

# ELECTRICAL TRADES APPLICATION

All Electrical Trades Applications are to be returned to the Public Works Department located at 623 E Seventh, Carthage MO 64836. If you have any questions, please call the Public Works Department at (417) 237-7010.



Only one applicant per application.

DATE:	FEE:
_____ <b>ELECTRICAL CONTRACTOR</b>	NEW FEE: \$150.00
	RENEWAL FEE: \$100.00
_____ <b>JOURNEYMAN'S CERTIFICATE</b>	NEW FEE: \$10.00
	RENEWAL FEE: \$10.00
_____ <b>MASTER'S CERTIFICATE</b>	NEW FEE: \$10.00
	RENEWAL FEE: \$10.00

'NEW' is defined as not licensed for the previous calendar year.

It will be at the discretion of the Public Works Department if further credentials are required for any previously licensed Electrical Contractor, Journeyman or Master Card holder.

**APPLICANT:** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_

**BUSINESS NAME:** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_

**BUSINESS OWNER'S NAME:** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_

\_\_\_\_\_  
*Applicant's Signature*

NOTE: An Electrical Contractor's License may only be issued to an owner who is renewing a current City of Carthage Electrical Contractor License, to an owner who has a current Journeyman's or Master's Certificate issued by the city, or to an owner who has under their employ a current Journeyman/Master Certificate card holder issued by the city. When a Journeyman/Master card holder leaves or is discharged from the employ of an Electrical Contractor who is required to have a Certificate card holder in his employ, both the Contractor and the Certificate card holder shall give immediate notice of such fact to the Electrical Inspector.

## OFFICE USE ONLY

### ELECTRICAL CONTRACTOR

\_\_\_\_\_ ISSUED BY CITY OF CARTHAGE (RENEWAL/LICENSED PREVIOUS YEAR/NEW)  
 \_\_\_\_\_ ISSUED BY OTHER APPROVED JURISDICTION - (ATTACH COPY OF JOURNEYMAN CERTIFICATE)  
 \_\_\_\_\_ TEST SCORES (BLOCK, EXPERIOR, OR THOMPSON PROMETRIC) - (ATTACH COPY)  
 \_\_\_\_\_ MASTER ELECTRICIAN CERTIFICATE BY OTHER APPROVED JURISDICTION - (ATTACH COPY)  
 \_\_\_\_\_ NON RESIDENT / TEMPORARY - EMPLOYED WORKER WITH VALID JOURNEYMAN'S CERTIFICATE - (ATTACH COPY OF JOURNEYMAN'S CERTIFICATE OR SUBMIT SEPARATE ELECTRICAL TRADES APPLICATION FOR JOURNEYMAN)

### INSURANCE SUBMITTALS

\_\_\_\_\_ CERTIFICATE OF GENERAL LIABILITY  
 \_\_\_\_\_ CERTIFICATE OF WORKER'S COMPENSATION  
 \_\_\_\_\_ AFFIDAVIT

### JOURNEYMAN'S CERTIFICATE

\_\_\_\_\_ ISSUED BY CITY OF CARTHAGE  
 \_\_\_\_\_ ISSUED BY CITY OF CARTHAGE (RENEWAL/LICENSED PREVIOUS YEAR)  
 \_\_\_\_\_ ISSUED BY OTHER APPROVED JURISDICTION - (ATTACH COPY OF JOURNEYMAN CERTIFICATE)  
 \_\_\_\_\_ TEST SCORES (BLOCK, EXPERIOR, OR THOMPSON PROMETRIC) - (ATTACH COPY)  
 \_\_\_\_\_ NON RESIDENT / TEMPORARY - EMPLOYED WORKER WITH VALID JOURNEYMAN'S CERTIFICATE - (ATTACH COPY)

### UNDER THE EMPLOY OF:

### MASTER'S CERTIFICATE

\_\_\_\_\_ ISSUED BY CITY OF CARTHAGE  
 \_\_\_\_\_ ISSUED BY CITY OF CARTHAGE (RENEWAL/LICENSED PREVIOUS YEAR)  
 \_\_\_\_\_ ISSUED BY OTHER APPROVED JURISDICTION - (RENEWAL/LICENSED PREVIOUS YEAR)  
 \_\_\_\_\_ TEST SCORES (BLOCK, EXPERIOR, OR THOMPSON PROMETRIC) - (ATTACH COPY)  
 \_\_\_\_\_ NON RESIDENT / TEMPORARY - EMPLOYED WORKER WITH VALID MASTER'S CERTIFICATE - (ATTACH COPY)

OFFICE USE ONLY: \_\_\_\_\_ REVIEWED BY: \_\_\_\_\_ FEE: \_\_\_\_\_ DATE: \_\_\_\_\_