expenditures	\$64,700
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AUTHORIZED PERSONNEL	Full Time	Seasonal
Staff	0	0

BUDGET HIGHLIGHTS

The Carthage Fair Acres Family YMCA will be handling all aspects of management including hiring and paying staff, maintaining the proper chemical levels, purchasing supplies for the concession stand and collecting fees. This will be the third year for this arrangement and it seems to work well. Unfortunately, the new minimum wage has caused the YMCA to raise the amount of the management contract several thousand dollars this year. This is something that will affect the parks department more than other City departments due to the amount of seasonal employees used.

The Park Department will still be responsible for larger maintenance needs such as a pump failure or plumbing issues.

The Park Maintenance crew has painted part of the bath house interior while the other part was painted by volunteers. The YMCA has provided slats to slide in the chain link fence that is around the pump on the northwest corner of the pool. Park crew will be installing those this spring.

Central pool is getting all new Victorian look fencing along with a new filter and chlorinator.

The YMCA has a group, including City representative, looking at possible solutions for the City pool.

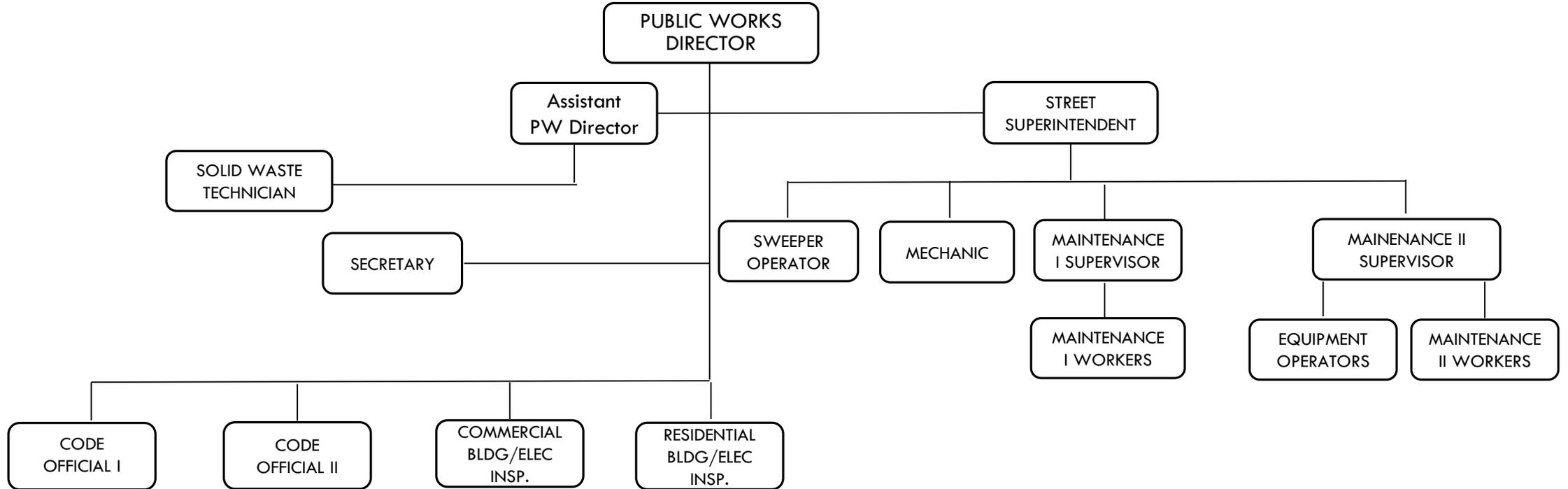
OPERATING BUDGET

FUND	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
POOL						
45124.100 Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
45124.220 FICA	0	0	0	0	0	
45124.260 Workers Compensation	-701	15	0	0	0	
45124.600 General Office Expense	0	455	0	0	0	
45124.530 Telephone	879	912	275	0	0	
45124.622 Utilities	7,259	8,115	7,700	7,650	8,000	3.75%
45124.520 Other Insurance	0	0	300	285	1,700	82.35%
45124.550 Dues & Subscriptions	0	0	0	0	0	
45124.300 Contract Services	42,250	44,000	44,500	47,000	50,000	11.00%
45124.500 Uniforms & Laundry	0	0	0	0	0	
45124.430 Maintenance	4,117	2,221	2,500	2,216	2,500	0.00%
45124.605 General Tools & supplies	2,960	28	2,500	1,150	2,500	0.00%
45124.603 Concession Purchases	0	0	0	0	0	
45124.700 Travel/Training	0	0	0	0	0	
45124.800 Capital Outlay	0	0	0	0	0	
TOTAL POOL	\$ 56,764	\$ 55,746	\$ 57,775	\$ 58,301	\$ 64,700	10.70%

Work Load Indicators

	Fiscal Yr 2016 Actual	Fiscal Yr 2017 Actual	Fiscal Year 2018 Actual	Fiscal Year 2019 Estimated	Fiscal Year 2020 Projected
<u>Pools Department</u>					
Number of:					
Pools	2	2	2	2	2
Annual Users					
Daily Users	5,802	11,180	10,363	11,000	11,200
Facility Rentals					
Competitive Events	2	2	2	2	2

CITY OF CARTHAGE



PUBLIC WORKS

The Public Works Department provides overall city planning, infrastructure design, building and code inspection and other support services for the City.

EXPENDITURE SUMMARY

Total Expenditures \$520,790

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	7	0
Director of Public Works (1)		
Building Inspector (2)		
Code Official I (1)		
Code Official II (1)		
Secretary (1)		
Asst. to Director/Inspector (1)		

BUDGET HIGHLIGHTS

The budget provides for the same level of service as provided for in the fiscal year 2019 budget. However, the budget is 5.36% less (\$29,492) than last year. The department will have a slight decrease in Worker's Compensation Insurance, Health Insurance, and the Pension Plan costs. Primarily, as a result of the decreased Capital Outlay (\$29,000) the total budget for the 2020 fiscal year is lower than the 2019 fiscal year budget. The same changes for Group Health and Life Insurance, Salaries and the City's LAGERS retirement plan, appear in this budget as it does in the other General Fund departments' budgets.

The 2020 Budget includes Capital Outlay funds for the payment of the annual ESRI license and aerial photography updates in conjunction with Jasper County.

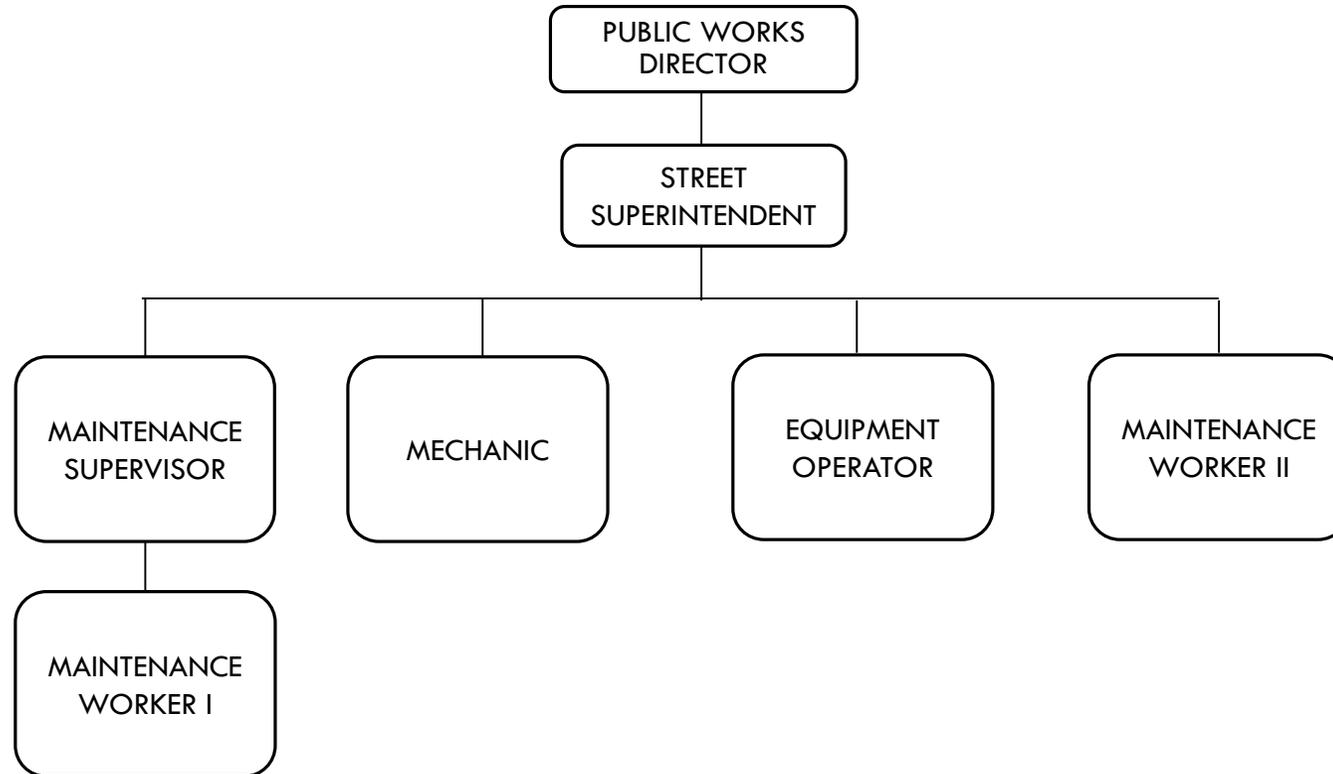
OPERATING BUDGET

	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
GENERAL FUND						
PUBLIC WORKS						
41910.100 Salaries	\$ 248,432	\$ 252,733	\$ 261,005	\$ 258,000	\$ 265,771	1.83%
41910.130 Salaries Overtime	0	0	0	0	0	
41910.220 FICA	18,164	17,980	19,967	19,900	20,331	1.83%
41910.230 Pension Plan	37,470	39,136	38,818	37,800	36,080	-7.06%
41910.210 Health Insurance	49,222	56,800	59,577	58,300	57,090	-4.17%
41910.290 Disability Insurance	1,354	1,401	2,006	2,006	2,043	1.83%
41910.260 Worker's Compensation	14,682	9,922	10,809	10,800	10,625	-1.70%
41910.520 Other Insurance	1,434	4,264	4,500	4,800	4,700	4.44%
41910.600 General Office Expense	6,593	4,434	6,800	6,800	6,800	0.00%
41910.530 Telephone	4,763	6,385	5,700	5,700	5,700	0.00%
41910.622 Utilities	1,729	1,822	2,500	2,100	2,500	0.00%
41910.550 Dues & Subscriptions	571	275	900	900	900	0.00%
41910.540 Legal Publications	734	1,578	2,800	1,900	2,400	-14.29%
41910.603 Engineering Supplies	452	1,367	1,500	1,300	1,500	0.00%
41910.320 Professional Fees	81,272	128,737	90,000	82,000	90,000	0.00%
41910.340 Tank/well test	0	0	0	0	0	
41910.500 Uniform Expense	892	854	1,650	1,600	1,650	0.00%
41910.325 Physicals	143	40	0	2	0	
41910.433 Building Maintenance	199	591	1,000	750	1,000	0.00%
41910.431 Vehicle Maintenance	1,888	1,537	2,500	2,400	2,500	0.00%
41910.626 Gasoline	3,098	3,893	5,000	3,900	5,000	0.00%
41910.421 Demolition	0	0	0	0	0	
41910.700 Travel/Training	0	980	1,700	800	1,650	-2.94%
41910.800 Capital Outlay	30,593	3,251	31,550	31,550	2,550	-91.92%
41910.699 Miscellaneous	0	0	0	0	0	
TOTAL PUBLIC WORKS	\$ 503,685	\$ 537,982	\$ 550,282	\$ 533,308	\$ 520,790	-5.36%

Work Load Indicators

	Fiscal Yr 2016 Actual	Fiscal Yr 2017 Actual	Fiscal Year 2018 Actual	Fiscal Year 2019 Estimated	Fiscal Year 2020 Projected
<u>Public Works Department</u>					
Number of Permits Issued:					
Building	148	142	136	163	140
Roofing	110	1,420	298	441	150
Excavation	35	64	123	120	85
Plumbing	105	121	106	132	120
Electrical	101	117	136	153	140
Sidewalk/Curb/Gutter	7	13	11	8	14
Inspections:					
Property Maintenance	398	215	260	240	200
Construction	2,363	672	866	770	750
Plumbing	297	222	156	263	240
Electrical	568	416	295	323	300
Plan Reviews	99	77	10	45	40
Nuisance	1,393	1,308	1,006	1,218	1,200
Contractor's License	312	359	422	380	360
Summons Issued	9	22	28	6	10

CITY OF CARTHAGE



STREETS

The Street Department is responsible for the maintenance of City streets. Revenues from Gasoline Tax and Transportation Sales Tax are used to finance street activities.

EXPENDITURE SUMMARY

Total Expenditures \$1,476,038

AUTHORIZED PERSONNEL		Full Time	Part Time
Staff		19	0
Street Superintendent	(1)	Maintenance Worker II	(5)
Equipment Operator	(5)	Mechanic	(1)
Maintenance Supervisor	(2)	Sweeper Operator	(1)
Maintenance Worker I	(4)		

BUDGET HIGHLIGHTS

The 2020 Fiscal Budget allows the Street Department staff to maintain the equivalent level of service as in previous years. The budget for the department was increased by approximately \$50,546 compared to fiscal 2019. A portion of the increase is a direct result of the amount budgeted in Capital Outlay, and changes made by personal to Group Health & Life Insurance classification premiums. The budget also includes several small increases that include, Salaries, Vehicle Maintenance, and Building Maintenance. The same changes for Group Health and Life insurance and the City's retirement plan appear in this budget as it does in o t h e r General Fund departmental budgets.

The Fiscal 2020 Budget includes \$132,328 for Capital items. This includes the lease purchase payments on a dump truck, and a road grader. It also includes the purchase of crack sealant, a new paint sprayer, truck replacement, and a new mowing tractor.

OPERATING BUDGET	Actual	Actual	Approved	Estimated	Requested	Percent
	Budget	Budget	Budget	Budget	Budget	Change
FUND	Ending	Ending	Ending	Ending	Ending	FY 2019
	6-30-17	6-30-18	6-30-19	6-30-19	6-30-20	2020
STREETS						
43100.100 Salaries	\$ 574,966	\$ 582,776	\$ 594,293	\$ 592,000	\$ 608,147	2.33%
43100.130 Salaries Overtime	1,584	1,005	6,500	2,000	6,500	0.00%
43100.220 FICA	40,302	40,969	45,846	45,000	46,906	2.31%
43100.230 Pension Plan	84,318	80,883	89,295	84,000	83,388	-6.62%
43100.210 Health Insurance	145,675	145,336	166,355	166,000	195,492	17.51%
43100.220 Unemployment	0	0	0	0	0	
43100.290 Disability Ins.	3,144	3,227	4,615	4,600	4,721	2.30%
43100.260 Workers' Comp.	64,408	40,518	43,893	44,000	44,676	1.78%
43100.520 Other Insurance	5,169	11,382	16,500	16,500	12,950	-21.52%
43100.600 General Office Exp.	1,253	1,260	1,300	1,300	1,300	0.00%
43100.530 Telephone	1,656	1,958	625	680	680	8.80%
43100.622 Utilities	7,593	8,009	8,500	8,100	8,500	0.00%
43100.500 Uniform Expense	7,635	6,333	8,500	8,200	8,500	0.00%
43100.325 Physical	808	622	1,200	1,500	1,500	25.00%
43100.433 Building Maint.	1,622	1,228	2,250	3,000	2,750	22.22%
43100.431 Vehicle Maint.	41,880	49,262	42,250	48,000	45,000	6.51%
43100.605 General Tools & Sup.	15,885	15,806	15,500	15,000	15,500	0.00%
43100.626 Gasoline	36,623	42,349	55,000	40,000	52,000	-5.45%
43100.650 Ditch Materials	4,917	9,952	7,000	7,000	7,000	0.00%
43100.651 Fogging Supplies	0	0	0	0	0	
43100.652 Misc. City Imprv.	125,074	122,646	180,000	125,000	180,000	0.00%
43100.653 Traffic Signs/Paint	11,713	14,877	13,000	15,000	15,000	15.38%
43100.654 Street Name Signs	315	0	1,000	1,000	1,000	0.00%
43100.655 Storm Sewer Repairs	1,005	1,476	1,200	1,200	1,200	0.00%
43100.700 Travel/Training	380	0	1,000	700	1,000	0.00%
43100.800 Capital Outlay	91,644	120,307	119,870	119,000	132,328	10.39%
43100.699 Miscellaneous	0	0	0	0	0	
TOTAL STREETS	\$1,269,569	\$1,302,179	\$1,425,492	\$1,348,780	\$1,476,038	3.55%

Work Load Indicators

	Fiscal Year	Fiscal Year	Fiscal Yr	Fiscal Yr	Fiscal Yr
	2016	2017	2018	2019	2020
	Actual	Actual	Actual	Estimated	Projected
<u>Street Department</u>					
Number of:					
Blocks of Street Paving	14	19	14	26	10
Blocks of Alley Paving	1	2	2	2	2
Utility Cuts Repaired	219	525	378	468	350
Blocks of Street Crack Sealing	62	33.5	21	30	30
Ln. Feet of Drainage Ditch Improved	224	708	930	2400	2300

CENTRAL MUNICIPAL ACTIVITIES

The City uses this category to fund certain programs and projects which do not fall among the responsibilities of the departments previously listed.

EXPENDITURE SUMMARY

Total Expenditures	\$523,061
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BUDGETED HIGHLIGHTS

The budget for Fiscal 2020 is 6.69% (\$37,059) lower than last fiscal year and in line with “holding the line” policy statement. The calculated transfer to the Golf Course for operating expenses is \$80,000; however an additional \$10,000 is budgeted in case projections come up shorter than anticipated, as has been done in previous years’ budgets. The course has seen a very slight decrease in rounds (47) played in fiscal 2019 (as of April), which is somewhat encouraging, considering the overall economic climate and trends in the golf industry, this is not viewed as changing much over the next few years. The line item for the Sick Leave Payout is based on knowledge of known planned retirements in Fiscal 2020 which includes one employee, as reported by the departments.

The building maintenance and utility budget for the Senior Citizens Center had been requested at the same level as last year. The Hold Harmless tax reimbursement to the Library has been done away with the passage of the increase to the Parks/Storm Water Sales Tax in 2016 and a new Memorandum of Understanding approved by the City and the Library Board. The Library now receives 40% of the Sales Tax directly from the City via the Parks Storm Water fund. The contract for Economic Development services through the Chamber of Commerce is the same as last fiscal year. Proposed Changes to the contract included a Vision, Mission, Goals and Objectives statement developed by the staff of the City and CWEP and discussed with the Chamber of Commerce in 2018. Those provisions have been included and linked to payment for the services as specified in the contract. At this writing, the Chamber of Commerce has not approved the contract. Participation in the Joplin Regional Prosperity Initiative will continue to be refined with Carthage Water & Electric participation now included. This is a regional program to provided benefits to the entire region as a result of marketing the area for economic development. The program emphasizes; supporting and growing existing business, developing a stronger workforce, enhancing Small Business and attracting new quality companies to the area. The City is reimbursed for half the expenditure of the Economic Development Agreement through Carthage Water & Electric. The contract amount is currently \$118,075. The Travel and Training budget is the same as last year. Travel & Training include the Annual MML Conference which is scheduled to be in St. Charles this year. Attendance at these events will be limited and based on seniority. The Special Events line item includes the Christmas Holiday hams and turkeys for employees and funds to support the City’s efforts regarding a Wellness Program for City employees.

OPERATING BUDGET

FUND	Actual	Estimated	Approved	Estimated	Requested	Percent
	Budget	Budget	Budget	Budget	Budget	Change
	Ending	Ending	Ending	Ending	Ending	FY 2019
	6-30-17	6-30-18	6-30-19	6-30-19	6-30-20	2020
CENTRAL MUNICIPAL ACTIVITIES						
46636.100 Salaries	\$0	\$0	\$0	\$0	\$0	
46636.130 Salaries Overtime	0	0	0	0	0	
46636.220 FICA	1,974	2,366	3,949	2,165	1,080	-72.67%
46636.230 Pension Plan	1,638	2,610	0	0	0	
46636.210 Health Insurance	0	0	0	0	0	
46636.291 Disability Insurance	0	0	0	0	0	
46636.260 Workers' Compensation	0	0	103	0	28	-72.67%
46636.520 Other Insurance	0	0	0	0	0	
46636.410 Utilities/P.I.L.O.T.	157,022	167,243	180,000	173,517	180,000	0.00%
46636.409 Utilities/Kellogg Fountain	2,729	4,630	4,500	5,200	5,200	15.56%
46636.622 Utilities	0	0	0	0	0	
46636.832 Bond Payment	0	0	0	0	0	
00000.000 Local Use Tax Reimb.	0	0	0	0	0	
46636.335 Personnel Study	0	0	0	0	0	
46636.498 Fireworks/Matching	15,591	13,098	13,000	12,911	13,000	0.00%
46636.800 Capital Outlay	0	0	0	0	0	
46636.531 Weather System	0	0	0	0	0	
46636.831 Council Contingency	48,736	22,704	25,000	26,003	25,000	0.00%
00000.000 911 Phone System	0	0	0	0	0	
46636.290 Sick Leave Payout	41,386	30,924	51,627	41,448	14,112	-72.67%
46636.436 Senior Citizen's Center	16,488	16,395	21,000	16,000	21,000	0.00%
46636.430 Building Maint.(Over-60)	512	3,530	2,000	5,480	2,000	0.00%
00000.000 Brochure/Historic Homes	0	0	0	0	0	0.00%
00000.000 Brochures	0	0	0	0	0	
00000.000 Brochures/Battle of Carth.	0	0	0	0	0	
46636.440 Youth Baseb.-Cont./Util.	6,000	6,000	6,000	6,000	6,000	*** 0.00%
46636.302 Main Street Carthage, Inc.	0	0	0	0	0	
00000.000 Civil War Reenactment	0	0	0	0	0	
46636.303 Lafayette House	6,979	7,113	7,000	7,200	7,200	2.86%
46636.313 Council Expense	5,944	5,918	6,000	6,000	6,000	0.00%
46636.640 Library Pers Prop Tax Reim	0	0	0	0	0	
46636.330 Harry Truman Coun. of Gov.	4,313	4,313	4,315	4,601	4,601	6.63%
46636.301 Econ. Dev. Services	111,720	111,720	118,075	118,075	118,075	0.00%
46636.497 Grants - City Match	0	0	0	0	0	
46636.801 Transfers to Other Funds *	80,000	80,000	90,000	80,000	90,000	0.00%
46636.801 Transfer to Group Health Ins.	0	0	0	0	0	
46636.530 Computer Services	1,000	1,400	2,000	3,765	3,765	88.25%
46636.700 Travel/Training	5,074	5,462	8,000	4,353	8,000	0.00%
46636.499 Special Events**	3,263	6,419	8,000	7,900	18,000	125.00%
46636.320 Professional Fees	31,000	3,048	10,000	0	0	-100.00%
46636.800 Capital Outlay	0	0	0	0	0	
00000.000 Section 125 Plan	0	0	0	0	0	
TOTAL OTHER REVENUE	\$541,369	\$494,893	\$560,570	\$520,618	\$523,061	-6.69%

* Operating Transfer to Golf Course Fund

** Holiday Hams & Turkeys, Smoke Cessation Program

*** Carthage Merchant's Baseball must supply required Budget forms prior to release of funds.

INFORMATION TECHNOLOGY

The IT department continues to align with one of the City’s goals, a “continued focus on technology enhancements including operations of a separate Information Technology (IT) Department to consolidate the City’s IT functions and services to enhance the City’s uses of technology”. The City had been followed an incremental phased approach to IT services and has been progressively taking steps to consolidate these functions. The City and its departments continue to have increased dependence on technology and required the consolidation of these operations into a centralized department to effectively manage and direct the City growth in the use of technology to provide effective services to the citizens of Carthage. This department provides leadership in information technology, with a focus on providing strategic direction on technology issues. It is responsible for managing the City’s technology infrastructure, applications, and wireless communications while maintaining the highest level of reliable service to the City Departments.

EXPENDITURE SUMMARY

Total Expenditures	\$ 289,062
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BUDGETED HIGHLIGHTS

The budget for Fiscal 2019 is \$289,062. This being the second year of operation for this department, consideration of the previous fiscal year and anticipated growth lead to an increase of about 32%. Personnel expenses amount to approximately 24% of budgeted expenditures. This is a decrease due to the personnel consisting of just an IT Manager and an IT Intern position. If the department sees a need for future growth, there is a defined IT Technician position, but that will not be necessary for this fiscal year. Capital Outlay amounts to approximately 37% of the budget and consolidated most of the requests from the operating departments. Travel & Training amounts to approximately 1% of the budget. The remaining 38% of the budget is devoted to Supplies and Services. There is a major increase from last fiscal due to an outsourcing contract for IT Services and the implementation of an offsite backup solution. Throughout the upcoming fiscal year, internal adjustments may be made to journal entry other IT related expenditures from the operating departments to the IT department to continue the consolidation efforts.

It is also anticipated that this budget will continue to grow and more than likely outpace the growth of the consumer price index for our region. Changes and advances in technology and technology related services continue to impact society and businesses in general. One of the department’s objectives is to provide leadership through these advancements and help the city utilize technology to operate in an efficient and competitive manner.

OPERATING BUDGET

FUND	Estimated	Actual	Approved	Estimated	Requested	Percent
	Budget	Budget	Budget	Budget	Budget	Change
	Ending	Ending	Ending	Ending	Ending	FY 2019
	6-30-17	6-30-18	6-30-19	6-30-19	6-30-20	2020
INFORMATION TECHNOLOGY						
46700.100 Salaries	\$0	\$0	\$75,787	\$38,482	\$44,354	-41.48%
46700.130 Salaries Overtime	0	0	3,083	1,692	3,661	18.75%
46700.220 FICA	0	0	5,798	2,675	3,393	-41.48%
46700.230 Pension Plan	0	0	11,167	5,249	5,975	-46.49%
46700.210 Health Insurance	0	0	21,652	5,900	11,602	-46.42%
46700.290 Disability Insurance	0	0	577	188	338	-41.38%
46700.260 Workers' Compensation	0	0	150	0	88	-41.38%
46700.520 Other Insurance	0	0	0	0	0	
46700.600 General Office Expense	0	0	2,500	2,500	3,000	20.00%
46700.530 Telephone	0	0	900	0	900	0.00%
46700.622 Utilities	0	0	0	0	0	
46700.550 Dues & Subscriptions	0	0	1,000	0	1,000	0.00%
46700.540 Legal Pubs & Advertising	0	0	1,000	104	1,000	0.00%
46700.531 Computer Services	0	0	0	0	100,000	
46700.700 Travel/Training	0	0	4,150	2,340	3,250	-21.69%
46700.800 Capital Outlay	0	0	91,750	86,750	108,000	17.71%
46700.699 Miscellaneous	0	0	0	0	2,500	
<hr/>						
TOTAL INFORMATION TECHNOLOGY	0	0	219,514	145,880	289,061	31.68%

CAPITAL ITEMS

ITEM DESCRIPTION	COST
Financial Software	40,000
Printer Copier Replacement	16,000
Microsoft/ Adobe Licensing	10,000
IT Office/ Training Room Furnishings	5,000
Network Infrastructure	5,000
IP Cameras	6,000
Police/Fire MDT	6,000
Computer/Tablet Replacement	17,000
Projectors	3,000

TOTAL CAPITAL ITEMS REQUEST

\$ 108,000

CAPITAL IMPROVEMENTS

This activity lists significant capital projects. Typically, contracted street improvements, major building improvements, new building construction or other significant projects are included in this category of expenditures. Two (2) departments comprise this activity category. These are Capital Improvements and Street/Engineering Projects.

EXPENDITURE SUMMARY

Total Expenditures	\$ 430,940
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BUDGET HIGHLIGHTS

This year the Budget Committee is again recommending using a portion of the accumulated fund balance money in the General Fund and Transportation Sales Tax to accomplish public improvement and street projects for the overall benefit of the City this fiscal year. The recommended amount of \$495,559 consists of \$203,440 for capital improvements and \$227,500 for street projects. The \$203,440 includes funds for the maintenance of City bridges; the possible Demolition of a specific City Bridge; City Hall Stucco & Exterior Plaster; City Hall Concrete & Asphalt Power Wash and Seal Coat; City Hall Lighting Upgrades; a continuation of the sidewalk incentive program; and funds for participation in the America in Bloom program through the Parks department. The City, in the past, has used funds from this account to make necessary repairs to bridges as they become known, and has use a product called In-Deck, as a preventative technique to seal and help extend the life of bridge deck surfaces. The items in this account provide for the adequate maintenance of capital plant and equipment and their orderly replacement as approved in the overall budget goals for fiscal 2020.

The \$227,500 in street projects is derived from the five (5) year street plan and are delineated on its operating budget page.

The proposed budget for Fiscal 2019 is 7.8% higher than last fiscal year. Last fiscal year's budget appropriated \$211,059 for these projects. This year's street list was not as extensive as last year's, and the TAP sidewalk grant was completed in fiscal 2019. Based on the Five-Year Capital Improvements Plan, these numbers will increase in future years.

OPERATING BUDGET

FUND	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
CAPITAL IMPROVEMENTS						
47120.823 Bond Payment (Golf Course)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
00000.000 Tree Planting Project/HH	0	0	0	0	0	
47120.800 Capital Outlay	0	40,688	284,500	189,886	203,440	-28.49%
47120.824 City Owned Sidewalks (Incentive	0	0	0	0	0	
47120.825 CDBG Grant Match	0	0	0	0	0	
47120.829 Myers Park Development	0	0	0	0	0	
47120.826 Incentive Programs (Paving and	0	0	0	0	0	
47120.827 Storm Water Ditch-River to Pear	0	0	0	0	0	
00000.000 Curb/Gutter - Hazel Ave.	0	0	0	0	0	
47120.828 Fiber Electronics	0	0	0	0	0	
00000.000 Grand Ave. Storm Water Imprv.	0	0	0	0	0	
00000.000 Intersection Imprv. Oak/Garrison	0	0	0	0	0	
00000.000 Intersection Improvements - Fair	0	0	0	0	0	
00000.000 Golf Surcharge Projects	0	0	0	0	0	
47120.830 MemorialHall Renovation	0	0	0	0	0	
47120.722 Parks Dept. Building	0	0	0	0	0	
47120.721 Street Dept. Building	0	0	0	0	0	
TOTAL CAPITAL IMPROVEMENTS	\$ 0	\$ 40,688	\$ 284,500	\$ 189,886	\$ 203,440	-28.49%

CAPITAL ITEMS

ITEM DESCRIPTION	COST
City Hall Stucco & Exterior Plaster	20,590
City Hall Concrete & Asphalt Power Wash and Seal Coat	3,850
City Hall Lighting Upgrades	25,000
America in Bloom (Planters Phase II)	4,000
Bridge Maintenance	40,000
Sycamore Bridge Demo	85,000
Sidewalk Incentive Program	25,000

TOTAL CAPITAL ITEMS REQUEST

\$203,440

* Requires specific separate Council authorization prior to expenditure

OTHER FUNDS

		Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
121	PUBLIC HEALTH REVENUES						
31111.000	Property Taxes	\$ 97,636	\$ 132,417	\$ 97,000	\$ 133,952	\$ 96,000	-1.03%
31110.000	Personal Property Taxes	0	0	0	0	0	
35501.000	Special Assessments	0	0	0	0	0	
35502.000	Weeds/Special Assessments	7,701	18,195	7,100	7,871	7,750	9.15%
34431.000	Landfill Revenue	3,801	1,700	3,000	1,944	2,450	-18.33%
34432.000	Dumpster Revenue	58,697	68,596	50,000	53,296	53,000	6.00%
34433.000	Recycling Revenue	2,408	6,373	4,500	1,360	1,500	-66.67%
35200.000	Worker's Comp Prem Ret	0	0	0	0	0	
31122.000	Intangible Tax	813	914	300	20	20	-93.33%
39600.000	Miscellaneous Revenues*	-283	3,738	0	0	0	
36110.000	Interest Income	952	972	900	3,030	2,500	177.78%
36403.000	Grant Revenue	6,896	11,212	14,000	14,433	14,000	0.00%
39100.000	Other Fund Trans	0	0	0	0	0	
TOTAL PUBLIC HEALTH		\$ 178,620	\$ 244,117	\$ 176,800	\$ 215,905	\$ 177,220	0.24%

* Region M Solid Waste Grant.

PUBLIC HEALTH FUND

The Public Health Fund is used primarily to account for revenues and expenditures for the City’s landfill and recycling operations.

BUDGET SUMMARY

<u>PUBLIC HEALTH FUND</u>	
Projected Beginning Fund Balance 7/01/2019	\$ 359,176
Projected Income	177,220
Reserved Fund Balance	0
Funds Available	<u>536,396</u>
Approved Expenditures	<u>-228,094</u>
Income and Balance over/(under) Expenditures	308,302
Projected Fund Balance 6/30/2020	<u><u>\$ 308,302</u></u>

AUTHORIZED PERSONNEL	Full Time	Part-Time
Staff	1	1
Landfill Operator (1)		
Part Time Recycling Attendant (1)		

BUDGET HIGHLIGHTS

Budgeted revenues are approximately 0.24% (\$420) higher than 2019's budgeted figures. Weed Assessments, Dumpster and Interest Income revenues have mostly attributed to the overall increase. Recycling Revenues are generated by cardboard, electronics, paper, plastics, aluminum, tin, and crushed glass. Dumpster Revenues are generated from garbage hauled in to the onsite dumpsters. Within the last year the City has seen a small increase in the amount of products received for recycling. However, the market prices for recyclable goods has declined for the past several years and look to continue to decrease for the foreseeable future. Miscellaneous Sanitation Charges have also continued to decrease over the years. The Property Tax Revenue is based on projected growth and the current economic climate. The Sur Charge revenues of Property Tax are also attributable to this fund and are still being investigated as discussed with the General Fund and are not included in the calculations for fiscal 2020.

On the expenditure side, the main area of increase is in Capital Outlay. The budget includes replacement (Lease Purchase) of the Street Sweeper, and the continuing lease purchase payment for the Leaf Vacuum which was appropriated in a prior budget. Increases are also projected for the Animal Control services and increases in insurance costs for the Fund. The same changes for Group Health and Life insurance along with the City’s retirement plan appear in this budget as it does in the General Fund’s budget.

Overall, the Public Health Budget is 31% higher than Fiscal Year 2019.

OPERATING BUDGET

FUND	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
PUBLIC HEALTH FUND						
44110.100 Salaries	\$ 47,308	\$ 49,319	\$ 48,817	\$ 48,000	\$ 39,710	-18.66%
44110.130 Salaries Overtime	0	0	0	0	0	
44110.220 FICA	3,382	3,521	3,735	3,400	3,038	-18.66%
44110.230 Pension Plan	5,557	5,786	7,274	6,800	5,401	-25.75%
44110.210 Health Insurance	9,227	9,557	10,491	9,600	9,635	-8.16%
44110.290 Disability Insurance	201	206	376	310	306	-18.62%
44110.260 Workers' Compensation	3,114	2,081	2,108	1,900	1,709	-18.93%
44110.520 Other Insurance	379	924	600	1,400	1,350	125.00%
44110.600 General Office Expense	130	313	300	300	300	0.00%
44110.530 Telephone	434	460	525	475	500	-4.76%
44110.622 Utilities	2,804	3,202	3,800	3,200	3,500	-7.89%
44110.432 Equipment Repairs	5,020	1,392	4,000	3,600	4,000	0.00%
44110.497 Grant Match	0	0	0	0	0	
44110.626 Gasoline	1,693	1,921	4,000	2,800	4,000	0.00%
44110.608 Landfill Supplies	1,476	1,163	1,000	1,700	1,250	25.00%
44110.410 Misc Sanitation Charges	2,158	2,151	4,500	4,000	4,000	-11.11%
44110.415 Permits/Tonnage Fees	0	0	0	0	0	
44110.421 Demolition	18,365	1,900	20,000	15,000	20,000	0.00%
44110.423 Weed Enforcement	3,385	6,540	7,500	7,500	8,500	13.33%
44140.435 Household Hazardous Waste	0	0	0	0	0	
44110.320 Vet & Humane Society	30,000	30,175	33,000	40,035	40,000	21.21%
44110.341 Pest Control	3,100	0	7,000	6,000	6,500	-7.14%
44110.340 Landfill Testing	0	0	0	0	0	
44110.700 Travel & Training	0	0	0	0	0	
44110.800 Capital Outlay	0	7,457	15,000	15,000	74,396	395.97%
46510.320 Harry Truman Council	0	0	0	0	0	
44110.699 Miscellaneous	0	677	0	0	0	
44110.422 Recycling	0	0	0	0	0	
TOTAL PUBLIC HEALTH	\$ 137,733	\$ 128,745	\$ 174,026	\$ 171,020	\$ 228,095	31.07%

CAPITAL ITEMS

ITEM DESCRIPTION	COST
Street Sweeper LP#1	\$ 59,396
Leaf Vaccum Lease Purchase Payment	\$ 15,000

TOTAL CAPITAL ITEMS REQUEST \$ 74,396

DEMOLITION LANDFILL CLOSURE FUND

This fund was created to separately account for money set aside for final closure costs for the City's demolition landfill as required by the State of Missouri. This is a restricted fund with solid waste billings previously assessed at \$1.17 per family & commercial which was terminated in Fiscal 2013.

BUDGET SUMMARY

LANDFILL CLOSURE FUND

Projected Beginning Fund Balance 7/01/2019	\$ 940,969	
Projected Income	186,798	
Reserved Fund Balance	0	
Funds Available		<u>1,127,767</u>
Approved Expenditures	<u>-830,577</u>	
Income and Balance over/(under) Expenditures		297,190
Projected Fund Balance 6/30/2020		<u><u>\$ 297,190</u></u>

AUTHORIZED PERSONNEL

Full Time

Part Time

Staff

0

0

BUDGET HIGHLIGHTS

The budget is set up as a contingency in the event any additional mandated improvements or clean-up is required by the State for the demolition landfill site. The City is required to monitor the landfill pursuant to Subtitle D of the Resource Conservation & Recovery Act (RCRA) for a period of thirty (30) years post-closure. The City has previously had to spend in excess of \$250,000 for remediation at the site. The Department of Natural Resources approved closure of this landfill on February 11, 1997. On October 4, 2004, the Department also provided for the release of the Financial Assurance Instrument for the Demolition Landfill. The necessary paperwork to secure the release was not provided until 2007. As the City had accumulated a significant balance in this fund, it was determined that even though a liability still exists pursuant to RCRA, it was felt adequate funds had been accumulated to address most contingencies. Therefore, the Council, with the adoption of a previous budget made the decision to eliminate the fee.

The City established an internal loan program utilizing these funds in fiscal 2013. For fiscal 2020 the City will borrow a portion of its \$1.105 million commitment to MoDOT for the Fairlawn Round-about project from this fund with repayment expected over a five (5) year period and at an interest rate to be determined.

		Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
122	LANDFILL CLOSURE REVENUES						
35500.000	Landfill Closure Assmt.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
36110.000	Interest	956	946	956	16,874	5,000	423.01%
39100.000	Trans. fm Other Funds	0	0	192,268	0	181,798	-5.45%
TOTAL LANDFILL CLOS.		\$ 956	\$ 946	\$ 193,224	\$ 16,874	\$ 186,798	-3.33%

OPERATING BUDGET

FUND	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
LANDFILL CLOSURE FUND						
49500.900 Transfer To Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
35500.000 Landfill Closure	0	0	0	0	0	
49500.800 Capital Outlay	0	0	928,579	0	830,577	-10.55%
TOTAL LANDFILL CLOSURE FUND	\$ 0	\$ 0	\$ 928,579	\$ 0	\$ 830,577	-10.55%

CAPITAL ITEMS

ITEM DESCRIPTION	COST
Fairlawn Round About	830,577

TOTAL CAPITAL ITEMS REQUEST \$ 830,577

CAPITAL IMPROVEMENT SALES TAX FUND

This fund was created to separately account for tax revenue received from the Capital Improvement Sales Tax which was approved by a vote of the people in 1995. This tax issue had a sunset provision included which terminated the tax in March 2012. Citizens, in February 2011 voted to extend this Sales Tax for another twenty (20) year term with all proceeds going to the City for Capital Improvements and projects. Budgeted expenditures are shown on the following pages.

BUDGET SUMMARY

CAPITAL IMPROVEMENTS SALES TAX FUND

Projected Beginning Fund Balance 7/01/2019	\$ 1,846,640	
Projected Income	1,486,365	
Reserved Fund Balance	0	
Funds Available		3,333,005
Approved Expenditures	-1,900,225	
Income and Balance over/(under) Expenditures		1,432,780
Projected Fund Balance 6/30/2020		<u>\$ 1,432,780</u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGETED HIGHLIGHTS

Eight (8) projects have been budgeted in this fund for fiscal year 2020. Last year, four (4) projects were budgeted in this fund, one project the prior year, 6 projects were authorized the year before that, and 10 the year before that. Prior to that, the City only had access to 5% of the proceeds for stormwater projects. With the approval of the extension of this tax, the City has access to 100% of the proceeds for City projects. Major projects budgeted for this year include River Street widening and storm water work, River Street Bridge replacement, ADA compliance work on Central Avenue as part of the City’s commitment to MoDOT via a TAP Grant from MoDOT, Bridge structural work identified in the MoDOT bi-annual bridge inspection work, and re-paving of the Memorial Hall parking lot. Other projects include, re-paving of the Police Department parking lot, construction of a Parks/Golf maintenance facility, and a participation project with MoDOT on ADA compliance issues at the Fairview/Garrison Avenue intersection.

	Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
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161 CAPITAL IMPROVEMENT TAX REVENUES

36110.000	Interest	\$ 2,572	\$ 3,808	\$ 2,500	\$ 2,602	\$ 2,500	0.00%
31303.000	Capital Improvement Tax	1,088,981	1,116,166	1,139,527	1,138,027	1,148,838	0.82%
36120.000	Bond Proceeds	0	0	0	0	0	
00000.000	Change in Fund Balance	0	0	0	0	0	
36130.000	Grants	224,016	0	0	0	335,027	
36636.000	Insurance Proceeds	0	822,974	0	0	0	
39100.000	Transfer from Other Funds	0	0	0	0	0	
39601.000	FEMA Grant	0	0	0	0	0	
00000.000	Charge In General Fund	0	0	0	0	0	
36120.000	Bond Proceeds	0	0	0	0	0	
TOTAL CAPITAL IMP.		\$ 1,315,569	\$ 1,942,948	\$ 1,142,027	\$ 1,140,629	\$ 1,486,365	30.15%

OPERATING BUDGET

161 FUND	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
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CAPITAL IMPROVEMENT TAX:

43150.000 Capital Projects	\$ 804,491	\$ 1,552,102	\$ 2,016,038	\$ 1,364,346	\$ 1,718,427	-14.76%
49500.900 Transfer to Other	0	0	192,268	0	181,798	-5.45%
46636.825 Casualty Insurance Activity	0	852,196	0	329,475	0	
47120.824 Sidewalk Repair Incentive	15,345	0	0	0	0	
47111.730 Bond Payment	0	0	0	0	0	
TOTAL CAPITAL IMPRV. TAX	\$ 819,837	\$ 2,404,298	\$ 2,208,306	\$ 1,693,821	\$ 1,900,225	-13.95%

CAPITAL ITEMS

ITEM DESCRIPTION	COST
Parking Lot Project (PD)	18,000
River St. Widening and Stormwater	418,548
River St. Bridge Replacement	385,000
Parks/Golf Maintenance Addition	59,400
Memorial Hall Parking Lot	104,000
City Bridges Structure Work	140,000
MODOT TAP (703) ADA Central	523,479
MODOT ADA Project Fairview/Garrison	70,000

TOTAL CAPITAL ITEMS REQUEST \$ 1,718,427

LODGING TAX FUND

This fund was created to separately account for tax revenue received from the Lodging Tax. The rate for Lodging Tax in the City was 2% and is charged for all applicable Hotel and Motel stays. In April 2001, the voters approved increasing the rate to 4%.

BUDGET SUMMARY

<u>LODGING TAX FUND</u>		
Projected Beginning Fund Balance 7/01/2019	\$ 37,532	
Projected Income	105,050	
Reserved Fund Balance	0	
Funds Available		142,582
Approved Expenditures	-103,500	
Income and Balance over/(under) Expenditures		39,082
Projected Fund Balance 6/30/2020		<u><u>\$ 39,082</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The City will contract with the Convention & Visitors Bureau (CVB) for tourism services again this fiscal year. The CVB will in turn contract with other tourism providers in addition to providing in-house administrative personnel and help to provide tourism related activities aimed at generating Hotel and Motel stays in Carthage. This format derived from a Mayor's Ad-Hoc Committee consisting of all entities using Lodging Tax funds for tourism and promotion purposes. This year the City has appropriated \$102,000 to provide for these programs. Separate advertising for the Civil War Museum has been moved to this fund. Overall projected revenues are budgeted to decrease by 6.3% from last fiscal year, specifically from Lodging Tax receipts. Revenues for Fiscal 2018 as of April, are running approximately 8.4% (\$7,717) below last year's revenues. This year's year-to-date receipts are in line with Fiscal 2015 and 2017's revenues. Overall revenues had been trending downward since a high in 2007, to 2011, with the exception for Fiscal 2012. 2012 was attributed mostly to the result of the Joplin tornado. Since 2011, the revenue trend has been generally slightly upward through 2014. Since 2014, revenues have continued to drop. A number of programs implemented by the CVB have helped to generate overnight stays through this period minimizing the impact of low travel numbers industry-wide since September 11, 2001. The CVB is expected to complete the installation, administration, coordination and oversight for the Wayfinding Sign program by the end of fiscal 2019. This includes the phase of signs and locations identified by the Consultant for public locations and facilities. A new CVB Director was hired late this fiscal year. The community looks forward to positive changes to the CVB program.

	Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
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123 LODGING TAX FUND REVENUES

31940.000	Lodging Tax Receipts	\$ 100,000	\$ 108,060	\$ 112,000	\$ 103,520	\$ 105,000	-6.25%
33400.000	Grant - State	0	0	0	0	0	
39600.000	Miscellaneous Revenue	0	0	0	0	0	
36110.000	Interest	1,950	51	75	48	50	-33.33%
TOTAL LODGING TAX		\$ 101,950	\$ 108,111	\$ 112,075	\$ 103,568	\$ 105,050	-6.27%

FAIR ACRES COMPLEX BOND FUND

This fund was created to separately account for revenue received from the financing of a grant provided by the Steadley Foundation for the second phase of construction of the Fair Acres Sports Complex. The Foundation had pledged \$150,000 a year for 10 years to support the project.

BUDGET SUMMARY

FAIR ACRES FUND

Projected Beginning Fund Balance 7/01/2019	\$ 0	
Projected Income	0	
Reserved Fund Balance	0	
Funds Available	<u>0</u>	0
Approved Expenditures	<u>0</u>	
Income and Balance over/(under) Expenditures		0
Projected Fund Balance 6/30/2020		<u><u>\$ 0</u></u>

AUTHORIZED PERSONNEL

	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The City has used the grant money from the Steadley Foundation and sold Certificates of Participation in the lease purchase of the project to obtain the necessary up front money to complete the project. The project included the construction of four (4) new girls' softball fields, four (4) new soccer fields, a concession stand, parking lots, a mile long walking trail, utility extensions and irrigation systems for the fields. The project was substantially completed in early fiscal 2003 and finalized in 2004. The Certificates of Participation were paid off in Fiscal 2009. There was a small balance left in the fund in 2016. No appropriations are budgeted for Fiscal 2020. Staff closed out the fund and transferred any residual balances to the General Fund in a previous fiscal year.

	Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
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141 FAIR ACRES SPORTS COMPLEX BOND REVENUES

36120.000 Bond Proceeds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
36401.000 Steadley Grant	0	0	0	0	0	
36110.000 Interest Income	0	0	0	0	0	
TOTAL FAIR ACRES	\$ 0					

GOLF COURSE

The Golf Course budget provides maintenance, care and management for the City's 18-hole golf course. The course is available to users on a fee basis.

BUDGET SUMMARY

GOLF COURSE FUND

Projected Beginning Fund Balance 7/01/2019	\$ 127,138	
Projected Income	540,025	
Reserved Fund Balance	0	
Funds Available		667,163
Approved Expenditures	-613,011	
Income and Balance over/(under) Expenditures		54,152
Projected Fund Balance 6/30/2020		<u>\$ 54,152</u>

AUTHORIZED PERSONNEL	Full Time	Seasonal
Staff	5.5	Variable
Parks & Recreation Director	(1/2)	
Golf Operations Supervisor	(1)	
Assistant Golf Operations Supervisor	(1)	
Golf Supervisor	(1)	
Golf Laborer	(2)	
Seasonal Golf Laborers		

BUDGET HIGHLIGHTS

The recommended budget for the golf course allows us to fairly maintain the golf course and operate efficiently within our current local golf market. The golf course is still operating with minimal staff; there are three full time employees on the maintenance side, which is less than most eighteen-hole golf courses. Personnel costs are the largest component of the budget which leaves little room for cutting operating expenditures. These costs must be balanced with providing a certain quality of the golf course for its users. Without this, there would be a possibility of a slip in market share with disastrous results. The golf course is currently recognized by golfers as one of the best public golf course values in our competitive market. The combination of fair pricing and quality maintenance standards are well recognized by golf course users in our area.

The capital funded this year will be the continuing equipment lease as well as a rough mower replacement and an upgrade to the irrigation controls. The rough mower runs the most hours per year of any equipment piece in our maintenance equipment fleet. We will be upgrading this one year earlier than its scheduled replacement. This is due to many factors. Moving forward it will be best to keep this key piece of equipment on a three-year replacement schedule. We have recently had two 5-year replacement schedules that have compromised efficiency with man hours and course conditions while this piece has needed repairs during key times.

The needed upgrade to our irrigation controls will be a valuable help to efficiently maintain the golf course. A significant key to golf course conditions is controlling the amount and timing of water being put on the golf course. This upgrade will greatly help our efficiency in controlling the water and provide the best conditions possible for the area golf community.

In 2001 the City undertook a project of a complete renovation of the Carthage Golf Course. The City financed the project and issued Certificates of Participation (COPs) for \$1,915,000. Principle and interest over the term amounted to approximately \$2,771,000. The Steadley Foundation awarded the City a grant of one million eight hundred thousand dollars, and provided two hundred thousand dollars a year (through Fiscal 2010) to help finance the certificates of participation. Final payment on the certificates was December 1, 2016. Original pro-forma cash flows projected revenues generated (and fee increases) based on the number of rounds playable at the course. It was anticipated that the course would generate enough money from play to cover its operating expenses and capital expenditures, and over a number of years, yield a profit to set aside funds to pay certificate payments after the Steadley money terminated. Since 2001 however, the number of rounds played has dropped from original expectations. This has not only occurred here, but throughout the entire country. National golf rounds have been on the decline for several years. The cash flows also projected revenues based on a plan of increasing fees every other year. Again, due to the decrease in golf play and actions taken by other local courses, rate increases had been implemented at a slower schedule in order to help stimulate the number of rounds of play. This caused a negative impact on those original projections. The City continued to work with the Steadley Trust on a proposals for additional grant funds to finance the remainder of the COPs. The City did receive additional grants which went toward the debt service which was paid off in fiscal 2016/17. The Steadley Trust eventually paid the entire debt service on the Series 2002A Certificates of Participation (Golf Course Improvement Project), for which the City was most appreciative.

One goal since the renovation of the golf course has been for the golf operations to be self-sufficient. Nonetheless, expenses have exceeded revenues during the post renovation years almost every year. Cuts in staff and materials have been made to come closer to revenue/expenditure projections. These cuts are being made while trying to maintain the quality of the golf course at premium golf standards. This fiscal year projections are that 20,000 rounds will be played. With the efforts of staff, efficient marketing and partnerships with special interests we believe we can maintain the current rounds level. We continue to be a market leader in public golf. The balancing act of golf fees, maintenance standards and service to the customer is a task we monitor closely. We need to stay positioned as the market leader to take advantage of the time when national golf trends as well as national and local factors improve. There are many different parts that have impacted the decline of golf participation since 2001. While we try to battle this to our best ability it is not projected that we will see much if any significant growth in the near future. With this scenario in place we can only anticipate the gap between revenues and expenses potentially widening. Maintaining the golf course to the current levels will be a decision based on how valuable the course is to the City of Carthage.

The golf course is an asset to the City of Carthage which brings in people from the surrounding area. The resulting income to other business in the city cannot be quantified. Further, the Golf Fund's numbers include the operation of the driving range within the Golf Fund. The driving range will be used to enhance the golf course and provide a vehicle for additional revenue. Owning the driving will provide an increase to the bottom line of the driving range profits benefiting the golf operation.

		Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
142	GOLF COURSE REVENUES						
34710.000	Golf Memberships	\$ 68,012	\$ 88,194	\$ 75,000	\$96,692	\$105,000	40.00%
34711.000	Golf Green Fees	204,131	196,270	200,000	194,166	200,000	0.00%
34712.000	Golf Cart Rental	148,729	151,371	160,000	140,935	142,000	-11.25%
34713.000	Golf Cart Advertising	0	0	0	0	0	
34714.000	Golf Twilight Fees	0	0	0	0	0	
34715.000	Golf Surcharge	0	0	0	0	0	
34716.000	Driving Range Fees	11,225	11,413	11,000	6,646	11,000	0.00%
35200.000	Worker's Comp Premium Ret	0	0	0	0	0	
36110.000	Interst Income	238	207	225	177	225	0.00%
36120.000	Lease Proceeds	0	0	0	0	0	
36202.000	Golf Pro Shop Rent	1,633	1,627	1,714	1,700	1,800	5.02%
39100.000	Transfer from Other Funds	80,000	80,000	80,000	80,000	80,000	0.00%
39600.000	Miscellaneous Revenue	0	0	0	0	0	
36401.000	Grant-Golf Course Capital Im	0	0	0	0	0	
TOTAL GOLF		\$ 513,969	\$ 529,082	\$ 527,939	\$ 520,315	\$ 540,025	2.29%

OPERATING BUDGET

	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
142 FUND						
GOLF COURSE						
45125.100 Salaries	\$ 287,845	\$ 277,876	\$ 293,252	\$ 292,922	\$ 261,580	-12.11%
45125.105 Commission/Golf	15,757	11,080	12,000	10,668	11,500	-4.35%
45125.130 Salaries Overtime	0	0	0	0	0	
45125.220 FICA	22,631	21,737	22,434	22,408	20,011	-12.11%
45125.230 Pension Plan	31,904	25,272	34,233	30,000	26,939	-27.08%
45125.230 Unemployment	0	0	0	0	0	
45125.210 Health Insurance	34,566	32,776	39,577	38,251	42,724	7.37%
45125.290 Disability Insurance	893	819	1,769	1,600	1,525	-15.99%
45125.260 Workers' Compensation	6,214	4,534	5,851	5,750	5,392	-8.52%
45125.520 Other Insurance	1,437	3,441	4,000	4,500	4,500	11.11%
45125.600 General Office Expense	2,073	2,189	2,800	2,021	2,500	-12.00%
45125.530 Telephone	2,093	2,132	500	1,030	1,100	54.55%
45125.622 Utilities	26,414	30,576	27,000	26,750	27,500	0.00%
45125.550 Dues & Subscriptions	1,470	1,210	1,400	1,360	1,400	0.00%
45125.500 Uniform Expense	444	494	800	475	800	0.00%
45125.433 Building Maintenance	4,282	3,223	4,000	3,000	4,000	0.00%
45125.430 Maintenance	67,923	70,426	74,000	73,600	75,000	1.33%
00000.000 Tree Grant/Match	0	0	0	0	0	
45125.431 Vehicle Maintenance	850	593	3,000	2,850	3,000	0.00%
45125.432 Equipment Repairs	7,673	9,254	7,500	7,800	7,500	0.00%
45125.605 General Tools & Supplies	3,287	4,366	3,000	2,870	3,000	0.00%
45125.626 Gasoline	12,234	10,752	14,500	14,025	15,000	3.33%
45125.540 Advertising	2,591	6,645	7,500	6,800	7,500	0.00%
45125.440 Golf Cart Rental	0	0	0	0	0	
45125.700 Travel/Training	135	50	250	0	250	0.00%
45125.800 Capital Outlay	52,901	44,952	54,690	54,690	87,890	37.77%
45120.823 Bond Payment	0	0	0	0	0	
45125.699 Miscellaneous *	0	0	0	0	0	
TOTAL GOLF	\$ 585,617	\$ 564,398	\$ 614,056	\$ 603,370	\$ 610,611	-0.56%

Work Load Indicators

	Fiscal Yr 2016 Actual	Fiscal Year 2017 Actual	Fiscal Year 2018 Estimated	Fiscal Year 2019 Estimated	Fiscal Year 2020 Projected
<u>Golf Department</u>					
Number of:					
Annual Rounds	21,036	20,215	20,010	20,000	20,000
Annual Passes:					
Single	69	67	70	75	82
Family	7	6	6	8	8
Junior	38	39	40	42	43
Cart Rentals	169,978	158,000	151,371	138,000	142,000
Tournaments	53	44	45	45	47

GOLF COURSE DRIVING RANGE

The Golf Course budget provides operations, maintenance, care and management for the Carthage Golf Course Driving Range. This is primarily a golf practice facility that customers use on a fee basis. It is an amenity to many of our events. We incorporate range use into several of our event fees as added value to our services for large events.

BUDGET SUMMARY

Total Expenditures \$2,400

AUTHORIZED PERSONNEL	Full Time	Seasonal
Staff	(0)	(0)

BUDGET HIGHLIGHTS

The City was approached late in Fiscal 2008 with the opportunity to lease the existing driving range owned and operated by a private citizen. The arrangements for the lease were very advantageous to the City. The lessor did not want to have a long-term lease and would prefer an eventual sale. Staff presented initial figures showing that a profit could be generated from this operation and that there were numerous ancillary benefits to providing this operation in conjunction with the golf course. Initial capital expenditures for a dispensing machine, balls and baskets were paid for from the General Fund in Fiscal 2008. Operating expenses are minimal with labor expenses to come from the golf course within their existing budget.

During the fall of 2018 the owner of the driving range property informed the City that he would no longer lease the property to the City beginning January 1, 2019. After much deliberation and negotiation an agreement was made for the City to purchase the driving range property for \$186,500. The City took ownership of the driving range property in late April of 2019. A grant application was submitted and an award of \$186,500 was granted to the City with distribution to occur over several years to accommodate the cash flow of the McCune Brooks Trust.

It was determined by the City Council and City staff that the property was a fair value for the purchase. The driving range property will be used as a driving range and be considered for future use for other recreational activities. Owning the property will now allow us to investigate expansion of services and activities for the driving range.

The driving range is generating an operating profit but the amount of profit has dropped from the first couple of years. The biggest reason for this is the lease payment had increased over the last couple of years. The City now owns the property and will see significantly better returns without the lease payments. Other than mowing and trimming, the range is fairly maintenance free. Part-time personnel are utilized from the pro shop and golf maintenance to perform the work which helps keep costs as low as possible.

The availability of a practice facility has several implications related to high school golf. It is a practice facility used extensively by the girls and boys golf teams at Carthage High School. This is a tremendous benefit to the teams. They pay for this use. They would not have a facility other than use of the golf course for practice. Every year we host either a conference, district or sectional high school golf event for MSHSAA. It is a requirement for host facilities to have a practice range to be considered for these events. These events bring many people from outside the area to see our course while the students are playing these events.

OPERATING BUDGET

142 FUND

GOLF DRIVING RANGE

	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
45126.100 Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
45126.220 FICA	0	0	0	0	0	
45126.290 Disability Insurance	0	0	0	0	0	
45126.260 Workers' Compensation	0	0	0	0	0	
45126.520 Other Insurance	0	0	0	0	0	
45126.600 General Office Expense	0	0	0	0	0	
45126.530 Telephone	0	0	0	0	0	
45126.622 Utilities	246	318	400	250	400	0.00%
45126.433 Building Maintenance	0	0	100	0	0	-100.00%
45126.430 Maintenance	0	0	0	0	0	
45126.431 Vehicle Maintenance	0	0	0	0	0	
45126.432 Equipment Repairs	0	0	0	0	0	
45126.605 General Tools & Supplies	1,414	1,253	2,000	400	2,000	0.00%
45126.626 Gasoline	0	0	0	0	0	
45126.822 Lease Payment	5,400	6,000	6,500	3,000	0	-100.00%
45126.540 Advertising	0	0	0	0	0	
45126.800 Capital Outlay	0	0	0	0	0	
45126.699 Miscellaneous	0	0	0	0	0	
TOTAL DRIVING RANGE	\$ 7,060	\$ 7,571	\$ 9,000	\$ 3,650	\$ 2,400	-73.33%

Work Load Indicators

	Fiscal Year 2016 Actual	Fiscal Year 2017 Actual	Fiscal Year 2018 Actual	Fiscal Year 2019 Estimated	Fiscal Year 2020 Projected
<u>Golf Department</u>					
Number of:	\$10,764	\$10,936	\$11,413	\$6,646	\$11,000
Token Sales					

CIVIC ENHANCEMENT

The Civic Enhancement fund was established to account for money donated to the City for a variety of purposes. In recent years, this fund has been used primarily to provide funding for Christmas decorations. In fiscal 2002 the City combined the Parks & Recreation Civic Enhancement Fund with the City's Civic Enhancement Fund. The Parks & Recreation Civic Enhancement fund was established to account for money donated to the Parks Department for a variety of purposes when they were separate from the City. Now that they are part of the City, there is no further need for the separate fund.

BUDGET SUMMARY

<u>CIVIC ENHANCEMENTS FUND</u>		
Projected Beginning Fund Balance 7/01/2019	\$ 57,198	
Projected Income	0	
Reserved Fund Balance	0	
Funds Available		57,198
Approved Expenditures	0	
Income and Balance over/(under) Expenditures		57,198
Projected Fund Balance 6/30/2020		<u>\$ 57,198</u>

AUTHORIZED PERSONNEL	Full Time	Part Time
	0	0

BUDGET HIGHLIGHTS

No expenditures are budgeted for this fiscal year. However, amendments throughout the fiscal year are anticipated to use funds for various projects as funds become available or that were donated for specific purposes.

	Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
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124 CIVIC ENHANCEMENT FUND REVENUES

36110.000	Interest	\$ 65	\$ 78	\$ 0	\$ 60	\$ 0	
39600.000	Misc. Rev.	0	0	0	0	0	
36401.000	Steadley Grant	0	10,000	0	0	0	
36403.000	MoDOT Grant	0	0	0	0	0	
36408.000	Fireworks	0	0	0	0	0	
33400.000	Tree Planting Grant	0	0	0	0	0	
33404.000	Donations (General)	558	0	0	0	0	
00000.000	Charge In General Fund	0	0	0	0	0	
39100.000	Transfer from Other Funds *	0	0	0	0	0	
39610.000	Donation Revenue	0	31,000	0	0		
36402.000	Donation/Boylan Foundation	0	557	4,000	4,563	0	
TOTAL CIVIC ENHAN.		\$ 623	\$ 41,635	\$ 4,000	\$ 4,623	\$ 0	-100.00%

* Transfer from General Fund

PARK & RECREATION FUND

This fund is used to account for revenues and expenditures for the City’s Parks & Recreation Fund. The City moved these operations under the auspices of the City in 1999. However, State Statutes require the accounting of the Property Tax derived from the levy for Parks to be accounted for in a separate fund. The City will continue to account for these tax revenues separately but will transfer the tax and any remaining fund balance to the General Revenue Fund to support the Parks & Recreation departments operations.

BUDGET SUMMARY

<u>PARKS & RECREATION FUND</u>		
Projected Beginning Fund Balance 7/01/2019	\$ 72,193	
Projected Income	178,650	
Reserved Fund Balance	0	
Funds Available		250,843
Approved Expenditures	-248,650	
Income and Balance over/(under) Expenditures		2,193
Projected Fund Balance 6/30/2020		\$ 2,193

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

This fund transfers collected ad-valorem tax revenues to the General Fund which partially covers expenses in Parks programs. This amount also includes a one-time additional sur tax payment made into the Parks & Recreation fund in fiscal 2019.

	Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
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162 PARKS & REC. FUND REVE

31110.000	Property Taxes	\$ 185,193	\$ 248,198	\$ 186,000	\$ 249,271	\$ 177,600	-4.52%
31200.000	M&M Sur Tax	1,541	1,661	1,000	30	50	-95.00%
36110.000	Interest Income	1,317	1,291	750	1,370	1,000	33.33%
TOTAL PARKS & REC.		\$ 188,051	\$ 251,150	\$ 187,750	\$ 250,671	\$ 178,650	-4.85%

MYERS PARK FUND

This fund is used to account for revenues and expenditures should they be incurred, for the Myers Park Fund.

BUDGET SUMMARY

<u>MYERS PARK FUND</u>		
Projected Beginning Fund Balance 7/01/2019	\$ 417,479	
Projected Income	1,500	
Reserved Fund Balance	0	
Funds Available		418,979
Approved Expenditures	0	
Income and Balance over/(under) Expenditures		418,979
Projected Fund Balance 6/30/2020		<u>\$ 418,979</u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The Myers Park Airport was closed to air traffic January 1997. A Committee was established to provide for the relocation or re-establishment of the airport. The City was not able to come to terms on acquiring land for a new airport and subsequently dropped plans to re-establish airport operations in the City. This fund was renamed the Myers Park Funds and accounts for the revenues and expenditures related to the sale of land and development costs at Myers Park. The sale of land to Southwest Missouri Bank and Sandor Development Company provided the initial funds for Park development. The development of Phelps Blvd. to Hazel Ave. was completed in fiscal 2003. The plan for development of the park was based on a pay-as-you-go basis. When land was sold to developers, the proceeds would be used for infrastructure improvements. In fiscal 2007, the City sold land to Lowe's Home Improvement Center and used the proceeds for infrastructure development including construction of Annie Baxter Blvd. and a portion of Garrison Ave. extension. In an agreement with Lowe's, the City agreed to complete the extension of Garrison Ave. with Highway HH and the associated intersection improvements. These improvements required more funds than were available in the Myers Park fund. The General Fund therefore transferred funds to complete the City's contractually obligated work. The City also sold property to the Lim's for a restaurant in fiscal 2008. That project was completed and opened in fiscal 2009 but closed in 2016 with the property still available for sale. In fiscal 2016, proceeds from the sale of property to Clear Path Senior Holdings was used to construct Garrison Ave. north to Airport Drive. Funds for improvements and cleaning out of the storm water retention pond were included in the budget for fiscal 2018 and 2019. The City also sold property to MBL Development Company for a senior citizens facility and to Brian Schmidt for an office complex. The property for the office complex has been re-sold for the construction of a bank

during the fiscal 2019 year. These sales were for \$268,000 and \$118,000 respectively. In fiscal 2018, the City also entered into a Real Estate Transaction Agreement for property located in Lot 1, Block 3 of the Myers Park subdivision for and in consideration of annexing certain property in to the City limits of the City of Carthage, with Liberty Tree Enterprises, LLP and Bruton and Co., LLC,. This transaction brought into the City limits a piece of retail property of approximately 2.46 acres with several functioning business which was totally surrounded by the City limits. Remaining moneys in this fund will continue with further infrastructure development in the Park to increase retail sales in the City of Carthage.

The Fairlawn round-about cost-share project (included in the City's fiscal 2020 budget) with the Missouri Department of Transportation, should direct more traffic through Myers Park. This in turn should assist in selling the remainder of the Myers Park properties for retail development and help with the overall economic development and growth of the City.

	Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
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163 MYERS PARK REVENUES

00000.000	Gas & Oil Sales	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
32000.000	Stormwater Permit Fees	12,053	6,384	0	0	0	
36200.000	Crop Sales	0	0	0	0	0	
00000.000	Hanger Rent	0	0	0	0	0	
00000.000	Soccer Rent	0	0	0	0	0	
39100.000	Transfer from Other Funds	0	0	0	0	0	
39,600.000	Misc. Revenues	0	0	0	0	0	
36110.000	Interest Income	242	525	325	1,930	1,500	361.54%
39210.000	Sale of City Assets	144,246	241,200	0	0	0	
TOTAL MYERS PARK		\$ 156,541	\$ 248,109	\$ 325	\$ 1,930	\$ 1,500	361.54%

JUDICIAL EDUCATION FUND

Missouri Revised Statutes, Chapter 479.260. 1. states, municipalities by ordinance may provide for fees in an amount per case to be set pursuant to sections 488.010 to 488.020 for each municipal ordinance violation case filed before a municipal judge, and in the event a defendant pleads guilty or is found guilty, the judge may assess costs against the defendant except in those cases where the defendant is found by the judge to be indigent and unable to pay the costs.

Further, each municipal court may establish a judicial education fund and an appointed counsel fund, each in separate accounts under the control of the municipal court to retain one dollar of the fees collected on each case. The fees collected shall be allocated between the two funds as determined by the court. The judicial education fund shall be used only to pay for: (1) The continuing education and certification required of the municipal judges by law or Supreme Court rule; and (2) Judicial education and training for the court administrator and clerks of the municipal court.

This fund is used to account for revenues and expenditures in the Judicial Education Fund. The fund collects a surcharge of one dollar (\$1.00) as costs in each court proceeding filed in city court in all criminal or traffic law cases.

BUDGET SUMMARY

JUDICIAL EDUCATION FUND

Projected Beginning Fund Balance 7/01/2019	\$ 0	
Projected Income	2,000	
Reserved Fund Balance	0	
Funds Available		2,000
Approved Expenditures	0	
Income and Balance over/(under) Expenditures		2,000
Projected Fund Balance 6/30/2020		<u><u>\$ 2,000</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The budget provides for the continuing education of the Municipal Judge and the Municipal Court Clerk by attendance at the annual Municipal Court Conference. Staff is reviewing recent changes to this fund to determine how best to allocate the proper amounts to this fund of the General Fund. Any changes will be presented to the City Council for consideration.

		Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
164	JUDICIAL EDUCATION REVENUES						
36110.000	Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
34434.000	Court Cost Surcharge	2,022	2,045	2,000	2,048	2,000	0.00%
39100.000	Transfer from Other Funds	0	0	0	0	0	
TOTAL JUDICIAL EDUCATION		\$ 2,022	\$ 2,045	\$ 2,000	\$ 2,048	\$ 2,000	0.00%

REGIONAL STORMWATER DETENTION FUND

This fund is used to account for revenues and expenditures should they be incurred, for various regionally located drainage structures.

BUDGET SUMMARY

<u>REGIONAL STORMWATER DETENTION FUND</u>		
Projected Beginning Fund Balance 7/01/2019	\$ 8,521	
Projected Income	10	
Reserved Fund Balance	0	
Funds Available	<u>0</u>	8,531
Approved Expenditures	<u>0</u>	
Income and Balance over/(under) Expenditures		8,531
Projected Fund Balance 6/30/2020		<u><u>\$ 8,531</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

City ordinances provide for developers, with the approval of the City, to use regional storm water detention facilities instead of building their own. A fee is assessed based on the amount of storage that will be used

No projects are budgeted for this fiscal year.

	Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
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125 REGIONAL STORMWATER DETENTION REVENUES

39600.000	Miscellaneous Revenue	\$ 0	\$ 0	\$ 0	\$ 10	\$ 10	
36110.000	Interest	9	9	5	0	0	-100.00%
TOTAL REG. STORMWATER		\$ 9	\$ 9	\$ 5	\$ 10	\$ 10	100.00%

PUBLIC SAFETY GRANTS FUND

This fund is used to account for revenues and expenditures of grants awarded to the Police and Fire Departments.

BUDGET SUMMARY

<u>PUBLIC SAFETY GRANTS FUND</u>		
Projected Beginning Fund Balance 7/01/2019	\$ 116	
Projected Income	0	
Reserved Fund Balance	0	
Funds Available		116
Approved Expenditures	0	
Income and Balance over/(under) Expenditures		116
Projected Fund Balance 6/30/2020		<u><u>\$ 116</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The Police and Fire Departments have access to a number of grant programs providing funding for equipment and/or supplies. These departments also occasionally receive money as donations from local industries, business or individuals. In order to more accurately account for and track use of these funds, a separate fund was established in Fiscal 2005. A number of grants have been considered for applying for this year. However, there is no guarantee that any grants will be awarded as they are based on a competitive basis. Additionally, Wal-Mart donations to the Police and Fire Departments for miscellaneous items and equipment for each department are also contemplated in this budget. However, no specific items or equipment has been requested in this year's budget. If and when grants are awarded for Fiscal 2020, the Council will decide if they will be accepted and if necessary, allocate matching funds from others sources if applicable. At that time budget adjustments will be prepared.

	Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
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126 PUBLIC SAFETY GRANTS FUND REVENUES

39100.000	Transfer from Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
39600.000	Miscellaneous Revenues	0	0	0	0	0
33105.000	Grant / Police Dept.	26,664	26,324	0	0	0
33106.000	Grant / Fire Dept.	0	0	0	0	0
36405.000	Donations Police	10,000	9,000	0	39,271	0
36406.000	Donations Fire	3,000	0	0	0	0
TOTAL PUBLIC SAFETY GRANTS		\$ 39,664	\$ 35,324	\$ 0	\$ 39,271	\$ 0

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

This fund was established to account for grant activity in relation to awards given to the City by the State or Federal government regarding the Community Development Block Grant Program. These activities also comply with State and Federal guidelines regarding accounting procedures with the administration of these funds.

BUDGET SUMMARY

COMMUNITY DEVELOPMENT BLOCK GRANTS FUND

Projected Beginning Fund Balance 7/01/2019	\$ 0	
Projected Income	0	
Reserved Fund Balance	0	
Funds Available		0
Approved Expenditures	0	
Income and Balance over/(under) Expenditures		0
Projected Fund Balance 6/30/2020		<u><u>\$ 0</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The Community Development Block Grant Fund (CDBG) accounts for activities related to approved grants through the Missouri Department of Economic Development.

In the past, this fund has accounted for the construction and administration of the Fairview Interchange project and the Over Sixty Center expansion and improvements.

There are no grants being sought this fiscal year, and no activity is expected in the fund.

		Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
127	CDBG FUND REVENUES						
33400.000	Grant / State	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
33100.000	Grant / Federal	0	0	0	0	0	
33700.000	Grant / Local	0	0	0	0	0	
36110.000	Interest	0	0	0	0	0	
39100.000	Transfer from Other Funds	0	0	0	0	0	
	Miscellaneous Revenue	0	0	0	0	0	
TOTAL CDBG		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

PARKS/STORMWATER SALES TAX FUND

This fund was created to separately account for revenue received from the 3/16ths of one (1%) percent sales tax approved by the voters in November 2003 and implemented in April 2005 for parks and stormwater related projects. The primary focus of the tax was to provide funds for the renovation, expansion and operation of the Carthage Library addition. The project was financed by Certificates of Participation (COPs) with repayment coming from the tax and \$2 million from the Library’s fund raising campaign. Money above the amount necessary for debt service and operations, was available for applicable projects approved by the Council. The tax had a 20 year sunset. In August 2015, voters approved an increase to one-half (1/2) of one percent (1%) with a new 20 year sunset. A new Memorandum of Understanding signed between the Library Board and the City allocating 40% of the Parks/Storm water Sales Tax receipts directly to Library. The City will continue to pay the outstanding debt service on the Certificates of Participation which originally funded the expansion and renovation of the Library from its Sixty percent (60%) of the Parks/Storm water Sales Tax. Funds previously calculated on the basis of collections of the Transportation Sales Tax also known as “hold harmless” ceased with the implementation of the one-half (1/2) of one percent (1%) Parks/Storm water Sales Tax.

BUDGET SUMMARY

PARKS/STORMWATER SALES TAX FUND

Projected Beginning Fund Balance 7/01/2019	\$ 380,177	
Projected Income	1,153,503	
Reserved Fund Balance	0	
Funds Available		1,533,680
Approved Expenditures	-1,108,316	
Income and Balance over/(under) Expenditures		425,364
Projected Fund Balance 6/30/2020		<u>\$ 425,364</u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The City is budgeting expenditures of \$1,108,316 for Fiscal 2020. This consists of \$165,588 for payments on the Certificates of Participation (principal and interest payments) for the Library Expansion Project, \$460,201 to the Library for operating expenses, and \$482,527 for City capital projects. The projects consist of Parks and Storm water projects and are delineated on the following pages. By Statute, expenditures may be made from the fund for any storm water control or local park functions authorized in the ordinance or order adopted by the governing body.

	Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
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128 PARKS/STORMWATER SALES TAX REVENUES

36110.000	Interest	\$ 591	\$ 767	\$ 625	\$ 5,335	\$ 3,000	380.00%
31300.000	Parks/Stormwater Sales Tax	1,089,292	1,119,403	1,140,541	1,139,676	1,150,503	0.87%
39600.000	Miscellaneous Revenue	0	0	0	0	0	
39100.000	Transfer from Other Funds	0	0	0	0	0	
36400.000	Donations	0	0	0	0	0	
TOTAL PARKS/STORMWATER SALES TAX		\$ 1,089,883	\$ 1,120,171	\$ 1,141,166	\$ 1,145,011	\$ 1,153,503	1.08%

OPERATING BUDGET

	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
128 FUND						
PARKS/STORMWATER SALES TAX						
49500.900 Transfers to Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
45000.520 Payments to Library	504,059	447,761	451,715	455,870	460,201	1.88%
45000.320 Professional Fees	0	0	0	0	0	
47111.720 Bond Payment	0	0	0	0	0	
49500.800 Capital Outlay	273,669	384,249	688,000	680,000	482,527	-29.87%
47110.720 C.O.P. Payments	158,712	161,487	163,665	163,667	165,588	1.17%
TOTAL PARKS/STORMWATER SALES	\$ 936,440	\$ 993,497	\$ 1,303,380	\$ 1,299,537	\$ 1,108,316	-14.97%

CAPITAL ITEMS

ITEM DESCRIPTION	COST
College Ave. Curb and Stormwater	76,952
14th Street Stormwater	17,000
Stormwater Mappng and Study	20,000
Highland to Centennial St. Stormwater West of Garrison	45,000
Airport Dr. to Gene Taylor	97,000
4th St. and Maple Stormwater	48,000
Pickle Ball Courts	14,350
Playground Surface	10,000
Shelter in Municipal	4,200
Ball Fencing	48,000
Municipal Park Stormwater Repair	40,000
Carter Park Entrance Repair	11,300
Big Shelter repairs	5,725
Parks Master Plan	45,000

TOTAL CAPITAL ITEMS REQUEST

\$ 482,527

* Requires specific separate Council authorization prior to expenditure

FIRE PROTECTION SALES TAX FUND

This fund was created to separately account for tax revenue received from the Fire Sales Tax which was approved by a vote of the people in 2011. The passage of this tax issue had a sunset provision of twenty (20) included. All revenue received from the tax authorized pursuant to the provisions of the Statutes shall be deposited in a special trust fund and shall be used solely for the operation of the municipal fire department. Budgeted expenditures are shown on the following pages.

BUDGET SUMMARY

FIRE SALES TAX FUND

Projected Beginning Fund Balance 7/01/2019	\$ 770,938	
Projected Income	576,786	
Reserved Fund Balance	0	
Funds Available	1,347,724	
Approved Expenditures	-533,759	
Income and Balance over/(under) Expenditures	813,965	
Projected Fund Balance 6/30/2020		<u><u>\$ 813,965</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGETED HIGHLIGHTS

Approved expenditures of \$533,759 include \$249,116 for capital items and \$284,643 as the transfer to the General Fund to supplement the operations of the Fire Department. The Council allocated approximately one-half of the Tax proceeds for capital needs and one-half for operating needs/expenses in the department with the implementation of the Sales Tax. The operating needs are met through a transfer from the Fire Sales Tax Fund to the General Fund as program revenues to off-set General Fund revenues used in the function/program of the Fire Department. Capital Outlay of \$249,116 includes the next phase of updating Personal Protective Equipment and SCBAs, and funds for fire hose replacements. Also included is the replacement of a Brush Truck and the lease purchase of a replacement Fire Engine. The construction of the entrance to the fire sub-station in the south part of the City was completed in fiscal year 2015. The City had budgeted funds for the construction of the sub-station in the Capital Improvements Sales Tax Fund in fiscal year 2018 and 2019, with completion of construction in May 2019, bringing the station on-line. Operating expenses are included in the Fire Department’s operations in the General Fund.

		Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
131	FIRE SALES TAX REVENUES						
36110.000	Interest	\$ 527	\$ 689	\$ 600	\$ 10,188	\$ 7,500	1150.00%
31300.000	Fire Sales Tax	545,300	558,113	563,410	563,929	569,286	1.04%
xxxxx.xxx	Loan Proceeds/Repaymt.	0	0	0	0	0	
36120.000	Bond Proceeds	0	0	0	0	0	
TOTAL FIRE SALES TAX		\$ 545,828	\$ 558,802	\$ 564,010	\$ 574,117	\$ 576,786	2.27%

OPERATING BUDGET

131 FUND

	Actual Budget Ending 6-30-17	Actual Budget Ending 6-30-18	Approved Budget Ending 6-30-19	Estimated Budget Ending 6-30-19	Requested Budget Ending 6-30-20	Percent Change FY 2019 2020
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FIRE SALES TAX FUND

41000.100 Salaries	\$0	\$0	\$0	\$0	\$0	
41000.130 Salaries Overtime	0	0	0	0	0	
41000.220 FICA	0	0	0	0	0	
41000.230 Pension Plan	0	0	0	0	0	
41000.210 Health Insurance	0	0	0	0	0	
41000.290 Disability Insurance	0	0	0	0	0	
41000.260 Workers' Compensation	0	0	0	0	0	
42210.800 Capital Projects	34,077	71,418	48,500	208,500	249,116	413.64%
42210.801 Transfer to Other Funds *	279,344	277,729	282,005	281,965	284,643	0.94%
41000.699 Miscellaneous	0	0	0	0	0	
42210.730 Bond Payment	0	0	0	0	0	
46110.000 Interest Expense	0	0	0	0	0	
TOTAL FIRE SALES TAX	\$ 313,421	\$ 349,147	\$ 330,505	\$ 490,465	\$ 533,759	61.50%

* Balance of revenues (up to half) transferred to General Fund to supplement Fire Dept. operations.

CAPITAL ITEMS

ITEM DESCRIPTION	COST
Personal Protective Equipment	15,500
Self Contained Breathing Apparatus (SCBA Project)	21,000
Replace Fire Hose	3,000
Replace Fire Engine LP#1	124,616
Brush Truck Replacement	85,000

TOTAL CAPITAL ITEMS REQUEST **\$249,116**

INMATE SECURITY FUND

This fund is used to account for revenues and expenditures in the newly created Inmate Security Fund. Pursuant to RSMo. 488.50626, the fund collects a surcharge of two dollars as costs in each court proceeding filed in city court in all criminal or traffic law cases.

BUDGET SUMMARY

<u>INMATE SECURITY FUND</u>		
Projected Beginning Fund Balance 7/01/2019	\$ 12,925	
Projected Income	4,100	
Reserved Fund Balance	0	
Funds Available		17,025
Approved Expenditures	-3,900	
Income and Balance over/(under) Expenditures		13,125
Projected Fund Balance 6/30/2020		<u><u>\$ 13,125</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

Funds generated by the Court surcharge shall be deposit into the Inmate Security Fund. Funds deposited shall be utilized to develop biometric verification systems to ensure that inmates can be properly identified and tracked within the local jail system. Upon the installation of the biometric verification system, funds in the inmate security fund may be used for the maintenance of the biometric verification system, and to pay for any expenses related to custody and housing and other expenses for prisoners. A total of three thousand nine-hundred dollars (\$3,900) has been budgeted in the fund for Fiscal 2020 for this purpose. The equipment was purchased previously with grant funds.

		Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
130	INMATE SECURITY REVENUES						
34434.000	Court Cost Surcharge	\$ 4,132	\$ 4,146	\$ 4,000	\$ 4,100	\$ 4,100	2.50%
36110.000	Interest	0	0	0	0	0	
39600.000	Miscellaneous Revenue	0	0	0	0	0	
TOTAL INMATE SECURITY		\$ 4,132	\$ 4,146	\$ 4,000	\$ 4,100	\$ 4,100	2.50%

PEACHTREE COMMUNITY IMPROVEMENT DISTRICT FUND

This fund is used to account for revenues and expenditures in the recently created Peachtree Village Community Improvement District (CID). Pursuant to RSMo. 67.1511. 1. 3, the fund is not required to be budgeted for expenditure during any year, but the amount of the fund must be stated in the municipality's annual budget. The CID has a maximum life of fifty (50) years.

BUDGET SUMMARY

PEACHTREE COMMUNITY IMPROVEMENT DISTRICT
FUND

Projected Beginning Fund Balance 7/01/2019	\$ 42,500	
Projected Income	11,500	
Reserved Fund Balance	0	
Funds Available		54,000
Approved Expenditures	0	
Income and Balance over/(under) Expenditures		54,000
Projected Fund Balance 6/30/2020		<u><u>\$ 54,000</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The District desired to improve traffic safety and traffic flow by constructing certain street improvements and other public improvements which will enhance and improve the property within the boundaries governed by the District including the construction of a new street connecting Highway HH with Highway 571, with a traffic signal at the intersections of Highway HH and Hazel Ave., and Peachtree Loop and Highway 571. The City agreed, to allocate fifty percent (50%) of the total additional revenue from sales tax imposed within the District by the City from the general sales tax levy of one percent (1%) to reimburse the District for such costs which are generated by economic activities from the proposed development. Currently, there are limited funds available in this fund due to the overall economy. The Statutes provide that, the amount of the fund shall be based on an annual service plan that describes the public improvements and services for the fiscal year. Based on the Developers petition for the creation of the CID, the Five Year Budget of Operations & Capital Improvement indicated a first year budget of \$25,000 of revenues from special assessments and expenses of \$20,000 for marketing, \$5,000 for management and \$1,606,150 for capital improvement. Substantial development has yet to take place in the District. This project went in to receivership and has yet to re-emerge as a development. The property is still being sold and businesses have developed. The City used STP funds in conjunction with MoDoT for the installation of traffic signals at the intersection of Hazel and HH Highway. The project began in fiscal 2014 with construction bids let

in May 2014. Construction expenses flowed through this fund in fiscal 2015 to substantially complete the project. No expenditures are expected in fiscal 2020.

Due to general economic concerns, the District is investigating the possibility of terminating the District. In order to terminate the District, the District would need to petition the City to do this. Upon receipt by the Clerk of a proper petition and after notice and a public hearing, any district may be terminated by ordinance adopted by the governing body of the municipality prior to the expiration of its term if the district has no outstanding obligations. (RSMo 67.1481 (2)).

Upon expiration or termination of a district, the assets of such district shall be distributed in accordance with the plan for dissolution as approved by ordinance. Every effort should be made by the municipality for the assets of the district to be distributed in such a manner so as to benefit the real property which was formerly a part of the district (RSMo 67.1481 (5)).

When the CID went into bankruptcy, the City subsequently executed another Development Agreement where, the parties agreed that the previous obligations by the District were not met and that all obligations under the previous Agreement by the District and the City were void and neither party bound to those previous obligations. The parties further agreed that the new agreement was to supplant all previous agreements or obligations by either party.

Under the new Agreement, the District agreed to reimburse the City for any and all public funds expended in the installation of traffic device improvements on the Hazel and HH intersection. The City expended approximately \$235,000 in public funds for the project. The CID has made several payments to the City thus far.

		Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
129	TIF & CID SPECIAL TAX						
31300.000	Sales Tax	\$ 16,000	\$ 11,500	\$ 11,500	\$ 11,500	\$ 11,500	0.00%
39100.000	Transfer from Other Funds	0	0	30	0	0	-100.00%
35503.000	Grants	0	0	0	0	0	
36110.000	Interest	31	37	30	0	0	-100.00%
31200.000	Special Assessments	0	0	0	0	0	
TOTAL TIF & CID SPECIAL TAX		\$ 16,031	\$ 11,537	\$ 11,560	\$ 11,500	\$ 11,500	-0.52%

PUBLIC FACILITIES/BOND FUND

The City of Carthage, Missouri and the Board of Trustees of McCune-Brooks Hospital, a component unit of the City, entered into a Hospital Lease Agreement dated as of December 7, 2011 with Mercy-Hospital Carthage, a Missouri nonprofit corporation, for the lease of the McCune-Brooks Hospital facility. Mercy-Carthage is an affiliate of Mercy Health, a Missouri nonprofit corporation. The Hospital Facility was constructed with proceeds of the City’s Hospital Revenue Bonds, Series 2005 (the “Series 2005 Bonds”), issued pursuant to a Trust Indenture dated as of November 1, 2005 (as amended by the First Supplemental Trust Indenture dated as of December 1, 2011 and the Second Supplemental Trust Indenture dated as of September 1, 2015, the “Indenture”) between the City and UMB Bank, N.A., as bond trustee. In connection with the Lease Agreement, the City and the Board of Trustees established the McCune-Brooks Regional Hospital Trust to receive, hold and distribute certain funds relating to the Lease Agreement pursuant to the McCune-Brooks Regional Hospital Trust Agreement. On November 3, 2015, the voters of the City authorized the City to sell the Hospital Facility to Mercy-Carthage. The City and the Board of Trustees provided notice to Mercy-Carthage of their exercise of an option in the Lease Agreement (the “Put Option”) to require Mercy-Carthage to purchase the Hospital Facility and certain personal property related to the Hospital Facility for a price to be calculated in accordance with the Lease Agreement. Additionally, the City authorized the defeasance and redemption of the outstanding Hospital Revenue Bonds, Series 2005, and enter into other documents and actions in connection therewith. Other documents related to this issue were the Lease Agreement, Trust Indenture, a Subordination, Non-Disturbance and Attornment Agreement, Asset Purchase Agreement, Termination Agreement and, an Escrow Agreement.

BUDGET SUMMARY

PUBLIC FACILITIES/BOND FUND

Projected Beginning Fund Balance 7/01/2019	\$ 3,943,430	
Projected Income	25,000	
Reserved Fund Balance	0	
Funds Available	3,968,430	
Approved Expenditures	-3,543,309	
Income and Balance over/(under) Expenditures	425,121	
		<u>\$ 425,121</u>

AUTHORIZED PERSONNEL

Full Time

Part Time

Staff

0

0

BUDGET HIGHLIGHTS

On December 7, 2011, the Hospital entered into an agreement with Mercy Health (Mercy), a Missouri non-profit corporation to lease and assign certain assets used in the operation of the Hospital to Mercy to allow Mercy to assume operational control of the Hospital. The initial term of the agreement commenced on January 1, 2012, and was set to expire on December 31, 2061. As a result of the agreement, the Hospital leased and assigned certain assets used in the operation of the Hospital to Mercy to allow Mercy to assume operation control. Through June 30, 2016, the Hospital operated as a lessor of the property. Effective June 30, 2016, Mercy exercised the purchase option of the lease with the remaining funds from the lease transaction to be utilized for the health and welfare of the Citizens of Carthage, Missouri. Through the Trust Agreement, the Grantors agreed that as part of the Lease Agreement that all net lease proceeds received by Grantor shall be held, administered, and distributed upon the recommendations of the Trustee, subject to the approval of the City Council, as a restricted trust fund, separate and apart from the general assets of the City, for the general welfare and healthcare benefit of the citizens of Carthage, Missouri. The McCune-Brooks Regional Hospital Trust is included as a component unit of the City (for the City's financial statements) due to its relationship with the City.

In fiscal 2020, the City has budgeted these funds for infrastructure regarding anticipated or possible Economic Development projects that have been discussed throughout the previous fiscal year with the Council. As the specifics continue to unfold regarding these prospects, staff will provide information to the Council for appropriate actions.

		Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
175	PUBLIC FAC/BOND FUND						
36110.000	Interest	\$ 3,319	\$ 3,974	\$ 2,500	\$ 74,003	\$ 25,000	900.00%
38602.000	Bond Redemption	3,084,000	0	0	0	0	
39100.000	Transfer from Other Funds	0	0	0	0	0	
39210.000	Sale of City Assets	0	0	0	0	0	
39600.000	Miscellaneous Revenues	0	0	0	0	0	
TOTAL PUBLIC FAC/BOND		\$3,087,319	\$3,974	\$2,500	\$74,003	\$25,000	900.00%

ECONOMIC DEVELOPMENT DISTRICT FUND

Cities, counties, towns and villages in Missouri are authorized, pursuant to Article VI, Section 27(b) of the Missouri Constitution and Sections (“Chapter”) 100.010 to 100.200 of the Revised Statutes of Missouri (the “Act”) to issue industrial development bonds to finance projects for private corporations, partnerships and individuals. Under Chapter 100, the city issues bonds to finance real and/or personal property for eligible development projects.

In 2014, the City took action in connection with the issuance, sale and delivery by the City of Carthage, Missouri, Taxable Industrial Revenue Bonds (Schreiber Foods, Inc. Project), Series 2014, in the maximum principal amount of \$46,300,000 (the "Bonds").

This fund was created as a result of the issuance of Chapter 100 Bonds for the expansion of the Schreiber Plant on Fairview Avenue in conjunction with Enhanced Enterprise Zone incentives. Over the past few years, Schreiber has invested approximately \$30,000,000 on real estate improvements and \$60,000,000 in new machinery and equipment. A second phase of investment, with new investment in Carthage exceeding \$140,000,000, included constructing approximately 29,000 square-feet of new space and repurposing approximately 67,000 square-feet of existing building space. The project included installing five high-speed state-of-the-art natural cheese packaging lines along with partner welfare, material handling and storage facilities for cheese, ingredients, and packaging materials to support the increased packaging volume. The Company expected the investment for the Project Equipment at the Project Site to be approximately \$46,300,000 beginning in calendar year 2014 and continuing through calendar year 2015.

BUDGET SUMMARY

ECONOMIC DEVELOPMENT FUND

Projected Beginning Fund Balance 7/01/2019	\$ 6,039	
Projected Income	131,886	
Reserved Fund Balance	0	
Funds Available		137,925
Approved Expenditures	-131,886	
Income and Balance over/(under) Expenditures		6,039
Projected Fund Balance 6/30/2020		<u>\$ 6,039</u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

Upon the issuance of Chapter 100 bonds, the city provided tax abatement on the bond-financed property over the term of the bonds. Under this arrangement, the City retained ownership of the real and/or personal property and leases it back to the company under a lease-purchase agreement. Through the lease agreement, the company is responsible for making payments that are sufficient to pay the principal and interest on the bonds as they come due. Most commonly, the bonds are purchased by the company. Because title to the property is held in the name of the

city during the lease term, the property acquired with the bond proceeds is tax exempt. The company then assumes ownership at the end of the term of the bonds.

As part of the Agreement, the Company will receive personal property tax abatement in the amount of 50% for ten years. Additionally, payments in lieu of taxes (PILOT) shall be paid by the Company and disbursed to the respective taxing districts in the same proportion as the then current ad valorem tax levy of each taxing district. The Company agreed to make fixed payments in lieu of taxes in the amounts to the City for distribution to the applicable taxing entities. The annual PILOT payments will be fixed as set forth in the Agreement irrespective of (1) any annual appraisal or assessment which may be rendered by the County Assessor's Office with respect to the Project Equipment, or (2) the actual amount or timing of investments in the Project. This budget provides for the disbursements of those estimated PILOT payments to the various taxing agencies. The budgeted amount of PILOT Payments is \$130,386.

	Actual Budget Ending 2017	Actual Budget Ending 2018	Approved Budget Ending 2019	Estimated Budget Ending 2019	Requested Budget Ending 2020	Percent Change FY 2019 2020
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221 ECONOMIC DEVELOPMENT REVENUES

36110.000	Interest	\$ 26	\$ 4	\$ 25	\$ 0	\$ 0	-100.00%
36400.000	Donations	0	0	0	0	0	
39101.000	Property Tax Abatment	274,658	215,814	169,364	169,364	\$ 130,386	-23.01%
39102.000	Admnsitration Fees Reimb.	1,500	1,500	1,500	1,500	1,500	0.00%
39600.000	Miscellaneous Revenues	0	0	0	0	0	
TOTAL ECONOMIC DEVELOPMENT		\$276,184	\$217,318	\$170,889	\$170,864	\$131,886	-22.82%

APPENDIX I

Carthage Water & Electric Plant Budget

CARTHAGE WATER & ELECTRIC PLANT

OPERATING BUDGET

JULY 1, 2019

THRU

JUNE 30, 2020

CWEP Board Approved: April 18, 2019
City Council Approved:

PROJECTED ACTUAL FOR FY 2018-2019

CARTHAGE WATER & ELECTRIC PLANT BOARD

	TOTAL	ELECTRIC	WATER	WASTE	COMM
Operating Revenue	32,986,532	25,389,967 (pg 1)	3,587,112 (pg 11)	2,826,861 (pg 18)	1,182,592 (pg 24)
Operating Expense	28,339,559	22,625,804 (pg 1)	2,768,243 (pg 11)	2,120,414 (pg 18)	825,098 (pg 24)
Net Operating Income	4,646,973	2,764,163	818,869	706,447	357,494
Other Revenue / (Expense)	29,642	77,841 (pg 1)	2,414 (pg 11)	(40,487) (pg 18)	(10,126) (pg 24)
Net Income before transfer	4,676,615	2,842,004	821,283	665,960	347,368
Cash Flow Projection:					
Net Income before transfer	4,676,615	2,842,004	821,283	665,960	347,368
Add: Depreciation	3,217,627	1,278,081 (pg 1)	958,872 (pg 11)	702,825 (pg 18)	277,849 (pg 24)
Cash from Operations	7,894,242	4,120,085	1,780,155	1,368,785	625,217
Cash from Operations	7,894,242	4,120,085	1,780,155	1,368,785	625,217
Cash from External Sources:					
Financing	1,348,260	1,348,260	0	0	0
Less:					
Capital Expense	(6,135,905)	(3,092,284) (pg 9)	(1,166,455) (pg 17)	(1,381,654) (pg 23)	(495,511) (pg 27)
Joint Capital Expense	(423,426)	(170,610) (pg 30)	(125,470) (pg 30)	(109,000) (pg 30)	(18,346) (pg 30)
Principal Payment	(470,364) *	(153,012)	(56,452)	(260,900)	0
Net Cash Before Transfer	2,212,808	2,052,439	431,778	(382,769)	111,360
Transfer To City	(1,089,180)	(838,380) (pg 1)	(126,000) (pg 11)	(88,240) (pg 18)	(36,560) (pg 24)
Net Cash To (From) Reserves	1,123,628	1,214,059	305,778	(471,008)	74,800
	*	470,364	153,012	260,900	0
2012 Certificate of Participation		102,648	56,452	35,900	
2015 Certificate of Participation				225,000	
Catalyst loan payment		50,364			

BUDGET SUMMARY FY 2019-2020

CARTHAGE WATER & ELECTRIC PLANT BOARD

BUDGET RECOMMENDATIONS: **ELECTRIC:** **RATE ADJUSTMENTS APPROVED IN 2017**
REBASE OF PPA BEGINNING 07/01/19 (REVENUE NEUTRAL)
WATER: **RATE ADJUSTMENTS APPROVED IN 2017 - 2ND YEAR**
WASTEWATER: **RATE ADJUSTMENTS APPROVED IN 2017**
WAGE ADJ.: **3%**

	TOTAL	ELECTRIC	WATER	WASTE	COMM
Operating Revenue	33,766,200	25,820,000 (pg 1)	3,709,000 (pg 11)	3,047,200 (pg 18)	1,190,000 (pg 24)
Operating Expense	30,313,250	24,229,470 (pg 1)	2,896,310 (pg 11)	2,245,360 (pg 18)	942,110 (pg 24)
Net Operating Income	3,452,950	1,590,530	812,690	801,840	247,890
Other Revenue / (Expense)	(16,475)	50,620 (pg 1)	23,165 (pg 11)	(90,460) (pg 18)	200 (pg 24)
Net Income before transfer	3,436,475	1,641,150	835,855	711,380	248,090

Cash Flow Projection:

Net Income before transfer	3,436,475	1,641,150	835,855	711,380	248,090
Add: Depreciation	3,530,500	1,412,500 (pg 1)	1,026,500 (pg 11)	772,500 (pg 18)	319,000 (pg 24)
Cash from Operations	6,966,975	3,053,650	1,862,355	1,483,880	567,090
Cash from Operations	6,966,975	3,053,650	1,862,355	1,483,880	567,090
Cash from External Sources:					
Financing Proceeds	1,494,000	0	0	1,494,000	0
Less:					
Capital Expense	(8,196,300)	(2,948,200) (pg 9)	(2,275,030) (pg 17)	(2,423,570) (pg 23)	(549,500) (pg 27)
Joint Capital Expense	(382,800)	(156,820) (pg 30)	(113,070) (pg 30)	(99,080) (pg 30)	(13,830) (pg 30)
Principal Payment	(517,944) *	(195,592)	(56,452)	(265,900)	0
Net Cash Before Transfer	(636,069)	(246,962)	(582,197)	189,331	3,760
Transfer To City	(1,136,240)	(876,470) (pg 1)	(128,940) (pg 11)	(91,720) (pg 18)	(39,110) (pg 24)
Net Cash To (From) Reserves	(1,772,309)	(1,123,432)	(711,137)	97,611	(35,350)

	*	517,944	195,592	56,452	265,900	0
2012 Certificate of Participation			102,648	56,452	35,900	
2015 Certificate of Participation					230,000	
Catalyst loan payment			92,944			

**ELECTRIC DEPARTMENT
INCOME STATEMENT**

	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
ELECTRIC REVENUE:					
RESIDENTIAL	7,536,391	8,297,528	7,999,600	8,811,805	9,135,000
COMMERCIAL	5,139,322	5,196,272	5,382,400	5,325,066	5,413,000
INDUSTRIAL	10,233,120	10,431,086	10,493,900	10,350,000	10,374,000
CITY SERVICES	155,431	160,382	168,800	167,297	168,000
TOTAL BILLINGS	23,064,265	24,085,268	24,044,700	24,654,169	25,090,000
DEPARTMENT UTILITIES	589,496	636,743	622,500	664,345	680,000
ALL OTHER	53,446	80,704	50,000	71,453	50,000
TOTAL OPERATING REVENUE	23,707,207	24,802,715	24,717,200	25,389,967	25,820,000
OPERATING EXPENSE:					
(pg 4) PRODUCTION	563,701	668,862	793,850	672,864	808,700
(pg 5) PURCHASED POWER	15,992,042	16,374,254	16,701,890	16,384,197	17,343,000
(pg 7) DISTRIBUTION	779,229	888,384	1,109,650	1,043,242	1,309,350
(pg 28) CUSTOMER SERVICE EXPENSE	165,100	159,520	191,180	185,630	192,160
(pg 29) GENERAL EXPENSE	2,426,135	2,526,276	3,000,210	3,061,790	3,163,760
DEPRECIATION	1,253,215	1,283,428	1,241,080	1,278,081	1,412,500
TOTAL OPERATING EXPENSE	21,179,422	21,900,724	23,037,860	22,625,804	24,229,470
NET OPERATING REVENUE	2,527,785	2,901,991	1,679,340	2,764,164	1,590,530
OTHER REVENUE / (EXPENSE):					
(pg 2) OTHER INCOME	256,365	302,356	274,900	350,521	387,340
(pg 2) OTHER EXPENSE	(30,074)	(16,899)	(118,210)	(81,895)	(119,220)
(pg 8) MUNICIPAL SERVICES EXP	(169,994)	(171,986)	(187,100)	(190,785)	(217,500)
TOTAL OTHER REVENUE / (EXPENSE)	56,297	113,470	(30,410)	77,841	50,620
NET INCOME BEFORE TRANSFER	2,584,082	3,015,461	1,648,930	2,842,005	1,641,150
TRANSFER TO CITY	(854,170)	(849,970)	(838,380)	(838,380)	(876,470)
NET INCOME ELECTRIC DEPARTMENT	1,729,912	2,165,491	810,550	2,003,625	764,680

(*) NET INCOME AMOUNT DOES NOT INCLUDE PRINCIPAL PAYMENT ON DEBT OF \$195,592 OR NET CAPITAL EXPENDITURES OF \$2,948,200. PRINCIPAL PAYMENTS AND CAPITAL EXPENDITURES DO NOT FLOW THRU THE OPERATING STATEMENT.

**ELECTRIC DEPARTMENT
REVENUES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
10-440.00	ELEC RESIDENTIAL REVENUES	7,536,391	8,297,528	7,999,600	8,811,805	9,135,000
10-441.00	ELEC COMMERCIAL REVENUES	5,139,322	5,196,272	5,382,400	5,325,066	5,413,000
10-442.00	ELEC INDUSTRIAL REVENUES	10,233,120	10,431,086	10,493,900	10,350,000	10,374,000
10-446.00	CITY SERVICES	155,431	160,382	168,800	167,297	168,000
	TOTAL BILLED REVENUE	23,064,265	24,085,268	24,044,700	24,654,169	25,090,000
10-448.00	DEPARTMENTAL UTILITIES	589,496	636,743	622,500	664,345	680,000
10-449.00	MISC ELECTRIC SERVICES	53,431	80,609	50,000	71,441	50,000
10-449.10	CASH OVER/SHORT	15	95	-	12	-
	TOTAL OPERATING REVENUE	23,707,207	24,802,715	24,717,200	25,389,967	25,820,000
	OTHER REVENUE:					
10-450.00	GRANT REVENUE	-	-	-	-	-
10-451.00	RENT FROM ELEC PROPERTY	-	-	-	-	-
10-452.00	ELEC POLE RENTAL	44,062	36,470	36,200	37,855	37,500
10-453.00	ELEC INTEREST EARNED	9,843	50,784	38,000	114,857	26,500
10-453.02	DIVIDEND INCOME	-	-	-	614	132,500
10-454.00	NON-OPERATING REVENUE - ELECTRIC	14,513	6,894	10,000	10,700	10,000
10-445.00	PENALTIES-EL	182,244	202,439	185,000	180,656	175,000
10-455.00	SOLID WASTE BILLINGS	5,702	5,769	5,700	5,840	5,840
10-459.00	GAIN/(LOSS) ON DISPOSITION OF ASSETS	0	-	-	-	-
	TOTAL OTHER REVENUE	256,365	302,356	274,900	350,521	387,340
	OTHER EXPENSE:					
10-457.00	INTEREST ON ELECTRIC LEASE PURCHASE	-	-	51,200	31,275	44,950
10-457.10	INTEREST ON ELECTRIC DEBT	17,007	14,783	14,010	12,992	12,070
10-458.00	INTEREST ON CONSUMER DEPOSITS	1,629	274	3,000	2,271	8,000
10-460.00	OBSOLETE INVENTORY WRITE-OFFS	182	-	-	22,765	-
10-461.00	OTHER NON-OPERATING EXPENSE	11,255	1,842	50,000	12,592	54,200
	TOTAL OTHER EXPENSE	30,074	16,899	118,210	81,895	119,220

**ELECTRIC DEPARTMENT
PRODUCTION EXPENSE - OPERATION**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
11-546.00	SUPERVIS/ENGINEER-PRODUCT	62,758	46,801	76,000	49,586	58,000
11-547.00	FUEL OIL CONSUMED	15,090	53,115	17,000	32,784	40,000
11-547.10	NATURAL GAS CONSUMED	31,401	32,177	35,000	37,037	40,000
11-548.04	GENERATION LABOR	9,242	11,845	12,000	10,091	12,000
11-548.05	COOLING SYSTEM UTILITIES	12,609	12,389	14,300	11,359	14,300
11-549.00	SMALL TOOLS AND EQUIPMENT	1,009	952	1,200	913	1,200
11-549.01	INSURANCE	164,680	172,331	182,350	183,531	193,500
11-549.02	MISCELLANEOUS	1,059	1,058	1,800	1,072	1,800
11-549.03	EDUCATION AND TRAINING	15,428	16,308	16,000	18,033	22,000
11-549.04	UTILITIES	8,344	8,835	9,000	8,111	9,200
11-549.05	ELEC PROD - COMMUNICATION	6,737	6,739	6,800	7,873	8,300
11-549.06	ELEC PROD - CLEARING ALLOCATION	6,488	5,268	31,950	23,131	20,500
11-549.07	EMISSIONS EXP	1,440	6,816	8,000	1,500	8,000
11-549.08	SOFTWARE AGREEMENTS	6,038	815	6,100	5,826	7,800
	TOTAL OPERATION EXP	342,322	375,449	417,500	390,846	436,600

**ELECTRIC DEPARTMENT
PRODUCTION EXPENSE - MAINTENANCE**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
11-551.00	SUPERVIS/ENGINEER-PRO MNT	61,131	49,784	69,800	57,825	57,000
11-552.00	MAINTENANCE PLANT BLDG	14,889	13,358	34,000	30,025	17,000
11-552.01	MAINTENANCE OF STORAGE TANKS	8,108	45,338	8,500	1,052	8,000
11-552.02	GAS LINE TO POWER PLANT	-	-	1,000	-	1,000
11-552.03	YARD AND YARD LIGHTS	12,012	10,031	14,000	12,159	14,000
11-552.04	ENVIRONMENTAL WASTE DISPOSAL	1,553	1,223	1,500	-	1,800
11-553.00	FUEL & LUBE OIL PUMPS & PIPING	747	308	1,000	-	1,000
11-553.01	COOLING SYSTEM	3,858	7,709	25,000	23,428	17,000
11-553.02	ACCESSORY ELEC EQUIPMENT	6,840	2,142	28,000	21,992	10,000
11-553.03	IT SUPPORT AND EQUIPMENT	6,343	3,456	32,500	6,323	36,400
11-553.06	ENGINE GENERATOR NO 6	5,417	5,876	8,000	6,283	8,000
11-553.07	ENGINE GENERATOR NO 7	2,712	27,175	8,000	9,168	58,000
11-553.08	ENGINE GENERATOR NO 8	4,701	7,925	8,000	5,557	8,000
11-553.09	ENGINE GENERATOR NO 9	2,908	6,445	8,000	5,768	8,000
11-553.10	ENGINE GENERATOR NO 10	8,739	18,820	8,000	9,479	8,000
11-553.11	ENGINE GENERATOR NO 11	18,303	20,011	20,000	15,220	30,000
11-553.12	ENGINE GENERATOR NO 12	16,690	22,644	20,000	18,040	20,000
11-553.13	ENGINE GENERATOR NO 13	12,197	19,575	20,000	15,630	20,000
11-553.14	ENGINE GENERATOR NO 14	19,763	22,752	20,000	15,320	20,000
11-554.00	MAINT POWER PLANT EQUIP	4,947	1,694	5,500	2,603	4,500
11-554.01	CLEARING ALLOCATION	6,488	5,268	31,950	23,181	20,500
11-554.03	ELEC PROD - COMMUNICATION	2,030	2,032	2,100	2,186	2,400
11-554.04	SAFETY SUPPLIES AND EXPENSE	1,012	368	1,500	568	1,500
11-599.99	INVENTORY ADJUSTMENTS	(11)	(522)	-	211	-
	TOTAL MAINTENANCE EXP	221,379	293,413	376,350	282,018	372,100
	TOTAL PRODUCTION EXPENSE	563,701	668,862	793,850	672,864	808,700

**ELECTRIC DEPARTMENT
 PRODUCTION EXPENSE - PURCHASED POWER & OTHER**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20	
11-555.00	PURCHASED POWER - ENERGY	7,124,588	6,697,649	6,898,690	6,768,213	7,095,000	(1)
11-555.01	PURCHASED POWER - DEMAND	8,543,887	9,434,488	9,542,600	9,362,419	9,991,000	(1)
11-555.04	EL PURCH POWER - COMMUNICATION	2,537	2,539	2,600	2,749	-	
11-555.30	SYS CONTROL/LOAD DISPATCH	228,205	233,674	240,000	241,685	250,000	
11-557.00	OTHER EXPENSE	92,825	5,902	18,000	9,133	7,000	
TOTAL PURCHASED POWER EXP		15,992,042	16,374,254	16,701,890	16,384,197	17,343,000	

(1) BASED ON 307,660,923 KWH PURCHASED.

**ELECTRIC DEPARTMENT
DISTRIBUTION EXPENSE - OPERATION**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
12-580.00	SUPERVIS/ENGINEER-DISTRIB	21,821	15,684	39,100	21,621	31,000
12-582.00	LABOR - OPERATIONS	17,298	69,052	32,200	20,591	24,000
12-582.01	SMALL TOOLS & EQUIPMENT	46,504	31,237	31,100	26,090	27,300
12-586.00	REMOVE & RESET METERS	27,483	27,893	28,700	30,235	29,000
12-587.00	CUSTOMER INSTALLATION	14,089	15,900	16,000	18,435	18,000
12-588.00	MISCELLANEOUS - OPERATIONS	882	10,418	21,000	16,029	19,000
12-588.01	UTILITIES	21,496	21,886	22,900	23,271	22,500
12-588.02	EDUCATION & TRAINING	22,642	37,521	33,300	32,540	34,000
12-588.03	COMMUNICATION	58,393	58,537	61,000	54,422	60,100
12-588.04	CLEARING ALLOCATION	7,786	5,079	30,810	29,078	19,700
12-588.05	ENVIRONMENTAL WASTE DISPO	18,908	9,306	21,200	4,625	7,000
12-588.06	SOFTWARE SUPPORT AGREEMENTS	28,944	47,869	61,300	44,044	52,700
12-588.07	SAFETY SUPPLIES AND EXPENSE	8,061	9,048	16,000	16,327	12,500
12-588.08	POLE ATTACHMENT FEES	144	300	300	410	450
12-588.09	RIGHT OF WAY AGREEMENTS	2,365	2,980	2,500	2,550	3,100
12-588.10	IT SUPPORT AND EQUIPMENT	2,117	17,100	34,300	30,686	12,700
	TOTAL OPERATION EXP	298,932	379,809	451,710	370,951	373,050

**ELECTRIC DEPARTMENT
DISTRIBUTION EXPENSE - MAINTENANCE**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
12-568.00	SUPERVIS/ENGINEER-TRANSMISSION	-	-	-	30,153	73,000
12-571.00	MAINTENANCE OF OH TRANS LINES	-	-	-	-	-
12-590.00	SUPERVIS/ENGINEER-DIS MNT	19,654	17,729	20,600	20,674	242,500
12-592.00	SUBSTATION EQUIPMENT	14,454	26,591	119,600	75,161	50,000
12-593.00	OVERHEAD LINES	356,841	381,205	391,900	422,719	460,000
12-594.00	UNDERGROUND LINES	2,991	12,909	9,600	9,421	10,200
12-595.00	LINE TRANSFORMERS	26,344	33,833	30,000	25,870	28,500
12-597.00	METER MAINTENANCE	23,029	23,881	23,400	26,250	25,100
12-598.00	RESOLD	10,677	(4,763)	-	650	-
12-598.01	COMMUNICATION	2,537	2,539	2,600	2,601	1,100
12-598.02	CLEARING ALLOCATION	7,786	5,957	36,140	34,140	23,100
12-598.03	AREA LIGHT MAINTENANCE	20,710	13,936	24,100	22,612	22,800
12-599.99	INVENTORY ADJUSTMENTS	(4,726)	(5,243)	-	2,039	-
	TOTAL MAINTENANCE EXP	480,297	508,575	657,940	672,291	936,300
	TOTAL DISTRIBUTION EXP	779,229	888,384	1,109,650	1,043,242	1,309,350

**ELECTRIC DEPARTMENT
DISTRIBUTION EXPENSE - MUNICIPAL**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
13-596.02	MAINT & OPERATION OF STREET LIGHTS	22,575	24,691	20,600	20,266	23,400
13-596.03	MAINT & OPERATION OF SIGNAL SYSTEMS	1,972	1,089	1,600	7,087	1,800
13-596.04	CHRISTMAS LIGHTING	8,124	10,338	10,300	10,000	10,000
13-596.06	INSPECTION/CONS PREMISES	12,077	10,440	11,700	10,581	11,700
13-596.07	STREET LIGHTS & TRAFFIC SIGNAL ENERGY	90,866	91,173	105,000	95,572	105,000
13-596.08	DEPRECIATION-MUN	34,379	34,255	37,900	47,280	65,600
13-596.09	INSPECTION PERMIT FEES	-	-	-	-	-
	TOTAL MUNICIPAL EXP	169,994	171,986	187,100	190,785	217,500

**ELECTRIC DEPARTMENT
CAPITAL EXPENDITURES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
10-340.00	LAND & LAND RIGHTS	-	-	-	-	-
10-341.10	STRUCTURES & IMPROVEMENTS	-	132,051	32,000	42,318	-
10-341.20	STRUCTRS & IMPRVMNTS-LAND	-	-	14,000	14,000	-
10-342.10	FUEL HOLDERS & ACCESS	-	-	-	-	-
10-342.20	FUEL HOLDERS & ACCESS	-	149,681	-	19,128	-
10-342.30	RENEWABLE ENERGY EQUIPMENT	-	-	-	-	-
10-344.10	GENERATORS	-	-	-	-	90,000 (1)
10-344.20	GENERATORS-COOL SYS	-	-	-	-	22,000 (2)
10-345.00	GENERATORS-ACC ELEC EQUIP	-	32,500	-	31,489	-
10-346.00	MISC POWER PLANT EQUIP	-	-	-	-	-
10-348.00	ENERGY STORAGE EQUIPMENT	-	-	-	-	-
10-351.00	CLEARING LAND-TRANS	-	-	-	-	-
10-353.00	STATION EQUIPMENT	-	-	-	-	-
10-355.00	POLES & FIXTURES-TRANS	66,751	-	-	-	-
10-356.00	OH CONDUCT & DEVICE-TRANS	-	-	-	-	-
10-362.00	STATION EQUIPMENT	61,124	47,847	36,000	36,000	71,000 (3)
10-364.00	POLES TOWERS & FIX-DIST	131,896	155,616	82,100	96,007	184,700 (4)
10-365.00	OH CONDUCT & DEVICES-DIST	234,638	120,604	81,300	158,548	220,500 (5)
10-366.00	UNDERGROUND CONDUIT	131,317	140,493	121,500	104,300	139,000 (6)
10-367.00	UG CONDUCTORS & DEVICES	116,039	96,878	133,000	74,180	235,700 (7)
10-368.00	LINE TRANSFORMERS	70,325	125,480	104,300	101,324	103,000 (8)
10-369.00	SERVICES	178,721	265,548	150,000	179,716	155,000 (9)
10-370.00	MTRS-SCKTS-POT TRANSFRMRS	103,488	26,471	40,000	37,248	127,000 (10)
10-371.00	AREA LIGHTS	135,522	72,997	75,000	62,125	85,000 (11)
10-373.00	ST LIGHTS & SIGNAL SYSTMS	207,283	158,945	296,000	346,192	300,000 (12)
10-383.00	ELECTRIC COMPUTER SOFTWARE	-	-	39,750	4,929	-
10-394.00	TOOLS SHOP & GARAGE EQUIP	45,289	-	10,200	10,000	57,300 (13)
10-392.00	ELECTRIC TRANSPORTATION EQUIPMENT	157,848	26,239	436,000	422,000	338,000 (14)
	TOTAL ELEC CAPITAL EXPEND	1,640,240	1,551,349	1,651,150	1,739,503	2,128,200
10-107.00	WORK IN PROGRESS	59,396	105,778	-	1,352,781	820,000 (15)
	CASH OUTLAY FOR FY	1,699,636	1,657,127	1,651,150	3,092,284	2,948,200

- (1) REINSULATE ENGINE #11.
- (2) EAST COOLING TOWER PUMP.
- (3) FEEDER RELAY REPLACEMENT FOR HARMONIC BLOCKING CAPABILITY @ \$36,000; SUB ETHERNET CONNECTION SEL RELAYS @ \$12,000; TIME SYNC FOR SEL RELAYS @ \$23,000.
- (4) NEW & RENEWED @ \$100,000; CIRCUIT SWITCH FOR OFFICE @ \$77,200; FEEDER 7 EXTENSION @ \$7,500.
- (5) NEW & RENEWED @ \$110,000; CIRCUIT SWITCH FOR OFFICE @ \$85,500; TRIP SAVER RECLOSERS @ \$25,000.
- (6) NEW & RENEWED @ \$75,000; CIRCUIT SWITCH FOR OFFICE @ \$14,000; FEEDER 7 EXTENSION @ \$50,000.
- (7) NEW & RENEWED @ \$75,000; CIRCUIT SWITCH FOR OFFICE @ \$40,700; FEEDER 7 EXTENSION @ \$120,000.
- (8) NEW & RENEWED SERVICES.

**ELECTRIC DEPARTMENT
CAPITAL EXPENDITURES
(CONTINUED)**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
(9)	NEW & RENEWED SERVICES.					
(10)	NEW & RENEWED SERVICES @ \$40,000; NEW PRIMARY METERING AT COMPLEX @ \$47,000; FEEDER 7 EXTENSION @ \$40,000.					
(11)	NEW & RENEWED SERVICES - LED @ \$75,000; SUBSTATION LIGHTING @ \$10,000.					
(12)	NEW & RENEWED SERVICES @ \$200,000; FIR ROAD STREETLIGHTS @ \$100,000.					
(13)	IML POLE INSPECTION DRILL @ \$11,500; METER TEST STAND @ \$40,000; BOOM MOUNTED LIFT ARM ASSEMBLY @ \$5,800.					
(14)	BULL WHEEL TENSIONER @ \$100,000; SINGLE TURRET WIRE DOLLY TRAILERS @ \$15,000; CHIPPER @ \$35,000; 1/2 SKIDLOADER WHEEL SAW ATTACHMENT @ \$13,000 (3" x 24" SPLIT WITH COMMUNICATION); SKID LOADER TRENCHER ATTACHMENT @ \$8,000; SKID LOADER AUGER @ \$6,000; SKID LOADER POLE SETTER ATTACHMENT @ \$11,000; BUCKET TRUCK TO REPLACE UNIT 212 @ \$150,000.					
(15)	1/2 AMI PROJECT TO FINISH IN FY 2021.					

**WATER DEPARTMENT
INCOME STATEMENT**

	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
WATER REVENUE:					
RESIDENTIAL	1,295,758	1,377,898	1,355,200	1,376,862	1,440,000
COMMERCIAL	766,086	786,810	777,600	774,425	790,000
INDUSTRIAL	1,471,904	1,437,900	1,487,700	1,386,800	1,430,000
CITY SERVICES	1,591	2,886	3,000	1,962	2,000
TOTAL BILLINGS	3,535,339	3,605,495	3,623,500	3,540,048	3,662,000
DEPARTMENT UTILITIES	38,428	45,346	43,000	39,804	40,000
ALL OTHER	1,881	8,858	8,000	7,260	7,000
TOTAL OPERATING REVENUE	3,575,647	3,659,698	3,674,500	3,587,112	3,709,000
OPERATING EXPENSE:					
(pg 14) PRODUCTION	807,016	829,016	923,080	874,847	901,500
(pg 15) DISTRIBUTION	414,964	477,288	468,760	433,104	455,350
(pg 28) CUSTOMER SERVICE EXPENSE	119,019	114,996	139,010	134,980	140,630
(pg 29) GENERAL & ADMINISTRATIVE EXPENSE	314,031	326,993	359,070	366,440	372,330
DEPRECIATION	964,221	987,436	961,910	958,872	1,026,500
TOTAL OPERATING EXPENSE	2,619,251	2,735,730	2,851,830	2,768,243	2,896,310
NET OPERATING REVENUE	956,397	923,968	822,670	818,869	812,690
OTHER REVENUE / (EXPENSE):					
(pg 12) OTHER INCOME	(2,649)	(22,716)	32,500	50,467	71,200
(pg 12) OTHER EXPENSE	(9,653)	(9,443)	(8,007)	(7,742)	(7,235)
(pg 16) MUNICIPAL SERVICES	(47,063)	(35,985)	(47,300)	(40,311)	(40,800)
TOTAL OTHER REVENUE / (EXPENSE)	(59,365)	(68,144)	(22,807)	2,414	23,165
NET INCOME BEFORE TRANSFER	897,032	855,824	799,863	821,283	835,855
TRANSFER TO CITY	(120,724)	(115,430)	(126,000)	(126,000)	(128,940)
NET INCOME WATER DEPARTMENT	776,308	740,394	673,863	695,283	706,915

(*) NET INCOME AMOUNT DOES NOT INCLUDE PRINCIPAL PAYMENT ON DEBT OF \$56,452 OR NET CAPITAL EXPENDITURES OF \$2,275,030. PRINCIPAL PAYMENTS AND CAPITAL EXPENDITURES DO NOT FLOW THRU THE OPERATING STATEMENT.

**WATER DEPARTMENT
REVENUES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
20-440.00	WATER RESIDENTIAL REVENUE	1,295,758	1,377,898	1,355,200	1,376,862	1,440,000
20-441.00	WATER-COMMERCIAL REVENUE	766,086	786,810	777,600	774,425	790,000
20-442.00	WATER-INDUSTRIAL REVENUE	1,471,904	1,437,900	1,487,700	1,386,800	1,430,000
20-446.00	WATER CITY SERVICES	1,591	2,886	3,000	1,962	2,000
	TOTAL BILLED REVENUE	3,535,339	3,605,495	3,623,500	3,540,048	3,662,000
20-448.00	WATER DEPT UTILITIES	38,428	45,346	43,000	39,804	40,000
20-449.00	WATER MISC SERVICES	1,881	8,858	8,000	7,260	7,000
	TOTAL OPERATING REVENUE	3,575,647	3,659,698	3,674,500	3,587,112	3,709,000
	OTHER REVENUE:					
20-450.00	GRANT REVENUE	-	-	-	-	-
20-453.00	WATER INTEREST EARNED	2,040	15,429	10,000	32,290	9,100
20-453.02	DIVIDEND INCOME	-	-	-	197	45,100
20-454.00	NON-OPERATING REVENUE - WATER	2,424	1,085	200	177	-
20-445.00	PENALTIES-WA	21,957	24,390	22,300	23,788	23,000
20-459.00	GAIN/(LOSS) ON DISPOSITION OF ASSETS	(29,071)	(63,620)	-	(5,984)	(6,000)
	TOTAL OTHER REVENUE	(2,649)	(22,716)	32,500	50,467	71,200
	OTHER EXPENSE:					
20-458.00	TRUSTEE FEES ON DEBT SERVICE	300	300	300	596	600
20-457.10	INTEREST ON WATER DEBT	9,353	8,130	7,707	7,146	6,635
20-460.00	OBSOLETE INVENTORY WRITE-OFFS	-	-	-	-	-
20-461.00	OTHER NON-OPERATING EXPENSE	-	1,013	-	-	-
	TOTAL OTHER EXPENSE	9,653	9,443	8,007	7,742	7,235

**WATER DEPARTMENT
PRODUCTION EXPENSE**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
21-600.00	SUPERVIS/ENGINEER-WA PROD	48,322	38,700	46,700	48,151	50,100
21-611.00	STRUCTURE/IMPR MAINTENANC	13,953	15,676	12,100	10,872	13,000
21-614.00	WELL MAINTENANCE	26,396	29,549	32,700	25,424	31,000
21-616.00	SUPPLY MAINS MAINTENANCE	49	3,660	2,600	1,124	2,600
21-623.00	PUMPING POWER UTILITIES	255,619	266,489	264,000	273,778	279,000
21-624.10	COMMUNICATION	13,509	13,510	19,600	17,154	22,700
21-624.20	CLEARING ALLOCATION	5,839	4,703	28,530	19,727	18,300
21-624.30	INSURANCE	18,298	19,141	20,600	20,439	21,800
21-625.00	RIGHT-OF-WAY AGREEMENTS	-	-	-	-	-
21-639.99	INVENTORY ADJUSTMENTS	-	-	-	-	-
	TOTAL OPER & MAINT EXP	381,984	391,429	426,830	416,669	438,500

**WATER DEPARTMENT
TREATMENT EXPENSE**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
21-640.00	SUPERVIS/ENGINEER-WA TRMT	40,828	38,268	41,000	40,520	42,000
21-641.10	LIME USED IN OPERATION	28,185	37,240	45,100	40,255	45,000
21-641.20	CHLORINE USED/OPERATION	10,663	12,370	11,800	7,034	7,600
21-641.30	FLUORIDE USED/OPERATION	2,596	10,116	11,000	4,952	1,200
21-641.40	AMMONIA USED/OPERATION	6,804	6,155	7,400	5,949	6,600
21-641.50	SALT USED/OPERATION	2,499	2,709	2,600	1,054	1,200
21-642.00	LABOR & EXPENSE	158,432	143,353	151,900	133,873	138,500
21-642.50	EDUCATION & TRAINING	5,920	6,976	7,700	7,266	8,100
21-643.00	OPERATION MISCELLANEOUS	69	226	200	145	200
21-643.10	COMMUNICATION/SCADA	43,298	49,116	43,200	57,385	51,200
21-643.20	CLEARING ALLOCATION	8,435	8,152	49,450	34,190	31,600
21-643.30	INSURANCE	20,912	21,876	23,600	23,377	24,900
21-643.40	UTILITIES	44,973	45,529	45,600	44,336	45,600
21-643.50	LAB CHEMICALS	5,599	5,226	5,500	5,606	6,000
21-643.90	IT SUPPORT AND EQUIPMENT	270	2,978	5,800	5,616	5,800
21-651.00	STRUCTURE/IMPR MAINTENANCE	17,363	18,318	17,300	17,985	18,300
21-652.00	EQUIPMENT MAINTENANCE	26,612	28,848	26,200	27,767	26,700
21-652.50	CLEARWELL #1 MAINT	848	88	200	488	200
21-652.60	CLEARWELL #2 MAINT	185	0	200	68	200
21-653.00	SMALL TOOLS AND EQUIPMENT	543	43	500	312	2,100
TOTAL WATER TREATMENT EXP		425,031	437,587	496,250	458,178	463,000
TOTAL PROD/WA TRMT EXP		807,016	829,016	923,080	874,847	901,500

**WATER DEPARTMENT
DISTRIBUTION EXPENSE**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
22-660.00	SUPERVIS/ENGINEER-WA DIST	37,632	85,587	59,500	51,936	58,100
22-661.00	STORAGE FACILITIES	8,662	3,988	5,000	2,535	3,000
22-665.00	ALL OTHER OPERATION	275	110	300	1,455	300
22-665.10	COMMUNICATION	16,366	18,679	14,500	17,558	17,300
22-665.20	CLEARING ALLOCATION	8,435	6,835	41,460	28,666	26,500
22-665.40	SAFETY SUPPLIES AND EXPENSE	1,694	1,272	1,700	1,438	1,500
22-665.60	SMALL TOOLS AND EQUIPMENT	7,600	9,553	4,700	3,517	5,100
22-665.70	BACKFLOW TESTING	7,001	7,952	8,300	7,364	9,000
22-665.80	RESOLD	(1,362)	(422)	300	849	300
22-665.90	IT SUPPORT AND EQUIPMENT	996	2,096	2,100	2,567	2,500
22-666.00	EDUCATION & TRAINING	7,326	11,209	11,700	11,511	11,700
22-672.10	500,000GAL RESERVOIR MTCE	2,408	1,657	1,800	2,011	2,000
22-672.20	1,000,000G RESERVOIR MTCE	1,886	1,782	2,100	1,721	2,000
22-672.50	S. TOWN WA TOWER MAINT	(3,709)	(10,963)	(11,800)	(10,257)	(10,200)
22-672.60	N. TOWN WA TOWER MAINT	(7,745)	(12,361)	(12,300)	(12,892)	(12,300)
22-673.00	TRANS & DISTRI MAINS MTCE	117,762	122,064	102,000	119,315	121,500
22-675.00	SERVICES MAINTENANCE	83,789	89,216	96,000	71,669	78,000
22-676.00	CUST SERVICE METER MTCE	30,108	34,438	36,500	28,880	28,600
22-678.00	UTILITY LOCATES	20,354	21,265	24,000	21,875	23,000
22-678.50	UTILITIES	68,875	72,573	72,000	76,729	78,000
22-679.00	S. PUMP HOUSE MAINT	5,172	5,079	8,900	4,443	8,900
22-680.00	RIGHT-OF-WAY AGREEMENTS	976	499	-	514	550
22-681.99	INVENTORY ADJUSTMENTS	463	5,183	-	(298)	-
TOTAL DISTRIBUTION EXP		414,964	477,288	468,760	433,104	455,350

**WATER DEPARTMENT
DISTRIBUTION EXPENSE - MUNICIPAL**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
23-677.20	FIRE HYDRANT MAINTENANCE	23,345	14,620	20,800	20,195	20,000
23-677.30	INVESTIGATIONS & INSPECT	22,127	18,415	23,500	18,076	17,800
23-677.50	WATER USED	1,591	2,950	3,000	2,039	3,000
	TOTAL MUNICIPAL EXP	47,063	35,985	47,300	40,311	40,800

**WATER DEPARTMENT
CAPITAL EXPENDITURES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
20-310.00	LAND & LAND RIGHTS	-	-	-	-	-
20-311.10	STRUCTRS/IMPRVMTS-GEN PLT	-	-	-	-	-
20-311.20	STRUCTRS/IMPRVMTS-PLANT	-	-	-	-	-
20-312.00	COLL/IMPOUNDING RESERVOIR	11,765	44,728	23,600	23,530	24,830 (1)
20-314.00	WELLS & SPRINGS	68,324	8,584	30,000	10,000	53,000 (2)
20-316.00	SUPPLY MAINS	-	-	-	-	53,000 (3)
20-325.10	ELEC PUMPING EQUIP-PUMPS	36,808	50,355	50,000	14,000	50,000 (4)
20-325.20	ELEC PUMPING EQUIP & SOFTWARE - STA	-	-	4,750	5,000	-
20-331.00	STRUCTRS/IMPRVMTS-WA TRMT	92,574	51,043	116,100	80,000	240,000 (5)
20-332.00	WATER TREATMENT EQUIPMENT	-	55,921	-	-	860,000 (6)
20-340.00	LAND & LAND RIGHTS	-	-	-	-	-
20-341.10	STRUCTURES & IMPROVEMENTS	-	-	-	50,000	-
20-341.20	ELECTRIC PUMP & EQUIPMENT	-	-	-	-	-
20-342.00	DIST RESERVOIRS/STNDPIPES	186,946	139,446	137,300	137,247	146,200 (7)
20-343.00	TRANS & DIST MAINS	22,096	122,278	675,000	300,000	250,000 (8)
20-345.00	SERVICES	156,276	98,680	60,000	30,000	60,000 (9)
20-346.00	METERS	32,597	39,427	40,000	40,000	40,000 (10)
20-348.00	HYDRANTS	32,293	22,470	18,000	18,000	18,000 (11)
20-394.00	TOOLS SHOP & GARAGE EQUIP	10,739	7,008	-	-	-
20-392.00	WATER TRANSPORTATION EQUIPMENT	-	-	234,600	203,678	30,000 (12)
	TOTAL WATER CAPITAL EXPEND	650,417	639,940	1,389,350	911,455	1,825,030
20-107.00	WORK IN PROGRESS	21,817	29,142	-	255,000	450,000 (13)
	CASH OUTLAY FOR FY	672,235	669,082	1,389,350	1,166,455	2,275,030

- (1) MAINTENANCE AGREEMENTS FOR CLEARWELL TANKS #1 & #2.
- (2) WELL REPAIRS @\$30,000; COSTS TO ABANDON WELL 5 @ \$23,000.
- (3) REPLACE WATER LINE INSIDE L&P BRANCH 1.
- (4) WELL PUMP REPAIRS.
- (5) HYPOCHLORITE GENERATOR BUILDING.
- (6) HYPOCHLORITE EQUIPMENT (CONVERT FROM CHLORINE TO SODIUM HYPOCHLORITE).
- (7) MAINTENANCE CONTRACTS ON ALL WATER TOWERS.
- (8) WATER MAIN REHABILITATION.
- (9) NEW & RENEWED SERVICES.
- (10) REPLACE METERS.
- (11) REPLACE HYDRANTS.
- (12) REPLACE UNIT 320 (PICKUP).
- (13) 1/2 AMI PROJECT TO FINISH IN FY 2021.

**WASTEWATER DEPARTMENT
INCOME STATEMENT**

	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
WASTEWATER REVENUE:					
RESIDENTIAL REVENUE	1,157,340	1,282,191	1,407,200	1,428,123	1,540,000
COMMERCIAL REVENUE	382,105	401,926	444,800	436,575	475,000
INDUSTRIAL REVENUE	916,690	888,132	1,030,400	945,276	1,030,000
PRETREATMENT REVENUES	48,250	29,750	18,500	14,750	-
DEPARTMENT UTILITIES	1,250	1,552	1,450	2,137	2,200
MISC OPERATING REVENUE	-	(12)	-	-	-
TOTAL OPERATING REVENUE	2,505,635	2,603,538	2,902,350	2,826,861	3,047,200
OPERATING EXPENSE:					
(pg 21) WASTEWATER EXPENSE	835,954	984,894	955,000	972,272	999,550
(pg 22) PRETREATMENT EXPENSE	42,765	43,319	52,310	51,326	52,200
(pg 28) CUSTOMER SERVICE EXPENSE	115,377	111,477	134,390	130,490	135,900
(pg 29) GENERAL & ADMINISTRATIVE EXPENSE	206,246	214,759	258,200	263,500	285,210
DEPRECIATION	706,137	718,914	678,970	702,825	772,500
TOTAL OPERATING EXPENSE	1,906,479	2,073,363	2,078,870	2,120,414	2,245,360
NET OPERATING REVENUE	599,156	530,176	823,480	706,448	801,840
OTHER REVENUE / (EXPENSE):					
(pg 19) OTHER INCOME	42,701	30,932	26,600	36,045	34,900
(pg 19) OTHER EXPENSE	(86,506)	(80,236)	(77,390)	(76,532)	(125,360)
TOTAL OTHER REVENUE / (EXPENSE)	(43,806)	(49,303)	(50,790)	(40,487)	(90,460)
NET INCOME BEFORE TRANSFER	555,350	480,872	772,690	665,961	711,380
TRANSFER TO CITY	(90,293)	(87,190)	(88,240)	(88,240)	(91,720)
WASTEWATER DEPT NET INCOME	465,057	393,682	684,450	577,721	619,660

(*) NET INCOME AMOUNT DOES NOT INCLUDE PRINCIPAL PAYMENT ON DEBT OF \$265,900 OR NET CAPITAL EXPENDITURES OF \$2,423,570. PRINCIPAL PAYMENTS AND CAPITAL EXPENDITURES DO NOT FLOW THRU THE OPERATING STATEMENT.

**WASTEWATER DEPARTMENT
REVENUES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
30-440.00	WW SERVICE BILLINGS-RESID	1,157,340	1,282,191	1,407,200	1,428,123	1,540,000
30-441.00	WW SERVICE BILLINGS-COMM	382,105	401,926	444,800	436,575	475,000
30-442.00	WW SERVICE BILLINGS-INDUS	916,690	888,132	1,030,400	945,276	1,030,000
	TOTAL BILLINGS	2,456,135	2,572,248	2,882,400	2,809,974	3,045,000
30-443.00	PRETREATMENT REVENUE	48,250	29,750	18,500	14,750	-
30-448.00	WW DEPARTMENT UTILITIES	1,250	1,552	1,450	2,137	2,200
30-449.00	WW MISC SERVICES	(0)	(12)	-	-	-
	TOTAL OPERATING REVENUE	2,505,635	2,603,538	2,902,350	2,826,861	3,047,200
	OTHER REVENUE:					
30-450.00	GRANT REVENUE	5,668	-	-	-	-
30-451.00	RENT FROM WW PROPERTY	2,224	3,597	3,500	2,760	2,700
30-453.00	WW INTEREST EARNED	17,622	10,262	7,500	17,571	2,800
30-453.02	DIVIDEND INCOME	-	-	-	94	13,800
30-454.00	NON-OPERATING REVENUE - WW	116	-	-	-	-
30-445.00	PENALTIES-WW	15,370	17,073	15,600	15,619	15,600
30-459.00	GAIN/(LOSS) ON DISPOSITION OF ASSETS	1,701	-	-	-	-
	TOTAL OTHER REVENUE	42,701	30,932	26,600	36,045	34,900
	OTHER EXPENSE:					
30-457.00	INTEREST ON SRF WASTEWATER BONDS	(7,509)	-	-	-	53,400
30-457.10	INTEREST ON WASTEWATER COPS	14,742	5,170	4,901	4,544	4,300
30-457.30	INTEREST ON WASTEWATER COPS-2015	66,789	64,506	61,989	61,989	58,460
30-458.00	FEES ON SEWER CONNECTIONS AND DEBT S	12,485	9,915	10,500	10,000	9,200
30-460.00	OBSOLETE INVENTORY WRITE-OFFS	-	-	-	-	-
30-461.00	OTHER NON-OPERATING EXPENSE	-	644	-	-	-
	TOTAL OTHER EXPENSE	86,506	80,236	77,390	76,532	125,360

**WASTEWATER DEPARTMENT
COLLECTION EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
31-700.00	COLLECTION SUPERVISION & ENGINEERING	-	19,582	32,700	31,668	35,500
31-705.00	SEWER LINE MAINTENANCE	69,244	147,620	103,800	127,066	123,500
31-706.00	UTILITY LOCATES	14,253	16,036	15,600	15,938	15,600
31-710.00	POWER - OLD LEVEE STATION	546	599	600	715	750
31-724.00	POWER - NEW LEVEE STATION	27,564	29,245	28,000	29,019	29,000
31-724.50	LIFT STATION & PUMP MNTCE	27,193	55,453	45,000	54,246	52,500
31-732.00	RIGHT-OF-WAY AGREEMENTS	4,781	3,558	3,900	3,900	3,900
31-743.50	COMMUNICATION/SCADA	-	-	-	-	56,700
31-744.00	EDUCATION & TRAINING	-	-	-	-	3,000
31-745.00	SMALL TOOLS AND EQUIPMENT	-	-	-	-	9,500
31-745.30	IT SUPPORT AND EQUIPMENT	838	1,268	-	1,382	1,200
TOTAL COLLECTION EXPENSE		144,420	273,361	229,600	263,932	331,150

**WASTEWATER DEPARTMENT
TREATMENT EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
32-741.00	TREATMENT PLT/SUPERVISION	59,198	75,020	74,200	69,575	71,800
32-742.00	TREATMENT PLANT LABOR	160,996	125,754	121,900	124,676	128,000
32-743.00	SAFETY SUPPLIES AND EXPENSE	376	550	1,300	2,082	1,100
32-743.10	SLUDGE MANAGEMENT	63,150	99,025	82,200	71,643	74,000
32-743.20	PLANT CHEMICALS	372	501	500	168	600
32-743.25	LAB CHEMICALS	17,036	8,356	15,300	11,546	12,500
32-743.30	UTILITIES-WATER/ELECTRIC	192,033	203,429	205,000	205,822	211,000
32-743.40	ALL OTHER	480	520	600	468	600
32-743.50	COMMUNICATION/SCADA	49,512	56,190	61,100	67,212	7,000
32-743.60	CLEARING ALLOCATION	7,351	5,253	30,100	21,191	19,300
32-743.70	INSURANCE	47,052	49,237	53,000	52,564	55,300
32-743.80	LAB TESTS	10,437	8,892	9,300	9,013	12,700
32-744.00	EDUCATION & TRAINING	4,927	6,773	5,200	5,539	4,000
32-745.00	SMALL TOOLS AND EQUIPMENT	2,636	4,687	1,200	6,785	2,800
32-745.10	TREATMENT STRUCTURES	5,367	6,450	3,500	1,625	5,200
32-745.20	LAGOON	1,900	2,493	2,300	4,149	2,100
32-745.30	IT SUPPORT AND EQUIPMENT	-	552	1,300	3,759	2,900
32-746.00	EQUIPMENT & SUPPLIES	68,266	53,973	57,400	50,523	57,500
32-760.99	INVENTORY ADJUSTMENTS	447	3,878	-	-	-
TOTAL WASTEWATER TREATMENT EXP		691,535	711,533	725,400	708,340	668,400
TOTAL WASTEWATER COLL./TREAT.		835,954	984,894	955,000	972,272	999,550

**WASTEWATER DEPARTMENT
 PRETREATMENT EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
33-800.10	ENFORCEMENT	-	-	-	-	-
33-800.20	PERMITTING	-	-	-	210	1,000
33-800.30	INSPECTION	735	537	700	570	700
33-800.40	LAB TESTING	35,635	36,673	37,800	35,867	37,900
33-800.50	RECORDS	4,195	4,287	4,000	7,833	6,500
33-800.70	COMMUNICATION	254	254	300	273	-
33-800.80	CLEARING ALLOCATION	1,946	1,568	9,510	6,573	6,100
	TOTAL PRETREATMENT EXP	42,765	43,319	52,310	51,326	52,200

**WASTEWATER DEPARTMENT
CAPITAL EXPENDITURES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
30-310.00	LAND & IMPRVMENTS TO LAND	-	-	-	-	-
30-313.00	LIFT STATION	-	98,767	-	51,500	25,000 (1)
30-313.10	TRMNT PLT STRUCTRS/IMPROV	34,405	42,375	-	-	244,570 (2)
30-313.20	LAGOON	-	-	-	-	-
30-313.30	MAINS	381,736	440,546	547,000	820,043	525,000 (3)
30-313.40	CITY INTERCEPTOR SEWER	-	-	-	-	-
30-323.10	TOOLS & EQUIPMENT	-	-	-	-	102,000 (4)
30-323.20	TREATMENT PLANT EQUIPMENT	-	84,442	48,600	96,543	25,000 (5)
30-323.30	LABORATORY EQUIPMENT	-	-	-	-	-
30-324.00	PRETREATMENT EQUIPMENT	-	-	-	5,094	8,000 (6)
30-392.00	WASTEWATER TRANSPORTATION EQUIPMEI	-	-	304,800	302,035	-
	TOTAL WW CAPITAL EXPEND	416,141	666,130	900,400	1,275,215	929,570
30-107.00	WORK IN PROGRESS	317,330	149,482	-	106,440	1,494,000 (7)
	CASH OUTLAY FOR FY	733,471	815,612	900,400	1,381,654	2,423,570

- (1) PUMPS AND MOTOR REPLACEMENT.
- (2) AERATION BASIN PROCESS VALVES @ \$56,700; TRASH BASKET HATCH REPLACEMENT @ \$9,800; SPLITTER BOX VALVES @ \$28,070; STAINLESS STEEL WEIRS FOR WEST CLARIFIER @ \$65,000; MISC PUMP REPLACEMENT @ \$30,000; 3 GATES WITH ACCESS CONTROL @ \$55,000.
- (3) COLLECTIONS REHABILITATION @ \$450,000; 5 FLOW MONITORS (EACH BASIN) @ \$75,000.
- (4) SEWER CAMERA @ \$92,000; JETTER TIP @ \$10,000.
- (5) PUMP REPLACEMENT.
- (6) REPLACE REFRIGERATED SAMPLER - SCHREIBER NORTH.
- (7) 1/3 WWTP UPGRADE COSTS PROJECTED TO FINISH IN FY 2021.

**COMMUNICATION DEPARTMENT
INCOME STATEMENT**

	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
COMMUNICATION REVENUE:					
FIBER REVENUE	502,456	588,964	614,000	690,030	727,000
WIRELESS REVENUE	413,908	396,841	390,000	372,072	348,500
DEPARTMENT UTILITIES	121,616	121,735	120,200	117,005	111,000
MISC REVENUE	6,517	9,973	7,000	3,485	3,500
TOTAL OPERATING REVENUE	1,044,498	1,117,513	1,131,200	1,182,592	1,190,000
OPERATING EXPENSE:					
(pg 26) OPERATING EXPENSE	430,537	431,572	473,180	395,213	479,700
(pg 28) CUSTOMER SERVICE EXPENSE	20,418	19,728	23,620	22,933	23,710
(pg 29) GENERAL & ADMINISTRATIVE EXPENSE DEPRECIATION	105,490	109,843	126,510	129,102	119,700
	279,742	277,691	274,840	277,849	319,000
TOTAL OPERATING EXPENSES	836,187	838,835	898,150	825,098	942,110
NET OPERATING REVENUE	208,311	278,678	233,050	357,495	247,890
OTHER REVENUE / (EXPENSE):					
(pg 25) OTHER INCOME	2,820	4,311	2,500	(5,792)	10,200
(pg 25) OTHER EXPENSE	(26,451)	(6,958)	-	(4,334)	(10,000)
TOTAL OTHER REVENUE / (EXPENSE)	(23,632)	(2,647)	2,500	(10,126)	200
NET INCOME BEFORE TRANSFER	184,679	276,031	235,550	347,369	248,090
TRANSFER TO CITY	(35,996)	(34,710)	(36,560)	(36,560)	(39,110)
COMMUNICATION DEPT NET INCOME	148,683	241,321	198,990	310,809	208,980

(*) NET INCOME AMOUNT DOES NOT INCLUDE NET CAPITAL EXPENDITURES OF \$549,500. CAPITAL EXPENDITURES DO NOT FLOW THRU THE OPERATING STATEMENT.

**COMMUNICATION DEPARTMENT
REVENUES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
40-440.50	FIBER REVENUE	502,456	588,964	614,000	690,030	727,000
40-446.00	HIGH-SPEED SERVICE	413,908	396,841	390,000	372,072	348,500
	TOTAL BILLINGS	916,364	985,805	1,004,000	1,062,102	1,075,500
40-448.00	DEPARTMENTAL UTILITIES	121,616	121,735	120,200	117,005	111,000
40-449.00	OTHER REVENUE	6,517	9,973	7,000	3,485	3,500
	TOTAL OPERATING REVENUE	128,133	131,708	1,131,200	120,490	114,500
	OTHER REVENUE:					
40-450.00	GRANT REVENUE	-	-	-	-	-
40-453.00	INTEREST EARNED	2,820	4,311	2,500	9,410	1,700
40-453.02	DIVIDEND INCOME	-	-	-	43	8,500
40-454.00	NON-OPERATING REVENUE - COMMUNICAT	-	-	-	-	-
40-459.00	GAIN/(LOSS) ON DISPOSITION OF ASSETS	-	-	-	(15,244)	-
	TOTAL OTHER REVENUE	2,820	4,311	2,500	(5,792)	10,200
	OTHER EXPENSE:					
40-460.00	OBSOLETE INVENTORY WRITE-OFFS	26,451	6,958	-	4,334	10,000
	TOTAL OTHER EXPENSE	26,451	6,958	-	4,334	10,000

**COMMUNICATION DEPARTMENT
OPERATING EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
41-850.00	FIBER - SUPERVISION & ENGINEERING	29,934	46,639	44,000	61,390	62,600
41-851.00	FIBER - LABOR	8,625	14,978	20,700	10,986	21,000
41-852.00	FIBER - MATERIALS & EXPENSE	10,947	11,462	13,000	16,031	30,100
41-852.10	INTERCONNECT AGREEMENTS	132,420	132,220	132,600	102,885	103,000
41-852.20	IP ACCESS AGREEMENTS-FIBER	14,400	22,848	52,800	34,800	55,200
41-853.00	FIBER - EQUIPMENT MAINTENANCE	904	2,089	3,000	3,167	3,300
41-860.00	SMALL TOOLS AND EQUIPMENT	1,993	3,008	2,500	3,046	2,500
41-861.00	SAFETY SUPPLIES AND EXPENSE	-	-	-	93	4,800
41-899.99	INVENTORY ADJUSTMENTS	(21)	-	-	65	-
43-870.50	WIRELESS - SUPERVISION & ENGINEERING	24,812	26,144	33,500	22,822	26,300
43-871.50	WIRELESS - LABOR	73,495	65,928	82,100	40,989	49,800
43-872.50	WIRELESS - MATERIALS & EXPENSE	20,638	10,814	12,000	13,994	15,700
43-872.60	IP ACCESS AGREEMENTS - WIRELESS	67,986	59,850	28,000	39,200	49,600
43-872.70	SITE SURVEYS - WIRELESS	815	-	-	-	-
43-873.50	WIRELESS - EQUIP MAINTENANCE	81	399	250	-	-
43-890.00	UTILITIES	10,111	10,226	10,500	10,155	10,400
43-890.10	EDUCATION & TRAINING	11,446	14,457	16,000	15,952	19,700
43-890.20	COMMUNICATION	2,899	2,915	2,820	3,173	6,500
43-890.30	CLEARING ALLOCATION	1,946	1,568	9,510	6,576	6,100
43-890.50	ADVERTISING	5,688	4,024	6,000	5,756	7,500
43-890.60	RESOLD	8,322	-	-	-	-
43-890.70	POLE ATTACHMENT FEES	3,093	3,489	3,900	4,428	5,600
43-899.99	INVENTORY ADJUSTMENTS	4	(1,485)	-	(294)	-
TOTAL COMMUNICATION EXP		430,537	431,572	473,180	395,213	479,700

**COMMUNICATION DEPARTMENT
CAPITAL EXPENDITURES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20	
40-310.00	FIBER EQUIPMENT	24,933	40,750	70,000	84,655	52,300	(1)
40-315.00	FIBER LINE	289,895	290,850	360,600	367,238	426,500	(2)
40-365.00	WIRELESS INTERNET EQUIP	58,398	71,818	86,500	43,617	57,700	(3)
40-370.00	TOOLS	-	-	-	-	-	
40-392.00	COMMUNICATION TRANSPORTATION EQUIP	22,433	-	-	-	13,000	(4)
	TOTAL COMM CAPITAL EXPEND	395,658	403,418	517,100	495,511	549,500	
40-107.00	WORK IN PROGRESS	10,760	-	-	-	-	
	CASH OUTLAY FOR FY	406,418	403,418	517,100	495,511	549,500	

(1) FIBER OPTIC ELECTRONICS UPGRADES AND CUSTOMER GROWTH.

(2) FIBER SERVICE EXPANSION.

(3) WIRELESS EQUIPMENT UPGRADES AND NEW SERVICES.

(4) 1/2 SKIDLOADER WHEEL SAW ATTACHMENT (3" x 24" SPLIT WITH ELECTRIC).

**OFFICE & JOINT
CUSTOMER SERVICE EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
91-901.00	SUPERVISION-CUST ACCTING	10,451	11,187	10,800	11,545	12,200
91-902.00	METER READING	36,945	34,378	37,200	41,471	37,400
91-903.00	CUSTOMER RECORDS & COLL	245,765	215,333	223,500	221,950	222,000
91-904.00	UNCOLLECTIBLE ACCOUNTS	36,167	24,219	37,000	36,688	38,200
91-908.00	RESIDENTIAL ENERGY AUDITS	-	3,098	24,000	6,100	23,600
91-909.00	CUSTOMER SERVICE & INFO	14,508	18,332	17,600	17,937	19,000
91-910.00	MISC CUSTOMER SERVICE & INFORMATION	76,078	99,173	138,100	138,341	140,000

TOTAL		419,914	405,721	488,200	474,033	492,400
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CUSTOMER SERVICE EXPENSE SHEET PROVIDED FOR
REFERENCE ONLY -- ALL COSTS ALLOCATED
TO DEPARTMENTS AS FOLLOWS:

ELECTRIC DEPARTMENT	165,100	159,520	191,180	185,630	192,160
WATER DEPARTMENT	119,019	114,996	139,010	134,980	140,630
WASTEWATER DEPARTMENT	115,377	111,477	134,390	130,490	135,900
COMMUNICATION DEPARTMENT	20,418	19,728	23,620	22,933	23,710

**OFFICE & JOINT
GENERAL & ADMINISTRATIVE EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20
92-920.10	GENERAL OFFICERS SALARIES	285,283	302,820	309,850	328,051	338,000
92-920.20	GENERAL CLERKS SALARIES	132,252	120,244	154,230	183,297	250,000
92-921.00	OFFICE SUPPLIES & EXPENSE	19,013	8,366	6,500	8,038	9,300
92-921.50	NETWORK SERVICES	124,908	126,844	120,000	132,623	147,500
92-921.70	COMPUTER EQUIPMENT, SOFTWARE & ACCE	36,640	32,327	48,870	50,897	67,900
92-922.00	GENERAL ADM EXP CAPTLZD	(297,037)	(276,088)	(200,000)	(223,510)	(283,000)
92-923.00	OUTSIDE SERVICES EMPLOYED	53,182	16,517	117,220	50,224	83,500
92-924.00	PROPERTY INSURANCE	5,228	5,469	5,790	5,859	6,300
92-925.00	INJURIES AND DAMAGES	136,192	139,525	143,770	157,986	164,000
	EMPLOYEE BENEFITS:					
92-926.10	EMPL BENEFITS-FLOAT HOLIDAY	13,486	14,646	13,330	13,336	14,700
92-926.11	EMPL BENEFITS-VACATIONS	194,809	221,509	200,320	218,666	224,500
92-926.12	EMPL BENEFITS-HOLIDAYS	140,930	148,941	145,740	155,902	156,500
92-926.13	EMPL BENEFITS-SICK LEAVE	79,307	93,973	91,270	105,536	104,000
92-926.14	EMPL BENEFITS-OTHER	15,668	9,410	12,000	11,205	12,000
92-926.15	EMPL BENEFITS-FAMILY SICK LEAVE	11,480	12,884	14,000	14,294	14,500
92-926.20	SOCIAL SECURITY	226,253	232,886	245,150	249,673	256,000
92-926.25	DISABILITY & LIFE INSURANCE	24,618	25,573	26,890	27,008	27,900
92-926.30	CW&EP RETIREMENT	608,628	677,431	656,360	689,438	687,000
92-926.31	GASB 68 ADJUSTMENT (LAGERS)	202,862	16,939	210,000	210,000	200,000
92-926.35	MEDICARE	53,104	54,714	57,340	58,690	59,000
92-926.40	HEALTH INSURANCE	498,703	526,217	573,480	580,510	626,500
92-926.50	PHYSICAL EXAMINATIONS	5,164	4,366	5,000	6,040	6,000
92-926.60	UNIFORMS/SAFETY SHOES ETC.	18,615	22,867	26,000	22,141	27,000
92-926.70	WELLNESS, OTHER BENEFITS	23,127	24,453	28,280	24,400	26,700
92-926.80	CAFETERIA BENEFITS	5,256	(480)	6,600	8,004	7,000
92-926.90	ICMA MATCHING	38,714	40,259	39,540	42,047	42,500
92-930.10	GENERAL ADVERTISING	11,161	6,469	10,150	7,992	8,000
92-930.20	MISC GENERAL EXPENSE	37,502	38,559	34,140	45,595	52,200
92-930.30	ECON DEVELOP/PUB RELATION	97,304	190,921	316,120	312,300	217,500
92-930.40	COMMUNICATION	18,882	22,255	18,830	23,234	37,200
92-930.50	CLEARING ALLOCATION	3,244	2,634	15,980	11,695	10,300
92-930.60	EDUCATION & TRAINING	34,141	24,894	40,150	40,866	40,400
92-930.70	MEMBERSHIP DUES	29,164	23,166	16,340	13,954	15,700
92-932.10	OFFICE BLDG MAINTENANCE	152,239	184,408	166,150	183,664	214,500
92-932.20	SOFTWARE MAINTENANCE AGREEMENTS	32,588	50,710	82,400	67,590	85,100
92-949.00	MISC GENERAL INCOME	(17,491)	(15,987)	(13,800)	(15,702)	(15,200)
92-950.00	GAIN/(LOSS) ON DISPOSAL OF FIXED ASSETS	(3,216)	47,232	-	(713)	-
	TOTAL	3,051,902	3,177,871	3,743,990	3,820,832	3,941,000

GENERAL & ADMINISTRATIVE EXPENSE SHEET PROVIDED FOR REFERENCE ONLY -- ALL COSTS ALLOCATED TO DEPARTMENTS AS FOLLOWS:

ELECTRIC DEPARTMENT	2,426,135	2,526,276	3,000,210	3,061,790	3,163,760
WATER DEPARTMENT	314,031	326,993	359,070	366,440	372,330
WASTEWATER DEPARTMENT	206,246	214,759	258,200	263,500	285,210
COMMUNICATION DEPARTMENT	105,490	109,843	126,510	129,102	119,700

**OFFICE & JOINT
CAPITAL EXPENDITURES**

ACCT	DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	BUDGET FY 18-19	PROJECTED FY 18-19	BUDGET FY 19-20	
90-390.00	LAND & LAND RIGHTS AND IMPROVEMENTS	-	183,650	-	-	15,000	(1)
90-390.10	STRUCTURES & IMPROVEMENTS-WHSE	17,813	457,167	-	-	-	
90-390.20	OFFICE BUILDING & YARD	-	949,307	143,000	196,669	235,800	(2)
90-391.00	OFFICE FURN, EQUIP & COMPUTERS	13,175	74,947	95,000	118,463	65,000	(3)
90-392.00	TRANSPORTATION EQUIPMENT	367,818	38,882	30,200	93,293	67,000	(4)
90-394.00	TOOLS	-	-	-	-	-	
90-397.00	COMMUNICATION EQUIPMENT	23,587	-	27,000	15,000	-	
	TOTAL	422,393	1,520,304	295,200	423,426	382,800	
90-107.00	WORK IN PROGRESS	685,634	64,431	-	-	-	
	CASH OUTLAY FOR FY	1,108,027	1,584,734	295,200	423,426	382,800	
	ELECTRIC	441,797	631,872	118,950	170,610	156,820	
	WATER	330,524	472,726	87,470	125,470	113,070	
	WASTEWATER	288,704	412,914	75,990	109,000	99,080	
	COMMUNICATION	47,002	67,222	12,790	18,346	13,830	

- (1) LEVEL OUT AREA FOR SPOOLS AND EQUIPMENT AT WAREHOUSE YARD BEHIND EAST BUILDING.
- (2) PARTIALLY GUT TOP FLOORS OF COMPLEX @ \$50,000; TUCK-POINT 3-STORY NORTH WING OF COMPLEX @ \$63,800; REMOVAL OF STONE COPING FROM COMPLEX ROOF @ \$9,900; ROOF 3-STORY NORTH WING OF COMPLEX @ \$112,100.
- (3) ACCESS CONTROLS UPGRADES @ \$10,000; VIRTUAL SERVER HOST @ \$25,000; PAYMENT KIOSK @ \$30,000.
- (4) GAS POWERED GOLF CART FOR FACILITIES MANAGER @ \$7,000; REPLACE UNITS 550 AND 558 @ \$30,000 EACH.

APPENDIX II

City of Carthage Pay Plan

City of Carthage, Missouri
 Compensation Study Results
 Exhibit 3 - Proposed Salary Ranges
 Data Effective Fiscal Year 2020
 Salary Range Adjustment



Grade	Salary Range (Annual)																
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
SEAS/PT0	\$15,080.00																
SEAS/PT1	\$15,912.00																
SEAS/PT2	\$16,640.00																
SEAS/PT3	\$18,720.00																
1	\$21,174.40	\$21,590.40	\$22,027.20	\$22,464.00	\$22,921.60	\$23,379.20	\$23,836.80	\$24,315.20	\$24,793.60	\$25,292.80	\$25,792.00	\$26,312.00	\$26,832.00	\$27,372.80	\$27,913.60	\$28,475.20	\$29,036.80
2	\$23,296.00	\$23,753.60	\$24,232.00	\$24,710.40	\$25,209.60	\$25,708.80	\$26,228.80	\$26,748.80	\$27,289.60	\$27,830.40	\$28,392.00	\$28,953.60	\$29,536.00	\$30,118.40	\$30,721.60	\$31,345.60	\$31,969.60
3	\$25,625.60	\$26,145.60	\$26,665.60	\$27,206.40	\$27,747.20	\$28,308.80	\$28,870.40	\$29,452.80	\$30,035.20	\$30,638.40	\$31,241.60	\$31,865.60	\$32,510.40	\$33,155.20	\$33,820.80	\$34,507.20	\$35,193.60
4	\$28,184.00	\$28,745.60	\$29,328.00	\$29,910.40	\$30,513.60	\$31,116.80	\$31,740.80	\$32,385.60	\$33,030.40	\$33,696.00	\$34,361.60	\$35,048.00	\$35,755.20	\$36,462.40	\$37,190.40	\$37,939.20	\$38,688.00
5	\$31,012.80	\$31,636.80	\$32,260.80	\$32,905.60	\$33,571.20	\$34,236.80	\$34,923.20	\$35,630.40	\$36,337.60	\$37,065.60	\$37,814.40	\$38,563.20	\$39,332.80	\$40,123.20	\$40,934.40	\$41,745.60	\$42,577.60
6	\$34,112.00	\$34,798.40	\$35,484.80	\$36,192.00	\$36,920.00	\$37,668.80	\$38,417.60	\$39,187.20	\$39,977.60	\$40,768.00	\$41,579.20	\$42,411.20	\$43,264.00	\$44,137.60	\$45,011.20	\$45,905.60	\$46,820.80
7	\$37,523.20	\$38,272.00	\$39,041.60	\$39,832.00	\$40,622.40	\$41,433.60	\$42,265.60	\$43,118.40	\$43,971.20	\$44,844.80	\$45,739.20	\$46,654.40	\$47,590.40	\$48,547.20	\$49,524.80	\$50,523.20	\$51,542.40
8	\$41,267.20	\$42,099.20	\$42,931.20	\$43,784.00	\$44,657.60	\$45,552.00	\$46,467.20	\$47,403.20	\$48,360.00	\$49,337.60	\$50,315.20	\$51,313.60	\$52,332.80	\$53,372.80	\$54,433.60	\$55,515.20	\$56,617.60
9	\$45,385.60	\$46,300.80	\$47,236.80	\$48,172.80	\$49,129.60	\$50,107.20	\$51,105.60	\$52,124.80	\$53,164.80	\$54,225.60	\$55,307.20	\$56,409.60	\$57,532.80	\$58,676.80	\$59,841.60	\$61,048.00	\$62,275.20
10	\$49,920.00	\$50,918.40	\$51,937.60	\$52,977.60	\$54,038.40	\$55,120.00	\$56,222.40	\$57,345.60	\$58,489.60	\$59,654.40	\$60,840.00	\$62,067.20	\$63,315.20	\$64,584.00	\$65,873.60	\$67,184.00	\$68,536.00
11	\$54,912.00	\$56,014.40	\$57,137.60	\$58,281.60	\$59,446.40	\$60,632.00	\$61,838.40	\$63,065.60	\$64,334.40	\$65,624.00	\$66,934.40	\$68,265.60	\$69,638.40	\$71,032.00	\$72,446.40	\$73,902.40	\$75,379.20
12	\$79,622.40	\$81,224.00	\$82,846.40	\$84,510.40	\$86,195.20	\$87,921.60	\$89,689.60	\$91,478.40	\$93,308.80	\$95,180.80	\$97,094.40	\$99,028.80	\$101,004.80	\$103,022.40	\$105,081.60	\$107,182.40	\$109,324.80

APPENDIX III

City of Carthage Five Year Capital Improvement Program

CITY OF CARTHAGE FIVE YEAR CAPITAL EQUIPMENT & IMPROVEMENTS PLAN FY 2020 - 2024

PROJECT/EQUIPMENT LISTING

	Project	Priority	2020	2021	2022	2023	2024	Beyond	Total
Administration	City Hall Lighting Upgrade	Nominal	25,000	0	0	0	0	0	25,000
Administration	America in Bloom	Nominal	4,000	0	0	0	0	0	4,000
Department	General Fund/Department Total		29,000	0	0	0	0	0	29,000
Emergency Management	Storm Siren Batteries	Nominal	4,500	0	0	4,500	0	5,000	14,000
Emergency Management	Storm Siren Addition	Ordinary	0	30,000	0	0	0	0	30,000
Department	General Fund/Department Total		4,500	30,000	0	4,500	0	5,000	44,000
Fire Department	House Demolition & Parking Lot Install	Ordinary	8,000	0	0	0	0	0	8,000
Fire Department	Storage Garage	Ordinary	0	120,000	0	0	0	0	120,000
Fire Department	Weight/Exercise Room Equipment	Ordinary	2,500	0	0	2,500	0	0	5,000
Department	General Fund/Department Total		10,500	120,000	0	2,500	0	0	133,000
Information Technology	Financial Software	Ordinary	40,000	0	0	0	0	0	40,000
Information Technology	Printer Copier Replacement	Elevated	16,000	0	0	0	0	0	16,000
Information Technology	Microsoft/Adobe Licensing	Elevated	10,000	6,000	0	0	10,000	0	26,000
Information Technology	IT Office/Training Room Furnishings	Elevated	10,000	2,000	2,000	2,000	2,000	0	18,000
Information Technology	Network Infrastructure	Ordinary	5,000	6,000	10,000	10,000	10,000	0	41,000
Information Technology	IP Cameras	Elevated	6,000	10,000	10,000	5,000	5,000	0	36,000
Information Technology	Police/Fire MDT	Elevated	6,000	18,000	20,000	15,000	15,000	0	74,000
Information Technology	Computer/Tablet Replacement	Ordinary	17,000	20,000	25,000	25,000	18,500	0	105,500
Information Technology	Projectors	Nominal	3,000	0	0	0	0	0	3,000
Department	General Fund/Department Total		113,000	62,000	67,000	57,000	60,500	0	359,500
Memorial Hall	Memorial Hall Parking Lot	Elevated	94,000	0	0	0	0	0	94,000
Memorial Hall	Ceiling in Main Auditorium	Elevated	17,900	0	0	0	0	0	17,900
Memorial Hall	LED Lighting for Main Auditorium	Ordinary	15,000	0	0	0	0	0	15,000
Memorial Hall	New Stage Curtain for Main Auditorium	Elevated	9,700	0	0	0	0	0	9,700
Memorial Hall	Memorial Hall Renovation Phase II	Ordinary	0	0	0	575,000	0	0	575,000
Memorial Hall	New Video for Civil War Museum	Elevated	5,000	0	0	0	0	0	5,000
Memorial Hall	Awnings for Memorial Hall	Elevated	8,025	0	0	0	0	0	8,025
Department	General Fund/Department Total		149,625	0	0	575,000	0	0	724,625
Park/Golf	Maintenance Addition	Elevated	59,400	0	0	0	0	0	59,400
Parks	Trailer	Elevated	2,000	0	0	0	0	0	2,000
Parks	Truck	Elevated	28,500	0	0	28,000	0	0	56,500
Parks	Park Mowers	Elevated	18,000	0	10,000	0	0	20,000	48,000
Parks	Bucket Truck repair	Elevated	8,250	0	0	0	0	0	8,250
Department	General Fund/Department Total		116,150	0	10,000	28,000	0	20,000	174,150
Police Department	Police Vehicle Replacement Project	Elevated	75,268	81,992	85,913	87,910	92,304	0	423,387
Police Department	Patrol Light Bar Replacement Project	Elevated	7,020	10,114	6,674	7,654	10,969	0	42,431
Police Department	Ballistic Vest Protection Project	Elevated	2,975	4,760	4,375	3,900	3,250	0	19,260
Police Department	Parking Lot Project	Elevated	18,000	0	0	0	0	0	18,000
Police Department	Taser Replacement Project	Elevated	4,840	6,215	6,825	7,494	7,500	0	32,874
Police Department	Body Worn Camera Replacement Project	Elevated	7,000	0	8,000	0	8,000	0	23,000
Police Department	Speed Radar Replacement Project	Ordinary	0	3,580	0	3,892	3,900	0	11,372
Police Department	Furniture Replacement Project	Ordinary	2,876	2,963	3,802	2,551	2,000	0	14,192
Taxi/Police Department	Taxi Replacement Project	Ordinary	21,964	32,124	0	23,000	35,000	0	112,088
Department	General Fund/Department Total		139,943	141,748	115,589	136,401	162,923	0	696,604

CITY OF CARTHAGE FIVE YEAR CAPITAL EQUIPMENT & IMPROVEMENTS PLAN FY 2020 - 2024

PROJECT/EQUIPMENT LISTING

	Project	Priority	2020	2021	2022	2023	2024	Beyond	Total
Public Works	ESRI Software	Ordinary	1,550	0	0	0	0	0	1,550
Public Works	Aerial Photography	Ordinary	1,000	0	0	0	0	0	1,000
Public Works	Bridge Maintenance	Ordinary	40,000	0	0	0	0	0	40,000
Public Works	Sycamore Bridge Demolition	Ordinary	85,000	0	0	0	0	0	85,000
Public Works	River Street Widening and Stormwater	Ordinary	418,548	0	0	0	0	0	418,548
Public Works	River St. Bridge	Elevated	385,000	0	0	0	0	0	385,000
Public Works	North Garrison Bridge Replacement (South)	Ordinary	0	3,000,000	0	0	0	0	3,000,000
Public Works	North Garrison Bridge (North)	Ordinary	0	0	3,000,000	0	0	0	3,000,000
Public Works	North Garrison Bridge Replacement (Middle)	Ordinary	0	0	0	3,300,000	0	0	3,300,000
Public Works	Buena Vista	Ordinary	0	0	878,000	0	0	0	878,000
Public Works	Round-A-Bout George E. Phelps and Grand Ave.	Ordinary	0	0	0	970,000	0	0	970,000
Public Works	Traffic Signal Garrison-HH	Ordinary	0	0	0	0	250,000	0	250,000
Public Works	Dr. Russell Smith Way 3 Lane	Ordinary	0	0	0	0	435,000	0	435,000
Public Works	Oak Street Bridge Replacement	Ordinary	0	0	0	0	0	1,000,000	1,000,000
Public Works	High St. Bridge	Ordinary	0	0	0	0	0	875,000	875,000
Public Works	McGregor St. Bridge Replacement	Elevated	0	0	0	0	0	1,100,000	1,100,000
Public Works	Walnut St. Bridge Replacement	Elevated	0	0	0	0	0	900,000	900,000
Public Works	Parking Lot Improvements	Ordinary	140,000	0	0	0	0	0	140,000
Department	General Fund/Department Total		1,071,098	3,000,000	3,878,000	4,270,000	685,000	3,875,000	16,779,098
Street	Grader	Ordinary	36,711	36,711	36,711	18,335	0	0	128,468
Street	Dumptruck and Loader	Ordinary	10,717	0	0	0	0	0	10,717
Street	Crack Sealant	Ordinary	9,500	9,500	9,500	9,500	9,500	9,500	57,000
Street	Paint Sprayer	Elevated	7,200	0	0	0	0	0	7,200
Street	Mowing Tractor	Ordinary	29,500	0	0	0	0	0	29,500
Street	Brush Chipper	Ordinary	0	24,500	0	0	0	0	24,500
Street	Air Compressor	Ordinary	0	18,000	0	0	0	0	18,000
Street	Truck replacement	Ordinary	32,500	0	0	0	0	0	32,500
Street	Backhoe Replacement	Ordinary	0	0	128,000	0	0	0	128,000
Street	Misc. Shop Equipment	Ordinary	0	12,500	0	0	0	0	12,500
Street	Truck Replacement	Ordinary	0	0	24,500	0	0	0	24,500
Street	Mosquito Sprayer	Ordinary	0	8,000	0	0	0	0	8,000
Street	Power Broom for Skid Steer	Ordinary	6,200	0	0	0	0	0	6,200
Street	Rock Breaker (skid steer mounted)	Ordinary	0	7,000	0	0	0	0	7,000
Department	General Fund/Department Total		132,328	116,211	198,711	27,835	9,500	9,500	494,085
Strt/Eng Projects	Milling	Ordinary	40,000	0	0	0	0	0	40,000
Strt/Eng Projects	High Street	Ordinary	27,500	0	0	0	0	0	27,500
Strt/Eng Projects	Hazel St. phase 1	Ordinary	160,000	0	0	0	0	0	160,000
Strt/Eng Projects	Hazel St. phase 2	Ordinary	0	64,000	0	0	0	0	64,000
Strt/Eng Projects	Fairview Ave.	Ordinary	0	80,000	0	0	0	0	80,000
Strt/Eng Projects	McGregor St.	Ordinary	0	0	70,000	0	0	0	70,000
Strt/Eng Projects	Highland Ave.	Ordinary	0	0	50,000	0	0	0	50,000
Strt/Eng Projects	Milling	Ordinary	0	0	20,000	0	0	0	20,000
Strt/Eng Projects	Kellar St.	Ordinary	0	0	12,000	0	0	0	12,000
Strt/Eng Projects	Macon St.	Ordinary	0	0	40,000	0	0	0	40,000
Strt/Eng Projects	Fulton St.	Ordinary	0	0	45,000	0	0	0	45,000
Strt/Eng Projects	Oak St.	Ordinary	0	0	0	270,000	0	0	270,000
Strt/Eng Projects	Grand Ave. Milling	Ordinary	0	0	0	0	37,000	0	37,000
Strt/Eng Projects	Grand Ave.	Ordinary	0	0	0	0	370,000	0	370,000
Strt/Eng Projects	Belle Aire Pl.	Ordinary	0	60,000	0	0	0	0	60,000
Strt/Eng Projects	Euclid St.	Ordinary	0	32,000	0	0	0	0	32,000
Department	General Fund/Department Total		227,500	236,000	237,000	270,000	407,000	0	1,377,500
	GENERAL FUND TOTAL		1,877,494	3,705,959	4,496,300	5,343,236	1,324,923	3,889,500	20,811,562

CITY OF CARTHAGE FIVE YEAR CAPITAL EQUIPMENT & IMPROVEMENTS PLAN FY 2020 - 2024
PROJECT/EQUIPMENT LISTING

	Project	Priority	2020	2021	2022	2023	2024	Beyond	Total
	OTHER FUNDS								
Economic Development	Economic Development	Elevated	3,543,309	0	0	0	0	0	3,543,309
	FUND TOTAL		3,543,309	0	0	0	0	0	3,543,309
Fire Sales Tax Fund	Personal Protective Equipment	Nominal	15,500	15,500	16,000	16,000	17,000	17,000	97,000
Fire Sales Tax Fund	Self Contained Breathing Apparatus (SCBA Project)	Nominal	21,000	16,000	16,500	17,000	17,500	18,000	106,000
Fire Sales Tax Fund	Replace Fire Hose	Nominal	3,000	3,000	3,000	3,500	3,500	3,500	19,500
Fire Sales Tax Fund	Building Renovation	Ordinary	0	100,000	0	0	0	0	100,000
Fire Sales Tax Fund	Replace Fire Engine	Ordinary	535,000	0	0	0	0	0	535,000
Fire Sales Tax Fund	Brush Truck Replacement	Ordinary	85,000	0	0	0	0	0	85,000
Fire Sales Tax Fund	Command Staff Vehicle (2021)	Ordinary	0	45,000	0	0	0	0	45,000
Fire Sales Tax Fund	Replace Ladder Truck (2023)	Ordinary	0	0	0	1,000,000	0	0	1,000,000
Fire Sales Tax Fund	Replace Fire Engine (2023)	Ordinary	0	0	0	550,000	0	0	550,000
Fire Sales Tax Fund	Command Staff Vehicle(2024)	Ordinary	0	0	0	0	45,000	0	45,000
Fire Sales Tax Fund	Replace Tanker	Ordinary	0	0	0	0	0	275,000	275,000
Fire Sales Tax Fund	Utility/Service Truck Replacement	Ordinary	0	0	0	0	0	45,000	45,000
Fire Sales Tax Fund	Thermal Imaging Camera	Ordinary	0	10,000	0	0	0	0	10,000
Fire Sales Tax Fund	Hydraulic Rescue System	Ordinary	0	30,000	0	0	0	0	30,000
	FUND TOTAL		659,500	219,500	35,500	1,586,500	83,000	358,500	2,942,500
Golf Course	Equipment Lease	Elevated	54,690	51,830	51,830	48,000	30,000	30,000	266,350
Golf Course	Irrigation Computer Software & Hardware Upgrade	Elevated	15,700	0	0	0	0	0	15,700
Golf Course	Golf Maintenance Wide Area Mower	Elevated	17,500	17,500	17,500	0	0	0	52,500
Golf Course	Golf Cars	Elevated	0	21,000	21,000	21,000	21,000	21,000	105,000
Golf Course	Bunker Renovation	Elevated	0	0	100,000	0	100,000	0	200,000
Golf Course	Pro Shop	Elevated	0	120,000	1,200,000	0	0	0	1,320,000
	FUND TOTAL		87,890	210,330	1,390,330	69,000	151,000	51,000	1,959,550
Landfill Closure	Fairlawn Round About	Elevated	830,577	0	0	0	0	0	830,577
	FUND TOTAL		830,577	0	0	0	0	0	830,577
Myers Park	Garrison Ave Construction --Fairlawn to Airport	Ordinary	0	225,000	0	0	0	0	225,000
Myers Park	Hazel Widening -- Airport Dr to Fir Road	Ordinary	0	0	0	0	0	488,000	488,000
Myers Park	Hazel Ave Widening --- Fairview-Airport	Ordinary	0	0	0	0	0	954,000	954,000
Myers Park	Marlin Perkins St and Stormwater Improvements	Nominal	0	0	0	0	0	636,000	636,000
Myers Park	Airport Drive Widening -- Garrison to Hazel	Ordinary	0	0	0	0	0	710,000	710,000
Myers Park	Airport Drive Widening -- Hornback to Garrison	Ordinary	0	0	0	0	0	390,000	390,000
Myers Park	Myers Park Roundabout	Nominal	0	0	0	0	0	440,000	440,000
Myers Park	Traffic Signal Airport Dr and Hazel Ave	Nominal	0	0	0	0	0	340,000	340,000
Myers Park	Traffic Signal George Phelps Blvd and Hazel Ave	Nominal	0	0	0	0	0	295,000	295,000
Myers Park	George Hornback Ave (West to Garrison from south end of Hornb	Nominal	0	0	0	0	0	355,000	355,000
Myers Park	Emma Knell Ave (Ward Schrantz to George Phelps Blvd)	Nominal	0	0	0	0	0	295,000	295,000
Myers Park	Ward Schrantz Ave (Hazel to Garrison Ave)	Nominal	0	0	0	0	0	971,000	971,000
Myers Park	Annie Baxter (George Phelps Blvd to Highway HH)	Nominal	0	0	0	0	0	355,000	355,000
	FUND TOTAL		0	225,000	0	0	0	6,229,000	6,454,000

CITY OF CARTHAGE FIVE YEAR CAPITAL EQUIPMENT & IMPROVEMENTS PLAN FY 2020 - 2024
PROJECT/EQUIPMENT LISTING

	Project	Priority	2020	2021	2022	2023	2024	Beyond	Total
Parks/Storm Water Sales Tax	College Ave. Curb and Stormwater	Ordinary	76,952	0	0	0	0	0	76,952
Parks/Storm Water Sales Tax	14th Street stormwater	Ordinary	20,000	0	0	0	0	0	20,000
Parks/Storm Water Sales Tax	Stormwater mapping and study	Ordinary	20,000	0	0	0	0	0	20,000
Parks/Storm Water Sales Tax	Stormwater Case St. to Macon St.	Ordinary	612,625	0	0	0	0	0	612,625
Parks/Storm Water Sales Tax	Highland to Centennial stormwater drainage. West of Garrison	Ordinary	45,000	0	0	0	0	0	45,000
Parks/Storm Water Sales Tax	Railroad to Mound St, stormwater drainage	Ordinary	0	1,190,910	0	0	0	0	1,190,910
Parks/Storm Water Sales Tax	Stormwater Central St. to River St. Drainage	Ordinary	0	0	1,060,000	1,000,000	0	0	2,060,000
Parks/Storm Water Sales Tax	Baker Blvd.	Ordinary	0	0	0	5,953,000	5,953,000	0	11,906,000
Parks/Storm Water Sales Tax	Garrison Ave. Storm Sewer	Ordinary	0	0	0	0	677,510	0	677,510
Parks/Storm Water Sales Tax	Greer Park Drainage Channel	Ordinary	0	177,000	0	0	0	0	177,000
Parks/Storm Water Sales Tax	Drainage Channel from Water St. to Main Channel	Ordinary	0	0	577,000	861,000	0	0	1,438,000
Parks/Storm Water Sales Tax	Airport Dr. to Gene Taylor	Ordinary	97,000	0	0	0	0	0	97,000
Parks/Storm Water Sales Tax	Phelps Addition Storm Sewer	Ordinary	0	142,500	135,500	160,000	155,000	182,000	775,000
Parks/Storm Water Sales Tax	Baker Blvd. Drainage Channel	Ordinary	0	0	0	0	0	1,100,000	1,100,000
Parks/Storm Water Sales Tax	4th St. and Maple Storm Sewer	Ordinary	48,000	0	0	0	0	0	48,000
Parks/Storm Water Sales Tax	Fairview Ave. Storm Sewer (Grand Ave. to Buena Vista Ave.)	Ordinary	0	0	0	0	0	980,000	980,000
Parks/Storm Water Sales Tax	Detention Basin at 14th St. and Fulton St.	Ordinary	0	93,000	0	0	0	0	93,000
Parks/Storm Water Sales Tax	Pickleball Courts	Elevated	14,350	0	0	0	0	0	14,350
Parks/Storm Water Sales Tax	Concrete Floor	Elevated	4,000	0	0	0	0	0	4,000
Parks/Storm Water Sales Tax	Playground Surfacing	Elevated	10,000	10,000	0	0	0	0	20,000
Parks/Storm Water Sales Tax	Shelter	Nominal	4,200	0	0	0	0	0	4,200
Parks/Storm Water Sales Tax	Loader	Elevated	24,500	0	0	0	0	0	24,500
Parks/Storm Water Sales Tax	Kellogg Lake Dredging	Elevated	0	0	0	0	0	3,500,000	3,500,000
Parks/Storm Water Sales Tax	Swimming Pool/Aquatics Center	Elevated	0	500,000	5,000,000	0	0	0	5,500,000
Parks/Storm Water Sales Tax	Playground Equipment	Elevated	0	45,000	0	0	0	0	45,000
Parks/Storm Water Sales Tax	Ball Fencing	Elevated	48,000	0	0	0	0	0	48,000
Parks/Storm Water Sales Tax	Fair Acres Perimeter Fencing	Elevated	0	93,000	0	0	0	0	93,000
Parks/Storm Water Sales Tax	Storm Water repair	Elevated	40,000	0	0	0	0	0	40,000
Parks/Storm Water Sales Tax	Carter Entrance	Elevated	11,300	0	0	0	0	0	11,300
Parks/Storm Water Sales Tax	Big Shelter	Elevated	5,725	0	0	0	0	0	5,725
Parks/Storm Water Sales Tax	Library COPs	Elevated	163,588	164,388	164,748	169,498	98,658	0	760,878
	FUND TOTAL		1,081,652	2,251,410	6,772,500	7,974,000	6,785,510	5,762,000	31,387,950
Public Health	Street Sweeper	Ordinary	255,000	0	0	0	0	0	255,000
Public Health	Leaf Vacuum	Ordinary	15,000	7,500	0	0	0	0	22,500
	FUND TOTAL		270,000	7,500	0	0	0	0	277,500
	OTHER FUNDS TOTAL		5,372,351	2,906,240	8,198,330	9,629,500	7,019,510	12,400,500	47,395,386
	GRAND TOTAL ALL FUNDS		\$ 7,249,845	\$ 6,612,199	\$ 12,694,630	\$ 14,972,736	\$ 8,344,433	\$ 16,290,000	\$ 68,206,948