

1. Insurance Audit And Claims Agenda April 26, 2022

Documents:

[INSURANCE AUDIT AND CLAIMS AGENDA 04 26 22.PDF](#)

1.1. Insurance Audit And Claims Packet April 26, 2022

Documents:

[INSURANCE AUDIT AND CLAIMS PACKET 04 26 22.PDF](#)

2. Insurance Audit & Claims Minutes April 26, 2022

Documents:

[INSURANCE AUDIT AND CLAIMS MINUTES 04 26 22.PDF](#)

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
April 26, 2022
City Hall Council Chambers
5:00 PM

Old Business

1. Consideration and Approval of Minutes from Previous Meeting
2. Review and Approval of the Claims Report

Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

New Business

1. Staff Reports
2. Other Reports

Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

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COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, APRIL 12, 2022
CITY HALL COUNCIL CHAMBERS
5:00 p.m.

COMMITTEE MEMBERS PRESENT: Ceri Otero, David Armstrong and Robin Harrison.

OTHER COUNCIL MEMBERS: Mayor Dan Rife and Ed Barlow

STAFF PRESENT: City Administrator Greg Dagnan, City Clerk Traci Cox, and HR Coordinator Michael Miller.

OTHERS PRESENT: Abi Almandinger and Robin Blair

Chair Ceri Otero called the meeting to order at 5:00 P.M.

OLD BUSINESS:

1. **Approval of minutes from previous meeting:** On a motion by Mrs. Harrison, the minutes of the March 22, 2022 meeting were approved 3-0.
2. **Review and approval of the Claims Report:** The Committee discussed items regarding the Claims Report. Mrs. Harrison moved to approve the claims. Motion carried 3-0.

NEW BUSINESS:

1. **Consider and discuss changes to the Assistant City Administrator job description:** HR Coordinator Michael Miller discussed the changes to the job description. The job description has added new job functions with a heavy emphasis on financials. Mr. Armstrong moved to forward the job description to council with the possibility of making adjustments to the job description in the future. Motion carried 3-0.
2. **Consider and discuss Tourism Director job description:** HR Coordinator Michael Miller discussed the new position and job description which will be under the direction of the City Administrator. Mrs. Harrison moved to forward the job description to council for approval. Motion carried 3-0.
3. **Staff Reports:** Mr. Dagnan reported staff meetings have been reduced to one hour and held only on days of council meetings.
4. **Other Reports:** None

ADJOURNMENT: Mr. Armstrong made a motion to adjourn at 5:40 PM. Motion carried 3-0.

Traci Cox

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, APRIL 26, 2022
5:00 p.m.

COMMITTEE MEMBERS PRESENT: Robin Harrison, David Armstrong, and Trudy Blankenship.
Robin Blair was absent.

OTHER COUNCIL MEMBERS: Mayor Dan Rife and Ed Barlow

STAFF PRESENT: Assistant City Administrator Greg Dagnan, City Clerk Traci Cox, and Deputy
City Clerk Miranda Deal

Chair Robin Harrison called the meeting to order at 5:00 P.M.

OLD BUSINESS:

1. **Approval of minutes from previous meeting:** On a motion by Mr. Armstrong, the minutes of the April 12, 2022 meeting were approved 3-0.
2. **Review and approval of the Claims Report:** The Committee discussed items regarding the Claims Report. Ms. Blankenship moved to approve the claims. Motion carried 3-0.

NEW BUSINESS:

1. **Staff Reports:** None
2. **Other Reports:** None

ADJOURNMENT: Mr. Armstrong made a motion to adjourn at 5:05 PM. Motion carried 3-0.

Traci Cox