

# PLUMBING TRADES APPLICATION

All Plumbing Trades Applications are to be returned to the Public Works Department located at 623 E Seventh, Carthage MO 64836. If you have any questions, please call the Public Works Department at (417) 237-7010.



Only one applicant per application.

DATE:	FEE:
_____ PLUMBING CONTRACTOR	NEW FEE: \$150.00
	RENEWAL FEE: \$100.00
_____ JOURNEYMAN'S CERTIFICATE	NEW FEE: \$10.00
	RENEWAL FEE: \$10.00
_____ MASTER'S CERTIFICATE	NEW FEE: \$10.00
	RENEWAL FEE: \$10.00

'NEW' is defined as not licensed for the previous calendar year.

It will be at the discretion of the Public Works Department if further credentials are required for any previously licensed Plumbing Contractor, Journeyman or Master Card holder.

APPLICANT: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

BUSINESS OWNER'S NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

\_\_\_\_\_  
 Applicant's Signature

**NOTE:** A *Plumbing Contractor's License* may only be issued to either an owner who is renewing a current City of Carthage Plumbing License, or to an owner who has a current *Journeyman's Certificate*, or to an owner who has under their employ a current *Journeyman Certificate* card holder. When a *Journeyman Plumber* leaves or is discharged from the employ of a *Plumbing Contractor* who is required to have a *Journeyman* in his employ, both the *Contractor* and the *Journeyman* shall give immediate notice of such fact to the *Plumbing Inspector*.

## OFFICE USE ONLY

### PLUMBING CONTRACTOR LICENSE

\_\_\_\_\_ ISSUED BY CITY OF CARTHAGE (RENEWAL/LICENSED PREVIOUS YEAR)  
 \_\_\_\_\_ ISSUED BY OTHER APPROVED JURISDICTION - (ATTACH COPY)  
 \_\_\_\_\_ TEST SCORES (BLOCK, EXPERIOR, OR THOMPSON PROMETRIC) - (ATTACH COPY)  
 \_\_\_\_\_ PLUMBER CERTIFICATE BY OTHER APPROVED JURISDICTION - (ATTACH COPY)

### INSURANCE SUBMITTALS

\_\_\_\_\_ CERTIFICATE OF GENERAL LIABILITY  
 \_\_\_\_\_ CERTIFICATE OF WORKER'S COMPENSATION  
 \_\_\_\_\_ AFFIDAVIT

### JOURNEYMAN'S CERTIFICATE

\_\_\_\_\_ ISSUED BY CITY OF CARTHAGE (RENEWAL/LICENSED PREVIOUS YEAR)  
 \_\_\_\_\_ ISSUED BY OTHER APPROVED JURISDICTION - (ATTACH COPY)  
 \_\_\_\_\_ TEST SCORES (BLOCK, EXPERIOR, OR THOMPSON PROMETRIC) - (ATTACH COPY)  
 \_\_\_\_\_ UNDER THE EMPLOY OF LICENSED PLUMBING CONTRACTOR: \_\_\_\_\_

### MASTER'S CERTIFICATE

\_\_\_\_\_ ISSUED BY CITY OF CARTHAGE (RENEWAL/LICENSED PREVIOUS YEAR)  
 \_\_\_\_\_ ISSUED BY OTHER APPROVED JURISDICTION - (ATTACH COPY)  
 \_\_\_\_\_ TEST SCORES (BLOCK, EXPERIOR, OR THOMPSON PROMETRIC) - (ATTACH COPY)

OFFICE USE ONLY: \_\_\_\_\_ REVIEWED BY: \_\_\_\_\_ FEE: \_\_\_\_\_ DATE: \_\_\_\_\_